

Willows Monthly - June 2025



Top Stories

- Glenn Medical Center needs your help to save emergency services!
- City seeks Full-Time City Librarian, Part-Time Interim City Librarian and Two Part-Time Library Clerks
- City is now hiring a Public Works & Fire Mechanic
- Planning Commission Vacancy
- JUMP START Registration is open!
- Library's Summer Reading Program is underway

Upcoming Meetings

City Council

- **June 24** - Regular Meeting @ 6:00 pm
- **July 8** - Regular Meeting @ 6:00 pm
- **July 10** - Special Joint City Council/Planning Commission Meeting @5:30pm
- **July 22** - Regular Meeting @ 6:00 pm

Planning Commission

- **July 1** - Regular Meeting @ 6:00pm

Finance & Measure I Oversight Committee (FMiOC)

- **July 15** - Regular Meeting @ 5:30 pm

ADMINISTRATION

General Operations, City Clerk's Office & Economic Development



Glenn Medical Center needs your help!

After 24 years, Glenn Medical Center is at risk of losing its Critical Access Hospital designation — emergency and inpatient services are in danger of shutting down. The hospital is a lifeline for the rural community and we cannot afford to lose it! If you have not already, please sign the digital petition and show your support to [save Glenn Medical's emergency care services!](#)

City of Willows Seeks a Part-Time Interim City Librarian and Two Part-Time Library Clerks

As many are aware, the City's long time contract Library Director, Jody Meza is leaving the City of Willows effective June 30. Moving forward, she will be the full time Library Director for the Orland Free Library and the Glenn County library branches.

As a result of her departure, the City of Willows has an immediate need and opening for a part-time Interim City Librarian while the City recruits for a new permanent City Librarian. In addition, two of the library's part-time Clerks have also tendered their resignations, so the City is recruiting for those positions as well.

Coming soon! City seeks new City Librarian!

At the June 24 City Council meeting, the Council will consider a job classification and

salary schedule for a new full-time City Librarian. Should the Council approve the new position, staff will begin recruitment ASAP. Stay tuned for more information.

Part-Time Interim City Librarian - Open Until Filled

- On sight management for a minimum of five hours per day Tuesday through Friday during hours of operation (e.g., working at least 20 hours per work week) until a new permanent City Librarian is hired.
- Proposed Start Date: Tuesday, July 1 or as soon as possible.
- Hourly Rate: \$45/hour.
- Duration of Appointment: Up to Three months - July, August and September.
- Experience: two or more years experience working in a library and managing employees.
- Current Library Hours are Tuesday and Thursday, 11:00 am to 5:00 pm, Wednesday and Friday, 11:00 am to 7:00 pm.
- To apply: Email your resume to Marti Brown, City Manager, at mbrown@cityofwillows.org as soon as possible.

Temporary Part-Time Library Clerk (x2)

- City seeks two temporary part-time Library Clerks. The positions will be funded from July 1, 2025 through June 30, 2026 (and possibly longer).
- Work Days: Tuesdays, Wednesdays and Thursdays.
- Hourly Rate: \$18 per hour (pending Council approval on June 24.)
- Other Benefits: Pro-Rated Holiday and Vacation Pay (pending Council approval on June 24.)
- [Click on the link to view the job description.](#)
- To apply: Complete a [City of Willows job application](#) and submit it to Karleen Price, City Clerk at kprice@cityofwillows.org. First review of applications is: **Friday, June 27.** Positions will be open until filled.

CITY COUNCIL ACTION ROUNDUP:

May 19, May 27, and June 17 City Council Meetings

May 19 Special Meeting

- Approved a Letter of Support for Glenn Medical Center's Critical Access Designation.

May 27 Council Meeting

- Authorized the City Manager to execute contracts for Title and Appraisal Services to Timios Title and North State Appraisals, and solicit real estate services at the most competitive commission rates in preparation of the sale of real city property.
- Authorized the City Manager to execute a two-year contract with Andy Heath, the

City's Finance Consultant.

- Adopted the HOME Long-Term Monitoring Guidelines and authorized the City Manager to modify guidelines as needed.
- Adopted Resolution 18-2025 extending service charges imposed on improved real property within the incorporated area of the City of Willows for the use of and/or ability to use the Glenn County Solid Waste System during fiscal year 2025-26.
- Approved Resolution 19-2025 authorizing the City Manager to pursue a CDBG OTC Program Income Only Application to offer a CDBG OTC loan to Masters Gallery Foods once the current Rumiano Cheese CDBG OTC loan has been paid off.
- Introduced an Ordinance to authorize a temporary moratorium on new mobile food truck applications in the City of Willows, and scheduled the public hearing for June 17, 2025.
- Held a Public Hearing for the Application Submission Phase of the Community Development Block Grant (CDBG) Program Income Only Application; and adopted Resolution 20-2025 authorizing the Mayor of the City of Willows to execute an agreement, and any amendments thereto, with the State of California for the purpose of this grant.

June 17 Special Meeting

- Re-appointed Vince Holvik as the City's representative to the Glenn County Mosquito and Vector Control District for a two-year term to run from July 1, 2025, through June 30, 2027.
- Authorized the City Manager to allocate a not-to-exceed amount of \$30,000 of General Fund money to complete the current weed abatement contract that is underway.
- Adopted Resolution #21-2025 authorizing the City Manager to sign a contract with Coastland Civil Engineering to provide design services for the FY 2025-2026 Street Rehabilitation Project.
- Authorized the City Manager, or her designee, to execute all documents related to the purchase and subsequent lease agreement with Zoll Medical Corporation for the purchase of two Zoll X- Series EKG monitors and necessary accessories totaling \$57,707.25 using a \$35,000 Cal Water grant and \$22,707.25 of General Fund monies spread over the next three fiscal years.
- Adopted Ordinance #765-2025 authorizing a temporary moratorium on new mobile food truck applications in the City of Willows.

Proclamations



National Forest Week

Presented by
Councilmember Pride to
Laura Leidner and Curtis
Coots, Mendocino
National Forest



World Elder Abuse Awareness Day

Presented by Vice Mayor
Thomas to Shannon
McClain, Amy Meyers-
Doyle, and Amber
Arnold, Adult Protective
Services



National Family Owned and Operated Business Day

Presented by Mayor
Hutson to Jamie Millen,
Willows Chamber of
Commerce

COMMUNITY DEVELOPMENT & SERVICES

**Building, Code Enforcement, Engineering, Planning, Public
Works, Sewage, Public Facilities, Fleet and Capital Projects**

Community Clean Up Day was a big Success!

The June 7 Community Cleanup Day was a great success, with strong community turnout and enthusiastic participation from residents of all ages. Held at the Wastewater Treatment Plant, the event gave Willows' residents the opportunity to safely dispose of household waste, appliances, mattresses, e-waste, and more.

Thanks to everyone who came out to help keep Willows clean, vibrant, and welcoming! Your commitment to the community makes a visible difference—we appreciate your efforts to keep the City of Willows looking its best!



Willows Municipal Code Fun Fact:

Title 9- Public Peace, Morals and Welfare

Chapter 9.20 (Article III)- Cultivation of Marijuana Restricted

9.20.044 Cultivation of marijuana restricted.

(4) No person shall grow cannabis in the city of Willows until and unless they first secure a permit from the city of Willows and pay such fee(s) as may be required and set by resolution of the city council.

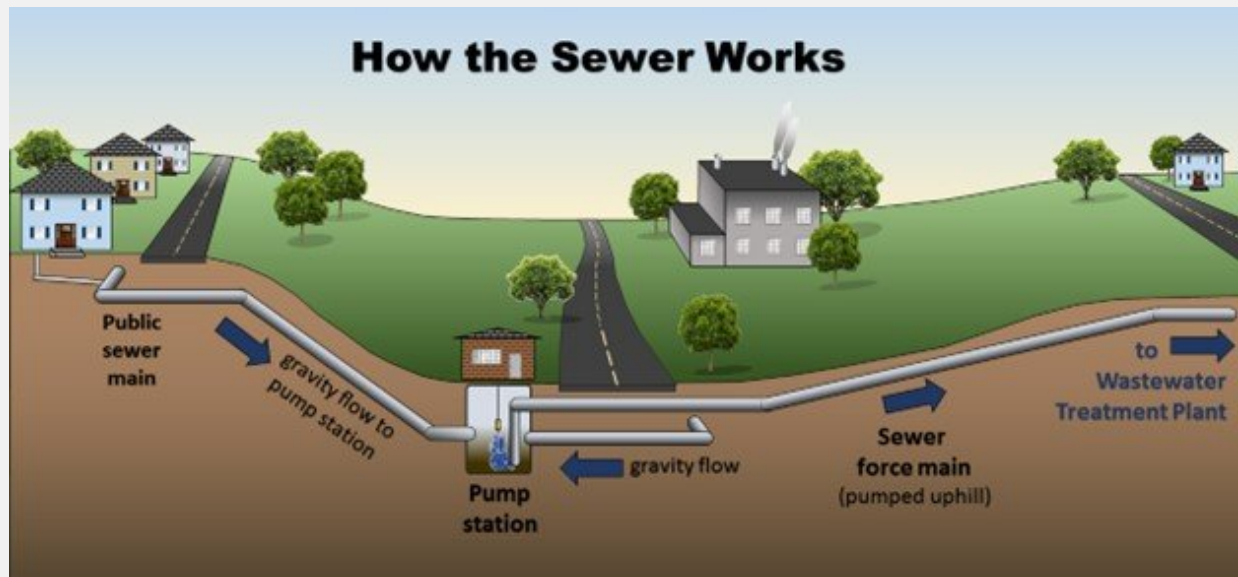
(5) It is hereby declared to be unlawful, a public nuisance and a violation of this article for any person owning, leasing, occupying, or having charge or possession of any parcel within the city to cause or allow such parcel to be used for the cultivation of marijuana, unless the person is authorized by state law to grow marijuana for a specifically authorized purpose within a private residence in a residential zone, and such authorized grower is complying with all requirements of this chapter. [Ord. 736-17 § 7 (Exh. B), 11-28-17].



Engineering Division

Sewer Lift Station Rehabilitation Project

This project will provide much needed upgrades to the five sewer lift/pump stations and will upgrade them to a Supervisory Control and Data Acquisition (SCADA) system - used in industrial settings to monitor and control processes across geographically dispersed locations. The new SCADA system will allow the lift stations to be monitored remotely and provide more accurate data for volumetric flows. Staff anticipate receiving all the equipment for the project by the end of June. Construction is planned to begin in July and will provide updates on construction locations when they become available.



Planning Division

Planning Commission Agenda Items - July 1, 2025

Retail Cannabis License Conditional Use Permit

The City of Willows invites the public to attend a public hearing on Tuesday, July 1, 2025, at 6:00 p.m., or shortly thereafter, in the Council Chambers of the Civic Center (201 N. Lassen Street, Willows) to review and consider two Conditional Use Permit applications for cannabis retail dispensaries:

- **CUP 25-01 – An application for approval of a Conditional Use Permit for a 1,824 sq. ft. cannabis dispensary at 157 North Butte Street (APN: 002-162-006).**
- **CUP 25-02 – An application for approval of a Conditional Use Permit for a 1,803 sq. ft. cannabis dispensary at 130 North Butte Street, Suite A & B (APN: 003-044-005).**

Black Bear Diner EV Charging Station Design Review (DR 25-04)

A new electric vehicle (EV) charging station is planned at 246 North Humboldt Avenue. The site will feature five Level 3 DC fast chargers with overhead canopies, and provide reliable, high-speed charging compatible with all EV models



Planning Commission Vacancy - Update

The application period to fill one vacant seat on the City of Willows Planning Commission has closed. Two applications were received by the June 18, 2025, 2:00 p.m. deadline.

Interviews were held the same day, and the City Council Ad-Hoc Committee has selected a candidate to recommend for appointment. The recommendation is scheduled for consideration at the June 24, 2025, City Council meeting. If approved, the new Commissioner will serve the remainder of the term, from July 2025 through December 31, 2027.

The City extends its appreciation to all who expressed interest in serving the Willows community.

Jack in the Box

The City of Willows approved the Civil and Building plans for the Jack in the Box project. The applicant submitted plans to Caltrans to approve construction in the Highway 162 right-of-way. The project is located on the vacant parcel on the southside of Highway 162/Wood Street to the east of the existing Chevron gas station.



Public Works Division

Grant Funded Equipment

Thanks to grant funding attained by the Willows Fire Department, the City was able to purchase a new stump grinder and woodchipper. The stump grinder was delivered in early June and the woodchipper will arrive by the end of June. Both Fire Department and Public Works staff will be able to use the equipment for maintenance and fire prevention activities.



Bandit Stump Grinder



Bandit Chipper

Public Works & Fire Mechanic - Update

The City of Willows seeks a qualified, advanced journey level mechanic to fill an immediate vacancy. If you have the skills and experience to keep the city fleet running efficiently, including Public Works and Fire Department fleet as well as city equipment, please apply to join the City's dedicated team. The first review of applications began on June 16. The position will remain open until filled.

If you or someone you know are interested in joining the city team, please submit an application for consideration. Don't wait, [apply today!](#)



THE CITY OF WILLOWS
IS NOW ACCEPTING APPLICATIONS FOR
PUBLIC WORKS & FIRE MECHANIC
UP TO \$62,000 ANNUALLY



FIRST REVIEW OF APPLICATIONS START MONDAY JUNE 16

The City of Willows is seeking a qualified, advanced journey-level mechanic to fill an immediate vacancy, and to establish an eligibility list for future openings.

If you have the skills and experience to keep our fleet running efficiently, we encourage you to apply and join our dedicated team.

To apply, follow the link below:

<https://www.cityofwillows.org/dept/administration/employment-opportunities>

- Salary is up to \$62,000 per year; Salary range is based on 9-steps, 2.5% annually.
- Retirement – Cal PERS 3% @ 60 (Classic) or 2% @ 62 (PEPRA).
- The City participates in Social Security.
- Health Insurance, Dental and Vision - 100% Employer paid plan for employee only; 50% Employer paid for dependents.
- Life Insurance - 100% Employer paid - \$50,000 Life.
- Vacation Leave - 80 hours annual accrual for 0-5 years of service, increases with tenure.
- Holidays - 14 days (11 established + 3 floating holidays).
- Sick Leave - 96 hours annual accrual.
- Flex schedule available – 4/10.

Recreation Division

JUMP START Registration is NOW OPEN!

Jump Start focuses on social skills development through activities such as arts & crafts, indoor & outdoor play and much more for children ages 2-5 years old. Early childhood activities provide a strong foundation for social and emotional growth, helping children build confidence and cooperation skills. Sessions give children a head start in developing essential skills



in a fun and supportive environment.

Weekly sessions are Monday through Friday from 8:00 a.m. to 12:00 p.m. Session dates for Summer 2025 are:

- July 7-11,
- July 14-18,
- July 21 - 25, and
- July 28 - August 1.

Register for all four weeks or individual weekly sessions (\$20 per week) by scanning the QR Code above or visiting this link: [Willows Recreation Department](#). Participants must be toilet trained.



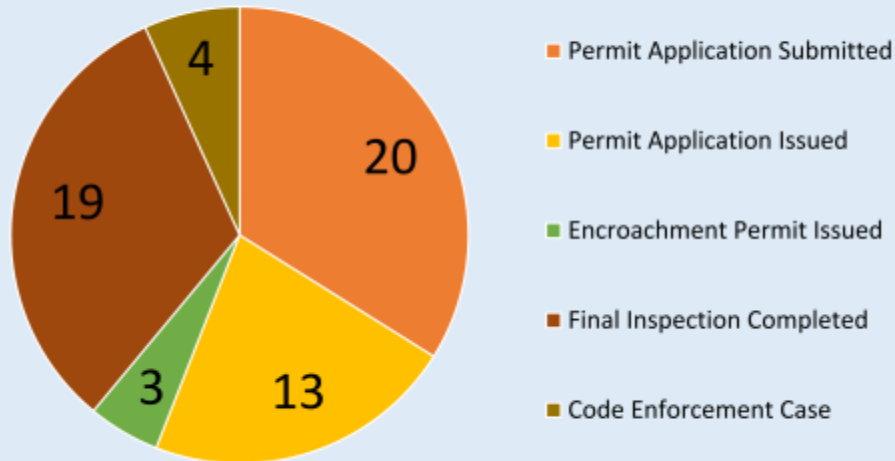
Free Summer Swim Program at Willows High School

The City of Willows will use the Willows High School swimming pool for the 2025 summer season again while rehabilitation work continues on the City-owned pool in Sycamore Park.



The High School pool is open to the public from June 14 through August 2, 2025, Monday through Saturday, 1:00 p.m. to 5:00 p.m., with the exception of June 16, 18, 23, and 25, when it will be reserved for swim lessons sponsored by the Willows Unified School District. Review and print the [June Schedule](#).

Community Development Activity May 2025



Public Works Division Activity May 2025

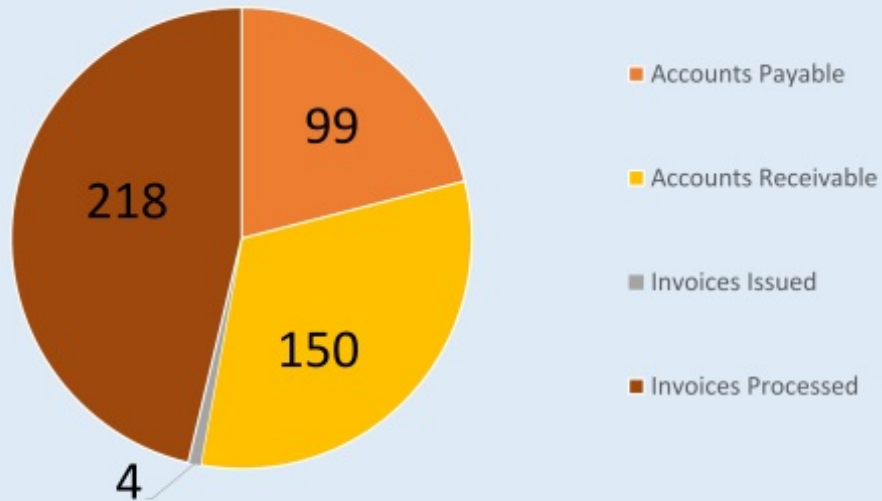


FINANCE

FY 2025-2026 Budget

The [City's 2025-2026 Budget](#) will be presented to the [City Council on June 24, 2025](#), for final review and approval. Special "thank you" to Finance Consultant, Andy Heath, for his collaboration and support throughout this process as the City's Finance Director prepared her first City Budget! In partnership with Finance Director Joanne Moore's leadership, Andy's expertise has been instrumental in preparing a thoughtful and balanced budget that reflects the City's priorities and fiscal responsibility.

Finance Activity May 2025



FIRE

Fire Response, Prevention & Emergency Medical Services

Fire Season is here!

The 2025 Fire season started in May with the year's first red flag warning. Please be mindful of changing weather conditions and ensure that mowing and weeding is completed early in the morning to lessen the risk of accidentally starting a fire.

WHAT IS A RED FLAG WARNING?

A warning issued when **critical fire weather conditions** are happening or about to happen.

It does not necessarily mean there is a fire, but that conditions will be very dry and windy. If a fire is present, it can become extreme!

Avoid activities that could spark a wildfire!



Take Action!

- ✓ Make your wildfire plan, with at least 2 evacuation routes
- ✓ Maintain your go kit
- ✓ Follow fire prevention tips and regulations
- ✓ Listen to local officials for updates and evacuation orders



Major Local Incidents

Infant Delivery – A Local Life-Saving Effort Comes Full Circle

On March 7, 2025, the Willows Fire Department responded within minutes to a medical emergency on South Culver Street, where a woman was in active labor, two months early. Firefighters quickly began emergency care, and upon the arrival of Enloe Paramedics, the patient was transported under Code 3 to Glenn Medical Center, where the mother safely delivered Baby Colton.

Earlier in June, Captain Kyle Enos reunited with Baby Colton and his mother at the Willows Fire Station, celebrating a outcome made possible through rapid response, teamwork, and access to local emergency care.

“This is why we do what we do,” said Fire Chief Nathan Monck, highlighting the importance of Glenn Medical Center and strong local partnerships in life-saving outcomes. For more information, view the [Press Release](#).



Truck Roll Over

On May 26, WFD responded to a reported roll over on I-5 just north of County Road 48. Willows Engine Companies arrived to find a pick up truck on its roof with major damage with an enclosed utility trailer that had come to rest on top. All occupants were able to self extricate, one patient was transported to the hospital for evaluation.



Vegetation Fire

On May 8, WFD responded to a reported vegetation fire at the Willows Airport. Engines arrived on scene to find approximately one acre burning at a slow rate of spread. Units extinguished the fire and determined that the fire was accidentally caused by agricultural equipment.

Controlled Burns

On May 15, WFD conducted a controlled burn near the city sewer plant.

Dumpster at "The Bamboo"

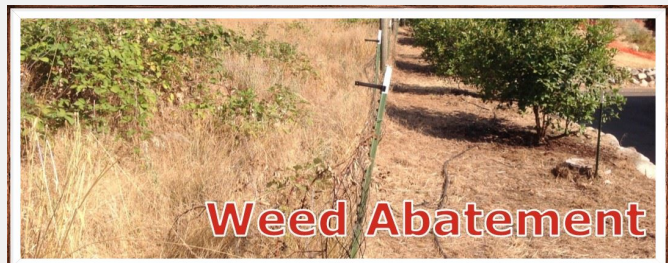
Working with Amber Bill of the County's Health & Human Services Agency, a County funded dumpster was dropped off near the "the bamboo." The transient population assisted with the cleanup effort by stacking the garbage and debris in a readily accessible area. When the dumpster arrived, the Public Works crew loaded it with a backhoe to ensure random dumpers did not fill the dumpster before the intended transient trash had filled it. While significant progress was made, It's still far from cleaned up.

Vehicle Abatement at 321 North Sacramento Street (Alley)

After receiving several complaints and inaction by the registered owner, the sedan was towed under 22651(K) of the CVC. Other than staff time, there was no cost to the City for this tow. The vehicle was initially tagged on April 16 and then tagged again on May 15. It was finally towed on May 19.

Weed Abatement Update

The Weed Abatement final survey has been completed and the City Contractor will begin abating parcels in the month of June.



It is imperative that all buildings in the City of Willows maintain a defensible space free of any fuels, organic or not, that could make a potentially bad situation worse. Light and flashy fuels such as seasonal weeds make it much easier for fires to jump from structure to structure, especially when hot and dry north winds that are so common this time of year come through the region.

Please do your part to keep the city safe and take care of any fire threats and dangers on and/or around your property!

Emergency Abatement at Nuisance Property

The City of Willows completed an emergency summary abatement at 143 North Yolo Street, a long-standing nuisance property that posed serious health, safety, and financial risks to the community. The action was authorized under Willows Municipal Code Section 8.10.160, following a fire on April 22, 2025, that severely damaged the abandoned 12-unit apartment complex.

The total cost of the abatement was \$41,251.23, which has been billed to the property owner. Should the abatement remain unpaid, the City will place a lien on the property.

City and Fire Department officials emphasized that this action follows years of failed compliance efforts and ongoing safety concerns. The emergency abatement reflects the City's commitment to protecting public welfare and holding negligent property owners accountable. For information, review the [Press Release](#).



Fire-blighted structure



Abated property

Trainings & Testing

Forcible Entry Door

On May 6, the Willows Fire Department received a new **Forcible Entry Door**—a specialized training prop that allows firefighters to safely practice techniques for breaking through locked or obstructed doors during emergencies.

During the evening's training, crews had the opportunity to train hands-on with the

new equipment, improving their skills and readiness for real-life situations where rapid access may save lives.

Purpose of a Forcible Entry Door:

1. Training for Realistic Scenarios - It simulates residential, commercial, or industrial doors that firefighters might encounter during structure fires, rescues, or law enforcement assists.
2. Safe, Reusable Practice - It allows repeated training with different resistance levels, materials, and locking mechanisms without damaging actual buildings.
3. Skill Development - Firefighters use the prop to learn how to use tools like Halligans, axes, or hydraulic spreaders; practice inward and outward forcible entry; and understand door construction, locks, and frame types.
4. Team Coordination - It helps crews develop communication, timing, and tactical coordination under stress—critical for safe and efficient operations.
5. Evaluating Tools and Techniques - It allows instructors to demonstrate different forcible entry methods and evaluate what works best in different situations.

Stair Chair

On May 13, during drill night, crews trained on how to properly operate the new **Stair Chair**. This important piece of equipment is designed to safely, efficiently, and comfortably transport patients up or down stairs and through tight spaces, helping protect both patients and emergency responders during medical calls. This new tool enhances WFD's ability to respond effectively in challenging environments and continues the mission of delivering the highest standard of care and safety to our community.

The Stair Chair was purchased with funds raised through a recent raffle—thank you to everyone who contributed!

Hose & Ladder Testing

All Department Hose and Ladder Testing has been completed. Hose and ladder testing is a mandatory requirement under NFPA standards (specifically NFPA 1962 for fire hose and NFPA 1932 for ladders). These tests ensure that equipment is safe, reliable, and ready for use in life-threatening situations. Fire hoses are pressure-tested annually to check for leaks, ruptures, or degradation, while ladders are inspected and load-tested for structural integrity and damage.



Regular testing is not just about compliance—it's about firefighter safety and operational readiness. A failed hose line or compromised ladder during an incident can lead to injury, delayed fire attack, or rescue failure. By adhering to testing standards,

departments protect their crews, ensure dependable equipment, and maintain public trust and safety.

Education

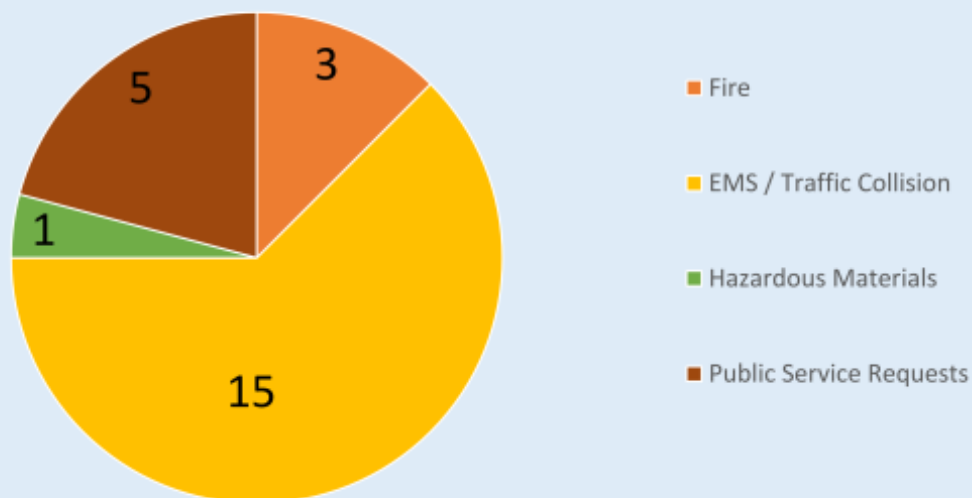
Glenn County Fire Chiefs Association Scholarship

Congratulations to Sarah Spooner, a senior at Willows High School, who was awarded the Glenn County Fire Chiefs Association scholarship in recognition of her dedication and achievements.

Chief Parisio proudly presented the scholarship to Sarah on May 22, celebrating her hard work and bright future.

The City of Willows and the Fire Department commend Sarah for her accomplishments and wish her continued success in the next chapter of her life!

Willows Rural Fire Protection District Activity
May 2025



LIBRARY

Welcome Anjie - the City's new Children's Librarian!

City staff are thrilled to welcome Anjelica Medrano as the new **Children's Librarian!**

Starting Wednesday, June 18 at 2:00 PM, Anjie

will host a weekly **Storytime** full of fun, reading, and imagination for the library's youngest visitors and readers. While you're here, stop by and say "hello"—Anjie would love to meet and help you sign up for the Summer Reading Program! Come join the fun and make Wednesdays your favorite day at the library!



Willows Library Celebrates Pollinator Week!

Thank you to all who joined us for a free Activities Day hosted by the Honeybee Discovery Center on Thursday, June 19. Visitors enjoyed hands-on learning experiences, crafts, and fun facts about bees and other important pollinators. It was a great way for kids and families to explore the world of pollination and discover how everyone can help protect these vital creatures.

Summer Reading Program

The Willows Public Library invites individuals and families of all ages to sign up for **"Level Up at Your Library,"** a free summer reading program that launched on **June 2 and runs through August 16th.**

From June through August, the library will inspire a love of reading through engaging activities and exciting incentives. Participants may earn chances to win fantastic prizes like Minecraft LEGO sets, a talking Bluey plush, Minecraft books, and board games!

There is also a serious side to summer reading. Research has shown that reading over the summer prevents summer reading loss. Studies also indicate students who read recreationally outperformed those who do not. Plus, students read more when they can choose materials based on their own interests. The Library is committed to supporting lifelong learning and educational enrichment for all individuals and families.

This year's program is made possible through the generous support of the Willows Community Thrift Shop and the Friends of the Library—thank you for helping us bring summer reading to life!



Wild Things - Animal Show

We're excited to announce that our Summer Reading Program launched with a roar—literally! The **Wild Things Live Animal Show** premiered on Tuesday, June 11 with two thrilling performances:

- 🕒 11:00 AM at the Orland Library, and
- 🕒 1:00 PM at the Willows Library.

This is just the beginning! Join the Willows Library for more children's events all summer long as part of the library's "Level Up at Your Library" reading adventure.



Massive turnout for Wild Things.



The alligator was a fan favorite.

Library Activity May 2025



Door Count - 790

Public Computer Use - 61



New Library Card - 21

Items Added to Collection - 60

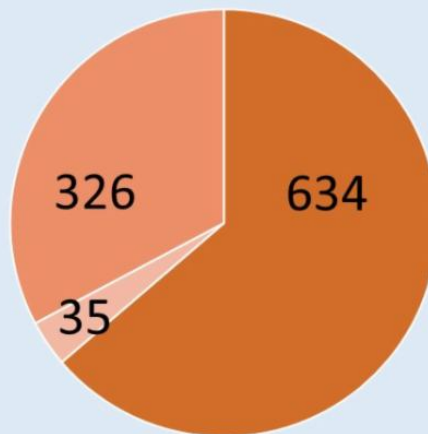


Program Participants - 96

Programs - 96



Circulation of Materials May 2025



Total Circulation = 995

Physical Collection Zip Books Ebooks

City Of Willows

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Willows, CA 95988
(530) 934-7041

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