



# Willows City Council Regular Meeting Action Minutes

July 22, 2025  
Willows City Hall  
6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Matt Busby, Council Member  
Gary Hansen, Council Member  
Lorri Pride, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## 1. CALL TO ORDER – 6:00 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

Councilmembers Absent: Mayor Hutson

## 4. CHANGES TO THE AGENDA

## 5. CEREMONIAL MATTERS

- a. **Proclamation** – National Disc Golf Day - received by Dr. Billy Throm
- b. **Proclamation** – Purple Heart Day - received by Carol Lemenager, VFW Auxiliary Post 1770

## 6. PRESENTATION

- a. **SpyGlass: Technology Expense Management Audits**  
Action: Received the presentation from Noah Esposito, SMB Account Executive.

## 7. PUBLIC COMMENT & CONSENT CALENDAR FORUM

- a. **Register Approval**  
Action: Approved the general checking, payroll, and direct deposit check registers.
- b. **Minutes Approval**  
Action: Approved the July 8, 2025, and July 10, 2025, meeting minutes.

c. **Retired Annuitant Library Clerk – Extra Help**

Action: Adopted the job classification for a new Retired Annuitant Library Clerk – Extra Help position.

d. **Property Assessed Clean Energy (PACE) Program**

Action: Adopted Resolution 27-2025 approving the California Statewide Communities Development Authority (CSCDA) Open PACE Program.

e. **FY 2024-2025 Sewer Rehabilitation Project**

Action: Approved Resolution 28-2025 authorizing the City Manager to sign an agreement with Site Work Solutions for \$1,164,082.49 to construct sanitary sewer improvements in connection with the FY 2024-2025 Sewer Rehabilitation Project and establish an overall budget for the project of \$1,430,490.74.

b. **Geotechnical Investigation of the Willows Wastewater Treatment Ponds**

Action: Adopted Resolution 29-2025 authorizing the City Manager to execute a contract with Geocon Consultants, Inc. to provide geotechnical services for the Willows Wastewater Treatment Ponds.

**Motion to approve the consent calendar as presented.**

**Moved/Seconded:** Councilmember Busby/Councilmember Hansen

**Yes:** Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

**No:** None

**Absent:** Mayor Hutson

## 8. PUBLIC HEARING

a. **Public Hearing: Weed Abatement Special Assessment**

Action: Conducted a public hearing and adopted Resolution 30-2025 with confirming costs of abatement and declaring them a special assessment as of August 4, 2025.

**Two written protests were received and entered into the record**

- Christopher Stanek of 450 North Plumas Street requested a waiver.
- Ronald and Patricia Vickery of 142 South Lassen Street requested a waiver.

**Public Hearing: Open 6:46PM, Closed 6:48PM**

**No Public Comments**

**Motion to approve the resolution confirming costs of abatement and declaring them a special assessment with amendments waiving the abatement costs for 450 N Plumas St and 142 South Lassen St.**

**Moved/Seconded:** Councilmember Hansen/Councilmember Busby

**Roll Call Vote:**

**Yes:** Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** Mayor Hutson

**Motion passed: 4-0**

## 9. DISCUSSION AND ACTION CALENDAR

### a. **Willows Museum – Memorandum of Understanding**

Action: Approved the Memorandum of Understanding (MOU) between the City of Willows ('City') and the Museum Society of Willows ('Society').

**Moved/Seconded:** Councilmember Pride/Councilmember Busby

**Yes:** Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** Mayor Hutson

## 10. COMMENTS & REPORTS

### a. **Council Correspondence**

Vice Mayor Thomas reported receiving a letter from the Santa Rosa First Church of God opposing Cannabis Retail Dispensaries. Mayor Thomas directed staff to include the letter in the agenda for the August 5, 2025, Planning Commission Meeting.

Vice Mayor Thomas also reported receiving an invitation to the Johns Mansville event, *Celebrating 50 years of Excellence*, scheduled for Monday September 29, 2025, from 10 am to 2 pm.

### b. **City Council Comments & Reports**

Councilmember Pride provided an update on the activities of the LAFCO Meeting

Councilmember Hansen thanked the Willows Car & Bike Association for the Fireworks show. Hansen reported on the activities of the Glenn County Groundwater Authority and the Glenn County Transportation Commission and noted that the Regional Transit Committee was cancelled due to a lack of quorum. Hansen reported on the Special Joint Meeting of Glenn Groundwater and Colusa Groundwater Authorities.

Vice Mayor Thomas reported on the activities of the Finance and Measure I Committee (FMiOC).

### c. **City Manager's Report**

City Manager Marti Brown reported that the Finance Committee bylaws require a report to be presented at the August 26, 2025, City Council meeting and provided information regarding the following upcoming events:

- National Night Out will be held Tuesday, October 7, 2025, with a “Texas Style” theme.
- City Librarian Interviews are scheduled for Week of August 4, 2025.
- Council will be on Summer Recess, and the August 12, 2025, meeting is cancelled. Regular meetings will resume August 26, 2025.

Vice Mayor Thomas inquired whether the Willows Museum could bring items to City Hall for display. City Manager Brown suggested potential partnership with the library.

Councilmember Hansen reported on the recent activities of the Law Enforcement Services Ad-Hoc Committee meeting.

#### **11. CLOSED SESSION - 7:27PM**

**a. LIABILITY CLAIM (Gov Code §54956.95)**

Claimant: Abelardo Shiraki Arteaga

Agency claimed against: City of Willows

Report Out: Direction given to staff.

**b. Public Employee Performance Evaluation (§ 54957)**

Title: City Attorney

Report out: Direction given to staff.

**c. Public Employee Performance Evaluation (§ 54957)**

Title: City Manager

Report Out: Direction given to staff.

#### **12. ADJOURNMENT – 9:03PM**

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Karleen Price, City Clerk