



# Willows City Council Regular Meeting Action Minutes

April 22, 2025  
Willows City Hall  
6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Matt Busby, Council Member  
Gary Hansen, Council Member  
Lorri Pride, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## 1. CALL TO ORDER – 6:00 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby and Hansen

Councilmembers Absent: Councilmember Pride

## 4. CHANGES TO THE AGENDA

Agenda Item #5c was moved directly after Agenda Item #5e.

## 5. CEREMONIAL MATTERS

- a. **Proclamation** – National Mental Health Matters Month - received by Bridget Estrada of Glenn County Behavioral Health.
- b. **Proclamation** – National Foster Care Month - received by Amber Arnold and Lisa Permann of Glenn County Child Welfare Service.
- c. **Proclamation** – National Small Business Week – received by Jaime Millen of Willows Chamber of Commerce.
- d. **Proclamation** – Light the Night for Fallen Firefighters – received by Fire Chief Nate Monck of Willows Fire Department.
- e. **Proclamation** – National Police Week – received by Sgt. Jon Owens of Glenn County Sheriff's Department

## 6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

**Public Comment Open: 6:26PM, Closed 6:33PM**

Public Comment #1: Lan Zhou, Resident of Willows

Public Comment #2: Bill Sutherland, Resident of Willows

a. **Register Approval**

Action: Approved general checking, payroll, and direct deposit check registers.

b. **Minutes Approval**

Action: Approved April 8, 2025, meeting minutes.

c. **Letter of Opposition to SB 634– Homelessness: Civil and Criminal Penalties**

Action: Approved a letter opposing Senate Bill (SB) 634 – Homelessness: Civil and Criminal Penalties.

d. **Annual Weed and Rubbish Abatement Schedule**

Action: Adopted Resolution 12-2025 declaring public nuisances for 2025 fire season; and approved the Weed and Rubbish Abatement Schedule for the 2025 fire season.

e. **Minor Revision and Update to Master Fee Schedule**

Action: Adopted Resolution 13-2025 amending the Master Fee Schedule to correct a clerical error related to the encroachment permit cost recovery.

f. **Updated Mechanic Job Classification & Salary Schedule**

Action: Approved the job classification and updated salary schedule for the Mechanic job classification and position.

Staff Recommendation item #6d: City Manager and Fire Chief clarified immediate upcoming need to shift use and expenditure of Weed Abatement Grant to address immediate life and safety hazard at 143 North Yolo Street. City Council authorized staff to use \$30,000 in weed abatement grant funds to demolish the burned-out structure. If necessary, staff will return to the Council to request additional funds should all of the grant funds be expended before completing the project.

**Motion to approve items a, b, c, d, e, and amended item f on the consent calendar.**

**Moved/Seconded:** Councilmember Hansen and Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby and Hansen

**No:** None

**Absent:** Councilmember Pride

## 7. **DISCUSSION AND ACTION CALENDAR**

a. **Expending Park Impact Fees**

Action: Received presentation, discussed options to use remaining Park Impact Fee funds, and provided input to staff. Staff will return at a later date with cost estimate to supplement the Sycamore Park Project, if necessary, and explore additional options to use remaining funds.

**b. FY 2025-26 Proposed New Budget Acquisitions & Projects**

Action: Reviewed presentation, discussed proposed budget, and provided feedback to staff.

**8. COMMENTS & REPORTS**

**a. Council Correspondence**

**b. City Council Comments & Reports**

Councilmember Busby provided an update on the activities of the Library Board.

Councilmember Hansen provided an update on the activities of the Glenn Groundwater Authority, the Regional Transit Committee, the Glenn County Transportation Commission, and the Joint Colusa Groundwater Authority and Glenn Groundwater Authority Meeting.

Mayor Hutson provided an update on the activities of the Regional Transit Committee.

Directed staff to evaluate electrical infrastructure upgrades at City Hall and the Fire Department, in coordination with planned solar improvements, to accommodate future EV charging stations.

**c. City Manager's Report**

City Manager Marti Brown advised Council that Fire Engine 3 and Truck 4 are back in operation and provided information regarding upcoming meetings:

- Council Priority Visioning Workshop will be held on Monday, May 5 from 2-5pm.
- City Council Meeting of June 10, 2025 has been cancelled.
- Special City Council Meeting to be held June 17, 2025 for 1st budget review.
- City Council Meeting June 24, 2025.

**8. CLOSED SESSION – 7:57PM**

**a. Employee Negotiations - Conference with Labor Negotiators (\$54957.6)**

Unrepresented Employee: City Manager

Report out: Direction given to employee negotiator.

**b. Public Employee Performance Evaluation (§ 54957)**

Title: City Manager

Report out: Evaluation complete.

**9. ADJOURNMENT – 9:06 PM**

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Karleen Price, City Clerk