



# Willows City Council Regular Meeting Action Minutes

July 8, 2025  
Willows City Hall  
6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Matt Busby, Council Member  
Gary Hansen, Council Member  
Lorri Pride, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## 1. CALL TO ORDER – 6:00 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

Councilmembers Absent: None

## 4. CHANGES TO THE AGENDA

Item #7a was moved to be heard immediately prior presentations.

## 5. PRESENTATION

### a. PACE

Action: Received the PACE Presentation from Gabe Hurlbert, Home Run Financing.

**Future agenda item:** Council directed staff to compile information and prepare an agenda item to bring back at an upcoming council meeting.

### b. Glenn County Arts and Culture

Action: Received the presentation from Joser Rosales.

## 6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

### a. Register Approval

Action: Approve general checking, payroll, and direct deposit check registers.

### b. Minutes Approval

Action: Approved the minutes of the June 24, 2025, City Council Meeting.

c. **Council Chambers Use Policy and Application**

Action: Adopted the official Council Chambers Use Policy and Application effective July 8, 2025.

d. **CDS Consulting**

Action: Authorize the City Manager to execute a contract with Community Development Services (CDS) Consulting to assist staff with preparing Community Development Block Grants (CDBG) and/or loans using CDBG Program Income monies for a not-to-exceed amount of \$35,000.

e. **Exempt Public Safety Employees Overtime Authorization for Strike Team and Prepositioning**

Action: Adopted Resolution 25-2025 authorizing the City Manager or her designee to pay exempt public safety employees as outlined in Exhibit A for reimbursable overtime when working on Strike Team and/or Prepositioning for the California Office of Emergency Services (Cal OES).

f. **Library Board Appointments**

Action: Reappointed Ardythe Brandon and Lisa Kennedy to the Library Board of Trustees to serve three-year terms ending June 30, 2028.

**Motion to approve the consent calendar as presented.**

**Moved/Seconded:** Councilmember Hansen/ Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

**No:** None

**Absent:** None

## 7. DISCUSSION AND ACTION CALENDAR

a. **Council's 2025 Strategic Priorities**

Action: Adopted the 2025 Strategic Council Priorities with amendments.

**Motion to adopt the 2025 Strategic Council Priorities as provided and discussed.**

**Moved/Seconded:** Councilmember Pride/Vice Mayor Thomas

**Motion to approve the 2025 Strategic Council Priorities as presented with the exception of Item #1 as referenced in the City Manger's staff report.**

**Moved/Seconded:** Councilmember Hansen/ Councilmember Busby

**Restated motion to adopt the 2025 Strategic Council Priorities as presented and amending Policy #1 to develop a strategy to offer a clear methodology for contact for business outreach and business support center.**

**Moved/Seconded:** Councilmember Hansen/Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** None

Vice Mayor Thomas directed staff to provide copy of report to the Planning Commission and the Library Board.

b. **Wayfinding Signs, Street Name Signs and LED Stop Signs**

Action: Authorize the City Manager to proceed with the procurement of wayfinding, street name and stop signs in an amount not to exceed \$40,000.

**Moved/Seconded:** Vice Mayor Thomas/Councilmember Hansen

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** None

**Future agenda item:** Mayor Hutson requested staff to research costs to install flashing 35-mile hour speedlights on Highway 99 and poster-style wayfinding signs and bring before the Council at an upcoming council meeting.

## 8. PUBLIC HEARING

a. **Multijurisdictional Hazard Mitigation Plan 2025 Recommendation**

Action: Adopt Resolution 26-2025 adopting the Glenn County Multi-Jurisdiction Hazard Mitigation Plan 2025 (MJHMP) update as the official Hazard Mitigation Plan of the City of Willows and amending the City of Willows General Plan Safety Element to include the MJHMP.

**Public Hearing: Open 7:25PM, Closed 7:26PM**

**Moved/Seconded:** Councilmember Pride/Councilmember Busby

**Roll Call Vote:**

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** None

**Motion passed: 5-0**

## 9. COMMENTS & REPORTS

a. **Council Correspondence**

Mayor Hutson reported receiving a letter from the Centers for Medicare and Medicaid Services (CMS) regarding support for the Glenn Medical Center Critical access designation and read it into the record. Mayor Huston also received an invitation from Glenn Colusa Irrigation District to attend their 105<sup>th</sup> Anniversary Celebration on September 5, 2025, 9:30am - 1:00pm.

b. **City Council Comments & Reports**

Councilmember Hansen commented on the Fourth of July Firework show and event held at Jensen Park. Hansen also thanked Pedro Bobadilla for his service on the Planning Commission.

Mayor Hutson expressed his condolences to the families who lost their loved ones in the Esparto firework factory explosion. Mayor Hutson expressed his appreciation for the Willows 4<sup>th</sup> of July Fireworks Show.

Councilmember Pride indicated her desire to issue a Proclamation for Rumiano Cheese to celebrate their 106 years in the community.

**c. City Manager's Report**

City Manager Marti Brown reminded the public of the Joint City Council/Planning Commission Meeting on July 10, 2025, at 5:30pm to review Title 18 of the Municipal Code.

**10. CLOSED SESSION - 7:34PM**

**a. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 case).

Report Out: Direction given to staff.

**b. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 case)

Report out: Direction given to staff.

**c. Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of section 54956.9: (1 case)

Report Out: Direction given to staff.

**11. ADJOURNMENT - 8:32PM**

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Karleen Price, City Clerk