



Willows City Council Regular Meeting Action Minutes

May 13, 2025
Willows City Hall
6:00 PM

City Council
Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Matt Busby, Council Member
Gary Hansen, Council Member
Lorri Pride, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

Councilmembers Absent: No one.

4. CHANGES TO THE AGENDA

5. CEREMONIAL MATTERS

- a. **Proclamation** – National Nascar Day - received by Dave Vodden of Thunderhill Raceway.
- b. **Proclamation** – National Learn to Swim Day - received by Michelle O'Dell of Willows High School.
- c. **Proclamation** – National Poppy Day – received by Dan Roach, Veteran of Foreign War.
- d. **Proclamation** – Memorial Day – received by Kevin Triance, Veteran of Foreign War.
- e. **Proclamation** – May is Wildfire Awareness Month – received by Fire Chief Nate Monck, Willows Fire Department.
- f. **Proclamation** – Public Works Week – received by Joe Bettencourt, Natisa Pfyl, and the City of Willows Public Works Crew.

6. PRESENTATION

a. HDL Sales Tax Presentation

Action: Council received presentation from Matt Hinderliter, HDL Companies, and provided feedback.

7. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comment Open: 6:42PM, Closed 6:48PM

Public Comment #1: Doug Ross, Resident of Willows

Public Comment #2: Adam Suhre, Resident of Willows

Public Comment #3: Travis Madsen, Resident of Willows

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Emergency Library Roof Failure Project

Action: Approved Resolution 14-2025 authorizing the City Manager to execute a contract with Modern Building for emergency Library Roof Failure Project and approve an overall budget for the project.

c. Weed Abatement Contract

Action: Authorized the City Manager to award the Weed Abatement Contract to Robert Burt Construction and execute an agreement not to exceed \$40,000.

Motion to approve items a, b, and c on the consent calendar.

Moved/Seconded: Councilmember Hansen and Vice Mayor Thomas

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

No: None

Absent: None

8. PUBLIC HEARING

a. Weed Abatement Special Assessment Public Hearing

Action: Held a public hearing and adopted Resolution 15-2025 confirming declarations of nuisances as amended and confirming the order for abatement.

Moved/Seconded: Councilmember Hansen and Councilmembers Busby

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

No: None

Absent: None

9. DISCUSSION AND ACTION CALENDAR

a. SB-1 Transportation Funds – Project List for FY25/26

Action: Approved Resolution 16-2025 adopting a list of street improvement projects for fiscal year 2025-26 and recommending the use of SB 1 monies (The Road Repair and Accountability Act of 2017) to fund said projects and directed staff to proceed with submitting the FY 25-26 Road Maintenance and Rehabilitation Project List to the State for approval and authorized any

necessary budget changes.

Moved/Seconded: Councilmember Hansen and Vice Mayor Thomas

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

No: None

Absent: None

b. Preliminary Engineer's Report - Landscape and Lighting Assessment District

Action: Adopted Resolution 17-2025 of intention to levy and collect annual assessments, preliminarily approving the engineer's report for FY 2025-2026 for the City of Willows Landscaping and Lighting Assessment District and set the time and date of the public hearing (pursuant to the landscaping and lighting act of 1972) for June 24, 2025.

Moved/Seconded: Councilmember Pride and Councilmember Busby

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

No: None

Absent: None

c. FY 2024-25 Mid-Year Budget Review

Action: Approved the Mid-Year Budget Review and recommended adjustments.

Public Comment Open 7:56PM, Closed 7:56PM

Public Comment # 1: Caitlin Ehorn

Moved/Seconded: Councilmember Hansen and Councilmembers Busby

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

No: None

Absent: None

d. Council Chambers Use and Fee Policy

Action: Council directed staff to revise Option #1 to allow for use during regular business hours and to identify groups permitted to use the Chambers outside of the City of Willows operating hours. Staff will present the amended Option #1 to Council for approval at a later date.

10. COMMENTS & REPORTS

a. Council Correspondence

b. City Council Comments & Reports

Councilmember Pride provided an update on the activities of the Glenn County Waste Management Regional Agency, Glenn County Sheriff's Office, and Code Enforcement.

Councilmember Busby provided an update on the activities of the Library Board.

Councilmember Hansen provided an update on activities of the Lamb Derby Committee and the

Glenn Groundwater Authority.

Vice Mayor Thomas provided an update on the activities of the Lamb Derby Committee and LAFCO.

Mayor Hutson provided an update on the activities of the Lamb Derby Committee and Calwater.

c. City Manager's Report

City Manager Marti Brown provided information regarding upcoming events:

- National Public Works Week is May 18-24, 2025.
- Open House at the Corporation Yard on Thursday May 22, 2025 from 11am-1pm with food and drinks provided.
- City of Willows will be hosting the Rotary Club meeting at the Open House Event.
- Community Clean Up Day is Saturday June 7th, 2025.

8. CLOSED SESSION – 8:37PM

a. Employee Negotiations - Conference with Labor Negotiators (§54957.6)

Employee Organizations: Confidential Employees, UPEC, Fire and General Bargaining Units, and Management

Report Out: Direction given to staff.

b. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))

Significant exposure to litigation pursuant to § 54956.9(b): (1 case)

Report Out: Direction given to staff.

c. Public Employee Performance Evaluation (§ 54957)

Title: Library Director

Report Out: Direction given to staff.

9. ADJOURNMENT – 9:57 PM

Karleen Price, City Clerk