



# Willows City Council Regular Meeting Action Minutes

November 26, 2024  
Willows City Hall  
6:00 PM

Agenda Item #5b

City Council

Gary Hansen, Mayor  
Evan Hutson, Vice Mayor  
Rick Thomas, Council Member  
David Vodden, Council Member  
Forrest Sprague, Council Member

City Manager

Marti Brown

City Clerk

Vacant

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

1. **CALL TO ORDER – 6:04 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Councilmembers Present: Mayor Hansen, Vice-Mayor Hutson, Councilmember Thomas, and Councilmember Vodden

Councilmembers Absent: Mayor Hansen announced Councilmember Sprague resigned effective immediately on 11/22/24.

4. **CHANGES TO THE AGENDA**

5. **CEREMONIAL MATTERS**

a. **Proclamation – Pearl Harbor Remembrance Day**

6. **PRESENTATION**

a. **Pioneer Community Energy Overview**

Action: Received Community Choice Aggregators (CCA) overview for the City of Willows and provided feedback and direction.

7. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

a. **Register Approval**

Action: Approved general checking, payroll, and direct deposit check registers.

b. **Minutes Approval**

Action: Approved the October 22, 2024, meeting minutes.

c. **City Hall - Holiday Closure**

Action: Authorized the City Manager to close City Hall and non-emergency services on December 23 and 26

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

d. **Change Cal-Card Program to Umpqua Bank Program**

Action: Approved Resolution XX-2024 authorizing the City Manager to move all City employee credit cards from Cal-Card (US Bank) to the Umpqua Bank Credit Card.

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

e. **FY 2022-23 Pavement Project Improvements**

Action: Approved Resolution XX-2024 accepting the improvements associated with the FY 2022-23 Pavement Project and authorizing the filing of the Notice of Completion for the project.

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

f. **FY 2023-24 Annual Sidewalk Maintenance Project Improvements**

Action: Approved Resolution XX-2024 accepting the improvements associated with FY 2023-24 Annual Sidewalk Maintenance Project and authorizing the filing of the Notice of Completion for the project.

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

**8. PUBLIC HEARING**

a. **Ordinance 760-2024 - Retail Cannabis Dispensary Business in Central Commercial**

Action: Introduced Ordinance 760-2024 for the first reading, authorizing an amendment to the Willows Municipal Code Chapter 18.55.030 to allow cannabis retail/dispensary businesses in the Central Commercial Zone with a Conditional Use Permit.

**Moved/Seconded:** Councilmember Vodden and Vice Mayor Hutson

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

Action: Passed first reading for Ordinance 760-2024, authorizing an amendment to the Willows Municipal Code Chapter 18.55.030 to allow cannabis retail/dispensary businesses in the Central Commercial Zone with a Conditional Use Permit.

**Moved/Seconded:** Councilmember Vodden and Vice Mayor Hutson

**Yes:** Councilmembers Thomas, Vodden, and Vice Mayor Hutson

**No:** Mayor Hansen

**Absent:** None

b. **Ordinance 761-2024 - Retail Cannabis Dispensary Business in General Commercial and Light Industrial Zones**

Action: Introduced Ordinance 761-2024 for the first reading, authorizing an amendment to Willows Municipal Code Chapter 18.60.030 to allow cannabis retail/dispensary businesses in the General Commercial Zone with a Conditional Use Permit.

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, Mayor Hansen, and Vice Mayor Hutson

**No:** None

**Absent:** None

Action: Passed first reading for Ordinance 761-2024, authorizing an amendment to the Willows Municipal Code Chapter 18.60.030 to allow cannabis retail/dispensary businesses in the General Commercial Zone with a Conditional Use Permit.

**Moved/Seconded:** Vice Mayor Hutson and Councilmember Vodden

**Yes:** Councilmembers Thomas, Vodden, and Vice Mayor Hutson

**No:** Mayor Hansen

**Absent:** None

9. **DISCUSSION AND ACTION CALENDAR**

a. **Modify Distance Requirements for Cannabis Retail Dispensary Businesses**

Action: Adopted Resolution XX-2024, modifying distance requirements between cannabis retail dispensary businesses and preschool through grade 12 schools from one thousand feet (1,000 feet) to six hundred feet (600 feet).

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, and Vice Mayor Hutson

**No:** Mayor Hansen

**Absent:**

10. **COMMENTS & REPORTS**

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

11. **ADJOURNMENT - 8:03PM**

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Tara Rustenhoven, Deputy City Clerk