



Willows City Council Regular Meeting Action Minutes

June 25, 2024
Willows City Hall
6:00 PM

City Council
Gary Hansen, Mayor
Evan Hutson, Vice Mayor
Rick Thomas, Council Member
David Vodden, Council Member
Forrest Sprague, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hansen, Vice Mayor Hutson, and Councilmembers Thomas, Sprague, and Vodden

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

Moved Item #7a up immediately following the consent calendar agenda.

5. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval – Pulled by Councilmember Sprague

Action: Approved the May 29, and June 11, 2024, meeting minutes with amendments.

c. Prentice Long Contract Amendment to Comprehensively Update the Willows Municipal Code – Pulled by Councilmember Vodden

Action: Authorized the City Manager to amend the contract with Prentice Long for a time extension until December 31, 2024, to complete comprehensively updating the City of Willow Municipal Code.

Moved/Seconded: Councilmembers Vodden and Sprague

Yes: Councilmembers Thomas, Sprague, Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

6. PUBLIC HEARING

a. Landscaping and Lighting Special Assessment District – Authorization to Levy Assessments

Action: Conducted a public hearing and approved the Engineer's Report as filed, confirming the assessment diagram and amounts and authorizing the levy and collection of assessments for the Fiscal Year 2024-25.

Public Hearing Open: 6:33PM, Closed 6:33PM

Moved/Seconded: Councilmember Thomas and Vice Mayor Hutson

Yes: Councilmembers Thomas, Sprague, Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

b. Master Fee Schedule Update

Action: Held a public hearing and approved the proposed updates to the Master Fee Schedule to begin September 1, 2024.

Public Hearing Open: 7:24PM, Closed 7:28PM

Public Comment: Doug Ross

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas, Sprague, Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

7. DISCUSSION AND ACTION CALENDAR

a. SB 1 Transportation Funds – Project List for FY 2024-25

Action: Approved the FY 24-25 Road Maintenance and Rehabilitation Account (RMRA) project list and directed staff to review the list for possible amendments in the future.

Moved/Seconded: Vice Mayor Hutson and Councilmember Sprague

Yes: Councilmembers Thomas, Sprague, Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

8. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

9. ADJOURNMENT - 8:35PM

Amos Hoover, City Clerk