



**CITY OF WILLOWS**  
**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

201 N. Lassen Street Willows, CA 95988  
(530) 934-7041 FAX (530) 934-7402

**BUILDING PERMIT APPLICATION**

**FILL OUT APPLICATION COMPLETELY**

**PROJECT INFORMATION**

Project Address: \_\_\_\_\_ Assessor Parcel #: \_\_\_\_\_

**DETAILED** Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Bldg. Sq. Ft.: \_\_\_\_\_

Project Contract Price/Valuation (*shall include materials & labor*): \$ \_\_\_\_\_

Please Check all that apply to your project: Electrical: \_\_\_\_\_ Plumbing: \_\_\_\_\_ Mechanical: \_\_\_\_\_

Building Use: \_\_\_\_\_ Occupancy Class: \_\_\_\_\_

Signature: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner Name (please print): \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Owner Email: \_\_\_\_\_

**APPLICANT INFORMATION**  
**(IF DIFFERENT FROM OWNER INFORMATION)**

Applicant Name (please print): \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

**CONTRACTOR/ARCHITECT INFORMATION**

Contractor/Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor State License #: \_\_\_\_\_ License Class(es): \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Workers Comp Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Architect/Engineer Name: \_\_\_\_\_ License #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City Business License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

**↓ OFFICIAL USE ONLY – AGENCY APPROVALS FOR BUILDING PERMIT ISSUANCE ↓**

**PLANNING**

Application #: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_ Zoning: \_\_\_\_\_ Flood Zone: \_\_\_\_\_  
Req'd Setbacks: Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Height: \_\_\_\_\_ COA's attached: Yes: \_\_\_\_\_ No: \_\_\_\_\_ N/A \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**BUILDING**

Application #: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_ Dev. Impact Fees Req'd: Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Plans out to review: Yes: \_\_\_\_\_ No: \_\_\_\_\_ Date Sent: \_\_\_\_\_ School Fees Req'd: Yes: \_\_\_\_\_ No: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**ENGINEERING**

Civil Plans to Engineering: Yes: \_\_\_\_\_ No: \_\_\_\_\_ Date Sent: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**PUBLIC WORKS**

Application #: \_\_\_\_\_  
(circle one) Excavate/Install: Check one: Street/Alley: \_\_\_\_\_ Sidewalk: \_\_\_\_\_ Curb/Gutter: \_\_\_\_\_ Sewer: \_\_\_\_\_ Driveway: \_\_\_\_\_ Other: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**GLENN COUNTY ENVIRONMENTAL HEALTH**

Application #: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**FIRE**

Application #: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_

**GLENN COUNTY AIR POLLUTION**

Application #: \_\_\_\_\_  
Approved for Issuance by: \_\_\_\_\_ Date: \_\_\_\_\_