



Willows City Council Regular Meeting

March 11, 2025
Willows City Hall
6:00 PM

City Council
Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Gary Hansen, Council Member
Lorri Pride, Council Member
Matt Busby, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Agenda

Watch the Council meeting online via Zoom: <https://us06web.zoom.us/j/84552512913>

Remote viewing of the City Council meeting for members of the public is provided for convenience only. In the event that the remote viewing connection malfunctions for any reason, the City Council reserves the right to conduct the meeting without remote viewing.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CHANGES TO THE AGENDA**

5. **PRESENTATION**

a. **Annual Fire Department Presentation**

Recommended Action: Receive the presentation of the Willows Fire Department's 2024 Annual Report and 2025 Planned Projects.

Contact: Nate Monck, Fire Chief, nmonck@cityofwillows.org

6. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Councilmembers or the City Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the City Council concerning Consent Calendar items or regarding matters that are not already on the agenda are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: cityclerk@cityofwillows.org.

a. **Register Approval**

Recommended Action: Approve general checking, payroll, and direct deposit check registers.

Contact: Joanne Moore, Finance Director, jmoore@cityofwillows.org

b. **Minutes Approval**

Recommended Action: Approve the February 25, 2025, meeting minutes.

Contact: Karleen Price, City Clerk, kprice@cityofwillows.org

c. **Jensen Park - Automated Softball Field Lights**

Recommended Action: Authorize the City Manager to purchase automated lighting equipment from MUSCO and procure a licensed contractor to install the lighting equipment at the Jensen Park East and West Softball Fields in an amount not to exceed \$37,730.

Contact: Joe Bettencourt, Community Development & Services Director,
jbettencourt@cityofwillows.org

d. **Lease of City Owned Property - Construction Staging**

Recommended Action: Authorize the City Manager to execute a Temporary Construction Easement with Pacific Gas & Electric Company to lease two city owned parcels on the corner of Butte and French Streets (APN: 005-363-009 and 005-363-010) for \$1880 per month for construction staging.

Contact: Joe Bettencourt, Community Development & Services Director,
jbettencourt@cityofwillows.org

e. **Local Responsibility Area (LRA) Fire Hazard Severity Zone Map**

Recommended Action: Introduce an Ordinance to designate Fire Hazard Severity Zones, by title only and waive the first reading.

Contact: Nate Monck, Fire Chief, nmonck@cityofwillows.org

f. **Letter of Support – Enhanced Enforcement Against Copper Wire Theft**

Recommended Action: Approve a letter of support for AB 476 – Enhanced Enforcement Against Copper Wire Theft.

Contact: Marti Brown: City Manager, mbrown@cityofwillows.org

g. **Letter of Support – Improving Advanced Clean Fleets Regulation**

Recommended Action: Approve a letter of support for of SB 496 – Improving Advanced Clean Fleets Regulation.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

h. **Letter of Support - Critical Infrastructure Grants**

Recommended Action: Approve a letter of support for SB 74 – Critical Infrastructure Grants.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

7. **DISCUSSION & ACTION CALENDAR**

All matters in this section of the agenda are discussed and will be acted on individually. Individuals wishing to address the City Council concerning any of these items are invited to make oral comments of up to three minutes as each agenda item is reviewed and discussed by Council. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. When the Mayor calls for public comment, please raise your hand to be acknowledged. While not required, the City requests that you please state your name clearly for the audio recording. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: cityclerk@cityofwillows.org.

a. **Purple Heart Trail**

Recommended Action: Approve a Resolution and a Letter of Support to install Purple Heart Trail signage on California Highway 162.

Presented By: Carol Lemenager, Veterans of Foreign Wars Auxiliary Post 1770

Contact: Joe Bettencourt, Community Development & Services Director,
jbettencourt@cityofwillows.org

b. **2025 Street Banner Program**

Recommended Action: Approve the attached Street Banner design (Option A) and authorize the City Manager to execute the 2025 Street Banner Program.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

8. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

9. CLOSED SESSION

a. **Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))**

Significant exposure to litigation pursuant to §54956.9(b): (1 case)

10. ADJOURNMENT

This agenda was posted on March 7, 2025.

Karleen Price, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org. In compliance with the Americans with Disabilities Act, the

City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider.



PRESENTATION



2024 Annual Report

FIRE CHIEF NATE MONCK

Agenda Item #5a



Fire Chief Message



Willows Community Member,

As we reflect on the past year, I am incredibly proud to present the 2024 Annual Report for the Willows Fire Department. This year has been one of resilience, progress, and unwavering dedication from our firefighters, staff, and the community we serve. In 2024, our department responded to a record number of calls, including structure fires, wildland incidents, medical emergencies, and hazardous material situations. Each response was met with professionalism and commitment to protecting life and property. I want to commend our team for their tireless efforts and adaptability in the face of evolving challenges.

Training and preparedness remain at the forefront of our mission. This year, we enhanced our training programs to include advanced firefighting techniques, emergency medical response, and multi-agency drills. These efforts ensure that our personnel are equipped with the skills and knowledge needed to operate effectively in any situation.

We also continued to invest in equipment and infrastructure, securing new firefighting apparatus and updating our facilities to improve response times and operational efficiency. Through grants and partnerships, we have been able to modernize our fleet and expand our capabilities without placing an undue financial burden on our community. Community engagement remains a cornerstone of our department. Through public education programs, school visits, and fire prevention initiatives, we have strengthened our connection with the residents of Willows. Fire safety starts with awareness, and we are committed to fostering a culture of preparedness.

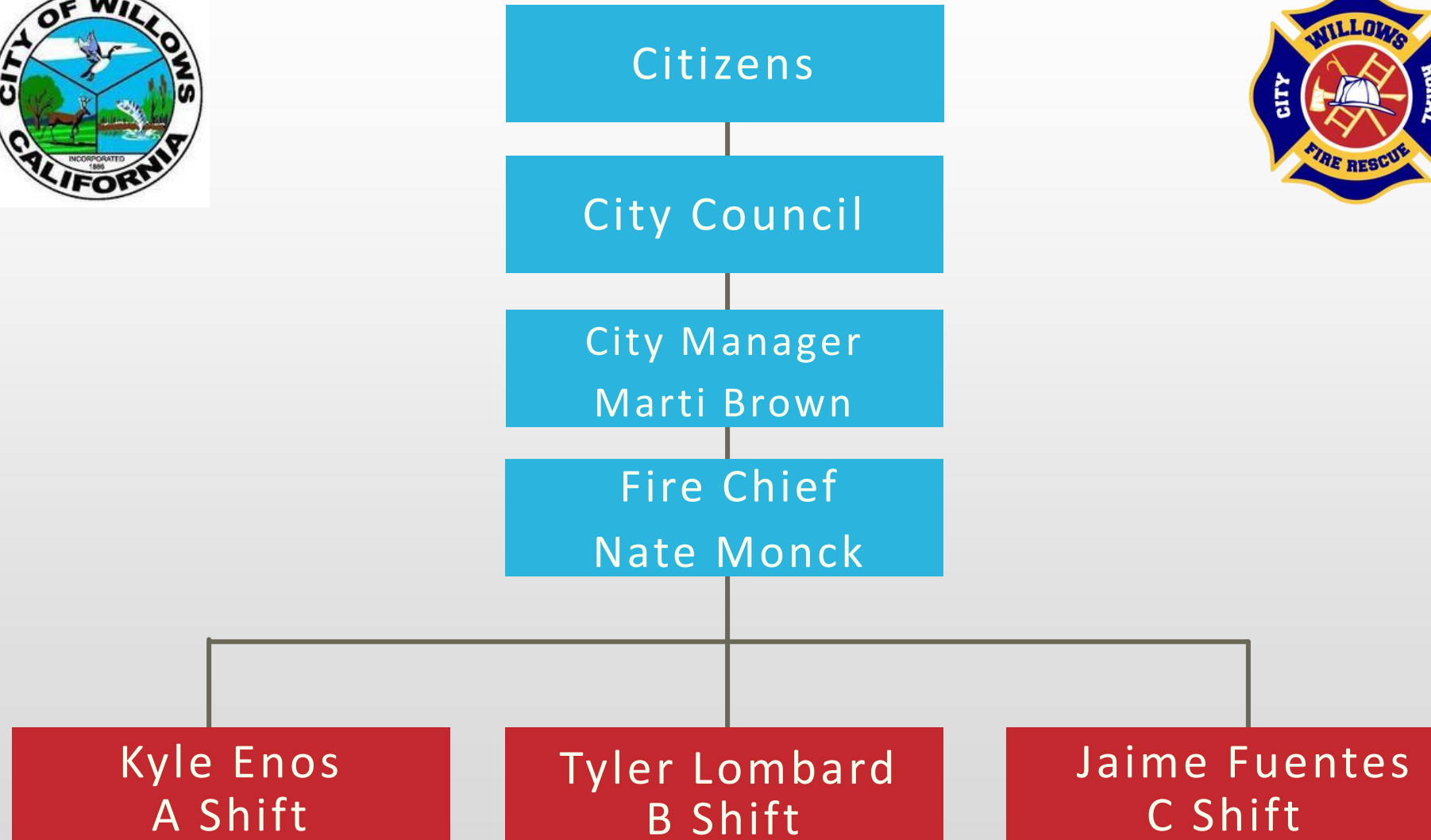
As we move into 2025, we remain focused on our mission to serve with integrity, courage, and excellence. I want to extend my deepest gratitude to the men and women of the Willows Fire Department for their dedication, to city leadership for their support, and to our community for their trust in us. Together, we will continue to keep Willows safe.

In Community Service,
Nathan Monck, Fire Chief

A Year in Review

- <https://www.youtube.com/watch?v=rKuDxgsiXg>

City of Willows Fire Department



Willows Rural Fire Protection District



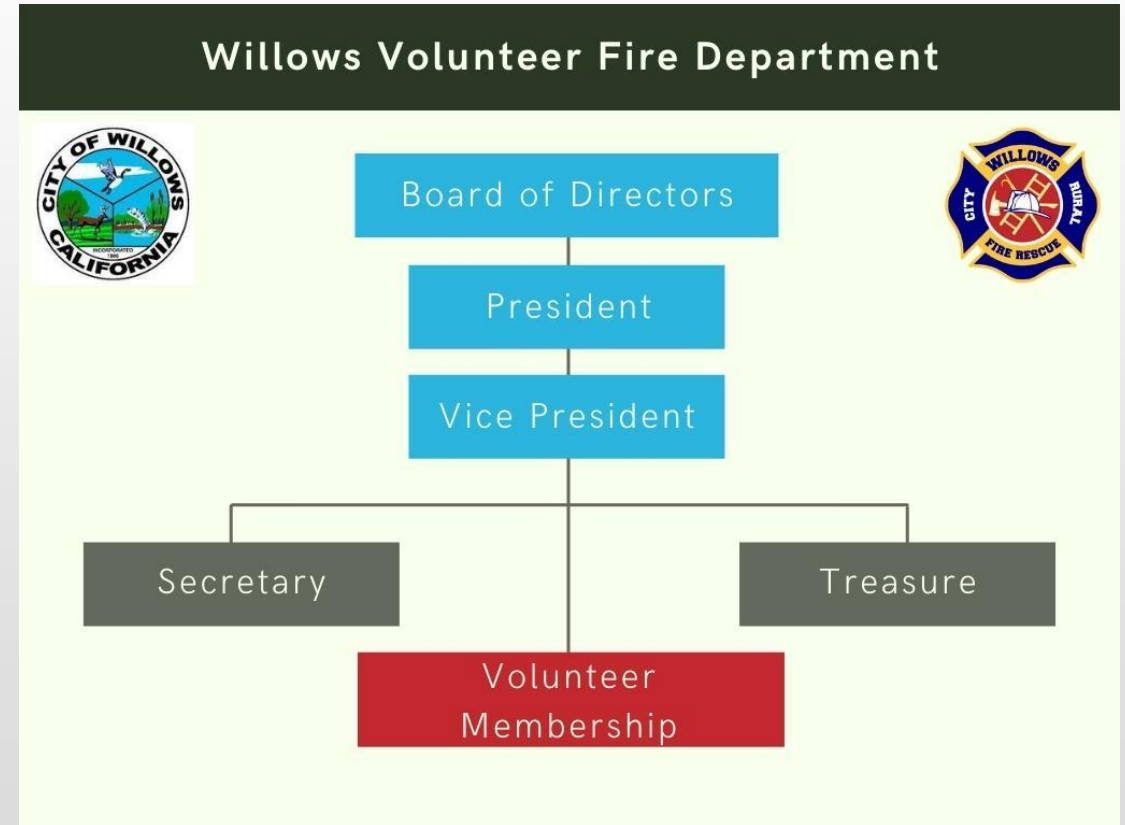
Citizens

Rural Board

Fire Chief
Alex Parisio

The Willows Volunteer Fire Department

- 100% separate entity from both City and Rural Fire Departments
- Non-profit organization
- 35 Volunteer Firefighters
- Provide staffing for emergency response to both City and Rural Fire Departments
- Funded entirely by donations



2024 Willows Fire Department Priorities: Delivering on Promises Made

1. Mitigation of emergencies
 - Responded to 1098 calls for service.
2. Training for mitigation of emergencies
 - Spent over 2000 hours training for emergencies
3. Recruitment and growth of the Willows Volunteer Fire Department
 - Recruited and trained 6 new volunteer firefighters
4. Securement of outside funding sources, such as grants
5. Replacement of unsafe and outdated safety equipment

2024 Emergency Response in Review

City of Willows Fire Department

- Fire - 36
 - Rescue and EMS Incidents - 447
 - Hazardous Condition (No Fire) - 19
 - Service Call - 119
 - Good Intent Call - 9.
 - False Alarm and False Call - 43
-
- **757 total responses, 68.94% of WFD Responses**

Willows Rural Fire Protection District

- Fire - 44
 - Rescue and EMS Incidents - 177
 - Hazardous Condition (No Fire) - 7
 - Service Call - 35
 - Good Intent Call - 60
 - False Alarm and False Call - 18
-
- **341 total responses, 31.06% of WFD Responses**

Willows Fire Apparatus



City Of Willows Fire Apparatus

- Engine 3- Type 1 Fire Engine
 - Placed in Service: 2020
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: 2035
 - **Replace:** 2050
 - Estimated Replacement Cost in 2050= \$1.4M
 - Condition= Like New



City Of Willows Fire Apparatus

- Engine 2- Reserve Type 1 Engine
 - Placed in Service 1994
 - Life Expectancy: 30 Years
 - Replacement Date: 2024
 - Condition= Poor
 - Estimated Cost of Replacement= \$1.1 Million
- Should be ordered ASAP, current build times up to 36 months



City of Willows Fire Apparatus

- **Truck 4- 77' Quint (Ladder Truck/Pumper)**
 - Placed in Service in 2004
 - Life Expectancy: 25 Years
 - Placed in Service: 2004
 - Replacement Date: 2029
 - Condition: Good
 - Estimated Cost of Replacement in 2029: \$2 M



City of Willows Fire Apparatus

- **Utility 7- 1500 Ram Pick-Up**
 - Placed in Service in 2023
 - Life Expectancy: 15 Years (10F/10R)
 - Placed in Reserve: 2033
 - Replacement Date: **2038**
 - Condition: New
 - Estimated Cost of Replacement: \$150k
- Obtained with 100% Grant Funding



City of Willows Fire Apparatus

- **Utility 8- F-250 Pick-Up**
 - Placed in Service: 2018
 - Life Expectancy: 15 Years
 - Placed in Reserve: 2024
 - Replacement Date: **2033**
 - Condition: Good
 - Estimated Cost of Replacement: \$100k



City of Willows Apparatus

- Engine 5- Type 3 Fire Engine
 - Placed in Service in 2024
 - Life Expectancy: 15 Years (15F)
 - Placed in Reserve: N/A
 - Replacement Date: **2037**
 - Condition: Good
 - Estimated Cost of Replacement: \$35K For Paint and Equipment
 - Engine 5 was procured from the federal government and is a 2007 fire engine from the Los Angeles National Forest.



Willows Rural Fire District Apparatus

- Engine 14- Type 3 Fire Engine
 - Placed in Service: 2004
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2034
 - Condition: Good
 - Estimated Cost of Replacement: \$650K



Willows Rural Fire District Apparatus

- Engine 12- Type 6 Fire Engine
 - Placed in Service: 2024
 - Life Expectancy: 20 Years (10F/10R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2044
 - Condition: New
 - Estimated Cost of Replacement: \$350K
- Purchased for 236K with 139k of Grant Funding



Willows Rural Fire District Apparatus

- Engine 16- Type 3 Fire Engine
 - Placed in Service: 2000
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2030
 - Condition: Fair
 - Estimated Cost of Replacement: \$650K



Willows Rural Fire District Apparatus

- **WT- 15 – Tactical Water Tender**
 - Placed in Service: 2016
 - Life Expectancy: 30 Years (30F)
 - Replacement Date: 2046
 - Condition: Like New
 - Estimated Cost of Replacement: \$550k



Willows Rural Fire District Apparatus

- **Air Cascade Trailer**
 - Placed in Service: 2007 (E-12 is a 2006)
 - Life Expectancy: 40Years (40F)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2047
 - Condition: Good
 - Estimated Cost of Replacement: \$150k



Notable 2024 Achievements

- Replacement of unsafe and unreliable mobile and portable radios with grant funding
- Replacement of unreliable pagers with grant funding
- Implemented streamlined training program
- Placed, used Type 3 Engine in service under FEPP program
- Placed New Grant Funded Type 6 Fire Engine in service (WRFPD)
- Hosted many joint agency trainings with mutual aid partners
- Completed 2024 Weed Abatement
- Fire Prevention Week for all Primary and Elementary School Children
- Removal of 2 dilapidated structures under Code Enforcement

Notable 2024 Achievements

- Donation Funded Fire Station Lawn Rehabilitation
- Implemented Medication Disposal Program
- Lucas Device Placed in Service
- Conducted and Completed Fundraiser for Stair Chair



FY 2024/2025 Fire Department OES Revenue YTD

- Anticipated Expense-**\$249,589.61**
- Anticipated Income \$450,000
- Chief Salary Savings: \$20,841.92
- Net Profit to the City: \$221,252.31



Other Revenue Sources – Received/Anticipated

- Fire Recovery USA FYTD - \$21,062.31
- WRFPD - \$48,000~
- Weed Abatement Grant - \$170,390.30~
- Code Enforcement - \$17,967.30
- Homeland Security Grant Public Education - \$3,000

- Total: ~ \$260,419.91

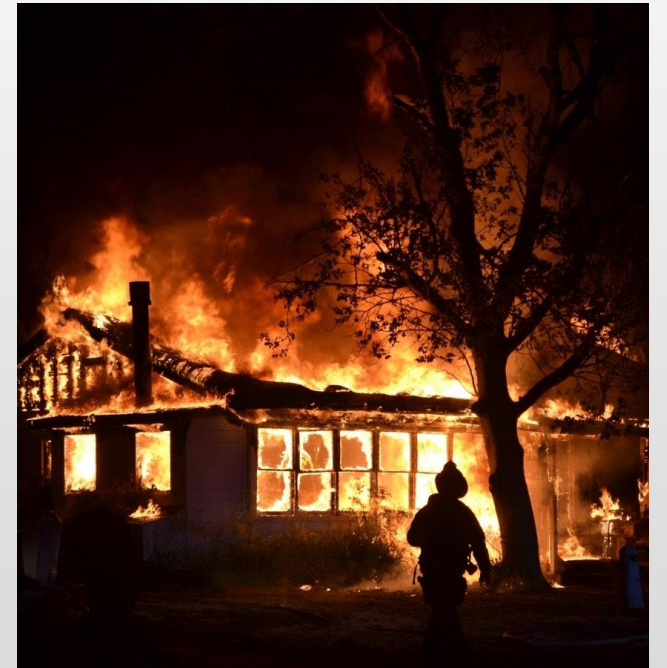
Willows City Fire ~ General Fund Burden

- FY 2024-2025 Approved Budget = \$771,613.00
- Received/Anticipated Revenue Net = ~\$481,672.22
- General Fund Burden~\$289,940 = 62.42% of Budget Recovered



2024 Willows Fire Projects - Last Years Slide

- Transition to Centralized Dispatch
- Continue to track and manage grant related activities
- Explore long term sustainable solutions for future Fire Department funding needs (capital improvement fund)
- Source fund additional Advanced Life Support services, ensuring the citizens of Willows have prompt access to emergency medical care.



Feb 2024- Transition to Centralized Dispatch

- Countless Hours Training Dispatchers
- Dozens of Stakeholder Meetings
- Required simultaneous transition of multiple software vendors and more



2024 Grants

CSFA-SAFER	3/29/2024		\$47,700	PPE and Physical Reimbursement
California Fire Safe Council	6/18/2024		\$34,525	Grant extension coordinator
CFF	8/15/2024		\$15,000	Wildland hose/hardware
RFC Rural	9/3/2024		\$15,075	Pagers, WL PPE
RFC City	9/3/2024		\$19,570	Radios WL PPE
Cal Water	12/15/2024		\$35,000	ALS EKG Monitors

ALS Equipment Grant

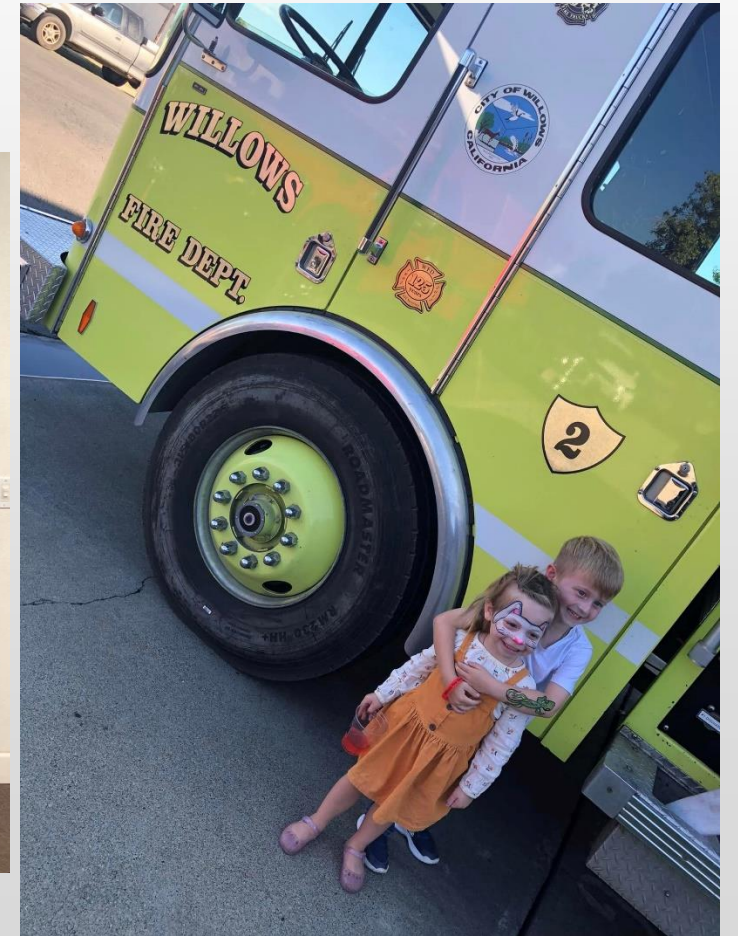
- City was awarded grant for ALS EKG Monitor from Cal Water.



2024 Grants Continued

- 6 successful grant packages garnering over \$166,870 in funding

Managed 3 Multi Year Grants



2024 Ambulance Response Times

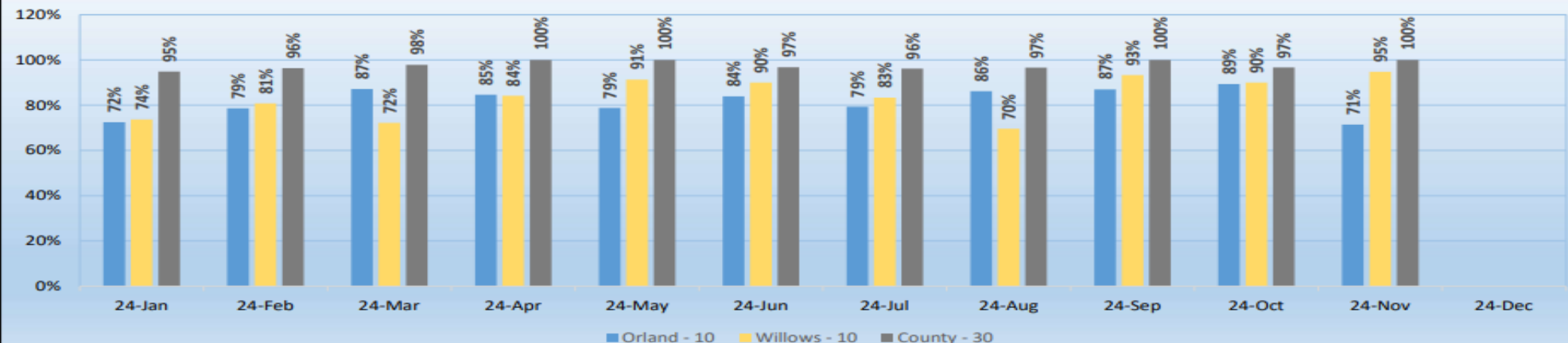
Glenn County - 911 Response Report - 2024

Month	Orland - 10 Min. P1 (911)				Willows - 10 Min. P1 (911)				All Other County - 30 Min. (911) (excludes Hamilton City)				Hamilton City P1 (911)		All Glenn Priority 2 & 3 (911)		P 4 - 8	St. Elizabeth Ambulance		Mult. Unit/Pt.	Total Calls
	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	Avg. Resp. Time	# of Calls	Avg. Resp. Time	# of Calls	# of Calls	Avg. Resp. Time	# of Calls	#
Jan-24	29	8	72%	09:17	19	5	74%	10:37	39	2	95%	14:50	6	14:27	110	13:04	29	5	22:38	4	245
Feb-24	28	6	79%	08:55	26	5	81%	07:58	27	1	96%	12:45	2	14:58	79	12:16	37	7	17:26	1	208
Mar-24	31	4	87%	06:58	18	5	72%	09:38	46	1	98%	12:30	4	11:44	110	10:34	44	7	20:41	11	282
Apr-24	39	6	85%	07:38	19	3	84%	07:54	40	0	100%	10:57	5	12:55	108	09:37	37	7	17:17	0	255
May-24	33	7	79%	08:19	23	2	91%	06:08	38	0	100%	13:39	3	13:40	101	09:25	21	8	18:45	2	231
Jun-24	31	5	84%	07:46	20	2	90%	06:21	31	1	97%	13:11	6	16:40	123	10:42	28	7	19:17	5	256
Jul-24	29	6	79%	07:56	24	4	83%	07:18	52	2	96%	13:46	5	13:53	127	10:37	28	12	21:00	3	283
Aug-24	29	4	86%	07:41	23	7	70%	08:59	29	1	97%	14:41	4	10:44	114	09:53	31	7	21:34	6	249
Sep-24	23	3	87%	07:34	15	1	93%	06:22	39	0	100%	11:25	5	12:47	98	11:18	23	3	24:00	1	208
Oct-24	28	3	89%	07:46	20	2	90%	06:39	30	1	97%	13:15	7	12:40	103	11:41	31	4	20:00	9	241
Nov-24	28	8	71%	09:17	19	1	95%	06:26	25	0	100%	11:06	3	13:39	114	11:37	43	6	19:20	5	248
Dec-24	30	3	90%	06:56	37	3	92%	06:07	38	2	95%	13:15	5	11:39	109	10:30	38	2	17:30	3	265
Totals	358	63			263	40			434	11					1296		390	75		50	2971

= AMR in Colusa

= 12 hour car added

Glenn County - Response Report 2024



Willows Fire Department FY 2025/26 Requests

- **Design and Order Engine 2 Replacement**
- **Hiring of a Part Time Administrative Assistant**
- **Rear Fire Station Apron Repair**

Admin Assistant Prospective Duties

- Assists with Preparing notices and invoices for all Fire Department Code Enforcement actions.
- Coordinate the prevention and inspection programs for the city fire department. Perform inspections as needed.
- Prepare necessary warrants
- Organize and file all training records for the volunteers of the fire department.
- Data entry and Grant Tracking

Prospective Duties Continued

- Responsible for invoicing for Fees for Service reimbursement, which includes communicating with insurance companies and injured parties regarding collection of payment for Fees for Service
- Processes all the required paperwork for new volunteer firefighters
- Assist volunteer treasurer in maintaining all federal, state, and non-profit status
- Maintains confidential records, correspondence, and personnel files, including administrative records and medical files of the Volunteers
- Track training being entered in incident reporting software and submitting required incidents reporting files to state and national agencies by required quarterly deadlines.

Prospective Duties Continued

- Assist all personnel with special projects as needed by developing, completing, assembling, and coordination
- Maintain file retention programs and perform all necessary filing, both electronically and physically.
- Possesses an extensive working knowledge of all software applications used within the fire department, such as word processing, spreadsheets, accounting, fire reporting, scheduling, presentation, and networking
- Manages and orders office and EMS supplies for the Fire Department.
- Assists and coordinates with vendors as needed

Estimated Costs of Administrative Assistant

- 960 hours per year or 18 hours per week
(3 - 6 hours per day, Tuesday through Thursday)
- \$28,195.92 to \$34,241.06 Per year

Recovery Measures:

- Inspection Fees of R1 and R2 structures (as mandated by state) - \$10-15K per year.
- Code Enforcement Fees - \$5-7K
- Weed Abatement Grant (2025 only) - \$5 -7.5K
- Training Center – \$5K

Benefits?

- **Increases Administrative Capacity.**
- **Allows Fire Chief to focus on higher level work such as strategic planning, policy revision, Grant writing, Code Enforcement and Fire Prevention.**
- **Allows Fire Chief more time to participate, direct and implement hands on training with career staff and volunteers.**
- **Supports completion of Imagetrend implementation.**

Fire Chief Responsibilities

- Glenn County OES Coordinator
- Glenn County Radio Infrastructure Coordinator
- Glenn County Dispatch Liaison
- Glenn County Fire Chiefs Association, Vice President
- Numerous Regular Meetings, including:
 - Agenda Review, Monthly Management Meetings, Monthly All hands meetings, EMCC, Career Staff Meetings, MDT Meetings, negotiations, Homeland Security Grant, OA Radio - various other meetings as needed
 - After Hours - Chiefs Association, WRFPD Board Meetings, Volunteer Business Meeting, Volunteer Training Nights, and City Council Meetings

Fire Chief Responsibilities

- Author and Assemble Grant Packages for City and Rural District.
- Manage and Track and implement Grant Packages.
- Oversee and implement infrastructure projects (e.g., Imagetrend).
- Code and submit all City Fire Department Invoices.
- Prepare all City Fire Department Staff Reports and Resolutions.
- Prepare all WRFPD Board documents to include budget, agendas, minutes resolutions, public noticing, Proposition 218 Study, and warrants.
- Prepare and Submit Emergency Preposition Upstaffing Requests.
- Submit and track OES Reimbursements for Preposition and Strike Team Response.

Fire Chief Responsibilities

- Hire, train, evaluate and discipline career staff.
- Implement, manage and execute continuous quality improvement of NIFRS reports.
- Research and ensure compliance with changing legislation and department requirements.
- Vehicle Abatement Program to include inspections, noticing and removal.
- Large Incident press releases and coordination with media.
- Prepare Biweekly update for Council.
- Prepare Fire Department Section of Newsletter.

Fire Chief Responsibilities

- Large Scale Code Enforcement Cases - Inspect, notice, coordinate, conference with legal and noticed persons.
- Assemble Request for Proposals for Fire Department Equipment.
- Ensure compliance with City and Rural SAM and UEI registration.
- Review and Approve Timecards.
- Assist WVFD in management of their administrative tasks and processes including personnel management.
- Coordinate and manage City Fire Recovery USA Program.

Fire Chief Responsibilities

- Manage, implement and carry out station projects (e.g., Lawn, Conex box, roof repair).
- Manage, implement and execute apparatus maintenance.
- Manage, implement and execute equipment maintenance.
- Provide additional coverage of shifts (as necessary).
- After Hours Emergency Response.
- State mandated training.
- Weed Abatement.

Additional Duties Requiring Attention

- Fire Marshall - Mandated inspections
- Managing Code Enforcement/Vehicle Abatement – Mired by Notices
- Fire Department Policy Review
- SOP/SOG Review
- Grant package assembly - less tracking
- Hands on training with paid staff and volunteers
- ALS Implementation
- Continued Relationship Building and Strengthening
- Expansion of Public Education Programs
- 5 Year Strategic Plan

Questions & Comments?





PUBLIC COMMENT & CONSENT CALENDAR FORUM



City of Willows

Payment Register

APPKT00395 - CHECK RUN 2-26-25

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount	
	Void	0.00	
Payment Type	Payment Number	Payment Date	Payment Amount
**Void Check	55307	02/26/2025	0.00
**Void Check	55327	02/26/2025	0.00
**Void Check	55328	02/26/2025	0.00
**Void Check	55329	02/26/2025	0.00
**Void Check	55341	02/26/2025	0.00
**Void Check	55342	02/26/2025	0.00

Vendor Number	Vendor Name	Total Vendor Amount	
1004	3CORE	500.00	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	55302	02/26/2025	500.00
Payable Number	Description	Payable Date	Due Date
1856	JANUARY 2025 - RUMINO LOAN - QUARTER & YEAR END	02/24/2025	02/24/2025
Discount Amount	Payable Amount		
0.00	500.00		

Vendor Number	Vendor Name	Total Vendor Amount	
1008	A.T. & T.	1,169.50	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	55303	02/26/2025	1,169.50
Payable Number	Description	Payable Date	Due Date
000023056907	BAN - 9391061606 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056910	BAN - 9391061610 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056912	BAN - 9391061615 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056913	BAN - 9391061616 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056914	BAN - 9391061617 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056915	BAN - 9391061620 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056916	BAN - 9391061621 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056917	BAN - 9391061623 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
000023056918	BAN - 9391061624 - 1-19-25 TO 2-18-25 SERVICE	02/24/2025	02/24/2025
Discount Amount	Payable Amount		
0.00	78.66		
0.00	253.25		
0.00	162.14		
0.00	292.06		
0.00	31.79		
0.00	228.08		
0.00	30.23		
0.00	63.06		
0.00	30.23		

Vendor Number	Vendor Name	Total Vendor Amount	
1051	ALVES DOOR COMPANY, INC.	90.00	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	55304	02/26/2025	90.00
Payable Number	Description	Payable Date	Due Date
10880	WINDSHIELD REPAIR - TRUCK C-1 - FIRE	02/24/2025	02/24/2025
Discount Amount	Payable Amount		
0.00	90.00		

Vendor Number	Vendor Name	Total Vendor Amount	
2345	CALIFORNIA BUILDING OFFICIALS	85.00	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	55305	02/26/2025	85.00
Payable Number	Description	Payable Date	Due Date
18469	WEBINAR - OVERVIEW 2022 CEC ACCS DW UNITS - TARA	02/24/2025	02/24/2025
Discount Amount	Payable Amount		
0.00	85.00		

Vendor Number	Vendor Name	Total Vendor Amount	
1172	CALIFORNIA WATER SERVICE	3,812.59	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	55306	02/26/2025	3,812.59
Payable Number	Description	Payable Date	Due Date
1053836442-020525	SERVICE TO 02-05-25	02/24/2025	02/24/2025
Discount Amount	Payable Amount		
0.00	113.29		

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849167777-020525	SERVICE TO 2-5-25	02/24/2025	02/24/2025	0.00	3,699.30	
Vendor Number	Vendor Name				Total Vendor Amount	
1261	COMCAST CABLE				152.94	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55308			02/26/2025	152.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8155600290116196-021425	SERVICE 2-19-25 TO 3-18-25 - FIRE	02/24/2025	02/24/2025	0.00	152.94	
Vendor Number	Vendor Name				Total Vendor Amount	
1275	CORBIN WILLITS SYSTEMS				518.96	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55309			02/26/2025	518.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
000C502151	MARCH 2025 - E,S, & A CHARGES AND S&E AGMT INCR	02/24/2025	02/24/2025	0.00	518.96	
Vendor Number	Vendor Name				Total Vendor Amount	
2390	CULLIGAN QUENCH USA, INC				63.28	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55310			02/26/2025	63.28	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV08653790	MARCH 2025 WATER SERVICE - CIVIC CENTER	02/25/2025	02/25/2025	0.00	63.28	
Vendor Number	Vendor Name				Total Vendor Amount	
1606	JEREMY'S PEST STOMPERS				55.00	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55311			02/26/2025	55.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
272519	FEBRUARY 2025 SERVICE - CIVIC CENTER	02/24/2025	02/24/2025	0.00	55.00	
Vendor Number	Vendor Name				Total Vendor Amount	
1665	KNIFE RIVER CONSTRUCTION				478.38	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55312			02/26/2025	478.38	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
313426	WET PATCH - STREETS	02/24/2025	02/24/2025	0.00	253.32	
313632	WET PATCH - STREETS - PUBLIC WORKS	02/25/2025	02/25/2025	0.00	225.06	
Vendor Number	Vendor Name				Total Vendor Amount	
1670	L & T TOWING				1,057.97	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55313			02/26/2025	1,057.97	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
#25-38757	TOWING FOR REPAIR- 2008 FORD F-250 SUPER DUTY - PA	02/25/2025	02/25/2025	0.00	336.00	
62185	SERVICE - 2023 FORD F-450 - PARKS - PUBLIC WORKS	02/24/2025	02/24/2025	0.00	721.97	
Vendor Number	Vendor Name				Total Vendor Amount	
1680	LANNIE'S SEPTIC TANK SERV				144.79	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55314			02/26/2025	144.79	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
26681	PORTABLE TOILET RENT & SERVICE - PARKS - PW	02/24/2025	02/24/2025	0.00	144.79	
Vendor Number	Vendor Name				Total Vendor Amount	
1710	LIFE ASSIST				533.60	
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55315			02/26/2025	533.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1553705	FIRST AID SUPPLIES - FIRE	02/25/2025	02/25/2025	0.00	218.52	
1556168	FIRST AID SUPPLIES - FIRE	02/24/2025	02/24/2025	0.00	290.33	
1557037	FIRST AID SUPPLIES - FIRE	02/24/2025	02/24/2025	0.00	24.75	

Payment Register
APPKT00395 - CHECK RUN 2-26-25

Vendor Number 1760	Vendor Name MATSON & ISOM TECHNOLOGY					Total Vendor Amount 1,750.00	
Payment Type Check	Payment Number 55316					Payment Date 02/26/2025	Payment Amount 1,750.00
	Payable Number 97051	Description BARRACUDA BACKUP 1 YR RENEWAL - CW	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 1,750.00	
Vendor Number 1770	Vendor Name MENDES SUPPLY COMPANY					Total Vendor Amount 225.76	
Payment Type Check	Payment Number 55317					Payment Date 02/26/2025	Payment Amount 225.76
	Payable Number R077237	Description SOAP & TOILET TISSUE - CIVIC CENTER	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 225.76	
Vendor Number 1810	Vendor Name MUNICIPAL EMERGENCY SERVI					Total Vendor Amount 4,011.15	
Payment Type Check	Payment Number 55318					Payment Date 02/26/2025	Payment Amount 4,011.15
	Payable Number IN2202559	Description CUSTOM TECGEN51 COAT & PAINT - FIRE	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 4,011.15	
Vendor Number 1805	Vendor Name MUNICIPAL RESOURCE GROUP					Total Vendor Amount 764.00	
Payment Type Check	Payment Number 55319					Payment Date 02/26/2025	Payment Amount 764.00
	Payable Number 250204	Description WILLOWS - PD ASSESSMENT 24051-WIL - CITY COUNCIL	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 764.00	
Vendor Number 2312	Vendor Name NAPA AUTO PARTS					Total Vendor Amount 32.70	
Payment Type Check	Payment Number 55320					Payment Date 02/26/2025	Payment Amount 32.70
	Payable Number 700717	Description OIL 10W30 - PARKS - PUBLIC WORKS	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 32.70	
Vendor Number 1852	Vendor Name NORTHERN CALIF. GLOVES					Total Vendor Amount 137.75	
Payment Type Check	Payment Number 55321					Payment Date 02/26/2025	Payment Amount 137.75
	Payable Number 01575257	Description GLOVES - PARKS - PUBLIC WORKS	Payable Date 02/26/2025	Due Date 02/26/2025	Discount Amount 0.00	Payable Amount 137.75	
Vendor Number 2373	Vendor Name ODP BUSINESS SOLUTIONS					Total Vendor Amount 71.05	
Payment Type Check	Payment Number 55322					Payment Date 02/26/2025	Payment Amount 71.05
	Payable Number 409618667001	Description FOLDERS, TABS, HANGING FILE - OFFICE SUPPLIES-CW	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 71.05	
Vendor Number 1864	Vendor Name O'REILLY AUTO PARTS					Total Vendor Amount 125.57	
Payment Type Check	Payment Number 55323					Payment Date 02/26/2025	Payment Amount 125.57
	Payable Number 4878-476266	Description AIR & OIL FILTERS, WIPER BLADES-FORD F-350 S D- PW	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 125.57	

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Vendor Number 1891	Vendor Name PACIFIC DATA CONNECTION					Total Vendor Amount 793.05	
Payment Type Check	Payment Number 55324					Payment Date 02/26/2025	Payment Amount 793.05
	Payable Number 25906	Description INSTALL 3 CABLES - NEW CREDIT CARD STATIONS - CIVI	Payable Date 02/26/2025	Due Date 02/26/2025	Discount Amount 0.00	Payable Amount 793.05	
Vendor Number 1143	Vendor Name PEDRO BOBADILLA					Total Vendor Amount 576.92	
Payment Type Check	Payment Number 55325					Payment Date 02/26/2025	Payment Amount 576.92
	Payable Number 022825PB	Description RECREATION SERVICES 2-15-25 TO 2-28-25	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 576.92	
Vendor Number 1917	Vendor Name PG & E					Total Vendor Amount 14,331.60	
Payment Type Check	Payment Number 55326					Payment Date 02/26/2025	Payment Amount 14,331.60
	Payable Number 0939281537-0-02132025	Description SERVICE TO 2-13-25	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 14,331.60	
Vendor Number 1978	Vendor Name REGIONAL GOVERNMENT SERVI					Total Vendor Amount 4,680.48	
Payment Type Check	Payment Number 55330					Payment Date 02/26/2025	Payment Amount 4,680.48
	Payable Number 18072	Description JANUARY 2025 HR & FIN SERVICES	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 4,680.48	
Vendor Number 2041	Vendor Name SACRAMENTO VALLEY MIRROR					Total Vendor Amount 330.20	
Payment Type Check	Payment Number 55331					Payment Date 02/26/2025	Payment Amount 330.20
	Payable Number 03122025	Description ANNUAL SUBSCRIPTION - CIVIC CENTER	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 91.00	
	2640	LEAGL AD-PHNA ORDINANCE 763-2025 & PLNG COM API	02/24/2025	02/24/2025	0.00	239.20	
Vendor Number 2044	Vendor Name SAFETY TIRE SERVICE					Total Vendor Amount 422.96	
Payment Type Check	Payment Number 55332					Payment Date 02/26/2025	Payment Amount 422.96
	Payable Number 64104	Description REPAIRS- 2017 FORD F250 SUPER DUTY BASE #C1 - FIRE	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 422.96	
Vendor Number 2474	Vendor Name SHASTA COLLEGE					Total Vendor Amount 232.50	
Payment Type Check	Payment Number 55333					Payment Date 02/26/2025	Payment Amount 232.50
	Payable Number SPRING2025-JF	Description CLASS - COMP OFFICER 2B-FIRS-182-S9705 - FIRE	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 232.50	
Vendor Number 2103	Vendor Name STANDARD INSURANCE CO.					Total Vendor Amount 1,345.83	
Payment Type Check	Payment Number 55334					Payment Date 02/26/2025	Payment Amount 1,345.83
	Payable Number 006005140001-030125	Description LIFE INSURANCE - 03012025 - EMPLOYEES	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 1,345.83	

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Vendor Number 2334	Vendor Name STREAM IT NETWORKS LLC					Total Vendor Amount 85.00	
Payment Type Check	Payment Number 55335					Payment Date 02/26/2025	Payment Amount 85.00
Payable Number 2025-02000053	Description FEBRUARY 2025 INTERNET - PUBLIC WORKS	Payable Date 02/24/2025	Due Date 02/24/2025	Discount Amount 0.00	Payable Amount 85.00		
Vendor Number 2132	Vendor Name SUN LIFE FINANCIAL					Total Vendor Amount 474.03	
Payment Type Check	Payment Number 55336					Payment Date 02/26/2025	Payment Amount 474.03
Payable Number 5487105-0001-02252025	Description FEBRUARY 2025 INSURANCE - GAP - PW & FIRE	Payable Date 02/26/2025	Due Date 02/26/2025	Discount Amount 0.00	Payable Amount 474.03		
Vendor Number 1439	Vendor Name THE FIRST CHOICE COFFEE S					Total Vendor Amount 45.00	
Payment Type Check	Payment Number 55337					Payment Date 02/26/2025	Payment Amount 45.00
Payable Number 1930	Description MARCH 2025 WATER FILTRATION - FIRE	Payable Date 02/26/2025	Due Date 02/26/2025	Discount Amount 0.00	Payable Amount 45.00		
Vendor Number 2194	Vendor Name TRACTOR SUPPLY CREDIT PLAN					Total Vendor Amount 1,544.23	
Payment Type Check	Payment Number 55338					Payment Date 02/26/2025	Payment Amount 1,544.23
Payable Number 2108373102	Description 8 X 10' OUTDOOR SHED - FIRE	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 1,544.23		
Vendor Number 2207	Vendor Name TYLER TECHNOLOGIES, INC					Total Vendor Amount 1,160.00	
Payment Type Check	Payment Number 55339					Payment Date 02/26/2025	Payment Amount 1,160.00
Payable Number 025-499186	Description USER INTERFACE-COMM DEV & BUS LIC-GO LIVE-CW	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 1,160.00		
Vendor Number 2395	Vendor Name US BANK CORPORATE PAYMENT SYSTEMS					Total Vendor Amount 5,237.60	
Payment Type Check	Payment Number 55340					Payment Date 02/26/2025	Payment Amount 5,237.60
Payable Number BROWN012225-01	Description EMPLOYERS INVESTIGATIVE SERVICE - CM	Payable Date 02/25/2025	Due Date 02/25/2025	Discount Amount 0.00	Payable Amount 235.00		
BROWN012225-02	LEAGUE OF CA CITIES - LORRIE PRIDE - CITY COUNCIL	02/25/2025	02/25/2025	0.00	-600.00		
BROWN012225-03	AMAZON - CHARGER COUNCIL IPADS - CW	02/25/2025	02/25/2025	0.00	25.72		
MONCK022225-01	CAEMSA - EMS RECERT FEE - FIRE	02/25/2025	02/25/2025	0.00	250.00		
MONCK022225-02	AMAZON - PRINTER INK - FIRE	02/25/2025	02/25/2025	0.00	140.47		
MONCK022225-03	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	24.62		
MONCK022225-04	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	63.83		
MONCK022225-05	LA CASITA - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	147.63		
MONCK022225-06	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	246.90		
MONCK022225-07	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	88.84		
MONCK022225-08	WILLOWS TRAVEL PLAZA-OES 250003 FUEL REIMBURSED	02/25/2025	02/25/2025	0.00	126.16		
MONCK022225-09	WILLOWS TRAVEL CENTER-OES 250003 FUEL REIMBURSE	02/25/2025	02/25/2025	0.00	111.67		
MONCK022225-10	LAST STAND - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	140.21		
MONCK022225-11	WILLOWS TRAVEL PLAZA-OES 250003 FUEL REIMBURSED	02/25/2025	02/25/2025	0.00	55.42		
MONCK022225-12	GANDY & STALEY - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	134.51		
MONCK022225-13	ELENITAS - OES 250003 FODD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	65.63		
MONCK022225-14	FU HING - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	47.19		
MONCK022225-15	LA CASITA - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	225.90		
MONCK022225-16	WALMART - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	121.74		
MONCK022225-17	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	21.44		
MONCK022225-18	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	34.12		
MONCK022225-19	GANDY & STALEY - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	90.88		

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APPKT00395 - CHECK RUN 2-26-25

MONCK022225-20	LAST STAND - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	78.33
MONCK022225-21	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	69.63
MONCK022225-22	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	48.87
MONCK022225-23	WILLOWS TRAVEL PLAZA-OES 250003 FUEL REIMBURSED	02/25/2025	02/25/2025	0.00	27.24
MONCK022225-24	GANDY & STALEY - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	113.96
MONCK022225-25	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	262.28
MONCK022225-26	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	132.77
MONCK022225-27	SAKURA - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	67.03
MONCK022225-28	WALMART - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	274.26
MONCK022225-29	ELENITAS - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	65.28
MONCK022225-30	LAST STAND - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	70.95
MONCK022225-31	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	3.79
MONCK022225-32	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	14.97
MONCK022225-33	WALMART - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	105.55
MONCK022225-34	WILLOWS TRAVEL PLAZA-OES 250003 FUEL REIMBURSED	02/25/2025	02/25/2025	0.00	135.65
MONCK022225-35	COSTCO - SHELVES FOR CONNEX - FIRE	02/25/2025	02/25/2025	0.00	1,372.74
MONCK022225-36	MARVAL - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	72.66
MONCK022225-37	GANDY & STALEY - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	109.93
MONCK022225-38	ROUND TABLE - OES 250003 FOOD REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	220.74
MONCK022225-39	CHEVRON - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	54.69
MONCK022225-40	CHEVRON - OES 250003 FUEL REIMBURSED - FIRE	02/25/2025	02/25/2025	0.00	138.40

Vendor Number	Vendor Name					Total Vendor Amount
2396	US BANK TFM					112,859.69
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55343			02/26/2025	112,859.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2808147	ACCT #271763000 - 2021 SEWER FIN PROJECT - SEWER	02/24/2025	02/24/2025	0.00	112,859.69	

Vendor Number	Vendor Name					Total Vendor Amount
2433	VESTIS					138.58
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55344			02/26/2025	138.58	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5066797052	UNIFORM SERVICE - PUBLIC WORKS	02/24/2025	02/24/2025	0.00	138.58	

Vendor Number	Vendor Name					Total Vendor Amount
2295	WILLOWS ACE HARDWARE					246.56
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55345			02/26/2025	246.56	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
119254	COMBO LOCKS 2" - FIRE	02/24/2025	02/24/2025	0.00	77.19	
120355	ANCHORS & SCREWS - FIRE	02/24/2025	02/24/2025	0.00	8.98	
120476	OUTLET COVER & TAPE - LIBRARY - PUBLIC WORKS-CC	02/25/2025	02/25/2025	0.00	10.26	
120677	WEED & FEED & SPREADER - PUBLIC WORKS - CIVIC CEN	02/25/2025	02/25/2025	0.00	150.13	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Voided **Void Check	0	1	0.00	0.00
Gen Chk	Check	35	22	0.00	138,153.75
Gen Chk	Voided **Void Check	0	5	0.00	0.00
Gen Chk	Check	62	16	0.00	22,130.47
Packet Totals:		97	44	0.00	160,284.22

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-160,284.22
Packet Totals:		-160,284.22



City of Willows

Payment Register

APPKT00399 - CHECK RUN 2-28-25
01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name					Total Vendor Amount
2374	PAC MACHINE CO, INC					13,183.12
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	55351	02/28/2025	13,183.12			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
96319	IMPELLER, WEAR RING, SLEEVE-WASTE WATER REPAIR-S	02/28/2025	02/28/2025	0.00	3,183.34	
96488	PUMP MOTOR REPAIR & RETURN-WASTE WATER REPAIR	02/28/2025	02/28/2025	0.00	9,999.78	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	2	1	0.00	13,183.12
Packet Totals:		2	1	0.00	13,183.12

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-13,183.12
Packet Totals:		-13,183.12



City of Willows

Payment Register

APPKT00397 - AP PAYROLL VENDOR CHECK RUN 02-26-25
01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name					Total Vendor Amount
1029	AFLAC- FLEX ONE					931.76
Payment Type	Payment Number					
Check	55346					931.76
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0001002	AFLAC DENTAL	01/17/2025	01/31/2025	0.00	140.89	
INV0001003	AFLAC CANCER	01/17/2025	01/31/2025	0.00	69.82	
INV0001004	AFLAC ACCIDENT	01/17/2025	01/17/2025	0.00	143.87	
INV0001005	AFLAC STD	01/17/2025	01/31/2025	0.00	48.62	
INV0001007	AFLAC EVENT/CRITICAL	01/17/2025	01/31/2025	0.00	21.66	
INV0001008	AFLAC HOSPITAL	01/17/2025	01/31/2025	0.00	26.82	
INV0001009	AFLAC VISION	01/17/2025	01/31/2025	0.00	14.20	
INV0001044	AFLAC DENTAL	01/31/2025	01/31/2025	0.00	140.89	
INV0001045	AFLAC CANCER	01/31/2025	01/31/2025	0.00	69.82	
INV0001046	AFLAC ACCIDENT	01/31/2025	01/31/2025	0.00	143.87	
INV0001047	AFLAC STD	01/31/2025	01/31/2025	0.00	48.62	
INV0001049	AFLAC EVENT/CRITICAL	01/31/2025	01/31/2025	0.00	21.66	
INV0001050	AFLAC HOSPITAL	01/31/2025	01/31/2025	0.00	26.82	
INV0001051	AFLAC VISION	01/31/2025	01/31/2025	0.00	14.20	

Vendor Number	Vendor Name					Total Vendor Amount
1194	CALIFORNIA STATE DISBURSE					162.92
Payment Type	Payment Number					
Check	55347					162.92
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0001088	CHILD SUPPORT	02/28/2025	02/28/2025	0.00	162.92	

Vendor Number	Vendor Name					Total Vendor Amount
1650	FIRE RISK MANAGEMENT SERVICES					21,238.71
Payment Type	Payment Number					
Check	55348					21,238.71
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0001070	MEDICAL	02/14/2025	02/28/2025	0.00	5,556.32	
INV0001071	MEDICAL	02/14/2025	02/28/2025	0.00	5,063.07	
INV0001091	MEDICAL	02/28/2025	02/28/2025	0.00	5,556.28	
INV0001092	MEDICAL	02/28/2025	02/28/2025	0.00	5,063.04	

Vendor Number	Vendor Name					Total Vendor Amount
1551	HUMANA DENTAL/VISION					1,319.16
Payment Type	Payment Number					
Check	55349					1,319.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0001068	DENTAL	02/14/2025	02/28/2025	0.00	351.58	
INV0001069	DENTAL	02/14/2025	02/28/2025	0.00	231.27	
INV0001073	VISION	02/14/2025	02/28/2025	0.00	47.12	
INV0001074	VISION	02/14/2025	02/28/2025	0.00	29.66	
INV0001089	DENTAL	02/28/2025	02/28/2025	0.00	351.54	
INV0001090	DENTAL	02/28/2025	02/28/2025	0.00	231.21	
INV0001094	VISION	02/28/2025	02/28/2025	0.00	47.12	
INV0001095	VISION	02/28/2025	02/28/2025	0.00	29.66	

Payment Register

APPKT00397 - AP PAYROLL VENDOR CHECK RUN 02-26-25

Vendor Number	Vendor Name	Total Vendor Amount			
2223	UNITED PUBLIC EMPLOYEES A	213.93			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	55350	02/26/2025	213.93		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0001093	PUBLIC SAFETY DUES	02/28/2025	02/28/2025	0.00	213.93

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	28	5	0.00	23,866.48
Packet Totals:		28	5	0.00	23,866.48

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-23,866.48
Packet Totals:		-23,866.48



City of Willows

Payroll Check Register Checks

Pay Period: 2/10/2025-2/23/2025

Packet: PYPKT00403 - PAY PERIOD 02-10-25 to 02-23-25 PAYDATE 02-28-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
BEATTY, RYAN	BEA00	Regular	02/28/2025	143.04	40993
GARCIA, OMAR	GAR14	Regular	02/28/2025	286.06	40994
RANDOLPH, CORA	RAN02	Regular	02/28/2025	143.04	40995
HICKS, RYAN	HIC01	Regular	02/28/2025	304.12	40996



City of Willows

Payroll Check Register

Direct Deposits

Pay Period: 2/10/2025-2/23/2025

Packet: PYPKT00403 - PAY PERIOD 02-10-25 to 02-23-25 PAYDATE 02-28-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BROWN, MARTHA	BRO01	02/28/2025	3,512.54	1249
PRICE, KARLEEN	PRI01	02/28/2025	1,793.63	1250
HAZLETT, ROBIN	HAZ01	02/28/2025	1,220.48	1251
MOORE, JOANNE	MOO01	02/28/2025	2,598.99	1252
MOORE, JOANNE	MOO01	02/28/2025	150.00	1252
RUSTENHOVEN, TARA L	RUS01	02/28/2025	1,629.38	1253
BRIONES, BRENDA VALENZUELA	BRI00	02/28/2025	291.12	1254
EHORN, CAITLIN A	EHO02	02/28/2025	1,096.73	1255
GAMBOA, YADIRA	GAM00	02/28/2025	323.79	1256
SPENCE, KYLIEGH C	SPE02	02/28/2025	511.92	1257
VARGAS, GIOVANI	VAR00	02/28/2025	553.72	1258
BOBADILLA, TRISTAN	BOB01	02/28/2025	71.52	1259
BOBADILLA, TAVIAN	BOB02	02/28/2025	143.04	1260
GALLARDO-CANO, NATALY	GAL01	02/28/2025	71.52	1261
RAYGOZA, RODRIGO	RAY00	02/28/2025	135.51	1262
CHAPMAN, LOREN	CHA02	02/28/2025	304.12	1263
DANLEY, TIMOTHY	DAN00	02/28/2025	2,617.43	1264
ENOS, KYLE	ENO00	02/28/2025	1,695.80	1265
FUENTES, JAIME	FUE01	02/28/2025	1,994.68	1266
LOMBARD, TYLER JOSEPH	LOM00	02/28/2025	2,391.24	1267
LOPEZ, MATTHEW	LOP03	02/28/2025	398.29	1268
WAMMACK, DEVIN	WAM01	02/28/2025	304.12	1269
MINGS, MICHAEL E	MIN00	02/28/2025	1,292.10	1270
RANDOLPH, MATTHEW	RAN01	02/28/2025	1,333.55	1271
REED, JOSHUA	REE00	02/28/2025	1,191.72	1272
VASQUEZ, PEDRO CEASAR	VAS01	02/28/2025	1,739.55	1273
BETTENCOURT, JOSEPH	BET01	02/28/2025	3,597.95	1274
MONCK, NATHANIAL T	MON00	02/28/2025	5,744.33	1275
PFYL, NATISA N	PFY00	02/28/2025	1,611.50	1276



City of Willows

Payroll Check Register

Employee Pay Summary

Pay Period: 2/10/2025-2/23/2025

Packet: PYPKT00403 - PAY PERIOD 02-10-25 to 02-23-25 PAYDATE 02-28-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
BEATTY, RYAN	BEA00	02/28/2025	40993	156.75	0.00	13.71	143.04
BETTENCOURT, JOSEPH	BET01	02/28/2025	1274	4,808.00	421.86	788.19	3,597.95
BOBADILLA, TAVIAN	BOB02	02/28/2025	1260	156.75	0.00	13.71	143.04
BOBADILLA, TRISTAN	BOB01	02/28/2025	1259	78.38	0.00	6.86	71.52
BRIONES, BRENDA VALENZU	BRI00	02/28/2025	1254	330.00	0.00	38.88	291.12
BROWN, MARTHA	BRO01	02/28/2025	1249	5,676.92	801.79	1,362.59	3,512.54
CHAPMAN, LOREN	CHA02	02/28/2025	1263	333.28	0.00	29.16	304.12
DANLEY, TIMOTHY	DAN00	02/28/2025	1264	2,999.52	0.00	382.09	2,617.43
EHORN, CAITLIN A	EHO02	02/28/2025	1255	1,499.20	164.56	237.91	1,096.73
ENOS, KYLE	ENO00	02/28/2025	1265	2,492.67	490.64	306.23	1,695.80
FUENTES, JAIME	FUE01	02/28/2025	1266	2,768.74	546.90	227.16	1,994.68
GALLARDO-CANO, NATALY	GAL01	02/28/2025	1261	78.38	0.00	6.86	71.52
GAMBOA, YADIRA	GAM00	02/28/2025	1256	363.00	0.00	39.21	323.79
GARCIA, OMAR	GAR14	02/28/2025	40994	313.50	0.00	27.44	286.06
HAZLETT, ROBIN	HAZ01	02/28/2025	1251	1,948.62	596.63	131.51	1,220.48
HICKS, RYAN	HIC01	02/28/2025	40996	333.28	0.00	29.16	304.12
LOMBARD, TYLER JOSEPH	LOM00	02/28/2025	1267	3,468.34	733.72	343.38	2,391.24
LOPEZ, MATTHEW	LOP03	02/28/2025	1268	436.48	0.00	38.19	398.29
MINGS, MICHAEL E	MIN00	02/28/2025	1270	1,893.69	293.86	307.73	1,292.10
MONCK, NATHANIAL T	MON00	02/28/2025	1275	9,029.92	747.32	2,538.27	5,744.33
MOORE, JOANNE	MOO01	02/28/2025	1252	4,643.20	724.31	1,169.90	2,748.99
PFYL, NATISA N	PFY00	02/28/2025	1276	2,961.51	846.43	503.58	1,611.50
PRICE, KARLEEN	PRI01	02/28/2025	1250	2,447.54	189.68	464.23	1,793.63
RANDOLPH, MATTHEW	RAN01	02/28/2025	1271	1,846.42	192.25	320.62	1,333.55
RANDOLPH, CORA	RAN02	02/28/2025	40995	156.75	0.00	13.71	143.04
RAYGOZA, RODRIGO	RAY00	02/28/2025	1262	148.50	0.00	12.99	135.51
REED, JOSHUA	REE00	02/28/2025	1272	1,717.60	358.80	167.08	1,191.72
RUSTENHOVEN, TARA L	RUS01	02/28/2025	1253	2,406.91	419.85	357.68	1,629.38
SPENCE, KYLIEGH C	SPE02	02/28/2025	1257	561.00	0.00	49.08	511.92
VARGAS, GIOVANI	VAR00	02/28/2025	1258	610.50	0.00	56.78	553.72
VASQUEZ, PEDRO CEASAR	VAS01	02/28/2025	1273	2,509.43	412.04	357.84	1,739.55
WAMMACK, DEVIN	WAM01	02/28/2025	1269	333.28	0.00	29.16	304.12
Totals:				59,508.06	7,940.64	10,370.89	41,196.53



City of Willows

Payroll Check Register Report Summary

Pay Period: 2/10/2025-2/23/2025

Packet: PYPKT00403 - PAY PERIOD 02-10-25 to 02-23-25 PAYDATE 02-28-25

Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	4	876.26
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	40,320.27
Total	33	41,196.53



Willows City Council Regular Meeting Action Minutes

February 25, 2025
Willows City Hall
6:00 PM

City Council
Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Matt Busby, Council Member
Gary Hansen, Council Member
Lorri Pride, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. PRESENTATION

a. Finance and Measure I Oversight Committee (FMiOC) Update

Action: Received finance update from the FMiOC Committee and provided direction to staff.

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comment Open: 6:10PM, Closed 6:23PM

Public Comment #1: Vince Holvick, Mosquito Vector Control District

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved the February 11, 2025, meeting minutes.

c. Pioneer Community Energy Expansion to Willows

Action: Approved Ordinance 763-2025, authorizing the implementation of a Community Choice Aggregation Program in the City of Willows.

- d. **Coastland Contract Amendment – FY 2024-25 Sewer Rehabilitation Project**
Action: Authorized the City Manager to execute a contract amendment to Coastland’s sewer rehabilitation project agreement to provide additional design services.
- e. **FY 2025-26 Landscaping and Lighting Special Assessment District**
Action: Adopted Resolution 07-2025 appointing Coastland Civil Engineering as the Engineer of Work for the City of Willows Landscaping and Lighting Special Assessment District and directing Coastland Civil Engineering to prepare the Annual Engineer's Report for FY 2025-26; and authorized the City Manager to execute a contract amendment with Coastland Civil Engineering to complete assessment engineering work associated with the City of Willows FY 2025-26 Landscaping and Lighting Special Assessment District.
- f. **Letter of Support for Federal Self-Help Housing Program**
Action: Approved a letter of support in favor of the USDA Rural Development mutual self-help housing program.

Motion to approve item a, c, d, e, f, and amended item b on the consent calendar.

Moved/Seconded: Vice Mayor Thomas and Councilmember Hansen

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

No: None

Absent: None

7. DISCUSSION AND ACTION CALENDAR

- a. **Solar Power Purchase Agreement – Civic Center and Fire Station**
Action: Authorized the City Manager to execute a Power Purchase Agreement with RP Willows Solar 2, LLC and RP Willows Solar 3, LLC for the installation of a roof mounted solar system at the Willows Civic Center and the Willows Firehouse and authorized the City Manager to execute a Side Letter with Trinary Energy for financial reimbursement of the roof replacement at the Willows Civic Center.

Moved/Seconded: Councilmember Hansen and Councilmember Busby
Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride
No: None
Absent: None
- b. **Emergency Declaration – Failure of Library Ceiling and Roof**
Action: Announced a State of Emergency and ratified Resolution 08-2025 adopting findings of an emergency associated with the partial failure of the library ceiling and roof and authorizing city staff to take emergency actions to make required repairs.

Moved/Seconded: Vice Mayor Thomas and Councilmember Pride
Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride
No: None
Absent: None

c. Re-establishment of Willows Police Department

Public Comment Open: 6:56PM, Closed 7:00PM

Public Comment #1: Carl Walter, Resident/Retired Law Enforcement

Action: Authorized staff to negotiate an additional two-year law enforcement services contract with the Glenn County Sheriff's Office through June 30, 2028; and directed staff to revisit the process and funding of a new Willows Police Department after the City has received two quarters of Measure I, the 1.5% sales tax, in November 2025.

8. COMMENTS & REPORTS

a. Council Correspondence

Mayor Thomas reported receiving correspondence from Lauren Still at Glenn Medical Center.

b. City Council Comments & Reports

Councilmember Busby provided updates on the Library Board Meeting and the Economic Development Meeting.

Councilmember Hansen provided updates on the Joint Colusa & Glenn Groundwater Authority Meeting, Regional Transit Committee Meeting and Public Safety Committee Meeting.

Councilmember Pride provided an update on the activities of the Planning Commission.

Future Item: Directed staff to prepare a report on the advantages and disadvantages of suspending the Planning Commission, to be discussed at the March 25 or April 8, 2025 City Council Meeting.

Future Item: Directed staff to prepare an Ordinance for a moratorium on Food Trucks, to be discussed at the March 25, 2025 meeting.

c. City Manager's Report

Joe Bettencourt provided an update on the Sycamore Park Beautification, Rehabilitation and Mobility Project.

8. CLOSED SESSION

a. Conference with Labor Negotiators (§54957.6)

b. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))

c. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))

d. Conference with Legal Counsel - Existing Litigation (§54956.9)

e. Public Employee Performance Evaluation (§ 54957)

Report Out: Received information and gave direction to City Staff.

9. ADJOURNMENT – 7:48PM

Karleen Price, City Clerk



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Joe Bettencourt, Community Development Services Director
Marti Brown, City Manager

Subject: Jensen Park – Automated Soft Ball Field Lights

Recommendation:

Authorize the City Manager to purchase automated lighting equipment from MUSCO and procure a licensed contractor to install the lighting equipment at the Jensen Park East and West Softball Fields in an amount not to exceed \$37,730.

Rationale for Recommendation:

State law requires expending Parks Facilities Development Impact Fees that are consistent with the City's 2008 Development Impact Mitigation Fee Nexus Study. Installing new softball lights are part of the current approved Nexus Study.

Background:

In 2008, the City Council approved its Development Impact Mitigation Fee Nexus Study. The establishment of development impact fees ensures that new development pays the majority of the cost required to maintain the existing level of service as growth occurs. The 2008 Nexus Study identified softball lighting upgrades as an allowable expense.

At the August 27, 2024, City Council meeting staff received direction to move forward with the purchase and installation of an automated lighting system at the east and west softball field. Staff solicited bids in mid-January and received none by the February 13, 2025 deadline. After receiving no bids, staff worked directly with the manufacturer of the existing soft ball lights, MUSCO, to provide the proposed quote.

Discussion & Analysis:

The MUSCO Control Link system allows the City to operate the lights from a computer or smartphone. With this new technology, staff will be able to schedule light times as soon as reservations are made eliminating the need for renters to manually turn the lights on/off. The new system will also reduce the likelihood of lights being left on all night.

MUSCO is a very reputable national sports lighting company that contracts with Sourcewell, which provides cooperative purchasing - procurement conducted by, or on behalf of, one or more Public Procurement Units as defined by the American Bar Association Model Procurement Code for State and Local Governments. As a result, MUSCO has proven to be the best value-based supplier of this equipment. In addition, MUSCO is the supplier of the city's existing lighting equipment on both softball fields and is the manufacturer of the Control-Link System. Staff received quotes on installation, for cost estimating purposes, but will procure a contractor in accordance with all applicable regulations and codes.

Consistency with Council Priorities and Goals:

The upgrading of the lighting system is consistent with Council Priority #6 Quality of Life.

Fiscal Impact:

Park Development Impact Fees will pay for all costs associated with this project. The fund balance of the Park Development Impact Fee is \$340,000. The project cost breakdown is as follows:

<u>MUSCO Lighting System</u>	<u>\$25,300</u>
<u>Installation</u>	<u>\$9,0000</u>
<u>10% Contingency</u>	<u>\$3,430</u>
<u>Total</u>	<u>\$37,730</u>

Attachments:

- Attachment 1: MUSCO Quote
- Attachment 2: Control Link Info

Control-Link® Control System Quote

Date: March 3, 2025
 Expiration date: May 3, 2025
 To: Joe Bettencourt

Project: Willows Softball and Jenson Park
 Willows, CA

Quotation Price – **Materials Only Delivered to Job Site**

Controls

Equipment -

Total With 10 Years of Services* \$ \$23,600.00

* Plus applicable sales tax.

Musco proposes the following: These two fields are in the same facility.

Equipment: Willow Softball East Field REC #1

- (1) Remote Equipment Controller (REC)
- (2) Off/On/Auto Switches (mounted in the cabinet door)
- These controls will be controlling the existing (3)70 amp contactors

Zone 1: Softball

Zone 2: Spare

Equipment: Jenson Park West Field REC #2

- (1) Remote Equipment Controller (REC)
- (2) Off/On/Auto Switches (mounted in the cabinet door)
- (1) 48" LCC with (1) 285 Amp Contactor

Zone 1: Softball

Zone 2: Spare

- 10-year parts /10-year labor warranty on all equipment
- All freight costs

Installation:

- Turnkey installation of all components by a contractor hired by the city
- Activation and testing of systems to ensure all units are fully functional and operational by a contractor hired by the city

10 Years Control-Link Central™ remote facility management services (CLC)

- 24/7 toll free access to CLC Customer Call Center Operators
- Access to Musco CLC Scheduling Website
- REC operations and Website Training for your scheduling staff

Notes

- Sales tax, bonding, labor, installation, and unloading of equipment are not included unless otherwise specified.
- Pricing and lead times are effective for 60 days only.
- Prices are subject to change if the order is not released within 30 days from the date of the purchase.
- Price assumes contactors exist. If contactors are required, they can be purchased at an additional cost to be installed by others.

Payment Terms

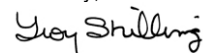
Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco. Freight Charges have been included in the above prices. Sales tax is NOT included as part of this quote.

Delivery Timing

4 - 6 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details.

If you have any questions regarding the quotation, please call me at 800-825-6020 .

Sincerely,



Troy Shilling
 Service and Parts Sales Representative
 Musco Sports Lighting, LLC
 100 1st Avenue West – PO Box 808
 Oskaloosa, IA 52577, USA
 Phone: 800 825-6020 Ext 2085
 E-mail: troy.shilling@musco.com

Control-Link™ – Control & Monitoring System

The only monitoring service of its kind, Control-Link™ delivers the peace of mind that comes with knowing that your sports floodlighting system is being managed efficiently and your pitch is always ready to play.

With 24/7 support from a fully-staffed Musco team, Control-Link makes scheduling, controlling, and monitoring your floodlights simple and convenient.

Simple and Convenient

You can enter scheduling information, as well as control and monitor your floodlights from anywhere, at anytime, by using our mobile app on your smart phone, our easy-to-use website, or by contacting Control-Link Central's team of operators via phone, email, or fax.

Supportive and Reliable

Control-Link Central™ is located at Musco's home office and our team of support staff is there for you 24/7, helping with scheduling, monitoring for outages, taking care of last-minute changes, troubleshooting problems, and providing customer training.

Efficient and Cost Effective

With Control-Link, you won't have to worry about your floodlights being left on by accident or staff traveling from pitch to pitch to physically turn floodlights off. Through our automated scheduling system you'll realise a significant reduction in energy consumption and operating costs.

You'll also receive usage data reports by facility, pitch, and/or end-user—stored electronically at Control-Link Central—which will enhance your financial planning ability for the months and years ahead.



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Joe Bettencourt, Community Development and Services Director
Marti Brown, City Manager

Subject: Lease of City Owned Property – Construction Staging

Recommendation:

Authorize the City Manager to execute a Temporary Construction Easement with Pacific Gas & Electric Company to lease two city owned parcels on the corner of Butte and French Streets (APN: 005-363-009 and 005-363-010) for \$1880 per month.

Rationale for Recommendation:

PG&E seeks to lease two parcels of City-owned property located at the southeast corner of French and Butte Streets (APN: 005-363-009 & 005-363-010) for temporary construction staging.

Background:

On February 13, 2025, city staff was contacted by PG&E requesting to lease the two city owned parcels at the corner of French and Butte Streets (Attachment 1) to use as a staging area for an upcoming construction project (Attachment 2). The third parcel furthest south of the property will not be used. PG&E plans to store equipment (e.g., excavator, backhoe, dump truck) and materials (e.g., trench plates, backfill materials, soil bin) at the site.

Discussion & Analysis:

The terms of the agreement are as follows:

Duration: March 24, 2025, to approximately May 23, 2025.

Activities: Gravel and use for laydown and staging purposes, including the right to park vehicles, and store materials and equipment. The property will have temporary security fencing around the perimeter for the duration of the contract.

Restoration of the Site: Upon completion of PG&E's Project, PG&E shall repair any damage and restore the Temporary Easement Area to as near as practicable to the condition that existed prior to PG&E use under this TCE. PG&E shall remove all personal property. PG&E shall not be responsible for removing any gravel from the Temporary Easement Area and Property Owner shall own and assume all maintenance and liability associated with the gravel.

Consistency with Council Priorities and Goals:

The proposed agreement is consistent with the Council's Priority #1: Financial Stability.

Fiscal Impact:

PG&E shall pay One Thousand Eight Hundred Eighty Dollars (\$1,880.00) per month for a total amount of Three Thousand Seven Hundred Sixty Dollars (\$3,760.00) for the two-month agreement.

Attachment:

- Attachment 1: Aerial Image of Parcels
- Attachment 2: PG&E Summary Letter

N Tehama St

N Tehama St

5

French St

French St

French St

French St

French St

French St

French St

N Butte St

N Butte St

N Butte St

N Butte St



1

2

132

555

515



Summary Letter

February 13, 2025

City of Willows
201 N. Lassen Street
Willows, CA 95988

Re: Gas Pipeline Replacement Project
APN: 005-363-009 & 005-363-010

Dear Mr. Betterncourt and Ms. Rustenhoven,

At Pacific Gas and Electric Company (PG&E), we're committed to strengthening our natural gas transmission and distribution systems to better serve our communities. As part of that commitment, we are moving forward with our pipeline replacement project there in Willows. In order to facilitate the work, PG&E is asking for your help and proposes to lease a portion of your land to stage our equipment and park. Here are the key terms:

1. Premises: 0.32 acres in Glenn County with APN(s): 005-363-009 & 005-363-010
2. Type of Agreement: Temporary Construction Easement (TCE)
3. Price: \$1,880.00 per month for 2 months totaling - \$3,760.00
4. Use: staging area and laydown yard.

Signatures to the TCE do not need to be notarized. An IRS W-9 form is also included and will need to be signed in order to process your payment. Please return the signed TCE and the signed W-9 form to my e-mail below.

Please contact me with any questions.

Sincerely,

Stuart Chase

Stuart Chase | Sr. Right of Way Agent
850 Stillwater Road, West Sacramento, CA 95605
209-479-2177 mobile
S1cz@pge.com e-mail

Enclosures: Temporary Construction Easement; IRS W9



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Nathan Monck, Fire Chief
Marti Brown, City Manager

Subject: Local Responsibility Area Fire Hazard Severity Zone Map

Recommendation:

Introduce an Ordinance to designate Fire Hazard Severity Zones, by title only and waive the first reading.

Rationale for Recommendation:

The adoption of the Local Responsibility Area (LRA) Fire Hazard Severity Zone Map (Attachment 1) ensures compliance with state-mandated requirements. As an ordinance, a public hearing must be held after the initial introduction at a separate meeting to adopt.

Background:

The California Office of the State Fire Marshal (OSFM) has released updated LRA Fire Hazard Severity Zone maps as required under Government Code Section 51177 to 51179. These maps classify areas into three fire hazard severity categories: moderate, high, and very high, based on physical conditions such as fuel loading, slope, and fire weather patterns.

Local agencies receiving these maps are required to take specific actions within designated timeframes:

- **Within 30 days:** Make the maps available for public review and comment.
- **Within 120 days:** Adopt the recommended map via local ordinance.
- **Within 30 days of adoption:** Submit the ordinance and required documentation to the Board of Forestry and Fire Protection.

Local jurisdictions may increase but not decrease the fire hazard severity level designated by OSFM.

Discussion & Analysis:

After Review of the State Produced Map (Attachment 1), staff agree that there is no classified Very High, High or Moderate zones in the City of Willows. As a result, there is no rationale for including

additional zones, because they do not reflect the fire severity circumstances in the City of Willows and would only increase the cost and difficulty for residents to procure fire insurance. That said, adding these more severe zones would make it easier to secure future grant funds.

Consistency with Council Priorities and Goals:

This action aligns with the Council's priority #3 Public Safety.

Fiscal Impact:

There is no fiscal impact.

Attachments:

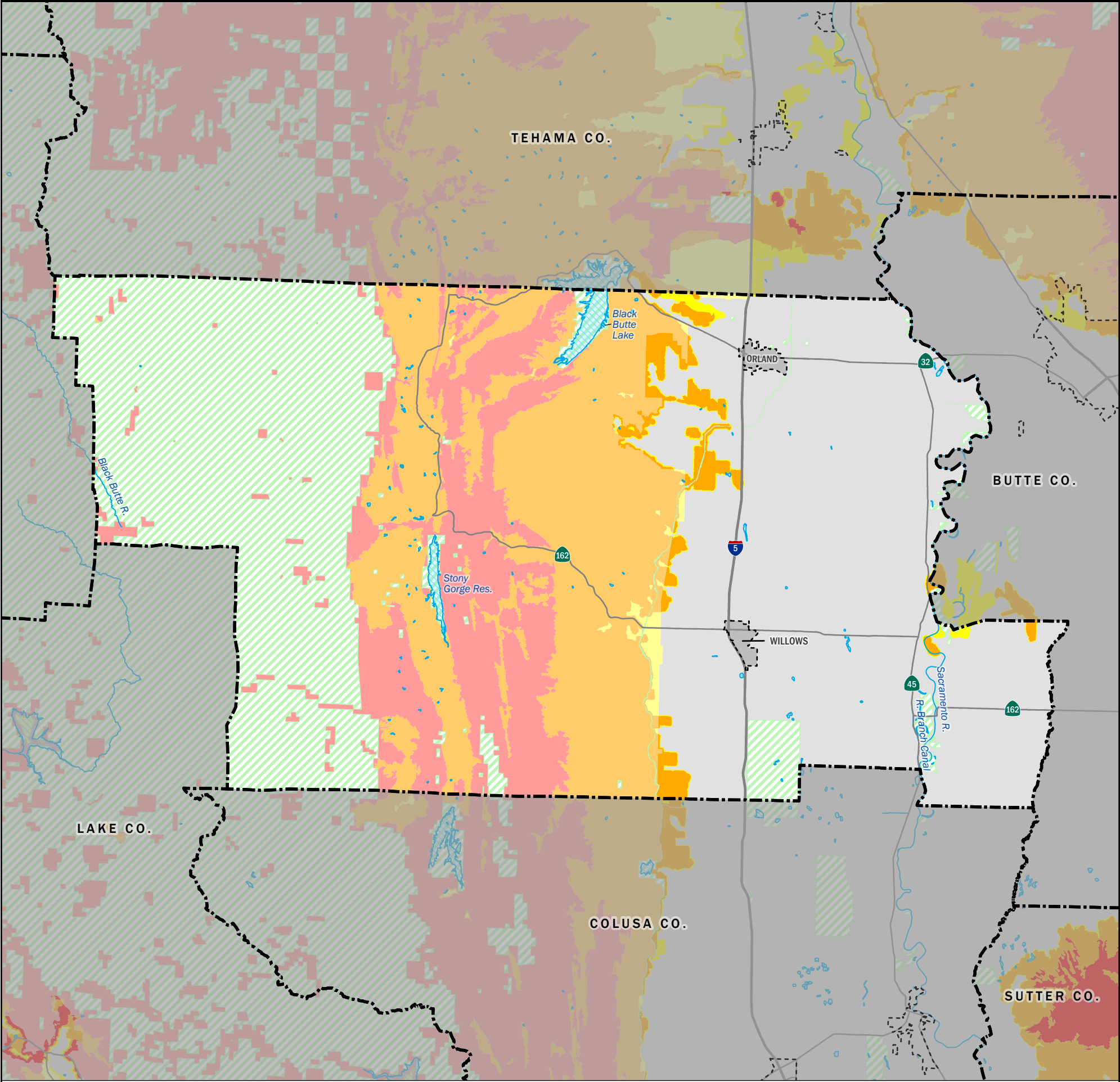
- Attachment 1: City of Willows Fire Hazard Severity Zone Map
- Attachment 2: Ordinance
- Attachment 3: Model Ordinance

GLENN COUNTY – UNINCORPORATED LRA



Local Responsibility Area
Fire Hazard Severity Zones

As Identified by the
State Fire Marshal
January 22, 2025

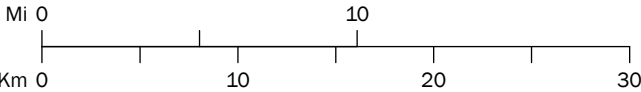


Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High Moderate



Projection: NAD 83 California Teale Albers
Scale: 1:386,000 at 11" x 17"

- Incorporated City
- Unzoned LRA
- Waterbody
- Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)



**City of Willows
Ordinance 764-2025**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS TO DESIGNATE
FIRE HAZARD SEVERITY ZONES**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILLOWS does ordain as follows:

SECTION 1. The City of Willows hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

The map, approved by the city of Willows is hereby incorporated by reference, and entitled "City of Willows Fire Hazard Severity Zone Map," dated January 22, 2025.

The official map is also located electronically on the following website: <https://www.cityofwillows.org/>.

INTRODUCED first reading on the 11th day of March, 2025.

PASSED AND ADOPTED by the City Council of the City of Willows this 25th day of March 25, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Evan Hutson, Mayor

Karleen Price, City Clerk

SECTION 4911
MODEL ORDINANCE FOR FIRE HAZARD SEVERITY ZONE ADOPTION

ORDINANCE NO. _____

An ordinance of the City of Willows to designate fire hazard severity zones.

The City Council of the City of Willows ordains as follows:

The City of Willows hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

The map, approved by the city of Willows is hereby incorporated by reference, and entitled "City of Willows Fire Hazard Severity Zones."

Dated (_____).

The official map is also located electronically on the following website:

On the motion of Member _____, seconded by Member:

The roll call vote:

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

The foregoing ordinance was passed and adopted this day 25th day of February

2025 Ordinance

Evan Hutson

Mayor City of Willows

Attest: _____ Approved as to form:

Karleen Price _____ Carolyn Walker

Clerk _____ City Attorney



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Marti Brown, City Manager

Subject: Letter of Support – Enhanced Enforcement Against Copper Wire Theft

Recommendation:

Approve a letter of support for AB 476 – Enhanced Enforcement Against Copper Wire Theft.

Rationale for Recommendation:

The attached letter is to support AB 476 in an effort to protect public infrastructure, promote transparency in the scrap metal industry, and reduce the financial and operational impacts of copper theft.

Background:

AB 476 is a legislative measure aimed at combating the increasing theft of copper wire and other nonferrous metals. The bill introduces new provisions requiring junk dealers and recyclers to collect and maintain more detailed records for transactions involving copper and other metals. Additionally, it mandates that individuals selling copper must obtain a state-issued license, with exemptions for licensed contractors and trade professionals.

The theft of copper is not only financially damaging but also poses a significant threat to public infrastructure. Cities like San Jose, Los Angeles, Santa Monica, and Fresno have experienced severe financial and operational setbacks due to copper wire theft, which often leaves entire neighborhoods without power or other essential services. High-profile thefts, such as the theft of 38,000 feet of copper from the Sixth Street Bridge in Los Angeles, have demonstrated the scale of the problem, with repair costs far outweighing the value of the stolen copper.

Discussion & Analysis:

AB 476 addresses the growing issue of copper wire theft, which has become a significant problem due to the high value of copper and its widespread use in public infrastructure. The bill aims to deter such thefts by requiring junk dealers and recyclers to maintain more detailed records of transactions involving nonferrous metals like copper, including proof of legal ownership and additional identification from sellers. It also mandates that individuals selling copper obtain a state-issued license, ensuring that only legally obtained materials enter the marketplace. These provisions will provide law

enforcement with the tools needed to track stolen copper, making it harder for thieves to sell stolen materials and reducing disruptions to essential public services such as power and street lighting.

The implementation of AB 476 is expected to yield significant benefits in terms of both public safety and financial savings. By preventing the sale of stolen copper, the bill will help protect public infrastructure from the costly repairs associated with copper theft, which often far exceed the value of the stolen materials. Local governments will also benefit from reduced law enforcement and repair costs. While there may be minor administrative costs associated with the bill's reporting and licensing requirements, these will be offset by long-term savings and increased public safety. The support of key stakeholders, such as the League of California Cities and the City of San Jose, underscores the importance of this measure in mitigating the impact of copper theft on communities.

Consistency with Council Priorities and Goals:

The letter of support is consistent with Council Priority #5: Infrastructure Improvement.

Fiscal Impact:

There is no fiscal impact by providing this letter of support.

Attachment:

- Attachment 1: Draft Letter of Support



201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX: (530) 934-7402



March 11, 2025

The Honorable Mark Gonzalez
California State Assembly
1021 O Street, Room 6150
Sacramento, CA 95814

RE: Letter of Support - AB 476 (Gonzalez) Enhanced Enforcement Against Copper Wire Theft.

Dear Assembly Member Gonzalez:

The City of Willows is pleased to support **AB 476 (Gonzalez)**, which enhances enforcement measures against copper wire theft. This legislation is a crucial step toward protecting California's public infrastructure and ensuring the safety and functionality of essential services that communities rely on daily.

Copper wire theft has become a widespread and costly issue, severely impacting critical infrastructure components such as streetlights, fire hydrants and fire department connections, manhole covers, electric vehicle (EV) charging stations, and backflow prevention devices. Thieves often target these public assets due to the high value of copper, leaving behind significant damage that endangers public safety and imposes burdensome repair costs on local governments and businesses.

The consequences of copper wire theft are far-reaching such as:

- **Streetlight Tampering:** Stolen copper wiring from streetlights creates hazardous conditions by leaving streets and neighborhoods in darkness, increasing risks for pedestrians, motorists, and law enforcement.
- **Fire Protection System Compromise:** The theft of copper components from fire hydrants or fire department connections weakens emergency response capabilities, endangering lives and property in the event of a fire.
- **Manhole Cover Theft:** The removal of manhole covers poses severe hazards to drivers, bicyclists, and pedestrians, leading to potential accidents and injuries.
- **Backflow Device Damage:** Backflow prevention devices protect drinking water supplies from contamination, and theft-related damages compromise water quality and public health.

The City of Willows would greatly benefit from AB 476 in the following key areas:

1. Decreased Repair and Replacement Costs

Implementing AB 476 would reduce the need for costly repairs and replacements, helping

to preserve municipal budgets and prevent funds from being diverted away from important community services and projects.

2. **Reduced Economic Impact**

Implementing AB 476 would prevent disruptions to city services, reducing delays in business operations and supporting local tourism and commerce by ensuring reliable infrastructure.

3. **Reduced Strain on Public Resources**

Implementing AB 476 would reduce the burden on law enforcement and local government resources, allowing more focus on other community priorities instead of managing investigations and increased patrols.

4. **Greater Public Trust**

Implementing AB 476 would help prevent the erosion of public trust by addressing copper theft, reducing frustration among residents and improving confidence in the local government's ability to maintain safe and reliable infrastructure.

The financial burden of repairing and replacing stolen infrastructure components falls on taxpayers, utility providers, and municipalities, draining resources that could otherwise be used for community development and essential services. AB 476 provides much-needed enforcement tools to deter copper wire theft and hold perpetrators accountable for the harm they cause to public safety and infrastructure reliability.

For these reasons, the City of Willows is pleased to support **AB 476 (Gonzalez)**.

Sincerely,

Evan Hutson, Mayor
City of Willows

cc. Megan Dahle, State Senator District 1
James Gallagher, Assembly Member District 3
Charles Anderson, Regional Public Affairs Manager, canderson@calcities.org
League of California Cities, cityletters@cacities.org



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Marti Brown, City Manager

Subject: Letter of Support – Improving Advanced Clean Fleet Regulation

Recommendation:

Approve a letter of support in favor of SB 496 – Improving Advanced Clean Fleets Regulation.

Rationale for Recommendation:

The attached letter is to support AB 496 which seeks to establish an Advanced Clean Fleets (ACF) Appeals Advisory Committee, modify emergency vehicle exemptions, and provide flexibility in meeting ACF compliance deadlines. The bill offers several reforms to ensure local agencies, such as the City of Willows, can continue to effectively serve their communities while transitioning to zero-emission vehicles (ZEVs) and meeting environmental goals.

Background:

Senate Bill 496, authored by Senator Hurtado, is a critical piece of legislation that addresses key challenges faced by local governments in California regarding the transition to zero-emission fleets under the Advanced Clean Fleets (ACF) program. The ACF establishes ambitious deadlines for fleets to reduce emissions by transitioning to ZEVs, but also creates significant challenges for local agencies, especially those in smaller cities, such as Willows, in terms of vehicle availability, infrastructure readiness, and meeting tight compliance timelines.

Discussion & Analysis:

Senate Bill 496 (Hurtado) addresses challenges faced by local agencies, like Willows, in meeting the Advanced Clean Fleets (ACF) zero-emission vehicle (ZEV) requirements. It establishes an Appeals Advisory Committee, providing a formal process for requesting exemptions or extensions from the California Air Resources Board (CARB), ensuring flexibility for cities dealing with infrastructure or vehicle availability issues.

The bill also allows emergency vehicles to remain exempt from ZEV mandates, ensuring reliable emergency response during critical times. Additionally, it offers small fleets the option to purchase internal combustion engine (ICE) vehicles when ZEVs aren't suitable, helping cities maintain essential services.

By simplifying compliance procedures and allowing extensions for infrastructure delays, SB 496 helps local agencies transition to clean fleets more affordably and effectively while balancing environmental goals with practical needs.

Consistency with Council Priorities and Goals:

The letter of support is consistent with Council Priority #5: Infrastructure Improvement.

Fiscal Impact:

There is no fiscal impact by providing this letter of support.

Attachment:

- Attachment 1: Draft Letter of Support



201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX: (530) 934-7402

March 11, 2025

The Honorable Melissa Hurtado
California State Senate
1021 O Street, Room 6510
Sacramento, CA 95814

RE: Letter of Support - SB 496 (Hurtado) Advanced Clean Fleets

Dear Senator Hurtado:

The City of Willows is pleased to support **SB 496 (Hurtado)**, which would create an Advanced Clean Fleets (ACF) Appeals Advisory Committee, ensure disaster service workers are able to effectively respond to emergency situations, and provide some much needed and common-sense reforms for compliance.

The ACF sets ambitious compliance deadlines for fleets to transition to an increasing proportion of Zero Emission Vehicles (ZEVs). The ACF's ZEV transition requires access to adequate utility infrastructure for alternative fueling such as EV charging, as well as access to ZEVs that operationally can deliver the full spectrum of important and highly specialized services that fleets provide (many which are vital to the health and safety of Californians). While the ACF allows that fleets may request exemptions granting compliance flexibility in cases where, for reasons beyond their control, fleets cannot meet the compliance timetables, the ACF does not provide clarity on how such exemption requests are to be evaluated and decided upon, nor does it provide a process for any administrative review of exemption request denials by the California Air Resources Board (CARB).

SB 496 establishes an Appeals Advisory Committee by which local agencies may request a review of exemption request denials. Allowing a formal appeals process ensures transparency while protecting due process for those seeking further review. In cases where a regulation allows for exemptions and extensions, best practices necessitate an appeals process. Such a process can be particularly helpful and impactful by offering clear and feasible pathways to compliance without diminishing CARB's authority as this Appeals Advisory Committee would only operate in an advisory role.

Additionally, SB 496 would update the emergency vehicle exemption, allowing those vehicles that respond to and support critical operations related to emergencies and disasters, often under austere conditions, to continue to protect our communities. Our front-line workers and the communities they serve rely on vehicles that must be able to do the job the emergency dictates, even when the power is out. Especially given the rising toll of natural disasters in our state, we must prioritize the safety of our communities and the public servants that work around the clock through these unprecedented events.

Also, SB 496 modifies the requirements of the daily usage exemption, removing barriers for the applicant to comply with the mandate.

Finally, this measure promotes affordability in the midst of rapidly rising cost pressures on essential local services by averting the costly acquisition of ZEVs before it is possible to install the infrastructure required to use them. The infrastructure needs to be in place before the vehicles can be purchased.

The City of Willows would benefit from this bill in the following ways:

1. Access to Expert Guidance

The appeals advisory committee would provide Willows with ongoing expert advice, helping the city stay updated on the latest rules and best practices for transitioning to zero-emission vehicles (ZEVs) and meeting ACF requirements.

2. More Emergency Vehicle Exemptions

Expanding the emergency vehicle exemption would allow Willows to keep essential public service vehicles without worrying about strict ACF compliance, ensuring the city can respond to emergencies without delays.

3. Flexibility for Small Fleets

The bill would allow Willows to buy internal combustion engine (ICE) vehicles when ZEVs are not available for certain needs. This would help the city maintain its fleet without being held back by the 10% ZEV requirement, which may not be practical for a smaller city.

4. Reduced Costs and Administrative Burden

By simplifying data collection and reporting, the bill would reduce the financial and administrative burden on Willows, making it easier to apply for necessary exemptions or extensions without costly paperwork and testing.

5. Delays in Infrastructure Installation

If Willows faces delays in building charging infrastructure, this bill will allow the city to apply for extensions without being required to buy ZEVs first. This would save the city from buying vehicles that cannot be used due to lack of charging stations.

SB 496 will create much-needed improvements to the ACF while protecting the health and safety of Californians, avoid unnecessary costs detrimental to our shared long-term goals, and ensure that local agencies can continue to work diligently to decarbonize their fleet operations and comply with the ACF without being penalized for factors beyond their control.

For these reasons, the City of Willows is pleased to support **SB 496 (Hurtado)**.

Sincerely,

Evan Hutson, Mayor
City of Willows

cc. Megan Dahle, State Senator District 1
James Gallagher, Assembly Member District 3
Charles Anderson, Regional Public Affairs Manager, canderson@calcities.org
League of California Cities, cityletters@cacities.org



Date: March 11, 2025
To: Honorable Mayor and Councilmembers
From: Marti Brown, City Manager
Subject: Letter of Support – Critical Infrastructure Grants

Recommendation:

Approve a letter of support for SB 74 – Critical Infrastructure Grants.

Rationale for Recommendation:

The attached letter is to support Senate Bill 74 (Seyarto), which establishes an infrastructure gap-fund program to provide grants for local governments to develop and construct critical infrastructure projects.

Background:

Senate Bill 74 (Seyarto) seeks to provide financial assistance to local agencies for critical infrastructure projects such as roads, bridges, water systems, and emergency services infrastructure. This bill aims to address the financial challenges faced by local governments in securing the necessary funding for infrastructure improvements.

Given the growing demands on California's infrastructure, and the increasing frequency of natural disasters such as wildfires, the need for sustainable and reliable infrastructure systems has never been more urgent. SB 74 represents an opportunity to support the development of infrastructure that can withstand these challenges and ensure public safety and economic growth.

Discussion & Analysis:

SB 74's provisions align with the City of Willows' ongoing efforts to improve infrastructure and public safety. The City's critical roadways, many of which serve as vital connectors to major highways, are in need of repairs. Furthermore, with the increasing frequency of wildfires, the need for updated infrastructure that can withstand such disasters is paramount.

The grants offered by SB 74 will enable the City to prioritize projects that directly impact public safety, including road and bridge repairs, fire prevention measures, and water supply enhancements for firefighting efforts. Additionally, this funding will support local job creation and contribute to the long-term economic stability of Willows.

Consistency with Council Priorities and Goals:

The letter of support is consistent with Council Priority #5: Infrastructure Improvement.

Fiscal Impact:

There is no fiscal impact by providing this letter of support.

Attachment:

- Attachment 1: Draft Letter of Support



201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX: (530) 934-7402



March 11, 2025

The Honorable Kelly Seyarto
California State Senate
1021 O Street, Room 7120
Sacramento, CA 95814

RE: Letter of Support - SB 74 (Seyarto) Critical Infrastructure Grants

Dear Senator Seyarto:

The City of Willows is pleased to support **SB 74 (Seyarto)**, which seeks to establish an infrastructure gap-fund program to provide much-needed grants to local agencies for the development and construction of critical infrastructure projects.

As California's local governments continue to grow, so does the need for reliable and sustainable infrastructure. However, many local governments struggle to fund essential projects due to financial constraints, making it difficult to meet the demands of our residents and businesses. Senate Bill 74 will help bridge this funding gap by offering grants that support roads, bridges, water systems, and other vital infrastructure, ensuring safer and more efficient communities.

The devastating fires across the state and most recently in Southern California have shown vulnerabilities in our local infrastructures. Investing in public infrastructure is crucial to preventing fires and protecting lives. Adequate funding for fire-resistant building materials, modernized electrical grids, and well-maintained roadways ensures that both public and private spaces are safeguarded against potential fire threats. Furthermore, upgrading water supply systems, such as expanding hydrant networks and improving water pressure, is essential for effective firefighting efforts.

Beyond fire prevention, improved infrastructure enhances emergency response times and community resilience. Well-maintained roads and bridges allow first responders to reach emergency sites more quickly, while investments in communication systems ensure timely coordination between emergency services. Additionally, incorporating fire-safe designs in public buildings, schools, and transportation systems not only reduces the likelihood of fires but also protects vulnerable populations.

The City of Willows would greatly benefit from SB 74 in a few key areas:

1. **Road and Bridge Repairs**

Our community is home to critical roadways that connect rural areas to major highways, and many of these infrastructure elements are in need of extensive repair and upgrades. The grants proposed in SB 74 would provide the necessary resources to maintain and rebuild these essential pathways, ensuring safe travel for residents and visitors alike.

2. **Job Creation and Economic Growth**

The infrastructure projects funded by SB 74 would create jobs within our local community, providing employment opportunities and contributing to the growth of our economy. Investment in infrastructure directly supports local businesses by improving transportation routes and enhancing public services, which in turn boosts the overall quality of life for residents and attracts new opportunities for economic development.

The City of Willows believes that investing in local infrastructure is crucial for economic development, job creation, and public safety. By supporting SB 74, the State of California is making a commitment to strengthening our communities and ensuring that local agencies have the necessary resources to complete much-needed projects.

For these reasons, the City of Willows is pleased to support **SB 74 (Seyarto)**.

Sincerely,

Evan Hutson, Mayor
City of Willows

cc. Megan Dahle, State Senator District 1
James Gallagher, Assembly Member District 3
Charles Anderson, Regional Public Affairs Manager, canderson@calcities.org
League of California Cities, cityletters@cacities.org



DISCUSSION & ACTION CALENDAR



Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Joe Bettencourt, Community Development and Services Director
Marti Brown, City Manager

Subject: Purple Heart Trail

Recommendation:

Approve a Resolution (Attachment 1) and a Letter of Support (Attachment 2) to install Purple Heart Trail signage on California Highway 162.

Rationale for Recommendation:

The City of Willows is a designated Purple Heart City and takes great pride in honoring and supporting the nation's veterans. The installation of these signs will serve as a visible tribute to Purple Heart recipients while reinforcing the city's deep appreciation for their service and sacrifice.

Background:

The Purple Heart Trail program was established to honor and recognize the sacrifices of those who have been wounded or lost their lives in combat while serving in the United States Armed Forces. The program includes designated roadways, bridges, and monuments across the country to serve as a tribute to Purple Heart recipients.

The City of Willows has a proud tradition of supporting veterans and, in July of 2024, signed a proclamation officially designating itself as a Purple Heart City (Attachment 3). This designation reflects the City's ongoing commitment to recognizing and honoring the sacrifices of its combat-wounded veterans. The installation of Purple Heart Trail signage within the City limits would further solidify this commitment by providing a lasting and visible symbol of appreciation.

Discussion & Analysis:

Staff recommend full support of the VFW Post 1770 / Auxiliary efforts. The VFW plans to work with Caltrans District 3 to acquire the necessary encroachment permits for the installation of the signage. Should the Council approve the resolution and letter of support, staff will work diligently with Caltrans District 3 to expeditiously approve and support the placement of these signs within the CA Highway 162 right-of-way at the east and west entrances to the City of Willows.

Consistency with Council Priorities and Goals:

The proposed project is consistent with the Council's Priority #4: Community Engagement.

Fiscal Impact:

There is no financial impact.

Attachment:

- Attachment 1: Resolution
- Attachment 2: Letter of Support
- Attachment 3: Purple Heart Proclamation



**City of Willows
Resolution 09-2025**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS IN SUPPORT OF THE
INSTALLATION OF PURPLE HEART TRAIL SIGNAGE ON CALIFORNIA HIGHWAY 162 BY THE
VFW POST 1770 / AUXILIARY**

WHEREAS, the Purple Heart is the oldest military decoration still in use today and was established by General George Washington in 1782 as the Badge of Military Merit; and

WHEREAS, the Purple Heart is awarded to members of the United States Armed Forces who have been wounded or lost their lives in combat while serving our nation; and

WHEREAS, the Purple Heart Trail program was established to honor and recognize the sacrifices of these courageous individuals by designating roadways, bridges, and monuments as a tribute to Purple Heart recipients; and

WHEREAS, the City of Willows has a proud history of supporting veterans and, in July of 2024, officially proclaimed itself as a Purple Heart City to demonstrate its commitment to honoring and recognizing the service and sacrifice of its combat-wounded veterans; and

WHEREAS, Veterans of Foreign Wars (VFW) Post 1770 / Auxiliary has proposed the installation of Purple Heart Trail signage at the east and west entrances to the City of Willows along California Highway 162 to further honor Purple Heart recipients; and

WHEREAS, the installation of these signs will provide a lasting and visible tribute to Purple Heart recipients while educating residents and visitors about their sacrifices and contributions; and

WHEREAS, the VFW Post 1770 / Auxiliary will be working with Caltrans District 3 to acquire the necessary encroachment permits for the placement of the signs within the California Highway 162 right-of-way; and

WHEREAS, the City of Willows fully supports this initiative and urges Caltrans District 3 to approve the placement of the Purple Heart Trail signage on the east and west entrances to the City of Willows along California Highway 162.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WILLOWS
HEREBY:**

1. Expresses its full support for the installation of Purple Heart Trail signage on California Highway 162 at the east and west entrances to the City of Willows.
2. Approves the attached Letter of Support advocating for the placement of the signage.
3. Authorizes the Mayor to sign the Letter of Support and any necessary documents on behalf of the City Council.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 11th day of March 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Evan Hutson, Mayor

Karleen Price, City Clerk



201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX (530) 934-7402



Evan Hutson
Mayor
City of Willows
201 N. Lassen St.
Willows, CA 95988

March 11, 2025

Caltrans District 3
Encroachment Permit Division
703 B St.
Marysville, CA 95901

Subject: Letter of Support for Purple Heart Trail Signage on the CA Highway 162 Entrances to the City of Willows

To whom it may concern,

On behalf of the City of Willows, I am pleased to submit this letter of support for Veterans of Foreign Wars (VFW) Post 1770 / Auxiliary in their efforts to install Purple Heart Trail signage at the east and west entrances to the City of Willows along California Highway 162.

As a designated Purple Heart City, the City of Willows takes great pride in honoring and supporting our nation's veterans, particularly those who have been wounded or have made the ultimate sacrifice in combat. The installation of these signs will serve as a visible tribute to these courageous men and women while reinforcing our city's deep appreciation for their service and sacrifice.

The City of Willows fully supports VFW Post 1770 / Auxiliary in this initiative, which aligns with the mission of the Military Order of the Purple Heart to promote patriotism and ensure that our combat-wounded veterans are never forgotten. The placement of these signs will not only recognize the sacrifices of Purple Heart recipients but will also serve to educate residents and visitors about the significance of the Purple Heart and the brave individuals who have earned this distinguished honor.

We respectfully urge Caltrans District 3 to approve the placement of these signs within the CA Highway 162 right-of-way at the east and west entrances to our city. We appreciate your consideration of this request and look forward to working together to properly recognize and honor our nation's heroes.

Thank you for your time and support. Please do not hesitate to reach out if you require any further information.

Sincerely,

Evan Hutson
Mayor, City of Willows

City of Willows
Proclamation
A Purple Heart City

WHEREAS, the City of Willows in the state of California has always supported it's military veterans' population; and

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veterans members and their families, promote patriotism, support legislative initiatives, and most importantly make sure we never forget; and

WHEREAS, the City of Willows and surrounding community has a sufficient highly decorated veteran population including Purple Heart recipients; and

WHEREAS, the Veterans of Foreign Wars Post 1770 and the Veterans of Foreign Wars Auxiliary Post 1770 support the City of Willows in becoming a Purple Heart City; and

WHEREAS, the Willows citizens appreciate the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important to acknowledge them for their courage, and show them the honor and support they have earned.

NOW THEREFORE BE IT RESOLVED, I, Gary Hansen, Mayor of the City of Willows and on behalf of the Willows City Council and the Citizens of Willows, do hereby proclaim the City of Willows A PURPLE HEART CITY and encourage the citizens of the City of Willows to show their appreciation for the sacrifices of the Purple Heart recipients in defending our freedom, to acknowledge their courage, and to show them the honor and support they have earned.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 23rd day of July 2024.


Gary Hansen, Mayor





Date: March 11, 2025

To: Honorable Mayor and Councilmembers

From: Marti Brown, City Manager

Subject: 2025 Street Banner Program

Recommendation:

Approve the attached Street Banner design (Option A) and authorize the City Manager to execute the 2025 Street Banner Program.

Rationale for Recommendation:

The City is in its third and final year of the CGI Street Banner Program and, typically, CGI annually changes the banner designs in order to bolster banner sponsorship and continue to beautify Downtown Willows.

Background:

In October 2021, the City Council directed City staff to work with the Architectural Design Review Board (ADRB), a subcommittee of the Planning Commission, to develop and recommend to the Council street banner designs for the City's new Street Banner Program. To that end, the ADRB convened and discussed this topic several times, ultimately narrowing the options to three design themes for Council consideration.

At the May 10, 2022, City Council meeting, the themes and designs were presented with a recommendation from the ADRB to adopt the theme, "Find your Refuge" that included five different banner designs incorporating the theme. Upon review of the three themes and hearing the recommendation, the Council selected the ADRB's recommended theme – "Find your Refuge."

After Council approval of the final theme, former Planning Commissioner Chair, Hilgard Muller, designed and presented the five final banner designs to the Planning Commission on June 15, 2022. The Commission unanimously approved the presented final designs and images and recommended them to the Council.

As part of the three-year contract with CGI, it is anticipated that street banner design will change or be updated each year. To that end, CGI met with city staff in late 2023 and early 2024 to update the street banner designs. After discussing changes with the Planning Commission and Council, the design layout was changed. However, the slogan (e.g., "Find Your Refuge") and artwork remained the same.

The City is now in its third and final year of the contract agreement with CGI. As a result, design changes are being proposed one last time. At the February 11, 2025, meeting, the City Council directed staff to work directly with CGI to make modest changes to the Street Banner designs for FY 2025-26.

Discussion & Analysis:

Since February 11, 2025, City Council meeting, staff have worked directly with CGI to make subtle design and formatting changes while maintaining the “Find Your Refuge” theme and original artwork. The results are Options A and B in Attachment 1. Staff recommend Option A because the design format provides focused emphasis, cleaner lines, less busy, keeps the theme and “Historic Willows” together in one place on the banner, and it will be easier to read as vehicles are passing by at 25-30 MPH.

Consistency with Council Priorities and Goals:

The Street Banner Program is consistent with the Council’s Priority #2: Economic Development, Goal #4: Improve City Appearances.

Fiscal Impact:

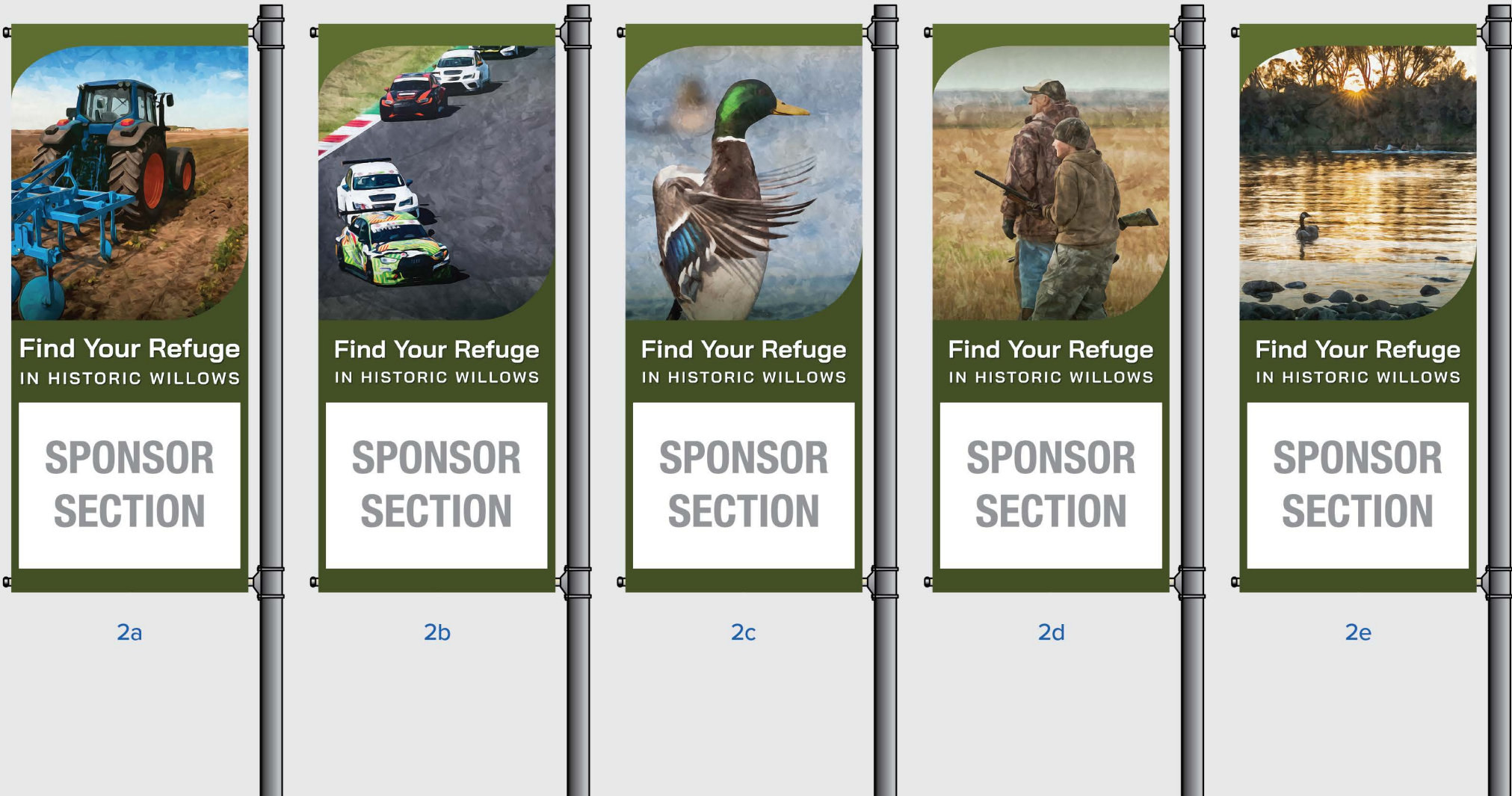
There is no fiscal impact.

Attachment:

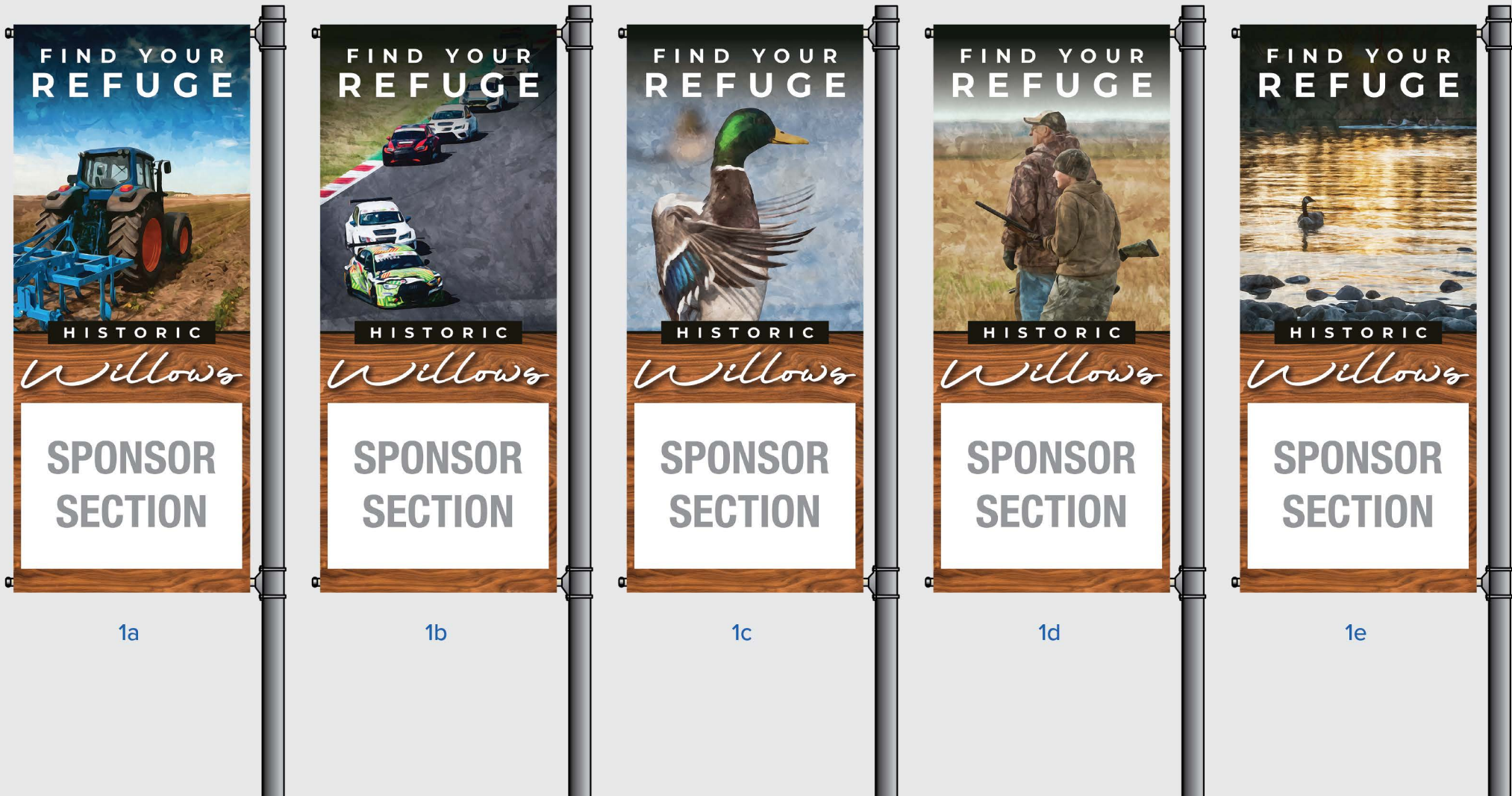
- Attachment 1: Proposed Street Banner Designs

Below is the proposed City Design for your banner project.

Please note that the colors of the printed banners may vary from those shown in the proof due to the banner material.



Below is the proposed City Design for your banner project.
Please note that the colors of the printed banners may vary from those shown in the proof due to the banner material.





COMMENTS AND REPORTS



CLOSED SESSION