



# Willows City Council Regular Meeting

August 26, 2025  
Willows City Hall  
Closed Session 5:00 PM  
Regular Session 6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Gary Hansen, Council Member  
Lorri Pride, Council Member  
Matt Busby, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## Agenda

Watch the Council meeting online via Zoom: <https://us06web.zoom.us/j/84147743471>

Remote viewing of the City Council meeting for members of the public is provided for convenience only. In the event that the remote viewing connection malfunctions for any reason, the City Council reserves the right to conduct the meeting without remote viewing.

If you have documents you would like to submit to the Council, please deliver or mail them to the City Clerk at 201 N. Lassen St., Willows, CA 95988, or email [cityclerk@cityofwillows.org](mailto:cityclerk@cityofwillows.org).

1. **CALL TO ORDER – 5:00 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CHANGES TO THE AGENDA**

5. **CLOSED SESSION**

Pursuant to Government Code Sections §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

a. **Public Employee Performance Evaluation (§ 54957)**

Title: City Manager

6. **INTRODUCTION – NEW CITY LIBRARIAN – 5:45 PM**

7. **CEREMONIAL MATTERS – 6:00 PM**

a. **Proclamation** – Library Card Sign Up Month

b. **Proclamation** – National Suicide Prevention Awareness Month

c. **Proclamation** – National Recovery Month

8. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

All items on the Consent Calendar are considered routine and may be approved with a single vote unless removed for separate discussion by the Council or City Manager. Individuals wishing to speak on Consent items or matters *not* on the agenda are asked to complete a Speaker Card and submit it to the City Clerk. All remarks shall be directed to the Mayor and Councilmembers and are limited to three minutes. By law, the Council cannot discuss or take action on items not listed on the posted agenda.

**a. Register Approval**

Recommended Action: Approve general checking, payroll, and direct deposit check registers.

Contact: Joanne Moore, Finance Director, [jmoore@cityofwillows.org](mailto:jmoore@cityofwillows.org)

**b. Minutes Approval**

Recommended Action: Approve the July 22, 2025 meeting minutes.

Contact: Karleen Price, City Clerk, [kprice@cityofwillows.org](mailto:kprice@cityofwillows.org)

**c. Spyglass Contract**

Recommended Action: Authorize the City Manager to execute the attached agreement (Attachment 1) with Spyglass for Technology Expense Management Audits.

Contact: Marti Brown, City Manager, [mbrown@cityofwillows.org](mailto:mbrown@cityofwillows.org)

**d. UPDATED: City Mechanic Salary Schedule**

Recommended Action: To increase the City Mechanic salary from a top step of \$62,000 to \$75,000 annually as part of the nine-step salary schedule for this position.

Contact: Marti Brown, City Manager, [mbrown@cityofwillows.org](mailto:mbrown@cityofwillows.org)

**9. PUBLIC HEARING**

All matters in this section of the agenda are formal public hearings and will be acted on individually. Individuals wishing to speak on these items are asked to complete a Speaker Card and submit it to the City Clerk. Comments should be directed to the Mayor and Councilmembers and are limited to three minutes. If you have any documentation that you would like distributed to the Council, please give it to the City Clerk for distribution.

**a. Appeal of Conditional Use Permit Denial (File# CUP 25-02)**

Recommended Action: Adopt Resolution XX-2025 approving the appeal filed by the applicant, WWCRS, Inc., thereby overturning the Planning Commission's denial of the Conditional Use Permit File# CUP 25-02.

Contact: Joe Bettencourt, Community Development & Services Director,  
[jbettencourt@cityofwillows.org](mailto:jbettencourt@cityofwillows.org)

**10. DISCUSSION & ACTION CALENDAR**

All matters on the Discussion & Action calendar will be discussed and acted on individually. Individuals wishing to speak on these items are asked to complete a Speaker Card and submit it to the City Clerk. Comments should be directed to the Mayor and Councilmembers and are limited to three minutes. By law, the Council cannot discuss or take action on items not listed on the posted agenda.

**a. WWCRS Inc. Retail/Dispensary Cannabis Business License, 130 North Butte Street**

Recommended Action: Adopt Resolution XX-2025 (Attachment 1), approving a Retail/Dispensary Cannabis Business License for WWCRS Inc. to operate at 130 North Butte Street.

Contact: Joe Bettencourt, Community Development & Services Director,  
[jbettencourt@cityofwillows.org](mailto:jbettencourt@cityofwillows.org)

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- b. **Cali Love Willows, LLC. Retail/Dispensary Cannabis Business License, 157 North Butte Street**  
Recommended Action: Adopt Resolution XX-2025 (Attachment 1), approving a Retail/Dispensary Cannabis Business License for Cali Love Willows, LLC. to operate at 157 North Butte Street.  
Contact: Joe Bettencourt, Community Development & Services Director, [jbettencourt@cityofwillows.org](mailto:jbettencourt@cityofwillows.org)
- c. **Joint City Council & Library Board of Trustees Meeting**  
Recommended Action: Approve scheduling and convening a Joint Meeting of the City Council and Library Board of Trustees to potentially discuss the Memorandum of Understanding between the Library Board and the City of Willows, current Library Board Policies, receive an update from the City Librarian on proposed future library programs, and any other mutually agreed upon agenda items as requested by both governing bodies.  
Contact: Marti Brown, City Manager, [mbrown@cityofwillows.org](mailto:mbrown@cityofwillows.org)  
Requested by: Mayor Hutson and Vice-Mayor Thomas
- d. **General Fund & Apparatus Replacement Reserve Fund & Finance Committee Update**  
Recommended Action: Approve changes and updates to the General Fund Reserve policy and add the previously Council approved Apparatus Replacement Reserve Fund. Receive Finance Committee update from the July 14 meeting.  
Contact: Marti Brown, City Manager, [mbrown@cityofwillows.org](mailto:mbrown@cityofwillows.org)  
Requested by: The Finance & Measure I Oversight Committee
- e. **Sale of City Owned Properties**  
Recommended Action: Adopt the attached Resolution XX-2025 (Attachment 1) approving staff to take all necessary steps in accordance with California's Surplus Land Act, to sell Assessor Parcel Numbers (APN) 002-101-009, 005-101-006, and 003-113-006.  
Contact: Marti Brown, City Manager, [mbrown@cityofwillows.org](mailto:mbrown@cityofwillows.org)

## 11. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

## 10. ADJOURNMENT

**This agenda was posted on August 22, 2025.**

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Karleen Price, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall at 201 North Lassen Street in Willows or on the City's website at [www.cityofwillows.org](http://www.cityofwillows.org). In compliance with the Americans with Disabilities Act, the

City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

*The City of Willows is an Equal Opportunity Provider.*







# CLOSED SESSION



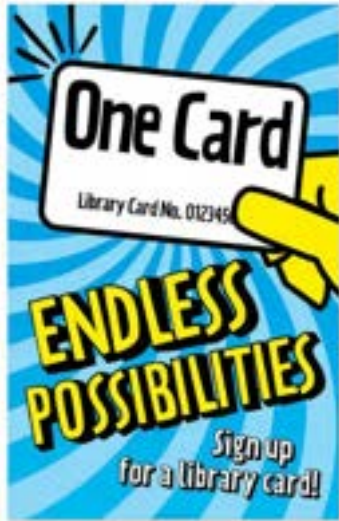
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# INTRODUCTION



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# CEREMONIAL MATTERS



City of Willows

*Proclamation*

***Library Card Sign-Up Month***

**WHEREAS**, libraries play a vital role in the education and development of children, teens, and adults, serving as a cornerstone for lifelong learning, literacy, and community engagement; and

**WHEREAS**, a library card is one of the most important tools a person can have, opening doors to free resources including books, e-books, technology, educational programs, research databases, and job-seeking assistance; and

**WHEREAS**, the American Library Association and libraries across the nation celebrate September as *Library Card Sign-Up Month*, encouraging families and individuals to take advantage of the resources and opportunities available through their local libraries; and

**WHEREAS**, libraries strengthen communities by fostering creativity, inclusion, and civic participation, while supporting students, families, and individuals of all ages in pursuit of knowledge and personal growth; and

**WHEREAS**, the Willows community library continues to serve as a trusted and welcoming institution, providing essential services that support literacy, lifelong learning, and access to information for all residents.

**NOW, THEREFORE, BE IT RESOLVED**, I, Evan Hutson, Mayor of the City of Willows and on behalf of the Willows City Council and the Citizens of Willows, do hereby proclaim **the month of September 2025 as “Library Card Sign-up Month”** in the City of Willows and I encourage all residents to visit the library, sign up for a library card, and explore the many resources and opportunities that libraries provide.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal this 26<sup>th</sup> day of August, 2025.

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Evan Hutson, Mayor



City of Willows  
*Proclamation*



**WHEREAS**, suicide is a leading cause of death across the United States, claiming the lives of thousands each year and affecting countless families, friends, and communities; and

**WHEREAS**, every life lost to suicide is one too many, and it is our shared responsibility to raise awareness, reduce stigma, and ensure that all people have access to the help and support they need; and

**WHEREAS**, September is recognized as *National Suicide Prevention Awareness Month*, providing an important opportunity to educate the public, foster hope, and highlight available resources such as the 988 Suicide & Crisis Lifeline, which offers free and confidential support 24/7; and

**WHEREAS**, mental health and wellness are essential to the well-being of individuals, families, and communities, and it is vital to show compassion, encourage open dialogue, and connect people to resources that promote healing and resilience; and

**WHEREAS**, the City of Willows is committed to supporting suicide prevention efforts, promoting mental health awareness, and standing with survivors and those impacted by suicide;

**NOW, THEREFORE, BE IT RESOLVED**, I, Evan Hutson, Mayor of the City of Willows and on behalf of the Willows City Council and the Citizens of Willows, do hereby proclaim the month of **September 2025**, as Suicide Prevention Awareness Month in the City of Willows, and encourage all residents to join in this effort by learning the warning signs, sharing resources, and offering compassion to those who may be struggling. Together, we can save lives and bring hope to our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal this 26<sup>th</sup> day of August, 2025.

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Evan Hutson, Mayor



City of Willows  
*Proclamation*



**WHEREAS**, substance use disorders and mental health challenges affect millions of Americans, touching the lives of people in every community, including the City of Willows; and

**WHEREAS**, recovery is possible, and with access to treatment, support services, and community resources, individuals can lead fulfilling, healthy, and productive lives; and

**WHEREAS**, each September, the Substance Abuse and Mental Health Services Administration (SAMHSA) and communities across the nation observe *National Recovery Month* to celebrate the gains made by those in recovery, promote evidence-based treatment and services, and reduce the stigma surrounding substance use and mental health conditions; and

**WHEREAS**, Recovery Month provides an opportunity to highlight the strength and resilience of individuals in recovery, recognize the dedication of service providers, and encourage those still struggling to seek help and support; and

**WHEREAS**, the City of Willows is committed to supporting recovery efforts, fostering compassion, and working to ensure that all residents have access to the resources they need to live healthy and hopeful lives;

**NOW, THEREFORE, BE IT RESOLVED**, I, Evan Hutson, Mayor of the City of Willows and on behalf of the Willows City Council and the Citizens of Willows, do hereby proclaim the month of September **2025**, as “**National Recovery Month**” in the City of Willows and encourage residents to support individuals and families in recovery, to celebrate their successes, and to help build a community that embraces hope, healing, and wellness.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal this 26<sup>th</sup> day of August 2025.

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Evan Hutson, Mayor





# **PUBLIC COMMENT & CONSENT CALENDAR FORUM**





City of Willows

# Payment Register

APPKT00462 - PAYROLL JULY 2025 MONTHLY VENDORS

01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1029</a>	AFLAC- FLEX ONE	998.78			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55743</a>	07/17/2025	998.78		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001281</a>	AFLAC DENTAL	07/03/2025	07/31/2025	0.00	140.89
<a href="#">INV0001282</a>	AFLAC CANCER	07/03/2025	07/31/2025	0.00	103.33
<a href="#">INV0001283</a>	AFLAC ACCIDENT	07/03/2025	07/03/2025	0.00	143.87
<a href="#">INV0001284</a>	AFLAC STD	07/03/2025	07/31/2025	0.00	48.62
<a href="#">INV0001286</a>	AFLAC EVENT/CRITICAL	07/03/2025	07/31/2025	0.00	21.66
<a href="#">INV0001287</a>	AFLAC HOSPITAL	07/03/2025	07/31/2025	0.00	26.82
<a href="#">INV0001288</a>	AFLAC VISION	07/03/2025	07/31/2025	0.00	14.20
<a href="#">INV0001303</a>	AFLAC DENTAL	07/18/2025	07/31/2025	0.00	140.89
<a href="#">INV0001304</a>	AFLAC CANCER	07/18/2025	07/31/2025	0.00	103.33
<a href="#">INV0001305</a>	AFLAC ACCIDENT	07/18/2025	07/31/2025	0.00	143.87
<a href="#">INV0001306</a>	AFLAC STD	07/18/2025	07/31/2025	0.00	48.62
<a href="#">INV0001308</a>	AFLAC EVENT/CRITICAL	07/18/2025	07/31/2025	0.00	21.66
<a href="#">INV0001309</a>	AFLAC HOSPITAL	07/18/2025	07/31/2025	0.00	26.82
<a href="#">INV0001310</a>	AFLAC VISION	07/18/2025	07/31/2025	0.00	14.20

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1194</a>	CALIFORNIA STATE DISBURSE	162.92			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55744</a>	07/17/2025	162.92		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001311</a>	CHILD SUPPORT	07/18/2025	07/18/2025	0.00	162.92

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1650</a>	FIRE RISK MANAGEMENT SERVICES	22,083.64			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55745</a>	07/17/2025	22,083.64		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001292</a>	MEDICAL	07/03/2025	07/31/2025	0.00	5,556.32
<a href="#">INV0001293</a>	MEDICAL	07/03/2025	07/31/2025	0.00	5,554.77
<a href="#">INV0001314</a>	MEDICAL	07/18/2025	07/31/2025	0.00	5,556.28
<a href="#">INV0001315</a>	MEDICAL	07/18/2025	07/31/2025	0.00	5,100.27
<a href="#">JULY 2025</a>	ROBINETTE/MISTROI RETIREE HEALTH INS	07/18/2025	07/31/2025	0.00	316.00

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">2489</a>	FRANCHISE TAX BOARD	262.75			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55746</a>	07/17/2025	262.75		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001321</a>	FTB LEVY	07/18/2025	07/18/2025	0.00	262.75

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1551</a>	HUMANA DENTAL/VISION	1,570.30			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55747</a>	07/17/2025	1,570.30		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001290</a>	DENTAL	07/03/2025	07/31/2025	0.00	351.58
<a href="#">INV0001291</a>	DENTAL	07/03/2025	07/31/2025	0.00	312.82
<a href="#">INV0001295</a>	VISION	07/03/2025	07/31/2025	0.00	47.12
<a href="#">INV0001296</a>	VISION	07/03/2025	07/31/2025	0.00	29.66



Payment Register

		APPKT00462 - PAYROLL JULY 2025 MONTHLY VENDORS			
<a href="#">INV0001312</a>	DENTAL	07/18/2025	07/31/2025	0.00	351.54
<a href="#">INV0001313</a>	DENTAL	07/18/2025	07/31/2025	0.00	312.75
<a href="#">INV0001317</a>	VISION	07/18/2025	07/31/2025	0.00	47.12
<a href="#">INV0001318</a>	VISION	07/18/2025	07/31/2025	0.00	29.66
<a href="#">JULY2025</a>	VISION & DENTAL - CW	07/17/2025	07/17/2025	0.00	88.05

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">2223</a>	UNITED PUBLIC EMPLOYEES A	213.93			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<a href="#">55748</a>	07/17/2025	213.93		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001316</a>	PUBLIC SAFETY DUES	07/18/2025	07/18/2025	0.00	213.93

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	31	6	0.00	25,292.32
Packet Totals:		31	6	0.00	25,292.32

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-25,292.32
Packet Totals:		-25,292.32



City of Willows

# Payment Register

APPKT00463 - 7-18-25 CHECK RUN  
01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1014</a>	ACCESS					46.16
Payment Type	Payment Number					Payment Date
Check	<a href="#">55749</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">11676367</a>	JULY 2025 SHREDDING SERVICE - CW	07/14/2025	07/14/2025	0.00	46.16	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2496</a>	ALLIANT INSURANCE SERVICE					110,217.00
Payment Type	Payment Number					Payment Date
Check	<a href="#">55750</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">3154801</a>	COMMERCIAL PROPERTY INSURANCE - FY 25/26 -CW	07/14/2025	07/14/2025	0.00	89,337.00	
<a href="#">3154820</a>	BUSINESS AUTO INSURANCE - FY 25-26 - CW	07/14/2025	07/14/2025	0.00	10,543.00	
<a href="#">3165406</a>	INLAND MARINE INSURANCE - FY 25-26 - CW	07/14/2025	07/14/2025	0.00	10,337.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1068</a>	ANDY HEATH FINANCIAL SERV					495.00
Payment Type	Payment Number					Payment Date
Check	<a href="#">55751</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">25-05</a>	FINANCIAL CONSULTING 5-19-25 TO 7-6-25	06/30/2025	06/30/2025	0.00	495.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2498</a>	ANJELICA MEDRANO					37.32
Payment Type	Payment Number					Payment Date
Check	<a href="#">55752</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">071825AM</a>	SUPPLIES CHILDREN'S SUMMER PROGRAM - LIBRARY	07/17/2025	07/17/2025	0.00	37.32	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1158</a>	BYWATER					3,090.00
Payment Type	Payment Number					Payment Date
Check	<a href="#">55753</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">9118</a>	LIBRARY KOHA SOFTWARE SUPPORT - FY 25-26 - LIBRARY	07/14/2025	07/14/2025	0.00	3,090.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1172</a>	CALIFORNIA WATER SERVICE					113.31
Payment Type	Payment Number					Payment Date
Check	<a href="#">55754</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">1053836442-070925</a>	LLAD ZONE C - SERVICE TO 7-9-25	07/16/2025	07/16/2025	0.00	113.31	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1233</a>	CHICO ELECTRIC INC					487.50
Payment Type	Payment Number					Payment Date
Check	<a href="#">55755</a>					07/18/2025
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">W22515</a>	REPAIRS - CHERRY ST LIFT STATION - SEWER	06/30/2025	06/30/2025	0.00	487.50	

**Payment Register**

**APPKT00463 - 7-18-25 CHECK RUN**

<b>Vendor Number</b> <a href="#">1261</a>	<b>Vendor Name</b> COMCAST CABLE					<b>Total Vendor Amount</b> 280.77
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55756</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 280.77
<b>Payable Number</b> <a href="#">8155600290115941-062425</a>	<b>Description</b> SERVICE 6-29-25 TO 7-28-25 - CIVIC CENTER	<b>Payable Date</b> 07/14/2025	<b>Due Date</b> 07/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 280.77	
<b>Vendor Number</b> <a href="#">1303</a>	<b>Vendor Name</b> CVCWA					<b>Total Vendor Amount</b> 3,500.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55757</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 3,500.00
<b>Payable Number</b> <a href="#">2526-41-G</a>	<b>Description</b> ASSOCIATION DUES JULY 2025 TO JUNE 2026 - SEWER	<b>Payable Date</b> 07/14/2025	<b>Due Date</b> 07/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 3,500.00	
<b>Vendor Number</b> <a href="#">1325</a>	<b>Vendor Name</b> DEMCO, INC.					<b>Total Vendor Amount</b> 774.96
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55758</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 774.96
<b>Payable Number</b> <a href="#">7665812</a>	<b>Description</b> SPUTNIK CARPET-LIBRARY BOARD TRUST FUND APPROVE	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 774.96	
<b>Vendor Number</b> <a href="#">2497</a>	<b>Vendor Name</b> FIRE SAFETY USA					<b>Total Vendor Amount</b> 2,885.90
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55759</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 2,885.90
<b>Payable Number</b> <a href="#">203812</a>	<b>Description</b> WALL MOUNTED RED RACK - FIRE	<b>Payable Date</b> 07/14/2025	<b>Due Date</b> 07/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,885.90	
<b>Vendor Number</b> <a href="#">1134</a>	<b>Vendor Name</b> G & M BIPPUS ROOFING					<b>Total Vendor Amount</b> 50.64
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55760</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 50.64
<b>Payable Number</b> <a href="#">063025BR</a>	<b>Description</b> REFUND-PERMIT #5345-CHARGED TWICE-CC & SMIP FEE	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 50.64	
<b>Vendor Number</b> <a href="#">1463</a>	<b>Vendor Name</b> GANDY & STALEY OIL CO					<b>Total Vendor Amount</b> 3,619.85
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55761</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 3,619.85
<b>Payable Number</b> <a href="#">143983</a>	<b>Description</b> 40' CONTAINER RENTAL-LIBRARY ROOF PROJECT-CC	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 144.79	
<b>Payable Number</b> <a href="#">228943</a>	<b>Description</b> FUEL - PUBLIC WORKS & SEWER	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 575.52	
<b>Payable Number</b> <a href="#">228944</a>	<b>Description</b> FUEL - PUBLIC WORKS & SEWER	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 245.77	
<b>Payable Number</b> <a href="#">229399</a>	<b>Description</b> FUEL - PUBLIC WORKS & SEWER	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 941.92	
<b>Payable Number</b> <a href="#">229486</a>	<b>Description</b> FUEL - PUBLIC WORKS & SEWER	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 409.61	
<b>Payable Number</b> <a href="#">87140-063025</a>	<b>Description</b> FUEL - FIRE	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,302.24	
<b>Vendor Number</b> <a href="#">2492</a>	<b>Vendor Name</b> GCOE - ADULT EDUCATION DEPARTMENT					<b>Total Vendor Amount</b> 3,539.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55762</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 3,539.00
<b>Payable Number</b> <a href="#">INV25-00146</a>	<b>Description</b> FY 23-24 PASS THROUGH LITERACY GRANT	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 3,539.00	
<b>Vendor Number</b> <a href="#">1490</a>	<b>Vendor Name</b> GLENN GROUNDWATER AUTHORITY					<b>Total Vendor Amount</b> 6,649.09
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55763</a>				<b>Payment Date</b> 07/18/2025	<b>Payment Amount</b> 6,649.09
<b>Payable Number</b> <a href="#">25-GGA-32</a>	<b>Description</b> GGA FUNDING OBLIGATION - FY24-25 - APN 017-180-005	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 6,649.09	

# Payment Register

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<b>Vendor Number</b> <a href="#">1496</a>	<b>Vendor Name</b> GLENN MEDICAL CENTER					<b>Total Vendor Amount</b> 174.02
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55764</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">071825GMC</a>	<b>Description</b> ACCT #C0251583 - DOT PHYSICAL ON 02-03-2025	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 174.02	
<b>Vendor Number</b> <a href="#">1606</a>	<b>Vendor Name</b> JEREMY'S PEST STOMPERS					<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55765</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">71259</a>	<b>Description</b> JULY 2025 SERVICE - FIRE	<b>Payable Date</b> 07/14/2025	<b>Due Date</b> 07/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 45.00	
<a href="#">742511</a>	JULY 2025 SERVICE - CIVIC CENTER	07/14/2025	07/14/2025	0.00	55.00	
<b>Vendor Number</b> <a href="#">1975</a>	<b>Vendor Name</b> JOSHUA REED					<b>Total Vendor Amount</b> 280.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55766</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">071825JR</a>	<b>Description</b> REIMBURSEMENT - DOT PHYSICAL - PW	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 30.00	
<a href="#">BS071825JR</a>	UPEC GENERAL UNIT MOU - FY 25/26 - BOOT STIPEND	07/15/2025	07/15/2025	0.00	250.00	
<b>Vendor Number</b> <a href="#">1760</a>	<b>Vendor Name</b> MATSON & ISOM TECHNOLOGY					<b>Total Vendor Amount</b> 4,405.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55767</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">99065</a>	<b>Description</b> JULY 2025 IT SERVICE	<b>Payable Date</b> 07/14/2025	<b>Due Date</b> 07/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 4,405.00	
<b>Vendor Number</b> <a href="#">1955</a>	<b>Vendor Name</b> MATTHEW RANDOLPH					<b>Total Vendor Amount</b> 250.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55768</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">BS071825MR</a>	<b>Description</b> UPEC GENERAL UNIT MOU - FY 25/26 - BOOT STIPEND	<b>Payable Date</b> 07/15/2025	<b>Due Date</b> 07/15/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 250.00	
<b>Vendor Number</b> <a href="#">1775</a>	<b>Vendor Name</b> MICHAEL MINGS					<b>Total Vendor Amount</b> 250.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55769</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">BS071825MM</a>	<b>Description</b> UPEC GENERAL UNIT MOU - FY 25/26 - BOOT STIPEND	<b>Payable Date</b> 07/15/2025	<b>Due Date</b> 07/15/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 250.00	
<b>Vendor Number</b> <a href="#">1778</a>	<b>Vendor Name</b> MIDAMERICA ADMIN & RETIRE					<b>Total Vendor Amount</b> 6,960.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55770</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">0303291</a>	<b>Description</b> 1Q25 ADMIN/PLATFORM (ER) - CW	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 210.00	
<a href="#">BAA1752534175060</a>	2025 HRA CONTRIBUTION - CW	07/15/2025	07/15/2025	0.00	6,750.00	
<b>Vendor Number</b> <a href="#">1792</a>	<b>Vendor Name</b> MJB WELDING SUPPLY, INC					<b>Total Vendor Amount</b> 49.20
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55771</a>					<b>Payment Date</b> 07/18/2025
<b>Payable Number</b> <a href="#">0001530956</a>	<b>Description</b> ACETYLENE CYL RENT - SHOP SUPPLIES - PW	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 49.20	

**Payment Register**
**APPKT00463 - 7-18-25 CHECK RUN**

Vendor Number <a href="#">2312</a>	Vendor Name NAPA AUTO PARTS						Total Vendor Amount 202.23	
Payment Type Check	Payment Number <a href="#">55772</a>						Payment Date 07/18/2025	Payment Amount 202.23
	Payable Number <a href="#">709238</a>	Description PURPLE POWER - DEGREASER - FIRE	Payable Date 07/14/2025	Due Date 07/14/2025	Discount Amount 0.00	Payable Amount 21.73		
	<a href="#">709289</a>	HYDRALIC FLUID - JET TRUCK - SEWER	07/16/2025	07/16/2025	0.00	180.50		
Vendor Number <a href="#">1822</a>	Vendor Name NATIONAL FIRE SYSTEMS, IN						Total Vendor Amount 412.48	
Payment Type Check	Payment Number <a href="#">55773</a>						Payment Date 07/18/2025	Payment Amount 412.48
	Payable Number <a href="#">602975</a>	Description 6 MONTH HOOD INSPECTION - FIRE	Payable Date 07/14/2025	Due Date 07/14/2025	Discount Amount 0.00	Payable Amount 412.48		
Vendor Number <a href="#">1916</a>	Vendor Name NATISA PFYL						Total Vendor Amount 250.00	
Payment Type Check	Payment Number <a href="#">55774</a>						Payment Date 07/18/2025	Payment Amount 250.00
	Payable Number <a href="#">BS071825NP</a>	Description BOOT STIPEND - FY 25/26 - PW	Payable Date 07/16/2025	Due Date 07/16/2025	Discount Amount 0.00	Payable Amount 250.00		
Vendor Number <a href="#">1829</a>	Vendor Name NCCSIF						Total Vendor Amount 208,648.75	
Payment Type Check	Payment Number <a href="#">55775</a>						Payment Date 07/18/2025	Payment Amount 208,648.75
	Payable Number <a href="#">3023</a>	Description ANNUAL LIABILITY INVOICE FY2025-26 - CW & SEWER	Payable Date 07/14/2025	Due Date 07/14/2025	Discount Amount 0.00	Payable Amount 197,444.00		
	<a href="#">3045</a>	QUARTERLY W/C INVOICE FY2025-26 - CW & SEWER	07/14/2025	07/14/2025	0.00	11,204.75		
Vendor Number <a href="#">1855</a>	Vendor Name NORTHNET LIBRARY SYSTEM						Total Vendor Amount 2,787.00	
Payment Type Check	Payment Number <a href="#">55776</a>						Payment Date 07/18/2025	Payment Amount 2,787.00
	Payable Number <a href="#">2328</a>	Description FY2025-26 ANNUAL UNFUNDED ACCRUED LIABILITY PRE	Payable Date 07/14/2025	Due Date 07/14/2025	Discount Amount 0.00	Payable Amount 2,126.00		
	<a href="#">2380</a>	FY 25-26 NORTHNET LIBRARY SYSTEM MEMBERSHIP	07/14/2025	07/14/2025	0.00	661.00		
Vendor Number <a href="#">2373</a>	Vendor Name ODP BUSINESS SOLUTIONS						Total Vendor Amount 135.62	
Payment Type Check	Payment Number <a href="#">55777</a>						Payment Date 07/18/2025	Payment Amount 135.62
	Payable Number <a href="#">422821459001</a>	Description PAPER - OFFICE SUPPLIES - CW	Payable Date 07/14/2025	Due Date 07/14/2025	Discount Amount 0.00	Payable Amount 135.62		
Vendor Number <a href="#">1143</a>	Vendor Name PEDRO BOBADILLA						Total Vendor Amount 576.92	
Payment Type Check	Payment Number <a href="#">55778</a>						Payment Date 07/18/2025	Payment Amount 576.92
	Payable Number <a href="#">071825PB</a>	Description RECREATIONAL SERVICES 7-5-25 TO 7-18-25 - REC	Payable Date 07/17/2025	Due Date 07/17/2025	Discount Amount 0.00	Payable Amount 576.92		
Vendor Number <a href="#">2244</a>	Vendor Name PEDRO C VASQUEZ						Total Vendor Amount 250.00	
Payment Type Check	Payment Number <a href="#">55779</a>						Payment Date 07/18/2025	Payment Amount 250.00
	Payable Number <a href="#">BS071825CV</a>	Description UPEC GENERAL UNIT MOU - FY 25/26 - BOOT STIPEND	Payable Date 07/15/2025	Due Date 07/15/2025	Discount Amount 0.00	Payable Amount 250.00		

Payment Register

APPKT00463 - 7-18-25 CHECK RUN

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1917</a>	PG & E					50.58
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55780</a>	07/18/2025	50.58			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">1773553795-7-07022025</a>	SERVICE TO 7-2-25	06/30/2025	06/30/2025	0.00	50.58	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2332</a>	PRENTICE LONG, PC					9,426.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55781</a>	07/18/2025	9,426.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">7679</a>	SERVICES RENDERED THROUGH 6-26-25 - CA	06/30/2025	06/30/2025	0.00	9,165.00	
<a href="#">7680</a>	N YOLO RECEIVERSHIP- SERVICES RENDERED 6-26-25-CA	06/30/2025	06/30/2025	0.00	261.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2430</a>	RIA COLLABORATORIES INC					2,200.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55782</a>	07/18/2025	2,200.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">071425RCI</a>	VISION & GOAL SETTING PROCESS REFRESH - COUNCIL	06/30/2025	06/30/2025	0.00	2,200.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2342</a>	ROBERT BURT CONSTRUCTION					33,834.97
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55783</a>	07/18/2025	33,834.97			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">329</a>	MOWING - WEED ABATEMENT GRANT - FIRE	06/30/2025	06/30/2025	0.00	7,203.62	
<a href="#">330</a>	MOWING - WEED ABATEMENT GRANT - FIRE	06/30/2025	06/30/2025	0.00	1,625.00	
<a href="#">331</a>	MOWING - WEED ABATEMENT GRANT - FIRE	06/30/2025	06/30/2025	0.00	975.00	
<a href="#">332</a>	MOWING - WEED ABATEMENT GRANT - FIRE	06/30/2025	06/30/2025	0.00	4,434.00	
<a href="#">333</a>	CLEAN UP & FIRE BREAK - WEED ABATEMENT GRANT-FIR	06/30/2025	06/30/2025	0.00	18,472.35	
<a href="#">334</a>	CLEAN UP & MOWING - WEED ABATEMENT GRANT - FIRI	06/30/2025	06/30/2025	0.00	1,125.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2041</a>	SACRAMENTO VALLEY MIRROR					175.60
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55784</a>	07/18/2025	175.60			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2863</a>	CLASSIFIED AD/LIBRARY CLERK	07/15/2025	07/15/2025	0.00	19.20	
<a href="#">2870</a>	LEGAL AD-PHN PJT GPA2025-001-HAZARD MTGN PLAN 2	07/15/2025	07/15/2025	0.00	156.40	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2334</a>	STREAM IT NETWORKS LLC					85.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55785</a>	07/18/2025	85.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2025-07000051</a>	JULY 2025 INTERNET - PUBLIC WORKS	07/15/2025	07/15/2025	0.00	85.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1439</a>	THE FIRST CHOICE COFFEE S					45.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55786</a>	07/18/2025	45.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2158</a>	JULY 2025 WATER FILTRATION - FIRE	07/15/2025	07/15/2025	0.00	45.00	



## Payment Register

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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2207</a>	TYLER TECHNOLOGIES, INC					1,595.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55787</a>	07/18/2025	1,595.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">025-518592</a>	CODE ENF, USER INTERFACE & COMM DEV - CW	07/16/2025	07/16/2025	0.00	1,595.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2484</a>	UMPQUA BANK COMMERCIAL CARD OPS					1,344.48
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55788</a>	07/18/2025	1,344.48			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">063025FCP</a>	FINANCE CHARGE PURCHASE - FIN	06/30/2025	06/30/2025	0.00	91.74	
<a href="#">063025LF</a>	JUNE 2025 LATE FEE	06/30/2025	06/30/2025	0.00	35.00	
<a href="#">BETTENCOURT063025-01</a>	LOWES - PORTABLE A/C-LIBRARY ROOF REPAIR	06/30/2025	06/30/2025	0.00	560.79	
<a href="#">BROWN063025-01</a>	SACRAMENTO VALLEY DIVISION MEETING FEE - CM	06/30/2025	06/30/2025	0.00	40.00	
<a href="#">LOMBARD063025-01</a>	AMAZON - FILTER-WATER DISPENSOR & ICE MACHINE-FI	06/30/2025	06/30/2025	0.00	62.97	
<a href="#">LOMBARD063025-02</a>	AMAZON - FILTER-WATER DISPENSOR & ICE MACHINE-FI	06/30/2025	06/30/2025	0.00	23.66	
<a href="#">PRICE063025-01</a>	AMAZON - NOTE PADS & MOUSE-OFFICE SUPPLIES-CW	06/30/2025	06/30/2025	0.00	42.70	
<a href="#">PRICE063025-02</a>	GLENN CO RECORDERS-COPY OF RECORDED DOCUMENT	06/30/2025	06/30/2025	0.00	1.50	
<a href="#">PRICE063025-03</a>	GLENN CO RECORDER-COPY OF RECORDED DOCUMENT F	06/30/2025	06/30/2025	0.00	0.05	
<a href="#">PRICE063025-04</a>	GLENN CO RECORDERS-COPY OF RECORDED DOCUMENT	06/30/2025	06/30/2025	0.00	16.50	
<a href="#">PRICE063025-05</a>	GLENN CO RECORDER-COPY OF RECORDED DOCUMENT F	06/30/2025	06/30/2025	0.00	0.57	
<a href="#">PRICE063025-06</a>	CITY CLERKS ASSOCIATION-MEMBERSHIP RENEWAL-CM	06/30/2025	06/30/2025	0.00	250.00	
<a href="#">PRICE063025-07</a>	CA LIBRARY ASSOCIATION-CITY LIBRARIAN JOB POSTING	06/30/2025	06/30/2025	0.00	219.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2499</a>	US BANK CM-9690					2,800.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55789</a>	07/18/2025	2,800.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">7795664</a>	TAXABLE PENSION OBLIGATION BOND SERIES 2021	07/18/2025	07/18/2025	0.00	2,800.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2395</a>	US BANK CORPORATE PAYMENT SYSTEMS					42.78
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55790</a>	07/18/2025	42.78			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">052225LF</a>	MAY 2025 LATE FEE	06/30/2025	06/30/2025	0.00	11.99	
<a href="#">062325LF</a>	JUNE 2025 LATE FEE	06/30/2025	06/30/2025	0.00	30.79	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2233</a>	US BANK ST. PAUL CM-9703					125.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55791</a>	07/18/2025	125.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">14820050</a>	BASE FEE 03-01-25 TO 05-31-25 -CW	06/30/2025	06/30/2025	0.00	125.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2248</a>	VERIZON WIRELESS					403.12
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55792</a>	07/18/2025	403.12			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">6117034131</a>	JUNE 2025 SERVICE	06/30/2025	06/30/2025	0.00	403.12	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2433</a>	VESTIS					285.52
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55793</a>	07/18/2025	285.52			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">5066906684</a>	UNIFORM SERVICE - PUBLIC WORKS	07/17/2025	07/17/2025	0.00	137.26	

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<a href="#">5066912265</a>	UNIFORM SERVICE - PUBLIC WORKS	07/17/2025	07/17/2025	0.00	148.26
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2284</a>	WILLDAN	33,015.87			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55794</a>	07/18/2025	33,015.87		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">00630366</a>	PROJECT MANAGEMENT - SYCAMORE PARK - CCLGP	07/16/2025	07/16/2025	0.00	33,015.87
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2295</a>	WILLOWS ACE HARDWARE	1,457.82			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55795</a>	07/18/2025	1,457.82		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">126027</a>	PVC SUPPLIES - FIRE	07/16/2025	07/16/2025	0.00	1.62
<a href="#">126102</a>	HOSE ATTACHMENTS - FIRE	07/16/2025	07/16/2025	0.00	9.78
<a href="#">126104</a>	SHOVELS - SMALL TOLLS - PUBLIC WORKS	07/16/2025	07/16/2025	0.00	45.64
<a href="#">126326</a>	FILTER - ICE MACHINE - PUBLIC WORKS	07/16/2025	07/16/2025	0.00	40.77
<a href="#">126331</a>	ADAPTER - ICE MACHINE - PUBLIC WORKS	07/16/2025	07/16/2025	0.00	7.17
<a href="#">126365</a>	FIELD PAINT - SOFTBALL FIELD - PW	07/16/2025	07/16/2025	0.00	32.27
<a href="#">126375</a>	SPRINKLER - 2030 PARK - PARKS	07/16/2025	07/16/2025	0.00	50.87
<a href="#">126391</a>	PAINT & SUPPLIES - STREETS	07/16/2025	07/16/2025	0.00	62.00
<a href="#">126397</a>	TOILET SEAT - LIBRARY	07/16/2025	07/16/2025	0.00	25.00
<a href="#">126618</a>	SPRINKLERS & SUPPLIES - PARKS	07/18/2025	07/18/2025	0.00	608.86
<a href="#">126683</a>	SPRINKLERS - JENSEN PARK - PARKS	07/18/2025	07/18/2025	0.00	152.61
<a href="#">126692</a>	DEADBOLT, KEYS & LANYARD - BACK DOOR - LIBRARY	07/18/2025	07/18/2025	0.00	65.14
<a href="#">126716</a>	SPRINKLERS - PARKS	07/18/2025	07/18/2025	0.00	356.09
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2291</a>	WILLOWS CHRISTIAN CHURCH	500.00			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55796</a>	07/18/2025	500.00		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">JUMPSTART25</a>	JULY 2025 CLASSROOM USE - JUMPSTART - REC	07/16/2025	07/16/2025	0.00	500.00
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2282</a>	WILLOWS HARDWARE, INC.	182.81			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55797</a>	07/18/2025	182.81		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">323389</a>	PUMP - SHOP SWAMP COOLER - PW	06/30/2025	06/30/2025	0.00	48.93
<a href="#">324367</a>	MOWER PARTS & REPAIR - PARKS	06/30/2025	06/30/2025	0.00	43.03
<a href="#">324780</a>	MOTOR & BAR OIL FOR CHAINSAW - PW	06/30/2025	06/30/2025	0.00	75.65
<a href="#">324781</a>	CHAIN FOR POLE SAW - PW	06/30/2025	06/30/2025	0.00	13.04
<a href="#">360520</a>	KEY FOR GARBAGE GUY - PW	06/30/2025	06/30/2025	0.00	2.16
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2317</a>	WTCOX	202.54			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55798</a>	07/18/2025	202.54		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">3148868</a>	MAGAZINE RENEWAL FY25/26 - LIBRARY	07/16/2025	07/16/2025	0.00	202.54
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2329</a>	ZOLL MEDICAL CORP.	38,086.80			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55799</a>	07/18/2025	38,086.80		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">4228880</a>	CALWATER CYBER GRANT DONATION- DEFIBRILLATOR-FI	06/30/2025	06/30/2025	0.00	38,086.80

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	101	51	0.00	487,376.61
Packet Totals:		101	51	0.00	487,376.61

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-487,376.61
Packet Totals:		-487,376.61



City of Willows

# Payroll Check Register

## Checks

Pay Period: 6/30/2025-7/13/2025

Packet: PYPKT00458 - PAY PERIOD 6-30-25 TO 7-13-25 PAYDATE 7-18-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
GARCIA, AARON	<a href="#">GAR04</a>	Regular	07/18/2025	470.51	41024
RANDOLPH, CORA	<a href="#">RAN02</a>	Regular	07/18/2025	338.77	41025



City of Willows

# Payroll Check Register

## Direct Deposits

Pay Period: 6/30/2025-7/13/2025

Packet: PYPKT00458 - PAY PERIOD 6-30-25 TO 7-13-25 PAYDATE 7-18-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BROWN, MARTHA	<a href="#">BRO01</a>	07/18/2025	3,915.78	1528
PRICE, KARLEEN	<a href="#">PRI01</a>	07/18/2025	1,744.73	1529
HAZLETT, ROBIN	<a href="#">HAZ01</a>	07/18/2025	1,261.39	1530
MOORE, JOANNE	<a href="#">MOO01</a>	07/18/2025	150.00	1531
MOORE, JOANNE	<a href="#">MOO01</a>	07/18/2025	2,398.53	1531
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	07/18/2025	1,629.39	1532
EHORN, CAITLIN A	<a href="#">EHO02</a>	07/18/2025	1,623.82	1533
GAMBOA, YADIRA	<a href="#">GAM00</a>	07/18/2025	350.60	1534
MEDRANO, ANJELICA	<a href="#">MED001</a>	07/18/2025	388.27	1535
MYERS, KEVIN M	<a href="#">MYE00</a>	07/18/2025	421.39	1536
BABER, JANA	<a href="#">BAB00</a>	07/18/2025	778.10	1537
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	07/18/2025	301.12	1538
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	07/18/2025	455.45	1539
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	07/18/2025	331.24	1540
PUENTE, ANTHONY	<a href="#">PUE00</a>	07/18/2025	466.74	1541
ENOS, KYLE	<a href="#">ENO00</a>	07/18/2025	4,604.77	1542
FUENTES, JAIME	<a href="#">FUE01</a>	07/18/2025	4,754.46	1543
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	07/18/2025	5,249.76	1544
LOPEZ, MATTHEW	<a href="#">LOP03</a>	07/18/2025	337.44	1545
MINGS, MICHAEL E	<a href="#">MIN00</a>	07/18/2025	1,379.51	1546
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	07/18/2025	1,395.88	1547
REED, JOSHUA	<a href="#">REE00</a>	07/18/2025	1,341.10	1548
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	07/18/2025	1,953.63	1549
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	07/18/2025	3,497.95	1550
MONCK, NATHANIAL T	<a href="#">MON00</a>	07/18/2025	3,114.03	1551
PFYL, NATISA N	<a href="#">PFY00</a>	07/18/2025	1,781.97	1552



City of Willows

# Payroll Check Register

## Employee Pay Summary

Pay Period: 6/30/2025-7/13/2025

Packet: PYPKT00458 - PAY PERIOD 6-30-25 TO 7-13-25 PAYDATE 7-18-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
BABER, JANA	<a href="#">BAB00</a>	07/18/2025	1537	923.00	0.00	144.90	778.10
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	07/18/2025	1550	4,808.00	421.86	888.19	3,497.95
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	07/18/2025	1539	499.13	0.00	43.68	455.45
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	07/18/2025	1538	330.00	0.00	28.88	301.12
BROWN, MARTHA	<a href="#">BRO01</a>	07/18/2025	1528	6,513.58	908.46	1,689.34	3,915.78
EHORN, CAITLIN A	<a href="#">EHO02</a>	07/18/2025	1533	2,225.37	176.03	425.52	1,623.82
ENOS, KYLE	<a href="#">ENO00</a>	07/18/2025	1542	6,414.05	536.88	1,272.40	4,604.77
FUENTES, JAIME	<a href="#">FUE01</a>	07/18/2025	1543	6,044.73	380.99	909.28	4,754.46
GAMBOA, YADIRA	<a href="#">GAM00</a>	07/18/2025	1534	396.00	0.00	45.40	350.60
GARCIA, AARON	<a href="#">GAR04</a>	07/18/2025	41024	515.63	0.00	45.12	470.51
HAZLETT, ROBIN	<a href="#">HAZ01</a>	07/18/2025	1530	1,997.60	600.42	135.79	1,261.39
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	07/18/2025	1540	363.00	0.00	31.76	331.24
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	07/18/2025	1544	7,789.49	798.86	1,740.87	5,249.76
LOPEZ, MATTHEW	<a href="#">LOP03</a>	07/18/2025	1545	369.80	0.00	32.36	337.44
MEDRANO, ANJELICA	<a href="#">MED001</a>	07/18/2025	1535	425.50	0.00	37.23	388.27
MINGS, MICHAEL E	<a href="#">MIN00</a>	07/18/2025	1546	2,036.00	304.89	351.60	1,379.51
MONCK, NATHANIAL T	<a href="#">MON00</a>	07/18/2025	1551	4,776.80	748.69	914.08	3,114.03
MOORE, JOANNE	<a href="#">MOQ01</a>	07/18/2025	1531	4,759.07	996.04	1,214.50	2,548.53
MYERS, KEVIN M	<a href="#">MYE00</a>	07/18/2025	1536	468.00	0.00	46.61	421.39
PFYL, NATISA N	<a href="#">PFY00</a>	07/18/2025	1552	3,239.23	868.65	588.61	1,781.97
PRICE, KARLEEN	<a href="#">PRI01</a>	07/18/2025	1529	2,447.53	256.98	445.82	1,744.73
PUENTE, ANTHONY	<a href="#">PUE00</a>	07/18/2025	1541	511.50	0.00	44.76	466.74
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	07/18/2025	1547	1,937.60	199.31	342.41	1,395.88
RANDOLPH, CORA	<a href="#">RAN02</a>	07/18/2025	41025	371.25	0.00	32.48	338.77
REED, JOSHUA	<a href="#">REE00</a>	07/18/2025	1548	1,937.60	409.36	187.14	1,341.10
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	07/18/2025	1532	2,406.92	419.85	357.68	1,629.39
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	07/18/2025	1549	2,802.84	409.40	439.81	1,953.63
<b>Totals:</b>				<b>67,309.22</b>	<b>8,436.67</b>	<b>12,436.22</b>	<b>46,436.33</b>



City of Willows

# Payroll Check Register Report Summary

Pay Period: 6/30/2025-7/13/2025

Packet: PYPKT00458 - PAY PERIOD 6-30-25 TO 7-13-25 PAYDATE 7-18-25  
Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	2	809.28
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	26	45,627.05
<b>Total</b>	<b>28</b>	<b>46,436.33</b>





City of Willows

# Payment Register

APPKT00471 - CHECK RUN 8-1-25

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount	
	**Void**	0.00	
Payment Type	Payment Number	Payment Date	Payment Amount
**Void Check	<a href="#">55809</a>	08/01/2025	0.00
**Void Check	<a href="#">55814</a>	08/01/2025	0.00
**Void Check	<a href="#">55815</a>	08/01/2025	0.00
**Void Check	<a href="#">55816</a>	08/01/2025	0.00
**Void Check	<a href="#">55817</a>	08/01/2025	0.00
**Void Check	<a href="#">55830</a>	08/01/2025	0.00
**Void Check	<a href="#">55831</a>	08/01/2025	0.00
**Void Check	<a href="#">55832</a>	08/01/2025	0.00

Vendor Number	Vendor Name					Total Vendor Amount	
<a href="#">1004</a>	3CORE					1,250.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	<a href="#">55804</a>					08/01/2025	1,250.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<a href="#">1894</a>	RUMIANO LOAN PAYOFF & DOCUMENTS-FINAL BILLING	06/30/2025	06/30/2025	0.00	1,250.00		

Vendor Number	Vendor Name					Total Vendor Amount
1008	A.T.& T.					1,176.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	55805			08/01/2025	1,176.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
000023794809	BAN - 9391061606 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	77.84	
000023794812	BAN - 9391061610 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	263.12	
000023794814	BAN - 9391061615 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	162.93	
000023794815	BAN - 9391061616 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	291.65	
000023794816	BAN - 9391061617 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	31.58	
000023794817	BAN - 9391061620 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	227.06	
000023794818	BAN - 9391061621 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	30.02	
000023794819	BAN - 9391061623 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	62.64	
000023794820	BAN - 9391061624 - 06-19-25 TO 07-18-25 SERVICE	07/28/2025	07/28/2025	0.00	30.02	

Vendor Number	Vendor Name					Total Vendor Amount	
1068	ANDY HEATH FINANCIAL SERV					6,352.50	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	55806					08/01/2025	6,352.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
25-06	FINANCIAL CONSULTING 7-7-25 TO 7-27-25	07/28/2025	07/28/2025	0.00	6,352.50		

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1193</a>	CALIFORNIA BUILDING STAND					69.30
Payment Type	Payment Number				Payment Date	Payment Amount
Check	<a href="#">55807</a>				08/01/2025	69.30
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">063025BSASRF</a>	APRIL - JUNE 2025 BSASRF FEES - BUILD	06/30/2025	06/30/2025	0.00	69.30	

**Payment Register**
**APPKT00471 - CHECK RUN 8-1-25**

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1172</a>	CALIFORNIA WATER SERVICE					5,284.65
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55808</a>	08/01/2025	5,284.65			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">849167777-071025</a>	SERVICE TO 7-10-25	07/28/2025	07/28/2025	0.00	5,284.65	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2493</a>	CAL-LINE EQUIPMENT COMPANY					67,884.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55810</a>	08/01/2025	67,884.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">04319642</a>	WA GRANT-5GG21238-STUMP GRINDER - MODEL-SG 40	06/30/2025	06/30/2025	0.00	28,030.53	
<a href="#">04369271</a>	WA GRANT-5GG21238-HANDFED CHIPPERS-MODEL-12X	06/30/2025	06/30/2025	0.00	39,853.97	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1243</a>	CITY OF ORLAND					278.85
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55811</a>	08/01/2025	278.85			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV00146</a>	ENGINE T-4 MAINTENANCE - FIRE	07/28/2025	07/28/2025	0.00	278.85	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1252</a>	CLEARWAY ENERGY LLC					15,782.57
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55812</a>	08/01/2025	15,782.57			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">1631888</a>	JUNE 2025 SOLAR SEWER	06/30/2025	06/30/2025	0.00	15,782.57	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1255</a>	COASTLAND CIVIL ENGINEERI					59,682.87
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55813</a>	08/01/2025	59,682.87			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">61905</a>	CITY ENGINEERING FY 24-25	06/30/2025	06/30/2025	0.00	9,740.00	
<a href="#">61906</a>	LIBRARY EMERGENCY PROJECT	06/30/2025	06/30/2025	0.00	2,430.00	
<a href="#">62012</a>	725283 - FY 24 SEWER REHABILITATION	06/30/2025	06/30/2025	0.00	7,975.50	
<a href="#">62014</a>	725024 - ENCROACHMENT PERMITS	06/30/2025	06/30/2025	0.00	3,622.50	
<a href="#">62015</a>	72-4441-201 N LASSEN ST - PV SOLAR FOR CIVIC CNTR	06/30/2025	06/30/2025	0.00	1,506.25	
<a href="#">62016</a>	725281 - NVIH LOT LINE ADJUSTMENT	06/30/2025	06/30/2025	0.00	275.00	
<a href="#">62017</a>	725374 - LLAD FY 2025-26	06/30/2025	06/30/2025	0.00	1,337.50	
<a href="#">62018</a>	72-4441-470 N AIRPORT-PERMIT #5386-FIRE ALARM MO	06/30/2025	06/30/2025	0.00	1,095.00	
<a href="#">62019</a>	72-4441 - 445 S BUTTE ST - PERMIT #5387 - PV SOLAR	06/30/2025	06/30/2025	0.00	697.50	
<a href="#">62020</a>	72-4441-470 N AIRPORT-PERMIT #5393-ATM DRIVE THRU	06/30/2025	06/30/2025	0.00	2,380.06	
<a href="#">62021</a>	LIFT STATION REHAB CM	06/30/2025	06/30/2025	0.00	1,657.50	
<a href="#">62054</a>	72-4441-470 AIRPORT RD-PERMIT #5339-WALMART SIG	06/30/2025	06/30/2025	0.00	472.50	
<a href="#">62055</a>	JENSEN PARK PATHWAY CM	06/30/2025	06/30/2025	0.00	102.50	
<a href="#">62056</a>	725158 - SYCAMORE PARK CCLGP FUNDED PROJECT	06/30/2025	06/30/2025	0.00	300.00	
<a href="#">62057</a>	72-4441-700 N LASSEN ST-PERMIT #5396 - SOLAR & BAT	06/30/2025	06/30/2025	0.00	510.00	
<a href="#">62058</a>	CIVIC CENTER ADA UPGRADES CM	06/30/2025	06/30/2025	0.00	563.75	
<a href="#">62059</a>	72-4441-540 JEFFERSON-PERMIT #5403-SOLAR & BAT	06/30/2025	06/30/2025	0.00	510.00	
<a href="#">62102</a>	72-4441 - BUILDING DEPT SERVICES FY 24-25	06/30/2025	06/30/2025	0.00	968.75	
<a href="#">62195</a>	72-4441-201 N LASSEN-PERMIT #5388-CIVIC CNTR SOLAR	06/30/2025	06/30/2025	0.00	1,545.00	
<a href="#">62196</a>	72-4441-470 AIRPORT-PERMIT #5235-WALMART REMOC	06/30/2025	06/30/2025	0.00	1,945.00	
<a href="#">62197</a>	725374 - LLAD FY 2025-26	06/30/2025	06/30/2025	0.00	1,101.25	
<a href="#">62198</a>	72-4441-470 AIRPORT-PERMIT #5393-ATM DRIVE THRU	06/30/2025	06/30/2025	0.00	1,627.50	
<a href="#">62199</a>	LIFT STATION REHAB - SEWER	06/30/2025	06/30/2025	0.00	1,387.50	
<a href="#">62200</a>	CIVIC CENTER ADA UPGRADES CM	06/30/2025	06/30/2025	0.00	358.75	
<a href="#">62201</a>	72-5425 HOTEL EXPANSION - 457 N HUMBOLDT	06/30/2025	06/30/2025	0.00	110.00	
<a href="#">62202</a>	72-4441-229 N SHASTA ST -PERMIT #5401 -SOLAR & BAT	06/30/2025	06/30/2025	0.00	510.00	
<a href="#">62203</a>	72-4441- 1280 BRENNAN PL- PERMIT #5402-SOLAR & BA	06/30/2025	06/30/2025	0.00	510.00	
<a href="#">62204</a>	SEWER RATES FOR FY 25-26	06/30/2025	06/30/2025	0.00	218.75	

**Payment Register**
**APPKT00471 - CHECK RUN 8-1-25**

<a href="#">62205</a>	725158 SYCAMORE PARK CCLGP FUNDED PROJECT	06/30/2025	06/30/2025	0.00	475.00
<a href="#">62206</a>	72-4441-1600 HWY 99-PERMIT #5405 COMM GROUND S	06/30/2025	06/30/2025	0.00	2,076.60
<a href="#">62207</a>	72-4441-861 BRENNAN LS-PERMIT #5408-SOLAR & BAT	06/30/2025	06/30/2025	0.00	510.00
<a href="#">62208</a>	457 N HUMBOLDT	06/30/2025	06/30/2025	0.00	60.00
<a href="#">62209</a>	725283 - FY 24 SEWER REHAB	06/30/2025	06/30/2025	0.00	3,033.21
<a href="#">62210</a>	CITY ENGINEERING FY 24-25	06/30/2025	06/30/2025	0.00	4,055.00
<a href="#">62259</a>	LIBRARY EMERGENCY PROJECT	06/30/2025	06/30/2025	0.00	1,462.50
<a href="#">62282</a>	725024 - ENCROACHMENT PERMITS	06/30/2025	06/30/2025	0.00	2,552.50
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">1261</a>	COMCAST CABLE	153.16			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55818</a>	08/01/2025	153.16		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">8155600290116196-041425</a>	SERVICES 7-19-25 TO 8-18-25 - FIRE	07/28/2025	07/28/2025	0.00	153.16
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">1275</a>	CORBIN WILLITS SYSTEMS	518.96			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55819</a>	08/01/2025	518.96		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">000C507151</a>	AUGUST 2025 MOM'S SOFTWARE - E,S & A CHARGES	07/28/2025	07/28/2025	0.00	518.96
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2390</a>	CULLIGAN QUENCH USA, INC	561.62			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55820</a>	08/01/2025	561.62		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">INV09359988</a>	DISPENSERS & WATER SERVICE JULY-AUGUST 2025 - CW	07/30/2025	07/30/2025	0.00	561.62
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">1334</a>	DEPT. OF CONSERVATION	10.19			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55821</a>	08/01/2025	10.19		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">063025SMIF</a>	APRIL - JUNE 2025 - SMIF FEES - ENG	06/30/2025	06/30/2025	0.00	10.19
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">1467</a>	GAYNOR TELESYSTEMS, INC.	1,943.51			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55822</a>	08/01/2025	1,943.51		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">46350</a>	ELEVATE CLOUD DEPOSIT BILLING-TELEPHONE SYSTEM-C	07/30/2025	07/30/2025	0.00	1,943.51
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">1499</a>	GLENN COUNTY TAX COLLECTO	415.04			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55823</a>	08/01/2025	415.04		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">ASMT860-000-129-000-252</a>	139 N LASSEN ST - TAX PAYMENT - FY 25-26	07/28/2025	07/28/2025	0.00	116.46
<a href="#">ASTM860-000-128-000-252</a>	145 N LASSEN ST - TAX PAYMENT - FY 25-26	07/28/2025	07/28/2025	0.00	298.58
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2431</a>	JANA BABER	412.59			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55824</a>	08/01/2025	412.59		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">080125JB</a>	REIMBURSEMENT-JUMPSTART-CRAFTS, SNACK-SUPPLIES	07/28/2025	07/28/2025	0.00	412.59

# Payment Register

APPKT00471 - CHECK RUN 8-1-25

<b>Vendor Number</b> <a href="#">1680</a>	<b>Vendor Name</b> LANNIE'S SEPTIC TANK SERV					<b>Total Vendor Amount</b> 146.81
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55825</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">27096</a>	<b>Description</b> PORTABLE TOILET RENT & SERVICE - REC	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 146.81	
<b>Vendor Number</b> <a href="#">2501</a>	<b>Vendor Name</b> MEAGAN BURT					<b>Total Vendor Amount</b> 181.74
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55826</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">080125MB</a>	<b>Description</b> REIMBURSEMENT-JUMPSTART 2025 - SNACKS & CRAFTS-	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 181.74	
<b>Vendor Number</b> <a href="#">1770</a>	<b>Vendor Name</b> MENDES SUPPLY COMPANY					<b>Total Vendor Amount</b> 361.53
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55827</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">R079811</a>	<b>Description</b> SUPPLIES - FIRE	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 97.41	
<b>Payable Number</b> <a href="#">R080310</a>	<b>Description</b> JANITORIAL SUPPLIES - PW	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 264.12	
<b>Vendor Number</b> <a href="#">1143</a>	<b>Vendor Name</b> PEDRO BOBADILLA					<b>Total Vendor Amount</b> 576.92
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55828</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">080125PB</a>	<b>Description</b> RECREATIONAL SERVICES 7-19-25 TO 8-1-25	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 576.92	
<b>Vendor Number</b> <a href="#">1917</a>	<b>Vendor Name</b> PG & E					<b>Total Vendor Amount</b> 19,052.47
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55829</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">0939281537-0-07162025</a>	<b>Description</b> SERVICE TO 7-16-25	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 19,052.47	
<b>Vendor Number</b> <a href="#">2502</a>	<b>Vendor Name</b> PIONEER COMMUNITY ENERGY					<b>Total Vendor Amount</b> 1,389.25
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55833</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">PINR070225-13</a>	<b>Description</b> ASSESS FEASIBILITY FOR FUTURE PARTICIPATION - CW	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,389.25	
<b>Vendor Number</b> <a href="#">1978</a>	<b>Vendor Name</b> REGIONAL GOVERNMENT SERVI					<b>Total Vendor Amount</b> 543.45
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55834</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">18886</a>	<b>Description</b> JUNE 2025 HR SERVICES - FIN	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 543.45	
<b>Vendor Number</b> <a href="#">2041</a>	<b>Vendor Name</b> SACRAMENTO VALLEY MIRROR					<b>Total Vendor Amount</b> 165.60
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55835</a>					<b>Payment Date</b> 08/01/2025
<b>Payable Number</b> <a href="#">2877</a>	<b>Description</b> LEAGL AD-CUP #25-02 SHARKEY & CUP #25-01 WRIGHT	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 110.40	
<b>Payable Number</b> <a href="#">2879</a>	<b>Description</b> LEGAL AD - PHN-PROTEST WEED ABATEMENT-WAG-FIRE	<b>Payable Date</b> 07/28/2025	<b>Due Date</b> 07/28/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 55.20	

# Payment Register

APPKT00471 - CHECK RUN 8-1-25

Vendor Number <a href="#">2044</a>	Vendor Name SAFETY TIRE SERVICE					Total Vendor Amount 285.19	
Payment Type Check	Payment Number <a href="#">55836</a>					Payment Date 08/01/2025	Payment Amount 285.19
Payable Number <a href="#">65802</a>	Description MAINTENANCE - MOWER - JOHN DEERE 1600 - PW	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 285.19		
Vendor Number <a href="#">2334</a>	Vendor Name STREAM IT NETWORKS LLC					Total Vendor Amount 85.00	
Payment Type Check	Payment Number <a href="#">55837</a>					Payment Date 08/01/2025	Payment Amount 85.00
Payable Number <a href="#">2025-08000060</a>	Description AUGUST 2025 INTERNET - PUBLIC WORKS	Payable Date 08/01/2025	Due Date 08/01/2025	Discount Amount 0.00	Payable Amount 85.00		
Vendor Number <a href="#">2132</a>	Vendor Name SUN LIFE FINANCIAL					Total Vendor Amount 875.67	
Payment Type Check	Payment Number <a href="#">55838</a>					Payment Date 08/01/2025	Payment Amount 875.67
Payable Number <a href="#">5487105-0001-07242025</a>	Description JULY 2025 INSURANCE - GAP - PW & FIRE	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 875.67		
Vendor Number <a href="#">2385</a>	Vendor Name SUNRUN INSTALLATIONS SERVICES, INC					Total Vendor Amount 450.00	
Payment Type Check	Payment Number <a href="#">55839</a>					Payment Date 08/01/2025	Payment Amount 450.00
Payable Number <a href="#">080125SR</a>	Description REFUND - CANCELLED PERMIT #5257 - 250 S PLUMAS ST	Payable Date 07/29/2025	Due Date 07/29/2025	Discount Amount 0.00	Payable Amount 450.00		
Vendor Number <a href="#">2447</a>	Vendor Name TOP NOTCH COMMERCIAL CLEANING					Total Vendor Amount 1,375.00	
Payment Type Check	Payment Number <a href="#">55840</a>					Payment Date 08/01/2025	Payment Amount 1,375.00
Payable Number <a href="#">11681</a>	Description JULY 2025 JANITORIAL SERVICES - CIVIC CENTER	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 1,375.00		
Vendor Number <a href="#">2207</a>	Vendor Name TYLER TECHNOLOGIES, INC					Total Vendor Amount 2,243.00	
Payment Type Check	Payment Number <a href="#">55841</a>					Payment Date 08/01/2025	Payment Amount 2,243.00
Payable Number <a href="#">025-518773</a>	Description UTILITY BILLING & ACCESS SUBSCRIPTION-PRORATED	Payable Date 07/31/2025	Due Date 07/31/2025	Discount Amount 0.00	Payable Amount 1,445.50		
Payable Number <a href="#">025-520882</a>	Description CONFIGURE CODE ENFORCEMENT - CW	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 797.50		
Vendor Number <a href="#">2217</a>	Vendor Name UNDERGROUND SERVICE ALERT					Total Vendor Amount 611.25	
Payment Type Check	Payment Number <a href="#">55842</a>					Payment Date 08/01/2025	Payment Amount 611.25
Payable Number <a href="#">2025132720</a>	Description MEMBERSHIP DUES - PW	Payable Date 07/29/2025	Due Date 07/29/2025	Discount Amount 0.00	Payable Amount 611.25		
Vendor Number <a href="#">2395</a>	Vendor Name US BANK CORPORATE PAYMENT SYSTEMS					Total Vendor Amount 1,124.91	
Payment Type Check	Payment Number <a href="#">55843</a>					Payment Date 08/01/2025	Payment Amount 1,124.91
Payable Number <a href="#">072225LP</a>	Description JULY 2025 LATE PAYMENT FEE	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 2.72		
Payable Number <a href="#">FUENTES032425-01</a>	Description MAR VAL - CA-OES-XGL 2500072 - FIRE	Payable Date 06/30/2025	Due Date 06/30/2025	Discount Amount 0.00	Payable Amount 272.29		
Payable Number <a href="#">HOOVER082225-01</a>	Description ZOOM.COM SUBSCRIPTION FY 25-26 - CW	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 849.90		

**Payment Register**
**APPKT00471 - CHECK RUN 8-1-25**

Vendor Number <a href="#">2433</a>	Vendor Name VESTIS					Total Vendor Amount 277.52
Payment Type Check	Payment Number <a href="#">55844</a>			Payment Date 08/01/2025	Payment Amount 277.52	
Payable Number <a href="#">5066917659</a>	Description UNIFORM SERVICE - PUBLIC WORKS	Payable Date 07/29/2025	Due Date 07/29/2025	Discount Amount 0.00	Payable Amount 137.26	
<a href="#">5066923006</a>	UNIFORM SERVICE - PUBLIC WORKS	07/30/2025	07/30/2025	0.00	140.26	
Vendor Number <a href="#">2260</a>	Vendor Name WALMART COMMUNITY - CREDIT CARD					Total Vendor Amount 452.86
Payment Type Check	Payment Number <a href="#">55845</a>			Payment Date 08/01/2025	Payment Amount 452.86	
Payable Number <a href="#">604234-1663929304</a>	Description SUPPLIES - FIRE	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 452.86	
Vendor Number <a href="#">2295</a>	Vendor Name WILLOWS ACE HARDWARE					Total Vendor Amount 690.33
Payment Type Check	Payment Number <a href="#">55846</a>			Payment Date 08/01/2025	Payment Amount 690.33	
Payable Number <a href="#">126724</a>	Description PAINTERS TAPE - SUPPLIES - FIRE	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 17.38	
<a href="#">126838</a>	SOLENOID - JENSEN SPRINKLERS - PW	07/28/2025	07/28/2025	0.00	14.13	
<a href="#">126912</a>	FIELD PAINT - SOFTBALL - PW	07/28/2025	07/28/2025	0.00	43.02	
<a href="#">126918</a>	RESPIRATOR - SAFETY - PW	07/29/2025	07/29/2025	0.00	19.56	
<a href="#">126933</a>	SUPPLIES - SOFTBALL FIELD - PW	07/28/2025	07/28/2025	0.00	23.90	
<a href="#">126971</a>	SUPPLIES - SYCAMORE VALVES - PARKS	07/28/2025	07/28/2025	0.00	441.87	
<a href="#">126985</a>	PIPE CUTTER - SMALL TOOLS - PW	07/28/2025	07/28/2025	0.00	14.13	
<a href="#">127002</a>	FAUCET - BREAKROOM SINK - PW	07/28/2025	07/28/2025	0.00	86.99	
<a href="#">127233</a>	NO SPILL GAS CAN - SEWER	07/31/2025	07/31/2025	0.00	29.35	
Vendor Number <a href="#">2301</a>	Vendor Name WILLOWS RURAL FIRE PROTEC					Total Vendor Amount 25,000.00
Payment Type Check	Payment Number <a href="#">55847</a>			Payment Date 08/01/2025	Payment Amount 25,000.00	
Payable Number <a href="#">25-1 WA</a>	Description 2025 HAZARDOUS FUELS REDUCTION RX BURN-WAG-FIR	Payable Date 07/28/2025	Due Date 07/28/2025	Discount Amount 0.00	Payable Amount 25,000.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Voided **Void Check	0	1	0.00	0.00
Gen Chk	Check	34	22	0.00	144,877.21
Gen Chk	Voided **Void Check	0	7	0.00	0.00
Gen Chk	Check	61	14	0.00	72,788.46
Packet Totals:		95	44	0.00	217,665.67

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-217,665.67
Packet Totals:		-217,665.67





City of Willows

# Payment Register

APPKT00473 - CHECK RUN 8-1-25 2  
01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number		Vendor Name		Total Vendor Amount	
<a href="#">2311</a>		WILLOWS VOLUNTEER FIRE		25,000.00	
Payment Type		Payment Number		Payment Date	Payment Amount
Check		<a href="#">55848</a>		08/01/2025	25,000.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">25-1 WA</a>	2025 HAZARDOUS FUELS REDUCTION RX BURN-WAG-FIR	08/01/2025	08/01/2025	0.00	25,000.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	1	1	0.00	25,000.00
Packet Totals:		1	1	0.00	25,000.00

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-25,000.00
Packet Totals:		-25,000.00



City of Willows

# Payroll Check Register Checks

Pay Period: 7/14/2025-7/27/2025

Packet: PYPKT00462 - PAY PERIOD 7-14-25 TO 7-27-25 PAYDATE 8-1-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
GARCIA, AARON	<a href="#">GAR04</a>	Regular	08/01/2025	570.49	41026
RANDOLPH, CORA	<a href="#">RAN02</a>	Regular	08/01/2025	540.32	41027



City of Willows

# Payroll Check Register

## Direct Deposits

Pay Period: 7/14/2025-7/27/2025

Packet: PYPKT00462 - PAY PERIOD 7-14-25 TO 7-27-25 PAYDATE 8-1-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BUSBY, MATTHEW	<a href="#">BUS01</a>	08/01/2025	228.12	1553
HANSEN, GARY L	<a href="#">HAN02</a>	08/01/2025	228.12	1554
PRIDE, LORRI A	<a href="#">PRI00</a>	08/01/2025	228.12	1555
THOMAS, RICHARD	<a href="#">THO00</a>	08/01/2025	228.12	1556
BROWN, MARTHA	<a href="#">BRO01</a>	08/01/2025	3,915.71	1557
PRICE, KARLEEN	<a href="#">PRI01</a>	08/01/2025	1,744.73	1558
HAZLETT, ROBIN	<a href="#">HAZ01</a>	08/01/2025	1,297.89	1559
MOORE, JOANNE	<a href="#">MOO01</a>	08/01/2025	2,475.91	1560
MOORE, JOANNE	<a href="#">MOO01</a>	08/01/2025	150.00	1560
BROTT, SHERRY	<a href="#">BRO02</a>	08/01/2025	45.62	1561
CORUM, RAYMOND	<a href="#">COR02</a>	08/01/2025	45.62	1562
NYGARD, ROBYN	<a href="#">NYG00</a>	08/01/2025	45.62	1563
OCAMPO, CRISTINA	<a href="#">OCA00</a>	08/01/2025	45.62	1564
VALENCIA, LLANIRA	<a href="#">VAL01</a>	08/01/2025	45.62	1565
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	08/01/2025	1,660.99	1566
GAMBOA, YADIRA	<a href="#">GAM00</a>	08/01/2025	409.09	1567
MEDRANO, ANJELICA	<a href="#">MED001</a>	08/01/2025	573.96	1568
MYERS, KEVIN M	<a href="#">MYE00</a>	08/01/2025	421.39	1569
BABER, JANA	<a href="#">BAB00</a>	08/01/2025	475.70	1570
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	08/01/2025	361.35	1571
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	08/01/2025	485.57	1572
BURT, MEAGAN	<a href="#">BUR01</a>	08/01/2025	791.17	1573
COLOMBO, KAREN	<a href="#">COL01</a>	08/01/2025	106.76	1574
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	08/01/2025	653.86	1575
PUENTE, ANTHONY	<a href="#">PUE00</a>	08/01/2025	670.19	1576
ENOS, KYLE	<a href="#">ENO00</a>	08/01/2025	2,081.86	1577
FUENTES, JAIME	<a href="#">FUE01</a>	08/01/2025	3,540.62	1578
HUTSON, EVAN C	<a href="#">HUT01</a>	08/01/2025	228.12	1579
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	08/01/2025	3,332.22	1580
LOPEZ, MATTHEW	<a href="#">LOP03</a>	08/01/2025	266.81	1581
PETERICH, JOHN	<a href="#">PET01</a>	08/01/2025	395.73	1582
MINGS, MICHAEL E	<a href="#">MIN00</a>	08/01/2025	1,761.27	1583
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	08/01/2025	1,424.94	1584
REED, JOSHUA	<a href="#">REE00</a>	08/01/2025	1,764.58	1585
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	08/01/2025	1,641.21	1586
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	08/01/2025	3,564.08	1587
MONCK, NATHANIAL T	<a href="#">MON00</a>	08/01/2025	14,853.83	1588
PFYL, NATISA N	<a href="#">PFY00</a>	08/01/2025	1,829.40	1589



City of Willows

# Payroll Check Register

## Employee Pay Summary

Pay Period: 7/14/2025-7/27/2025

Packet: PYPKT00462 - PAY PERIOD 7-14-25 TO 7-27-25 PAYDATE 8-1-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
BABER, JANA	<a href="#">BAB00</a>	08/01/2025	1570	533.00	0.00	57.30	475.70
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	08/01/2025	1587	4,908.00	429.87	914.05	3,564.08
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	08/01/2025	1572	532.13	0.00	46.56	485.57
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	08/01/2025	1571	396.00	0.00	34.65	361.35
BROTT, SHERRY	<a href="#">BRO02</a>	08/01/2025	1561	50.00	0.00	4.38	45.62
BROWN, MARTHA	<a href="#">BRO01</a>	08/01/2025	1557	6,513.46	908.46	1,689.29	3,915.71
BURT, MEAGAN	<a href="#">BUR01</a>	08/01/2025	1573	871.00	0.00	79.83	791.17
BUSBY, MATTHEW	<a href="#">BUS01</a>	08/01/2025	1553	250.00	0.00	21.88	228.12
COLOMBO, KAREN	<a href="#">COL01</a>	08/01/2025	1574	117.00	0.00	10.24	106.76
CORUM, RAYMOND	<a href="#">COR02</a>	08/01/2025	1562	50.00	0.00	4.38	45.62
ENOS, KYLE	<a href="#">ENO00</a>	08/01/2025	1577	2,686.52	536.88	67.78	2,081.86
FUENTES, JAIME	<a href="#">FUE01</a>	08/01/2025	1578	4,506.16	380.99	584.55	3,540.62
GAMBOA, YADIRA	<a href="#">GAM00</a>	08/01/2025	1567	468.00	0.00	58.91	409.09
GARCIA, AARON	<a href="#">GAR04</a>	08/01/2025	41026	631.13	0.00	60.64	570.49
HANSEN, GARY L	<a href="#">HAN02</a>	08/01/2025	1554	250.00	0.00	21.88	228.12
HAZLETT, ROBIN	<a href="#">HAZ01</a>	08/01/2025	1559	2,037.60	600.42	139.29	1,297.89
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	08/01/2025	1575	742.50	0.00	88.64	653.86
HUTSON, EVAN C	<a href="#">HUT01</a>	08/01/2025	1579	250.00	0.00	21.88	228.12
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	08/01/2025	1580	4,997.01	767.41	897.38	3,332.22
LOPEZ, MATTHEW	<a href="#">LOP03</a>	08/01/2025	1581	292.40	0.00	25.59	266.81
MEDRANO, ANJELICA	<a href="#">MED001</a>	08/01/2025	1568	629.00	0.00	55.04	573.96
MINGS, MICHAEL E	<a href="#">MIN00</a>	08/01/2025	1583	2,610.45	304.89	544.29	1,761.27
MONCK, NATHANIAL T	<a href="#">MON00</a>	08/01/2025	1588	18,765.16	748.70	3,162.63	14,853.83
MOORE, JOANNE	<a href="#">MOO01</a>	08/01/2025	1560	4,899.07	1,003.79	1,269.37	2,625.91
MYERS, KEVIN M	<a href="#">MYE00</a>	08/01/2025	1569	468.00	0.00	46.61	421.39
NYGARD, ROBYN	<a href="#">NYG00</a>	08/01/2025	1563	50.00	0.00	4.38	45.62
OCAMPO, CRISTINA	<a href="#">OCA00</a>	08/01/2025	1564	50.00	0.00	4.38	45.62
PETERICH, JOHN	<a href="#">PET01</a>	08/01/2025	1582	433.68	0.00	37.95	395.73
PFYL, NATISA N	<a href="#">PFY00</a>	08/01/2025	1589	3,321.54	872.03	620.11	1,829.40
PRICE, KARLEEN	<a href="#">PRI01</a>	08/01/2025	1558	2,447.54	256.99	445.82	1,744.73
PRIDE, LORRI A	<a href="#">PRI00</a>	08/01/2025	1555	250.00	0.00	21.88	228.12
PUENTE, ANTHONY	<a href="#">PUE00</a>	08/01/2025	1576	763.13	0.00	92.94	670.19
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	08/01/2025	1584	1,977.60	199.31	353.35	1,424.94
RANDOLPH, CORA	<a href="#">RAN02</a>	08/01/2025	41027	594.00	0.00	53.68	540.32
REED, JOSHUA	<a href="#">REE00</a>	08/01/2025	1585	2,413.56	409.36	239.62	1,764.58
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	08/01/2025	1566	2,446.91	419.86	366.06	1,660.99
THOMAS, RICHARD	<a href="#">THO00</a>	08/01/2025	1556	250.00	0.00	21.88	228.12
VALENCIA, LLANIRA	<a href="#">VAL01</a>	08/01/2025	1565	50.00	0.00	4.38	45.62
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	08/01/2025	1586	2,373.40	409.40	322.79	1,641.21
<b>Totals:</b>				<b>75,874.95</b>	<b>8,248.36</b>	<b>12,496.26</b>	<b>55,130.33</b>



City of Willows

# Payroll Check Register Report Summary

Pay Period: 7/14/2025-7/27/2025

Packet: PYPKT00462 - PAY PERIOD 7-14-25 TO 7-27-25 PAYDATE 8-1-25

Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	2	1,110.81
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	38	54,019.52
<b>Total</b>	<b>40</b>	<b>55,130.33</b>



City of Willows

# Payment Register

APPKT00476 - MONTHLY VENDORS PAY DATE 8-1-25 & 8-15-25

01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1029</a>	AFLAC- FLEX ONE					998.78
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55849</a>	08/13/2025	998.78			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV0001325</a>	AFLAC DENTAL	08/01/2025	08/31/2025	0.00	140.89	
<a href="#">INV0001326</a>	AFLAC CANCER	08/01/2025	08/31/2025	0.00	103.33	
<a href="#">INV0001327</a>	AFLAC ACCIDENT	08/01/2025	08/01/2025	0.00	143.87	
<a href="#">INV0001328</a>	AFLAC STD	08/01/2025	08/31/2025	0.00	48.62	
<a href="#">INV0001330</a>	AFLAC EVENT/CRITICAL	08/01/2025	08/31/2025	0.00	21.66	
<a href="#">INV0001331</a>	AFLAC HOSPITAL	08/01/2025	08/31/2025	0.00	26.82	
<a href="#">INV0001332</a>	AFLAC VISION	08/01/2025	08/31/2025	0.00	14.20	
<a href="#">INV0001350</a>	AFLAC DENTAL	08/15/2025	08/31/2025	0.00	140.89	
<a href="#">INV0001351</a>	AFLAC CANCER	08/15/2025	08/31/2025	0.00	103.33	
<a href="#">INV0001352</a>	AFLAC ACCIDENT	08/15/2025	08/15/2025	0.00	143.87	
<a href="#">INV0001353</a>	AFLAC STD	08/15/2025	08/31/2025	0.00	48.62	
<a href="#">INV0001355</a>	AFLAC EVENT/CRITICAL	08/15/2025	08/31/2025	0.00	21.66	
<a href="#">INV0001356</a>	AFLAC HOSPITAL	08/15/2025	08/31/2025	0.00	26.82	
<a href="#">INV0001357</a>	AFLAC VISION	08/15/2025	08/31/2025	0.00	14.20	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1194</a>	CALIFORNIA STATE DISBURSE					162.92
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55850</a>	08/13/2025	162.92			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV0001358</a>	CHILD SUPPORT	08/15/2025	08/15/2025	0.00	162.92	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1650</a>	FIRE RISK MANAGEMENT SERVICES					20,720.24
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55851</a>	08/13/2025	20,720.24			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">AUGUST2025</a>	ROBINETTE/MISTROI RETIREE HEALTH INSURANCE	08/13/2025	08/13/2025	0.00	316.00	
<a href="#">INV0001337</a>	MEDICAL	08/01/2025	08/31/2025	0.00	5,101.85	
<a href="#">INV0001338</a>	MEDICAL	08/01/2025	08/31/2025	0.00	5,100.31	
<a href="#">INV0001362</a>	MEDICAL	08/15/2025	08/31/2025	0.00	5,101.81	
<a href="#">INV0001363</a>	MEDICAL	08/15/2025	08/31/2025	0.00	5,100.27	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1551</a>	HUMANA DENTAL/VISION					1,433.04
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55852</a>	08/13/2025	1,433.04			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV0001334</a>	DENTAL	08/01/2025	08/31/2025	0.00	287.42	
<a href="#">INV0001335</a>	DENTAL	08/01/2025	08/31/2025	0.00	312.82	
<a href="#">INV0001336</a>	DENTAL	08/01/2025	08/31/2025	0.00	42.77	
<a href="#">INV0001340</a>	VISION	08/01/2025	08/31/2025	0.00	37.46	
<a href="#">INV0001341</a>	VISION	08/01/2025	08/31/2025	0.00	29.66	
<a href="#">INV0001342</a>	VISION	08/01/2025	08/31/2025	0.00	6.44	
<a href="#">INV0001359</a>	DENTAL	08/15/2025	08/31/2025	0.00	287.39	
<a href="#">INV0001360</a>	DENTAL	08/15/2025	08/31/2025	0.00	312.75	
<a href="#">INV0001361</a>	DENTAL	08/15/2025	08/31/2025	0.00	42.77	
<a href="#">INV0001365</a>	VISION	08/15/2025	08/31/2025	0.00	37.46	
<a href="#">INV0001366</a>	VISION	08/15/2025	08/31/2025	0.00	29.66	



Payment Register

APPKT00476 - MONTHLY VENDORS PAY DATE 8-1-25 & 8-15-25

<a href="#">INV0001367</a>	VISION	08/15/2025	08/31/2025	0.00	6.44
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">2223</a>	UNITED PUBLIC EMPLOYEES A	190.16			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55853</a>	08/13/2025	190.16		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">INV0001364</a>	PUBLIC SAFETY DUES	08/15/2025	08/31/2025	0.00	190.16

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Check	33	5	0.00	23,505.14
Packet Totals:		33	5	0.00	23,505.14

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-23,505.14
Packet Totals:		-23,505.14



City of Willows

# Payment Register

- PYPKT00469 - PAYROLL 7-28-25 TO 8-10-25 PAY DATE 8-15-25  
01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1028</a>	AFLAC WAGE WORKS	142.31			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	<a href="#">DFT0000506</a>	08/15/2025	142.31		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001354</a>	AFLAC DEPENDENT CARE	08/15/2025	08/15/2025	0.00	142.31

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1200</a>	CALPERS	9,748.49			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	<a href="#">DFT0000507</a>	08/15/2025	9,748.49		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001368</a>	CALPERS RETIREMENT-EE/ER	08/15/2025	08/15/2025	0.00	9,748.49

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1389</a>	EMPLOYMENT DEV. DEPT.	2,406.31			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	<a href="#">DFT0000509</a>	08/15/2025	624.75		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001370</a>	SDI	08/15/2025	08/15/2025	0.00	624.75
Bank Draft	<a href="#">DFT0000510</a>	08/15/2025	1,781.56		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001371</a>	STATE INCOME TAX	08/15/2025	08/15/2025	0.00	1,781.56

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">1824</a>	NATIONWIDE RETIREMENT SOL	1,382.85			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	<a href="#">DFT0000508</a>	08/15/2025	1,382.85		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001369</a>	USCM DEF. COMP-EE/ER	08/15/2025	08/15/2025	0.00	1,382.85

Vendor Number	Vendor Name	Total Vendor Amount			
<a href="#">2214</a>	UMPQUA BANK - MYTAXPAYER	12,064.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	<a href="#">DFT0000511</a>	08/15/2025	12,064.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<a href="#">INV0001372</a>	FED/SS/MEDICARE	08/15/2025	08/15/2025	0.00	12,064.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Manual Bank Draft	6	6	0.00	25,743.96
Packet Totals:		6	6	0.00	25,743.96

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-25,743.96
Packet Totals:		-25,743.96



City of Willows

# Payment Register

APPKT00477 - 8-15-25 CHECK RUN

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount
	**Void**	0.00
Payment Type	Payment Number	Payment Date
**Void Check	<a href="#">55886</a>	08/14/2025
		0.00

Vendor Number	Vendor Name					Total Vendor Amount	
<a href="#">1014</a>	ACCESS					93.80	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	<a href="#">55854</a>					08/14/2025	93.80
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<a href="#">11728412</a>	AUGUST 2025 SHREDDING - CW	08/11/2025	08/11/2025	0.00	93.80		

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2496</a>	ALLIANT INSURANCE SERVICE					258.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	<a href="#">55855</a>				08/14/2025	258.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">3205679</a>	INLAND MARINE INSURANCE - LIMITED CHANGE 25-26	08/13/2025	08/13/2025	0.00	258.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2504</a>	BILLSON CONSTRUCTION CO INC					9,220.90
Payment Type	Payment Number				Payment Date	Payment Amount
Check	<a href="#">55856</a>				08/14/2025	9,220.90
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">6153</a>	LIBRARY ADA DOOR UPGRADE - MOBILIZATION	08/14/2025	08/14/2025	0.00	9,220.90	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2493</a>	CAL-LINE EQUIPMENT COMPANY					430.07
Payment Type	Payment Number	Payment Date				Payment Amount
Check	<a href="#">55857</a>	08/14/2025				430.07
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">04320339</a>	STUMP GRINDER - L13234 - BELTS, & PARTS - PW	08/11/2025	08/11/2025	0.00	430.07	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1219</a>	CENGAGE LEARNING INC/GALE					59.16
Payment Type	Payment Number				Payment Date	Payment Amount
Check	<a href="#">55858</a>				08/14/2025	59.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">999100741836</a>	LARGE PRINT BOOKS - LIBRARY	08/11/2025	08/11/2025	0.00	59.16	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1261</a>	COMCAST CABLE					290.77
Payment Type	Payment Number				Payment Date	Payment Amount
Check	<a href="#">55859</a>				08/14/2025	290.77
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">8155600290115941-072425</a>	SERVICES 7-29-25 TO 8-28-25 - CC	08/11/2025	08/11/2025	0.00	290.77	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2503</a>	COMMUNITY DEVELOPMENT SERVICES					1,275.00
Payment Type	Payment Number	Payment Date				Payment Amount
Check	<a href="#">55860</a>	08/14/2025				1,275.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">1</a>	CDBG SERVICES FOR JULY 2025	08/11/2025	08/11/2025	0.00	1,275.00	

Payment Register

APPKT00477 - 8-15-25 CHECK RUN

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1277</a>	CORNING LUMBER WILLOWS					105.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55861</a>	08/14/2025	105.36			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2508-135494</a>	PLYWOOD - FIRE STATION - FIRE	08/11/2025	08/11/2025	0.00	105.36	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1463</a>	GANDY & STALEY OIL CO					2,368.01
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55862</a>	08/14/2025	2,368.01			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">144104</a>	40' CONTAINER RENTAL - LIBRARY ROOF PROJECT	08/11/2025	08/11/2025	0.00	144.79	
<a href="#">230230</a>	FUEL - PUBLIC WORKS & SEWER	08/11/2025	08/11/2025	0.00	1,171.12	
<a href="#">230231</a>	FUEL - PUBLIC WORKS & SEWER	08/11/2025	08/11/2025	0.00	335.13	
<a href="#">87140-073125</a>	FUEL - FIRE	08/11/2025	08/11/2025	0.00	716.97	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1467</a>	GAYNOR TELESYSTEMS, INC.					60.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55863</a>	08/14/2025	60.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV000046396</a>	VOICEMAIL SETTINGS & SET UP - CW	08/11/2025	08/11/2025	0.00	60.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1498</a>	GLENN CO. OFFICE OF EDUCATION - LIVESCAN					104.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55864</a>	08/14/2025	104.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">INV26-00090</a>	JULY 2025 LIVESCAN - TWO APPLICANTS - LIBRARY	08/14/2025	08/14/2025	0.00	104.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2468</a>	HARRIS & ASSOCIATES					21,311.75
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55865</a>	08/14/2025	21,311.75			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">68474</a>	JUNE 2025 COST RECOVERY, GEN PLAN, & ZONING	06/30/2025	06/30/2025	0.00	12,974.25	
<a href="#">68767</a>	JULY 2025 - MUNICIPAL CODE UPDATE & COST RECOVER'	08/14/2025	08/14/2025	0.00	8,337.50	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1566</a>	INFRAMARK LLC					110,886.58
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55866</a>	08/14/2025	110,886.58			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">154506</a>	JULY 2025 SERVICE	08/11/2025	08/11/2025	0.00	55,443.29	
<a href="#">154687</a>	AUGUST 2025 SERVICE	08/11/2025	08/11/2025	0.00	55,443.29	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1564</a>	ITF - INDUSTRIAL TRUCK & FARM					212.14
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55867</a>	08/14/2025	212.14			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">643660</a>	GREASE & GREASE GUN - SMALL TOOLS - PUBLIC WORKS	08/11/2025	08/11/2025	0.00	82.10	
<a href="#">645411</a>	FITTING - SKID STEER LOADER - PUBLIC WORKS	08/11/2025	08/11/2025	0.00	110.64	
<a href="#">645467</a>	PARTS - JD MOWER - PUBLIC WORKS	08/11/2025	08/11/2025	0.00	19.40	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1606</a>	JEREMY'S PEST STOMPERS					100.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55868</a>	08/14/2025	100.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">812514</a>	AUGUST 2025 SERVICES - CIVIC CENTER	08/14/2025	08/14/2025	0.00	55.00	



## Payment Register

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<a href="#">842570</a>	AUGUST 2025 SERVICE - FIRE	08/11/2025	08/11/2025	0.00	45.00
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">1760</a>	MATSON & ISOM TECHNOLOGY			4,723.00	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55869</a>	08/14/2025	4,723.00		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">99177</a>	FAILED MERAKI DEVICE REPLACED - IT SERVICE - CW	08/11/2025	08/11/2025	0.00	630.00
<a href="#">99488</a>	AUGUST 2025 IT SERVICE	08/11/2025	08/11/2025	0.00	4,093.00
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">1770</a>	MENDES SUPPLY COMPANY			26.73	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55870</a>	08/14/2025	26.73		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">R080343</a>	ENZYME BACTERIA CLEANER & FOAM GUN - PARKS	08/11/2025	08/11/2025	0.00	26.73
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">1792</a>	MJB WELDING SUPPLY, INC			50.84	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55871</a>	08/14/2025	50.84		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">0001534963</a>	ACETYLENE CYL RENTAL - SHOP SUPPLIES - PW	08/11/2025	08/11/2025	0.00	50.84
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">1864</a>	O'REILLY AUTO PARTS			73.74	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55872</a>	08/14/2025	73.74		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">4878-476580</a>	BLUEDEF & WIPERS - SHOP SUPPLIES - PW	08/13/2025	08/13/2025	0.00	57.44
<a href="#">4878-478337</a>	OIL FILTER & GASKET - MOWER - PW	08/13/2025	08/13/2025	0.00	8.82
<a href="#">4878-483551</a>	J D AIR FILTER - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	33.85
<a href="#">4878-487647</a>	RIVETS - RURAL ENGINE - FIRE	08/13/2025	08/13/2025	0.00	36.93
<a href="#">4878-488449</a>	DEF - SHOP SUPPLIES - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	21.73
<a href="#">4878-493503</a>	AIR & OIL FILTER - JD MOWER - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	38.38
<a href="#">4878-493515</a>	HD AIR FILTER - TORO - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	22.91
<a href="#">STEVE080123</a>	OUTSTANDING CREDIT PER STATEMENT - PW	08/13/2025	08/13/2025	0.00	-146.32
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">2451</a>	PACIFIC PRODUCTS & SERVICES LLC			694.28	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55873</a>	08/14/2025	694.28		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">36539</a>	CROSSWALK SIGN & HARDWARE - STREETS	08/11/2025	08/11/2025	0.00	694.28
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">1896</a>	PAPE MACHINERY INC.			21.68	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55874</a>	08/14/2025	21.68		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">070125ADJ</a>	ADJUSTMENT TO ACCOUNT - PARTS & SERV -PUBLIC WO	08/14/2025	08/14/2025	0.00	41.73
<a href="#">14898901C</a>	CM- PAID \$194.80 WITH CHECK #53916 & #53964 JD MW	06/30/2024	06/30/2024	0.00	-194.80
<a href="#">15427939</a>	REPAIRS - JD MOWER - PUBLIC WORKS	07/17/2024	07/17/2024	0.00	153.07
<a href="#">16242401</a>	NUTS & SCREWS - 7751 JOHN DEERE MOWER - PW	07/14/2025	07/14/2025	0.00	21.68
<b>Vendor Number</b>	<b>Vendor Name</b>			<b>Total Vendor Amount</b>	
<a href="#">2475</a>	PAXTON FAMILY INSPECTION SERVICES			5,703.37	
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check	<a href="#">55875</a>	08/14/2025	5,703.37		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">25014</a>	JULY 2025-BUILDING, PLANS, INSPECT, CODE ENF & MI	08/11/2025	08/11/2025	0.00	5,703.37

# Payment Register

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<b>Vendor Number</b> <a href="#">1143</a>	<b>Vendor Name</b> PEDRO BOBADILLA					<b>Total Vendor Amount</b> 576.92
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55876</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 576.92
<b>Payable Number</b> <a href="#">081525PB</a>	<b>Description</b> RECREATIONAL SERVICES 8-2-25 TO 8-15-25	<b>Payable Date</b> 08/15/2025	<b>Due Date</b> 08/15/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 576.92	
<b>Vendor Number</b> <a href="#">1917</a>	<b>Vendor Name</b> PG & E					<b>Total Vendor Amount</b> 50.77
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55877</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 50.77
<b>Payable Number</b> <a href="#">1773553795-7-08012025</a>	<b>Description</b> SERVICE TO 8-1-25	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 50.77	
<b>Vendor Number</b> <a href="#">2332</a>	<b>Vendor Name</b> PRENTICE LONG, PC					<b>Total Vendor Amount</b> 9,298.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55878</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 9,298.00
<b>Payable Number</b> <a href="#">7768</a>	<b>Description</b> SERVICES RENDERED THROUGH 7-26-25	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 9,165.00	
<b>Payable Number</b> <a href="#">7769</a>	<b>Description</b> N YOLO ST RECEIVERSHIP THROUGH 7-26-25	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 133.00	
<b>Vendor Number</b> <a href="#">2477</a>	<b>Vendor Name</b> RUSSELL, GALLAWAY ASSOCIATES, INC					<b>Total Vendor Amount</b> 1,040.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55879</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 1,040.00
<b>Payable Number</b> <a href="#">15773</a>	<b>Description</b> LIBRARY BEAM REPAIR - FIELD DISC-ADDED COLUMN	<b>Payable Date</b> 08/13/2025	<b>Due Date</b> 08/13/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,040.00	
<b>Vendor Number</b> <a href="#">2441</a>	<b>Vendor Name</b> SACRAMENTO VALLEY MIRROR					<b>Total Vendor Amount</b> 73.60
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55880</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 73.60
<b>Payable Number</b> <a href="#">2914</a>	<b>Description</b> PLAN COMM - PHN - APN 017-330-018 - PLAN	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 73.60	
<b>Vendor Number</b> <a href="#">2044</a>	<b>Vendor Name</b> SAFETY TIRE SERVICE					<b>Total Vendor Amount</b> 68.91
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55881</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 68.91
<b>Payable Number</b> <a href="#">65971</a>	<b>Description</b> MAINTENANCE 2017 FORD F250 SUPER DUTY #C1 - FIRE	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 68.91	
<b>Vendor Number</b> <a href="#">2447</a>	<b>Vendor Name</b> TOP NOTCH COMMERCIAL CLEANING					<b>Total Vendor Amount</b> 1,100.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55882</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 1,100.00
<b>Payable Number</b> <a href="#">11815</a>	<b>Description</b> AUGUST 2025 JANITORIAL SERVICES - CIVIC CENTER	<b>Payable Date</b> 08/14/2025	<b>Due Date</b> 08/14/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,100.00	
<b>Vendor Number</b> <a href="#">2194</a>	<b>Vendor Name</b> TRACTOR SUPPLY CREDIT PLAN					<b>Total Vendor Amount</b> 195.68
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55883</a>				<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 195.68
<b>Payable Number</b> <a href="#">100194489-01</a>	<b>Description</b> SCOOP, RAKES & SHOVEL -SMALL TOOLS - PUBLIC WORK'	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 195.68	

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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">1798</a>	UBEO WEST, LLC					983.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55884</a>	08/14/2025	983.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">561010240</a>	PRINTER USAGE 7-20-25 TO 8-20-25 & OVERAGES - CW	08/11/2025	08/11/2025	0.00	983.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2484</a>	UMPQUA BANK COMMERCIAL CARD OPS					7,306.54
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55885</a>	08/14/2025	7,306.54			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">BETTENCOURT073125-01</a>	AMAZON - ELECTROLYTE PACKETS - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	71.98	
<a href="#">BROWN073125-01</a>	HOME DEPOT - ICE MACHINE - PW	08/13/2025	08/13/2025	0.00	1,413.74	
<a href="#">BROWN073125-02</a>	SACRAMENTO VALLEY DIVISION MEETING - REFUND	08/13/2025	08/13/2025	0.00	-40.00	
<a href="#">ENOS073125-01</a>	SSV EMS AUTHORITY - EMT LICENSE - FIRE	08/13/2025	08/13/2025	0.00	86.00	
<a href="#">FUENTES073125-01</a>	GLENN CO AIRPORT - AV GAS - FIRE	08/13/2025	08/13/2025	0.00	34.15	
<a href="#">FUENTES073125-02</a>	MED TECH FORENSICS-DEBRIS SIFTERS - FIRE	08/13/2025	08/13/2025	0.00	259.52	
<a href="#">LOMBARD073125-01</a>	MAR VAL - FOOD FOR STRUCTURE FIRE - FIRE	08/13/2025	08/13/2025	0.00	349.65	
<a href="#">LOMBARD073125-02</a>	SSV - EMR RECERT - FIRE	08/13/2025	08/13/2025	0.00	39.00	
<a href="#">MONCK073125-01</a>	COSTCO - ACCIDENTAL CHARGE - REIMB W/CHECK #1236	08/13/2025	08/13/2025	0.00	304.30	
<a href="#">MONCK073125-02</a>	AMAZON - ICE MAKER FILTERS - FIRE	08/13/2025	08/13/2025	0.00	104.40	
<a href="#">MONCK073125-03</a>	PONCI'S - PICKLEFORK REPAIR - FIRE	08/13/2025	08/13/2025	0.00	31.25	
<a href="#">MONCK073125-04</a>	CHEVRON - FUEL - FIRE	08/13/2025	08/13/2025	0.00	91.84	
<a href="#">MOORE073125-01</a>	OFFICE DEPOT - SHELVING FOR PLANNING DEPT	08/13/2025	08/13/2025	0.00	1,250.60	
<a href="#">MOORE073125-02</a>	CHATGPT - ANNUAL CHATGPT SUBSCRIPTION - CW	08/13/2025	08/13/2025	0.00	1,500.00	
<a href="#">PFYL073125-01</a>	PESTICIDE APPLICATORS PRO ASSOC - CLASS - PW	08/14/2025	08/14/2025	0.00	210.00	
<a href="#">PRICE073125-01</a>	AMAZON - SERVER BACK UP BATTERY-OFFICE SUPPLIES-C	08/13/2025	08/13/2025	0.00	141.36	
<a href="#">PRICE073125-02</a>	EDJOIN - CITY LIBRARIAN POSTING - LIBRARY	08/13/2025	08/13/2025	0.00	250.00	
<a href="#">PRICE073125-03</a>	TRIPEPI SMITH - CITY LIBRARIAN POSTING - LIBRARY	08/13/2025	08/13/2025	0.00	365.00	
<a href="#">PRICE073125-04</a>	WESTERN CITY MGZN-CITY LIBRARIAN POSTING-LIBRARY	08/13/2025	08/13/2025	0.00	300.00	
<a href="#">PRICE073125-05</a>	AMAZON - CHAIR & NAME PLATES - OFFICE SUPPLIES-CW	08/13/2025	08/13/2025	0.00	251.09	
<a href="#">PRICE073125-06</a>	AMAZON - PENS - OFFICE SUPPLIES - CW	08/13/2025	08/13/2025	0.00	19.53	
<a href="#">PRICE073125-07</a>	AMAZON - ICE BAGS - SUPPLIES - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	13.58	
<a href="#">PRICE073125-08</a>	AMAZON - ICE SCOOP - SUPPLIES - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	20.57	
<a href="#">PRICE073125-09</a>	AMAZON - POWER SUPPLY CORD-CHAMBERS - CW	08/13/2025	08/13/2025	0.00	28.14	
<a href="#">PRICE073125-10</a>	AMAZON - FLOOR RUG - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	50.01	
<a href="#">PRICE073125-11</a>	AMAZON-NOTES, INK, PENS, STAMP-OFFICE SUPPLIES-CV	08/13/2025	08/13/2025	0.00	38.41	
<a href="#">PRICE073125-12</a>	ACE HARDWARE - TAPE-CHAMBER CHAIRS PJT - CW	08/13/2025	08/13/2025	0.00	16.23	
<a href="#">PRICE073125-13</a>	HOME DEPOT - PAINT - CHAMBER CHAIR PJT - CW	08/13/2025	08/13/2025	0.00	106.19	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2396</a>	US BANK TFM-9705					403,293.82
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55887</a>	08/14/2025	403,293.82			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2972378</a>	2021 SEWER SYSTEM FINANCE PROJECT - SEWER	08/11/2025	08/11/2025	0.00	403,293.82	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2248</a>	VERIZON WIRELESS					306.72
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55888</a>	08/14/2025	306.72			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">6119552036</a>	JULY 2025 SERVICE	08/11/2025	08/11/2025	0.00	306.72	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">2433</a>	VESTIS					422.78
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	<a href="#">55889</a>	08/14/2025	422.78			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">5066837175</a>	UNIFORM SERVICE - PUBLIC WORKS	08/12/2025	08/12/2025	0.00	137.26	
<a href="#">5066928361</a>	UNIFORM SERVICE - PUBLIC WORKS	08/11/2025	08/11/2025	0.00	137.26	

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<a href="#">5066933747</a>	UNIFORM SERVICE - PUBLIC WORKS	08/13/2025	08/13/2025	0.00	148.26
<b>Vendor Number</b> <a href="#">2284</a>	<b>Vendor Name</b> WILLDAN	<b>Total Vendor Amount</b> 1,428.00			
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55890</a>	<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 1,428.00		
<b>Payable Number</b> <a href="#">00630476</a>	<b>Description</b> PROJECT MANAGEMENT - SYCAMORE PARK - CCLGP	<b>Payable Date</b> 06/30/2025	<b>Due Date</b> 06/30/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,428.00
<b>Vendor Number</b> <a href="#">2295</a>	<b>Vendor Name</b> WILLOWS ACE HARDWARE	<b>Total Vendor Amount</b> 382.47			
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55891</a>	<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 382.47		
<b>Payable Number</b> <a href="#">126133</a>	<b>Description</b> BRASS MENDER - FIRE STATION - FIRE	<b>Payable Date</b> 08/11/2025	<b>Due Date</b> 08/11/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 8.25
<a href="#">127160</a>	FITTINGS & SEALANT - FIRE	08/11/2025	08/11/2025	0.00	25.11
<a href="#">127169</a>	FASTENERS - FIRE	08/11/2025	08/11/2025	0.00	0.75
<a href="#">127429</a>	TURNBUCKLE & BUCKLES -E-5 BA MOUNT - FIRE	08/11/2025	08/11/2025	0.00	8.66
<a href="#">127434</a>	FITTINGS - JENSEN ROSE GARDEN - PW	08/11/2025	08/11/2025	0.00	18.36
<a href="#">127437</a>	FITTINGS - JENSEN ROSE GARDEN - PW	08/11/2025	08/11/2025	0.00	1.69
<a href="#">127448</a>	DUCT TAPE - JET TRUCK - SEWER	08/11/2025	08/11/2025	0.00	10.86
<a href="#">127453</a>	ICE CHEST 70QT - UNIT 7 - FIRE	08/11/2025	08/11/2025	0.00	271.86
<a href="#">127471</a>	WIRE CONNECTORS - MALL AREA	08/11/2025	08/11/2025	0.00	17.39
<a href="#">127550</a>	KEYS - LIBRARY	08/11/2025	08/11/2025	0.00	19.54
<b>Vendor Number</b> <a href="#">2282</a>	<b>Vendor Name</b> WILLOWS HARDWARE, INC.	<b>Total Vendor Amount</b> 89.99			
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">55892</a>	<b>Payment Date</b> 08/14/2025	<b>Payment Amount</b> 89.99		
<b>Payable Number</b> <a href="#">322370</a>	<b>Description</b> KEY - CIVIC CENTER	<b>Payable Date</b> 08/13/2025	<b>Due Date</b> 08/13/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2.16
<a href="#">323747</a>	LOCK - LIFT STATION - SEWER	08/11/2025	08/11/2025	0.00	17.39
<a href="#">324236</a>	U P FUEL - FIRE	08/11/2025	08/11/2025	0.00	65.23
<a href="#">326089</a>	WIRE NUT - SYCAMORE PARK - PW	08/11/2025	08/11/2025	0.00	5.21

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Voided **Void Check	0	1	0.00	0.00
Gen Chk	Check	99	38	0.00	584,686.38
Packet Totals:		99	39	0.00	584,686.38

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-584,686.38
Packet Totals:		-584,686.38



City of Willows

# Payroll Check Register

## Checks

Pay Period: 7/28/2025-8/10/2025

Packet: PYPKT00469 - PAYROLL 7-28-25 TO 8-10-25 PAY DATE 8-15-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
LUNA-SARINAS, CRISTINA	<a href="#">LUN00</a>	Regular	08/15/2025	197.10	41028
GARCIA, AARON	<a href="#">GAR04</a>	Regular	08/15/2025	406.52	41029
RANDOLPH, CORA	<a href="#">RAN02</a>	Regular	08/15/2025	316.19	41030



City of Willows

# Payroll Check Register

## Direct Deposits

Pay Period: 7/28/2025-8/10/2025

Packet: PYPKT00469 - PAYROLL 7-28-25 TO 8-10-25 PAY DATE 8-15-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BROWN, MARTHA	<a href="#">BRO01</a>	08/15/2025	4,005.25	1590
PRICE, KARLEEN	<a href="#">PRI01</a>	08/15/2025	1,744.73	1591
HAZLETT, ROBIN	<a href="#">HAZ01</a>	08/15/2025	1,261.40	1592
MOORE, JOANNE	<a href="#">MOO01</a>	08/15/2025	2,661.28	1593
MOORE, JOANNE	<a href="#">MOO01</a>	08/15/2025	150.00	1593
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	08/15/2025	1,629.39	1594
GAMBOA, YADIRA	<a href="#">GAM00</a>	08/15/2025	409.09	1595
MEDRANO, ANJELICA	<a href="#">MED001</a>	08/15/2025	624.60	1596
MYERS, KEVIN M	<a href="#">MYE00</a>	08/15/2025	421.39	1597
WATKINS, COLLEEN	<a href="#">WAT00</a>	08/15/2025	164.25	1598
BABER, JANA	<a href="#">BAB00</a>	08/15/2025	92.82	1599
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	08/15/2025	195.73	1600
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	08/15/2025	353.82	1601
BURT, MEAGAN	<a href="#">BUR01</a>	08/15/2025	604.99	1602
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	08/15/2025	338.77	1603
PUENTE, ANTHONY	<a href="#">PUE00</a>	08/15/2025	335.01	1604
ENOS, KYLE	<a href="#">ENO00</a>	08/15/2025	2,426.49	1605
FUENTES, JAIME	<a href="#">FUE01</a>	08/15/2025	3,534.62	1606
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	08/15/2025	7,091.65	1607
LOPEZ, MATTHEW	<a href="#">LOP03</a>	08/15/2025	392.23	1608
MINGS, MICHAEL E	<a href="#">MIN00</a>	08/15/2025	1,430.71	1609
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	08/15/2025	1,395.88	1610
REED, JOSHUA	<a href="#">REE00</a>	08/15/2025	1,599.92	1611
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	08/15/2025	1,611.35	1612
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	08/15/2025	3,497.95	1613
MONCK, NATHANIAL T	<a href="#">MON00</a>	08/15/2025	2,930.37	1614
PFYL, NATISA N	<a href="#">PFY00</a>	08/15/2025	1,755.56	1615





City of Willows

# Payroll Check Register

## Employee Pay Summary

Pay Period: 7/28/2025-8/10/2025

Packet: PYPKT00469 - PAYROLL 7-28-25 TO 8-10-25 PAY DATE 8-15-25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
BABER, JANA	<a href="#">BAB00</a>	08/15/2025	1599	104.00	0.00	11.18	92.82
BETTENCOURT, JOSEPH	<a href="#">BET01</a>	08/15/2025	1613	4,808.00	421.86	888.19	3,497.95
BOBADILLA, TAVIAN	<a href="#">BOB02</a>	08/15/2025	1601	387.75	0.00	33.93	353.82
BOBADILLA, TRISTAN	<a href="#">BOB01</a>	08/15/2025	1600	214.50	0.00	18.77	195.73
BROWN, MARTHA	<a href="#">BRO01</a>	08/15/2025	1590	6,713.46	923.95	1,784.26	4,005.25
BURT, MEAGAN	<a href="#">BUR01</a>	08/15/2025	1602	663.00	0.00	58.01	604.99
ENOS, KYLE	<a href="#">ENO00</a>	08/15/2025	1605	3,013.88	587.39	0.00	2,426.49
FUENTES, JAIME	<a href="#">FUE01</a>	08/15/2025	1606	4,459.40	346.62	578.16	3,534.62
GAMBOA, YADIRA	<a href="#">GAM00</a>	08/15/2025	1595	468.00	0.00	58.91	409.09
GARCIA, AARON	<a href="#">GAR04</a>	08/15/2025	41029	445.50	0.00	38.98	406.52
HAZLETT, ROBIN	<a href="#">HAZ01</a>	08/15/2025	1592	1,997.61	600.42	135.79	1,261.40
HOBBS, BROOKLYNN	<a href="#">HOB01</a>	08/15/2025	1603	371.25	0.00	32.48	338.77
LOMBARD, TYLER JOSEPH	<a href="#">LOM00</a>	08/15/2025	1607	9,167.12	767.40	1,308.07	7,091.65
LOPEZ, MATTHEW	<a href="#">LOP03</a>	08/15/2025	1608	429.84	0.00	37.61	392.23
LUNA-SARINAS, CRISTINA	<a href="#">LUN00</a>	08/15/2025	41028	216.00	0.00	18.90	197.10
MEDRANO, ANJELICA	<a href="#">MED001</a>	08/15/2025	1596	684.50	0.00	59.90	624.60
MINGS, MICHAEL E	<a href="#">MIN00</a>	08/15/2025	1609	2,112.35	304.89	376.75	1,430.71
MONCK, NATHANIAL T	<a href="#">MON00</a>	08/15/2025	1614	4,776.80	748.69	1,097.74	2,930.37
MOORE, JOANNE	<a href="#">MOO01</a>	08/15/2025	1593	4,759.07	733.29	1,214.50	2,811.28
MYERS, KEVIN M	<a href="#">MYE00</a>	08/15/2025	1597	468.00	0.00	46.61	421.39
PFYL, NATISA N	<a href="#">PFY00</a>	08/15/2025	1615	3,191.35	864.81	570.98	1,755.56
PRICE, KARLEEN	<a href="#">PRI01</a>	08/15/2025	1591	2,447.52	256.98	445.81	1,744.73
PUENTE, ANTHONY	<a href="#">PUE00</a>	08/15/2025	1604	367.13	0.00	32.12	335.01
RANDOLPH, CORA	<a href="#">RAN02</a>	08/15/2025	41030	346.50	0.00	30.31	316.19
RANDOLPH, MATTHEW	<a href="#">RAN01</a>	08/15/2025	1610	1,937.60	199.31	342.41	1,395.88
REED, JOSHUA	<a href="#">REE00</a>	08/15/2025	1611	2,228.24	409.36	218.96	1,599.92
RUSTENHOVEN, TARA L	<a href="#">RUS01</a>	08/15/2025	1594	2,406.92	419.85	357.68	1,629.39
VASQUEZ, PEDRO CEASAR	<a href="#">VAS01</a>	08/15/2025	1612	2,333.40	409.40	312.65	1,611.35
WATKINS, COLLEEN	<a href="#">WAT00</a>	08/15/2025	1598	180.00	0.00	15.75	164.25
<b>Totals:</b>				<b>61,698.69</b>	<b>7,994.22</b>	<b>10,125.41</b>	<b>43,579.06</b>



City of Willows

# Payroll Check Register Report Summary

Pay Period: 7/28/2025-8/10/2025

Packet: PYPKT00469 - PAYROLL 7-28-25 TO 8-10-25 PAY DATE 8-15-25

Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	3	919.81
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	27	42,659.25
<b>Total</b>	<b>30</b>	<b>43,579.06</b>



# Willows City Council Regular Meeting Action Minutes

July 22, 2025  
Willows City Hall  
6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Matt Busby, Council Member  
Gary Hansen, Council Member  
Lorri Pride, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## 1. CALL TO ORDER – 6:00 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

Councilmembers Absent: Mayor Hutson

## 4. CHANGES TO THE AGENDA

## 5. CEREMONIAL MATTERS

- a. **Proclamation** – National Disc Golf Day - received by Dr. Billy Throm
- b. **Proclamation** – Purple Heart Day - received by Carol Lemenager, VFW Auxiliary Post 1770

## 6. PRESENTATION

- a. **SpyGlass: Technology Expense Management Audits**  
Action: Received the presentation from Noah Esposito, SMB Account Executive.

## 7. PUBLIC COMMENT & CONSENT CALENDAR FORUM

- a. **Register Approval**  
Action: Approved the general checking, payroll, and direct deposit check registers.
- b. **Minutes Approval**  
Action: Approved the July 8, 2025, and July 10, 2025, meeting minutes.

c. **Retired Annuitant Library Clerk – Extra Help**

Action: Adopted the job classification for a new Retired Annuitant Library Clerk – Extra Help position.

d. **Property Assessed Clean Energy (PACE) Program**

Action: Adopted Resolution 27-2025 approving the California Statewide Communities Development Authority (CSCDA) Open PACE Program.

e. **FY 2024-2025 Sewer Rehabilitation Project**

Action: Approved Resolution 28-2025 authorizing the City Manager to sign an agreement with Site Work Solutions for \$1,164,082.49 to construct sanitary sewer improvements in connection with the FY 2024-2025 Sewer Rehabilitation Project and establish an overall budget for the project of \$1,430,490.74.

b. **Geotechnical Investigation of the Willows Wastewater Treatment Ponds**

Action: Adopted Resolution 29-2025 authorizing the City Manager to execute a contract with Geocon Consultants, Inc. to provide geotechnical services for the Willows Wastewater Treatment Ponds.

**Motion to approve the consent calendar as presented.**

**Moved/Seconded:** Councilmember Busby/Councilmember Hansen

**Yes:** Vice Mayor Thomas, Councilmembers Busby, Hansen and Pride

**No:** None

**Absent:** Mayor Hutson

## 8. PUBLIC HEARING

a. **Public Hearing: Weed Abatement Special Assessment**

Action: Conducted a public hearing and adopted Resolution 30-2025 with confirming costs of abatement and declaring them a special assessment as of August 4, 2025.

**Two written protests were received and entered into the record**

- Christopher Stanek of 450 North Plumas Street requested a waiver.
- Ronald and Patricia Vickery of 142 South Lassen Street requested a waiver.

**Public Hearing: Open 6:46PM, Closed 6:48PM**

**No Public Comments**

**Motion to approve the resolution confirming costs of abatement and declaring them a special assessment with amendments waiving the abatement costs for 450 N Plumas St and 142 South Lassen St..**

**Moved/Seconded:** Councilmember Hansen/Councilmember Busby

**Roll Call Vote:**

**Yes:** Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** Mayor Hutson

**Motion passed: 4-0**

## 9. DISCUSSION AND ACTION CALENDAR

### a. **Willows Museum – Memorandum of Understanding**

Action: Approved the Memorandum of Understanding (MOU) between the City of Willows ('City') and the Museum Society of Willows ('Society').

**Moved/Seconded:** Councilmember Pride/Councilmember Busby

**Yes:** Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

**No:** None

**Absent:** Mayor Hutson

## 10. COMMENTS & REPORTS

### a. **Council Correspondence**

Vice Mayor Thomas reported receiving a letter from the Santa Rosa First Church of God opposing Cannabis Retail Dispensaries. Mayor Thomas directed staff to include the letter in the agenda for the August 5, 2025, Planning Commission Meeting.

Vice Mayor Thomas also reported receiving an invitation to the Johns Mansville event, *Celebrating 50 years of Excellence*, scheduled for Monday September 29, 2025, from 10 am to 2 pm.

### b. **City Council Comments & Reports**

Councilmember Pride provided an update on the activities of the LAFCO Meeting

Councilmember Hansen thanked the Willows Car & Bike Association for the Fireworks show. Hansen reported on the activities of the Glenn County Groundwater Authority and the Glenn County Transportation Commission and noted that the Regional Transit Committee was cancelled due to a lack of quorum. Hansen reported on the Special Joint Meeting of Glenn Groundwater and Colusa Groundwater Authorities.

Vice Mayor Thomas reported on the activities of the Finance and Measure I Committee (FMiOC).

### c. **City Manager's Report**

City Manager Marti Brown reported that the Finance Committee bylaws require a report to be presented at the August 26, 2025, City Council meeting and provided information regarding the following upcoming events:

- National Night Out will be held Tuesday, October 7, 2025, with a “Texas Style” theme.
- City Librarian Interviews are scheduled for Week of August 4, 2025.
- Council will be on Summer Recess, and the August 12, 2025, meeting is cancelled. Regular meetings will resume August 26, 2025.

Vice Mayor Thomas inquired whether the Willows Museum could bring items to City Hall for display. City Manager Brown suggested potential partnership with the library.

Councilmember Hansen reported on the recent activities of the Law Enforcement Services Ad-Hoc Committee meeting.

#### **11. CLOSED SESSION - 7:27PM**

- LIABILITY CLAIM (Gov Code §54956.95)**  
Claimant: Abelardo Shiraki Arteaga  
Agency claimed against: City of Willows  
Report Out: Direction given to staff.
- Public Employee Performance Evaluation (§ 54957)**  
Title: City Attorney  
Report out: Direction given to staff.
- Public Employee Performance Evaluation (§ 54957)**  
Title: City Manager  
Report Out: Direction given to staff.

#### **12. ADJOURNMENT – 9:03PM**

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Karleen Price, City Clerk



Date: August 16, 2025  
To: Honorable Mayor and Councilmembers  
From: Marti Brown, City Manager  
Subject: Spyglass Contract

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**Recommendation:**

Authorize the City Manager to execute the attached agreement (Attachment 1) with Spyglass for Technology Expense Management Audits.

**Rationale for Recommendation:**

Spyglass's services audit city technology and find cost savings at no cost to the City, and the city is always looking for way to save monies and improve its finances.

**Background:**

At the July 22, 2025, City Council meeting, Noah Esposito, a Spyglass representative, presented Attachment 2 – Challenging the Technology Cost Status Quo. The presentation focused on the Spyglass approach to finding cities and companies cost savings from their telecommunication service providers.

**Discussion & Analysis:**

As part of the Council's adopted 2025 Priorities and Goals, staff were directed to seek cost savings, especially that would benefit the City's General Fund, wherever and whenever possible. To that end, staff presents the Spyglass contract (Attachment 1) as a no-upfront cost approach to bringing additional cost savings to the City.

In a nutshell, Spyglass would receive 50% of one-time cost savings discovered and implemented by the City. For example, if the city was charged for unused phone lines for the past year, Spyglass would receive 50% of the one-time cost recovery refunded to the City from the telecommunications provider. If any existing service such as extra unused phone lines were eliminated from the city's service contract, Spyglass would receive the monthly cost savings for 12 consecutive months. After that, the City would receive the full benefit of the savings. Another example would be if the city consolidated multiple phone lines into a single line thereby modifying the City's service contract. The monthly cost savings for the first 12 months of the service modification would be paid to Spyglass. After that, the City would receive the future savings and benefits.

**Consistency with Council Priorities and Goals:**

The proposed action is consistent with the Council's priority, Financial Stability, Goal #2: Seek Cost Savings and Revenue Generation Opportunities.

**Fiscal Impact:**

Spyglass will receive 50% of any one-time savings (e.g., cost recovery) found and implemented after reviewing the city's telecommunications service provider contracts, as well as 12-times (e.g., 12 months) of any service elimination savings (e.g., cancelled service) and cost reduction savings (e.g., modification or consolidation of services). After the 12-time payments from the implemented changes, the city will benefit from all future savings.

**Attachments:**

- Attachment 1: Spyglass Contract
- Attachment 2: Spyglass Powerpoint Presentation (July 22, 2025)



## SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **City of Willows** ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

**1. Primary Audit Services.** Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services, SaaS Licensing, and Mobility) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company. Upon completion of implementation, Auditor will conduct an Industry Benchmark Analysis ("IBA") Meeting to compare Company's spending and audit results against industry peers as well as all SpyGlass clients, officially bringing closure to the engagement.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

**2. Fees.** Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

**3. Invoicing and Payment.** Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees, but in no event shall such payment be due prior to July 1, 2025. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed, but in no event shall such payment be due prior to July 1, 2025. Auditor may issue separate invoices as different fees are earned.

**4. Confidential Information.** Auditor shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Company, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Company which information has been received or become known to Auditor in the course of its consulting services hereunder and which has not otherwise become public knowledge; provided, however, that nothing in this Agreement shall preclude Auditor from disclosing information (a) to parties retained to perform services for Company, or (b) as may be required by law. Company shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Auditor, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Auditor which has not otherwise become public knowledge, including, without limitation, Auditor's consulting services pricing structure, method of performing such consulting services and any of the details of this Agreement; provided, however, that nothing in this Agreement shall preclude Company from disclosing information as may be required by law.

**5. Miscellaneous.** This agreement is governed by the laws of the State of **California**, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. In the event of any litigation, proceeding or legal action arising out of or relating to this agreement, the prevailing party in such action shall be entitled to recover its reasonable attorneys' fees, court costs, and other expenses incurred in connection with such dispute or legal action, in addition to any other relief granted. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the Effective Date.

**COMPANY**

**City of Willows**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**AUDITOR**

The SpyGlass Group, LLC

Signature: \_\_\_\_\_

Print Name: Edward M. DeAngelo

Date: \_\_\_\_\_

# SpyGlass

## Challenging the Technology Cost Status Quo

Our robust technology expense audits are known for finding errors and inefficiencies in **99%** of engagements.

Noah Esposito, **SMB Account Representative**

[nesposito@spyglass.net](mailto:nesposito@spyglass.net)



# Technology Spend Experts

# SpyGlass

## The SpyGlass Group

- Highly-personalized technology cost advisory firm
- Over 20 years of experience
- Focused on reducing and recovering tech expenses
- Not a telecom provider – audit and optimization advisors
- We don't sell technology hardware

## Results Driven

- Country's largest database of middle market tech spend
- Historical information for voice, data, Internet, cloud services, and mobility pricing
- Award-winning process, software, and culture

**14,500+**

*Clients and Growing*

**99%**

*Audit Savings Success*

**2,750+**

*Audits in 2022-2024*

**60%**

*Recovered Funds*

**\$100M+**

*Identified Savings (2022-2024)*

**20%**

*Avg. Monthly Savings*





# Our Analysis

# SpyGlass

## Recovery

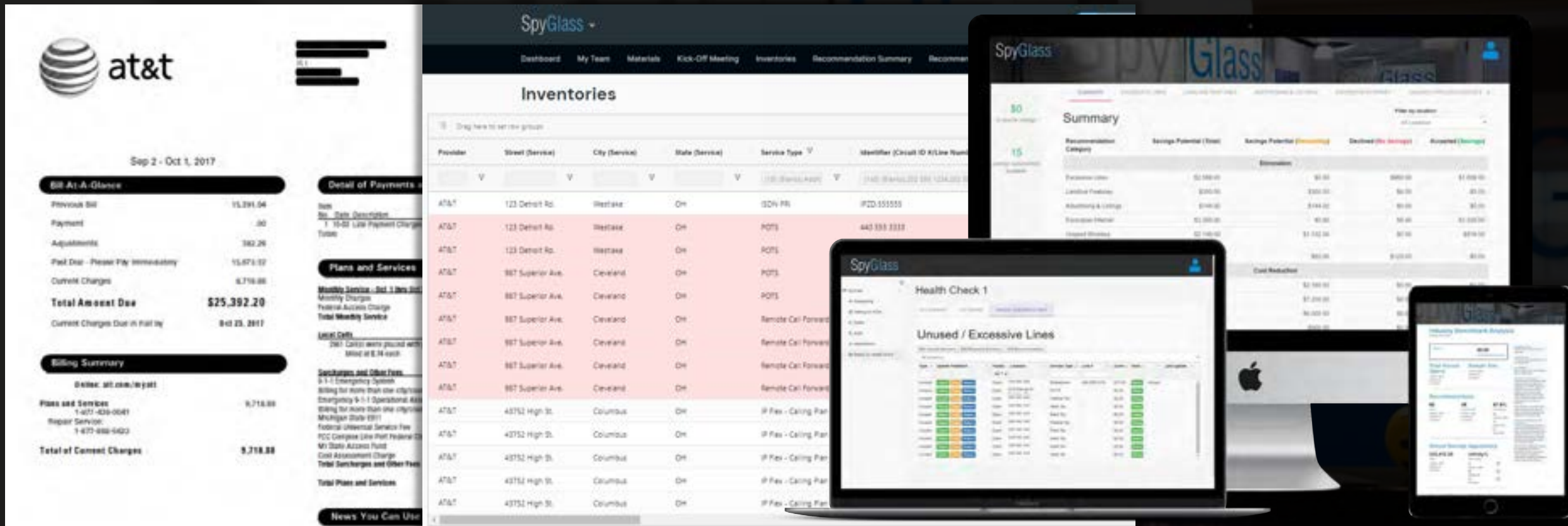
- Improper tax or tariff applications
- Improper discount applications
- Incomplete order entries

## Service Elimination

- Dormant services
- Services associated with old locations
- Excessive services

## Cost Reduction

- Latest discounts and promotions
- Plan optimization
- Benchmark analysis



# Our Process

# SpyGlass



## Onboarding

### Sales

- (2) Most recent months of technology billing (Online Access)
- Letter of Agency
- Schedule a Kickoff Meeting



## Kickoff

### Sales and Client Services

- Project team and client stakeholders
- Client-specific technology cost center insights based on expenses submitted
- Engagement roadmap and scheduling



## Analysis & Findings

### Client Services

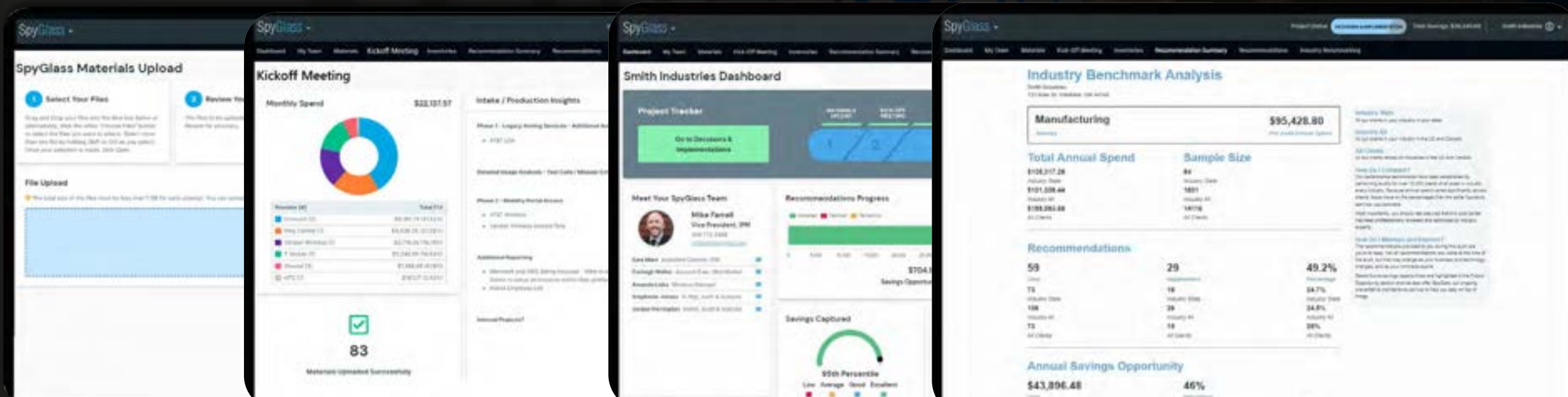
- Analyzing data from inventories, bills, contracts, tariffs, and usage information
- Cost recovery, service elimination, and cost reduction recommendations delivery



## Benchmark

### Strategic Services

- Compares spend against the industry
- Compares recommendations against the industry
- Finalize project



# Success Based

# SpyGlass

## We execute, you save

- Our fees are 100% Success-Based
- We earn ONLY what we implement
- You decide what we implement
- No cost for Analysis
- No cost for Inventories
- No cost for Benchmark

# 50%

**Total Recovered**

## Recovery

1. We find \$10,000 in faulty charges historically billed and already paid
2. We work with the provider to ensure a credit or payment is issued
3. We earn \$5,000, half of the recovered funds

# 12x

**Monthly Savings**

## Forward Looking

1. Our analysis identifies \$100 per month in unused services
2. We execute the cancelation of the unused services with the provider
3. We earn \$1,200 (\$100 monthly savings X 12 months)

# Next Steps

# SpyGlass

Learn about our process in this short video.



## Direct contact.



Noah Esposito  
SMB Account Representative



[nesposito@spyglass.net](mailto:nesposito@spyglass.net)

## Corporate info.



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Date: August 26, 2025  
To: Honorable Mayor and Councilmembers  
From: Marti Brown, City Manager  
Subject: UPDATED: City Mechanic Salary Schedule

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**Recommendation:**

To increase the City Mechanic salary from a top step of \$62,000 to \$75,000 annually as part of the nine-step salary schedule for this position.

**Rationale for Recommendation:**

The vacant City Mechanic position has been advertised continuously for more than two months, and no qualified candidates have accepted the position because of the low top step salary.

**Background:**

On November 5, 2024, the longtime City Mechanic departed the city after several months of being out on disability. Due to the City's finances at the time, the position was not immediately filled. On April 22, 2025, staff presented, and the Council approved an updated City Mechanic job classification and increased salary schedule for the position.

The position has been advertised since June 6, 2025. Initially and within the first three weeks of advertising, three applications were received, only one had the minimum qualifications for the position, it was offered to the applicant, and he declined due to the low salary. The position has now been advertising for 10 weeks and no qualified applications have been received since the first round more than seven weeks ago.

**Discussion & Analysis:**

Staff have received feedback that the top step of the City Mechanic job classification is too low and not consistent with the surrounding market. After reviewing similar positions in the region, staff recommend increasing the top step of the salary schedule to \$75,000 annually from the currently approved \$62,000 (Attachment 1).

**Consistency with Council Priorities and Goals:**

The recommended action is consistent with Priority Financial Stability, Goal #3: Optimize In-House Staffing to Improve Financial Efficiency and Priority Infrastructure Improvement, Goal #3: Enhance the Public Works Team to Support Effective Service Delivery.

**Fiscal Impact:**

The City Mechanic position is currently budgeted for up to \$62,000. The proposed increase would add another \$13,000 per year to the salary, which would be pro-rated this first year since the position is still vacant and there will be at least two months of salary savings this fiscal year.

**Attachment:**

- Attachment 1: Proposed City Mechanic Salary Schedule

**CITY MECHANIC**  
**ANNUAL SALARY SCHEDULE**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
\$61,556	\$63,095	\$64,672	\$66,289	\$67,946	\$69,645	\$71,386	\$73,171	\$75,000



# PUBLIC HEARING



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Date: August 26, 2025

To: Honorable Mayor and Councilmembers

From: Amy Rossig, Harris & Associates  
Joe Bettencourt, Community Development & Service Director  
Marti Brown, City Manager

Subject: Appeal of Conditional Use Permit Denial (File# CUP 25-02)

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**Recommendation:**

Adopt Resolution XX-2025 (Attachment 1) approving the appeal filed by the applicant, WWCRS, Inc., thereby overturning the Planning Commission's denial of the Conditional Use Permit File# CUP 25-02.

**Rationale for Recommendation:**

Staff presented File# CUP 25-02 (Attachment 2) before the Planning Commission on August 5, 2025, to approve a Cannabis Dispensary in Willows. The vote was two in favor, two against and one absent. As a result, the project was, by default, denied. No findings were made for the denial. Consequently, the applicant elected to appeal the decision to the City Council.

**Background:**

This matter is before the City Council pursuant to [City of Willows Municipal Code \(WMC\) Chapter 9.20](#), Cannabis.

On August 5, 2025, Conditional Use Permit (CUP) 25-02 (Attachment 2) was considered by the Planning Commission. During the public hearing, staff presented the CUP with a recommendation for approval. Additionally, the applicant provided further details regarding their proposed operations, while the Planning Commission received public testimony opposing the CUP. Upon the close of the public hearing, a motion was introduced by Vice Chair Corum to approve the CUP, and Commissioner Ocampo seconded the motion. However, the motion failed with a tied vote of two in favor (Corum and Ocampo), two in opposition (Brott and Nygard) and one absent (Valencia), resulting in the denial of the application. Following the vote, the City Attorney advised that findings were necessary to support the denial; however, the Planning Commission was unable to provide direction or a rationale for these findings. Staff offered to try and draft findings for the opposed Commissioners (before the next Planning Commission) based on their feedback; however, on August 12, 2025 and before that could occur, the applicant, WWCRS, Inc., filed an appeal (Attachment 3) of the Planning Commission's August 5, 2025, decision to deny CUP 25-02. The applicant's appeal is based on the following:

1. The Staff Report provides findings establishing that the application meets all criteria for the issuance of a conditional use permit.
2. The project meets all requirements under the applicable city codes, CEQA, and is consistent with both General Plan and the City Council's priorities and goals.
3. The Planning Commission provided no factual findings regarding the denial.
4. The location associated with this Application for a Conditional Use Permit (#CUP-25-02) is in the same commercial zoning and meets all of the same requirements as the Planning Commission's first agenda item (Application for a Conditional Use Permit for Cali Love LLC (File# CUP-25-01) located at 157 North Butte Street), which was approved by the Planning Commission at the same August 5, 2025 Planning Commission meeting. No explanation, reasoning or findings were made as to why one application was approved, and the other was denied.
5. In addition to the Staff Recommendation to approve this Conditional Use Permit, WWCRS, Inc. (CUP-25-02) included multiple letters included in the Planning Commission Agenda Package which demonstrated central commercial community support.

The issuance of a retail/dispensary business license is subject to approval of a Conditional Use Permit (WMC 18.135.050), the following findings for a use permit would need to be unmet:

- 1) That the use is consistent with the purposes of the district in which the site is located.
- 2) That the proposed location of the use and the conditions under which it may be operated or maintained will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity.
- 3) That the proposed use is in conformance with the General Plan.

The Commission did not provide evidence demonstrating that the Use Permit findings, as specified in WMC 18.135.050, could not be satisfied. Therefore, staff recommends the City Council approve the appeal and overturn the Planning Commission's decision to deny the application for CUP 25-02.

### History

The City of Willows Cannabis Ordinance was recently amended to allow cannabis retail/dispensary businesses in the Central Commercial, General Commercial, and Light Industrial Zones with approval of a Conditional Use Permit (CUP). Previously, Cannabis retail businesses were not permitted in these zones. The new amendments to the ordinance reduced the setback requirements from schools to 600 feet and removed all setback requirements from churches, licensed daycares, playgrounds, and parks.

### Application Process

The application process for a retail/dispensary cannabis business license consists of three phases:

- a. Preliminary application (Attachment 4) intended to confirm the eligibility and suitability of the applicant(s), as determined in the sole discretion of the City of Willows (referred to as **phase one**);
- b. Review of significant information about the proposed site of the business, proposed operations, security and other detailed business operations (referred to as **phase two**) includes review and approval of a CUP; and
- c. Final consideration and approval or disapproval by City Council (referred to as **phase three**).

Should the City Manager determine that phase one of the application is complete, and there appears to be no basis for denial of the permit, the City Manager shall notify the applicant that it may continue to phase two in the application process. When the City Manager has notified the applicant that the phase two application is accepted, the applicant shall apply for a CUP to be reviewed and decided by the Planning Commission. Lastly, when the City Manager determines that phase two is complete, including the issuance of a CUP, the application shall be placed on the next available meeting agenda of the City Council.

On March 21, 2025, phase one (Attachment 4) was deemed complete by City of Willows, and the applicant was given directions to proceed to phase two. Phase two of the application process includes the request for a CUP to meet Zoning Code Compliance as outlined in WMC 9.20.071(2)(a)(viii). The CUP includes the required findings as outlined in WMC 18.135.050 as well as the standards and conditions found in WMC 9.20.080. The general conditions for retail/dispensary cannabis licenses are incorporated into the Conditions of Approval.

### **Discussion & Analysis:**

The applicant, WWCRS, Inc., is requesting a CUP as part of the phase two application process to operate a commercial retail cannabis dispensary in an existing 1,803 square foot building at 130 North Butte Street, Assessor's Parcel Number APN (003-044-005) in the Willow Walk Mall located within a Central Commercial zoning district. The Central Commercial district conditionally allows cannabis retail/dispensary business with a use permit pursuant to WMC Section 18.55.030(20) and pursuant to the development standards outlined in WMC Section 9.20.070 to 9.20.080, as defined in WMC Section 8.10.010. In addition, the applicant has also submitted specific information about the delivery component of their dispensary business (Attachment 5).

**Table 1: Site Information**

<b>Present Use &amp; Development</b>	Vacant commercial tenant space within the existing Willow Walk Mall
<b>Access &amp; Parking</b>	Direct access via Sycamore Street to the south and Butte Street to the west. The existing parking lot provides on-site parking, additionally there is on-street parking along Butte Street, adjacent to the project site.
<b>Surrounding Use/Zoning</b>	<b>North</b> – Central Commercial (CC), parking lot then commercial businesses <b>East</b> – Central Commercial (CC), Butte Street then commercial businesses <b>West</b> – Central Commercial (CC), parking lot then commercial businesses <b>South</b> – Central Commercial (CC), parking lot then Sycamore Street

**Figure 1: Site and surrounding zoning**



The proposed location is within the appropriate zone district, Central Commercial, which conditionally allows a cannabis retail/dispensary. Additionally, the location of the business meets the setback regulations per Ordinance 760-2024. The operator demonstrates compliance with the general provisions outline WMC 9.20.080 including but not limited to hours of operation, odor control measures, security measures, labeling and packaging, inspections, limits on sales, maintenance of licenses and insurance, and accounting of sales.

The applicant provided all necessary application materials as detailed in the Cannabis Retail/Dispensary Phase Two Application Checklist including a detailed security plan, site plan, floor plan, accessibility evaluation, zoning code compliance, and demonstration of experience in the industry. Also included in the application package are sixteen (16) letters of support for the location and operation of this cannabis retail/dispensary (Attachment 6). The application materials demonstrate the applicant has met the provisions of the zoning compliance for a use permit to operate a cannabis retail/dispensary in the City of Willows.

**Consistency Review:**

The proposed project is compatible with the surrounding existing and future land uses of the Central Commercial district, consistent with General Plan Policy *LU-2a*. The request for a CUP is consistent with policy *LU-2f* & *LU-7a* because it meets the requirements of the California Environmental Quality Act (CEQA) and other applicable laws via categorical exemption 15301 (Existing Facilities). The proposed retail/dispensary will generate several full and part-time jobs in the Central Commercial district which meets the goals of policy *LU 4.2* to support the continued development and intensification of employment opportunities throughout all non-residential areas.



The proposed CUP for a cannabis retail/dispensary meets a number of the City Council's 2024 priorities and goals. The council recognizes that new revenue is urgently needed to support essential services, infrastructure investments, and future development. This project satisfies the Financial Stability Priority by promoting investment and increased revenue through sales tax and revenue sharing. The project also satisfies the Economic Development Priority as it is a new development within the city, it has the potential to contribute to economic growth. By creating jobs and attracting new businesses, the project may play a significant role in contributing to the local economy through sales tax revenue and fostering a vibrant and diverse economy to help overcome economic stagnation and competition from other communities.

**Environmental Review:**

The project is categorically exempt from the preparation of environmental documentation under the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15301 (Existing Facilities). The project is consistent with General Plan policies for the land use designation and is consistent with the applicable zoning designation and regulations. The project consists of the operation of a commercial business in an existing structure. The project site is not on a list of hazardous waste sites and does not contain a significant historical resource. The project site is an existing developed property served by required utilities and public services.

**Attachments:**

- Attachment 1: Resolution XX-2025
- Attachment 2: Conditions of Approval
- Attachment 3: Appeal Letter
- Attachment 4: Phase 1 Application Approval
- Attachment 5: Cannabis Delivery Information
- Attachment 6: Letters of Support



**City of Willows  
Resolution XX-2025**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS GRANTING THE APPEAL AND APPROVING CONDITIONAL USE PERMIT NO. CUP 25-02 FOR A RETAIL/DISPENSARY CANNABIS BUSINESS OPERATED BY WWCRS, INC., FOR THE PROPERTY LOCATED AT 130 N. BUTTE STREET, ASSESSOR'S PARCEL NUMBER 003-044-005 WITHIN THE CENTRAL COMMERCIAL ZONE**

**WHEREAS**, the applicant, WWCRS, Inc., has submitted an application for a Conditional Use Permit to allow the operation of a new retail / dispensary cannabis business; and

**WHEREAS**, City of Willows Municipal Code Chapter 18.55.030 requires approval of a Conditional Use Permit for the operation of a cannabis retail / dispensary business; and

**WHEREAS**, City of Willows Municipal Code Chapter 9.20.070 – 9.20.080 establishes processes and general conditions for retail / dispensary cannabis business licenses; and

**WHEREAS**, notice of the City Council meeting held on August 26, 2025, was published in a newspaper of general circulation in the City in accordance with law, and mailing to property owners within 300 feet were sent; and

**WHEREAS**, the City Council did, on August 26, 2025, hold a public hearing to consider all public oral and written comments, letters and documents, staff reports, and all other documents and evidence which are a part of the Record; and

**WHEREAS**, the City Council does find that the proposed project qualifies as a Categorical Exemption under Section 15301 (Class 1) pursuant to the California Environmental Quality Act (CEQA); and

**WHEREAS**, pursuant to Willows Municipal Code Chapter 18.135.050, the following findings are made for the approval of a use permit:

1. That the use is consistent with the purposes of the district in which the site is located. *Willows Municipal Code (WMC) Chapter 18.55.030(20) allows for cannabis retail / dispensary business within the Central Commercial zone with approval of a conditional use permit.*
2. That the proposed location of the use and the conditions under which it may be operated or maintained will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity. *The location of the cannabis retail / dispensary business would be in an existing commercial building. Minor tenant improvements would be required. Conditions of Approval outlined in WMC Chapter 9.20.080 including hours of operation, odor*

*control and security measures would be included in the project to ensure the business is operated and maintained in a manner that is not detrimental to the public health, safety or welfare of those in the vicinity.*

3. That the proposed use is in conformance with the General Plan.  
*Commercial businesses are allowed within the land use designation of Central Commercial.*

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Willows does hereby find that the Conditional Use Permit to allow the operation of a retail / dispensary cannabis business is consistent with the City of Willows Municipal Code and General Plan, and findings incorporated, and hereby approves Conditional Use Permit #CUP 25-02, subject to the attached conditions of approval.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council on this 26th day of August 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

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Evan Hutson, Mayor

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Karleen Price, City Clerk

**Conditions of Approval  
Conditional Use Permit (CUP 25-02)  
For Retail / Dispensary Cannabis Business License  
130 N Butte Street /APN: 003-044-005  
City Council Appeal Approval Date: August 26, 2025**

**GENERAL**

- (1) This Conditional Use Permit (CUP 25-02) allows for the operation of a cannabis retail / dispensary cannabis business (Storefront Retailer). Storefront Retailer is defined as a licensee that owns or operates a physical location where cannabis goods are sold directly to consumers. Storefront retailers may also provide delivery services under the same license. the required license for a Storefront Retailer is a Type 10 – Storefront Retailer (walk-in dispensary, with optional delivery) license issued by the State of California. Any future proposal for Storefront Retailer related use, such as delivery shall be subject to separate review and approval in accordance with applicable zoning, licensing, and regulatory requirements.
- (2) Prior to commencing business operations pursuant to a cannabis retail/dispensary business license issued by the city of Willows, the applicant shall hold a certificate of authorization issued by the City of Willows. Certificates of authorization shall be issued only to applicants who hold (a) a retail/dispensary cannabis sales license issued by the City of Willows, (b) a use permit issued by the city of Willows planning commission, and (c) California state-issued Type 10- Storefront Retailer license.
- (3) In the event of any conflict between the Conditions of Approval for CUP 25-02 and the State of California (State) regulations, these Conditions of Approval shall prevail to the maximum extent of the City's legal authority; any provision for which the City lacks such authority shall defer to the applicable State of California regulation.
- (4) Where any system is referenced in Attachment 1 (Application Materials), the applicant shall install and use that system, and no deviation shall occur unless the City Manager authorizes a written exemption. The installed system shall match make/model, specifications, design and other details as described in Attachment 1. This includes but is not limited security systems, age verification systems, lighting systems, odor control systems, tracking systems labeling and packaging requirements, building plans and specifications and any other system as described in Attachment 1.
- (5) Hours of Operation. All permitted Storefront Retailer business premises shall be closed to the general public, including deliveries, shall be prohibited between the hours of 7:00 p.m. and 8:00 a.m. Transporter deliveries and pick-ups shall be prohibited between the hours of 7:00 p.m. and 8:00 a.m.
- (6) Odor Control. Odors shall be contained on the property on which the commercial cannabis activity is located. If the city receives any odor complaints, the cannabis business shall work with the building official or his designee to correct odor concerns. Unresolved or repeated odor complaints may be basis for suspension or revocation of the license or denial of license renewal.

(7) Business Conducted within Building. No production, distribution, storage, display or wholesale of cannabis and cannabis-infused products shall be visible from the exterior of the building where the commercial cannabis activity is being conducted.

(8) Security Measures. Maintain a commercial alarm monitoring system and video surveillance system in accordance with local, state and federal regulations.

(9) Security Breach. A cannabis business shall notify the city and the Glenn County sheriff's office within 24 hours after discovering any of the following:

- a. Diversion, theft, loss, or any criminal activity involving the cannabis or cannabis product or any agent or employee of the permittee.
- b. The loss or unauthorized alteration of records related to cannabis or cannabis product, registered qualifying patients, primary caregivers or employees or agents.
- c. Significant discrepancies identified during inventory.
- d. Any other material breach of security.

(10) Labeling and Packages. Labels and packages of cannabis and cannabis products shall meet all state and federal labeling and packaging requirements.

(11) Inspection Records. Inspections, if necessary, shall take place at a reasonable time with prior notice to the cannabis business. Notwithstanding the foregoing, upon reasonable suspicion of a material violation of the law or the provisions of this code or the conditions of a license, inspections may be made at any time, with or without prior notice. Upon request, the cannabis business shall timely provide the city official with reports and records related to the business including, but not limited to, sales reports, utility bills from the commercial energy provider for the premises. This section shall not limit any inspection authorized under any other provision of law or regulation.

(12) In addition to a retail/dispensary cannabis business license, obtain and maintain a business license from the City of Willows.

(13) Maintain at all times commercial general liability insurance providing coverage at least as broad as ISO CGL Form 00 01 on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury with limits of not less than \$1,000,000 per occurrence and comprehensive automobile liability (owned, nonowned, hired) providing coverage at least as broad as ISO Form CA 00 01 on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than \$1,000,000. The commercial general liability policy shall provide contractual liability, shall include a severability of interest or equivalent wording, shall specify that insurance coverage afforded to the city shall be primary, and shall name the city of Willows, its officials, employees and attorneys as additional insured. Failure to maintain insurance as required herein at all times shall be grounds for suspension of the license immediately, and ultimately, revocation.

(14) By accepting the license, each licensee agrees to indemnify, defend and hold harmless to the fullest extent permitted by law the city of Willows, its officers, employees, attorneys, agents and

consultants from and against any and all actual and alleged damages, claims, liabilities, costs (including attorney's fees), suits or other expenses resulting from and arising out of or in connection with licensee's operations, except such liability caused by the gross negligence or willful misconduct of city of Willows, its officers, employees, attorneys, agents and consultants.

(15) Maintain for a minimum of three years a written accounting or ledger of all cash, receipts, credit card and other financial transactions, and reimbursements (including any in-kind contributions) as well as records of all operational expenditures and costs incurred by the licensee in accordance with generally accepted accounting practices and standards typically applicable to business records, which shall be made available to the city, its auditors or consultants during business hours for inspection upon reasonable notice by the city manager and for purposes of audit.

(16) Inform the city manager, in writing, of any change of or to any of the information submitted to the city in phase one and phase two applications, any renewal application, or any amendments thereto, within 10 days of any such change including, but not limited to, any change in ownership of five percent or more in a single transaction or cumulatively.

(17) Notify the city manager within three days of any notices of violations or other corrective action ordered by a state or other local licensing authority and provide copies of the relevant documents. [Ord. 745-19 § 6, 7-9-19; Ord. 736-17 § 7 (Exh. B), 11-28-17].

(18) Cannabis businesses that sell edible cannabis products shall have a valid Glenn County health permit. Permit holders shall comply with Health and Safety Code Section 13700 et seq., and Glenn County Health Department permit requirements.

(19) Drive-through or walk-up window services are prohibited at all retail/dispensary cannabis establishments in the City of Willows.

(20) An application for renewal of a retail/dispensary cannabis business license, together with all applicable fees, must be submitted to the city manager at least 90 days before the expiration of the then-current license. Failure to submit a renewal application at least 90 days prior to the expiration date of the then-current license will result in the automatic expiration of the license on the expiration date.

(21) A retail/dispensary cannabis business license is nontransferable to another person, entity or location, and no such transfer may be made except in accordance with this section. Any such transfer made without the prior consent of the city of Willows shall result in the revocation of the license. Any change in ownership of five percent or more, singly or cumulatively, shall be considered a "change in ownership" and constitute a "transfer" for purposes of this section.

(22) Whenever an enforcement officer has reason to believe that a nuisance exists or that an inspection is necessary to enforce any provision of this chapter, the officer may enter the premises at any reasonable time to perform the inspection or any other duty imposed by this title. The enforcement officer shall provide reasonable notice of the need to enter and inspect. Notwithstanding the foregoing, in the event there is reasonable suspicion of the existence of a nuisance or violation that presents an immediate or imminent danger to the health, safety or welfare of the employees of licensee, its customers or the community at large, the enforcement officer or other city official may enter the premises at any time without notice.

- a. The enforcement officer shall present proper identification, state the purpose of the visit and request permission of the owner or responsible person to enter the premises. If entry is refused, the enforcement officer shall have recourse to every remedy provided by law to secure entry. Any such refusal shall be grounds for suspension of the licensee's license.
- b. When the enforcement officer has first obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner or responsible person shall fail or neglect, after proper request is made as provided in this title, to promptly permit entry therein by the enforcement officer for the purpose of inspection and examination pursuant to this title. [Ord. 736-17 § 7 (Exh. B), 11-28-17]

(23) Electronic age verification will be utilized to verify the age and identity of any individuals purchasing cannabis goods. Cannabis will not be sold to the public without electronic age verification. Licensees shall ensure that no person less than 21 years of age is permitted to work as an employee of the Storefront Retailer.

(24) Cannabis goods will only be received by the customer.

(25) On-site consumption of cannabis is prohibited at all times by all individuals on the property.

(26) No cannabis or cannabis products or graphics depicting cannabis or cannabis products will be visible from the exterior of the business premises, or on any vehicles owned or used as part of the business.

(27) The front entrance of the dispensary will have a secure lobby and no products will be visible within this area.

(28) The entrance will maintain clear and legible notice, visibly posted stating that smoking, ingesting, or otherwise consuming cannabis on the premises or in the areas adjacent to the commercial cannabis business is prohibited. No loitering signage will be posted. All signage for the facility will be submitted to the City of Willows for review including but not limited to signs required by local, state and federal regulations, identifying signs and all additional signs visible to the public.

(29) The business, operator, or employees will not provide free cannabis or cannabis products to any person and will abide by legal sales limits set by the Department of Cannabis Control.

(30) A current copy of the commercial cannabis business permit issued by the City and the State license will be posted inside the business premises in a location readily visible.

(31) That the applicant/developer shall enter into a *Pass-Through Agreement* with the City of Willows to pay the cost of all planning review, plan checking and field inspection of this project.

(32) If the use is not made on the project subject to the permit within one (1) year after the date of granting the permit, then without further action, the permit shall be null and void, and such use shall not be made of the property except upon the granting of a new permit.

(33) All plans for additional uses, which are not covered by this review, shall be submitted to the City Manager and Planning Commission for review and approval prior to use.

(34) All landscaping shall be maintained in good condition and any dead or dying plants, bushes, or trees shall be replaced with new healthy stock of a size compatible with the remainder of the growth at the time of replacement.

(35) The approval of this project shall be subject to the latest adopted Ordinances, Resolutions, Policies and fees of the City of Willows and all state regulations

(36) All contractors/sub-contractors doing work on the project shall obtain a City business license prior to commencing operation. Facility shall operate in accordance with local laws.

(37) Changes in hours, days, or operating procedures must be reported to the Community Development Department.

#### **BUILDING DEPARTMENT**

(38) If you intend to construct, enlarge, alter, repair, move, demolish, or change the occupancy of the building or structure or to erect, install, alter, repair, remove, convert, or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by code, or to cause any such work to be done, you shall first make application for a building permit and obtain the required permit for the development.

(39) Applicant shall submit a completed building permit application with detailed scope of work, 3 complete sets of plans, calculations, specifications, etc. for review. Appropriate plan review fees shall be paid at the time of submittal.

(40) All work shall comply with current applicable Federal, State, local building codes and ordinances and be shown on the plans submitted for building permit review.

(41) Conditions of approval shall be shown on the plans submitted for building permit review.

(42) Prior to issuance of a Building Permit for the construction of any structures on the site, a Final Lighting Plan shall be submitted to the City and reviewed by the Engineer. The final lighting plan shall include, but not limited to the following: (a) details regarding exterior lighting with lighting sources that are full cut-off, hooded, and down-cast, or otherwise shielded to ensure that light does adversely shine towards neighboring properties or toward the night sky, (b) lighting sources with the minimum wattage necessary to provide adequate security without causing excessively bright night glow, (c) sufficient details regarding the proposed wattage and area of coverage for all site lights.

#### **FIRE DEPARTMENT**

(43) All fire and security alarm systems must meet the approval of the Fire Chief per WMC Chapter 15.15.

(44) The Site shall be equipped with a Knox box holding a master key per WMC Chapter 15.15.

(45) Fire extinguishers shall be provided in accordance with the latest CFC.



(46)The building address shall meet all WMC Chapter 15.15. criteria and be reviewed and approved by the Fire Department prior to installation. An illuminated address sign shall be provided for the property.

(47)Provide illuminated exit signs over all exit doors in accordance with the latest CBC and CFC.

(48)All exit doors shall have no knowledge door locks, be posted "this door to remain unlocked when building occupied" and swing in the direction of exit travel.

(49)All utility rooms will need to be identified by signage.

(50)A Pre-Fire Plan and Inspection will need to be completed before occupancy of the building.

(51)Regular Fire Department safety inspections shall occur annually.

#### **GLENN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT**

(52)The applicant will need to plan check and obtain health/food permits from the Glenn County Environmental Health Department. A copy of the permits shall be provided to the City as well as renewals and any non-compliance issues

#### **PUBLIC WORKS/ENGINEERING**

(53)The proposed modification of the parking area and sidewalks fronting the building requires an encroachment permit. The permit shall be obtained through the City prior to any work on City property and all work shall be completed prior to commencement of business for this project.

(54)All improvements proposed with the new accessible parking space shall meet current ADA standards and provide for accessible paths of travel from the new proposed accessible parking space to the front entrance and exit doors. Existing asphalt in the accessible parking space area shall be removed and replaced. Improvement plans for the new accessible parking space, landscape areas and sidewalk improvements shall be included on improvements plans submitted for this project. The improvement plans shall include sufficient topographic information (spot elevation grades of existing and proposed improvements) and shall show existing and proposed improvements. Additional site improvements (drainage, etc.) may be required, depending on the proposed improvements.

(55)The proposed new landscape areas adjacent to the new accessible parking stall shall be detailed on any plans submitted as part of this project and the encroachment permit. If the area is proposed to be irrigated, plans submitted for review shall include landscape and irrigation plans. Depending on the location of the water source for irrigation, additional improvements may be required.

(56)All existing adjacent sidewalk adjacent to and involved in upgrading the parking area that currently cracked, damaged or displaced shall be removed and replaced as part of this project. Sidewalk and parking space modifications shall be detailed on plans and shall be submitted for review and approval by the City. All sidewalk improvements shall be per City Standards.

# Phase 1 Application

**SUMMARY**  
**APPLICATION FOR CANNABIS RETAIL DISPENSARY PERMIT**  
(RFP Submittal)

**1. Identity of the Retail/Dispensary Cannabis Business.** *A description of the statutory entity or business form that will serve as the legal structure for the business and a copy of its formation and organizing documents, including but not limited to articles of incorporation, certificate of amendment, statement of information, articles of association, bylaws, partnership agreement, operating agreement, and fictitious business name statement.*

- Business Entity: NATIVEI, LLC - A California Limited Liability Company (LLC)
- Organization Documents: Secretary of State filing (attached); Operating Agreement (attached)

*If a corporation, limited liability company, or a general or limited partnership is a stockholder owning more than five percent of the stock or membership interest of an applicant's business, or is one or more of the partners in an applicant's business, the applicant shall set forth the names and addresses of each of the partners, officers, directors, and stockholders of the corporation, limited liability company, or general or limited partnership.*

- Margaret H. Sharkey - Member LLC - 50% ownership
- Homar O. Crespo - Member LLC - 50% ownership

**2. Management Information.** *The name, address, telephone number, title, and function(s) of each manager of the business. For each manager, a legible copy of one valid government issued form of photo identification, such as a state driver's license, a passport issued by the United States, or a permanent resident card.*

*Applicant's Phone Number and Mailing Address. The phone number and address to which notice of action on the application and future correspondence is to be mailed.*

- Manager: Oversees daily operations and ensures compliance with state regulations, inventory control and staff supervision.

*Name David Spradlin*

*Address: 2100 36th St, Sacramento, CA 95817*

*Phone Number: 916-247-8325*

*Mailing address: Same*

*Photo Id (copy attached)*

- Retail Manager/Sales Associate: Handles day-to-day operations. Responsible for assisting customers, providing education and assisting in product selection.

*Name: Haylee Marie Parker*

*Address: 3675 T Street, #271, Sacramento, CA 95816*

*Phone Number: 279-465-9196*

*Mailing address: Same*

*Photo Id (copy attached)*

- Security: Addresses security issues. (TBD)

**3. Applicant's Phone number and Mailing Address:**

- NATIVE, LLC - Margaret Sharkey, PO Box 4160, Vallejo, CA 94590



**4. Previous Addresses.** *Previous addresses of the applicant for the past five years immediately prior to the present address.*

-Applicant has resided at current address for more than five years.

**5. Verification of Age.** *Evidence that the applicant and all managers of the dispensary are at least 21 years of age.*

- Copy of CDL attached to application.

**6. Criminal Background.** *A list of each misdemeanor and/or felony conviction, if any, of the applicant, its owner(s) and manager(s), whether the conviction was by verdict, plea of guilty, or plea of nolo contendere. The list shall, for each conviction, set forth the date of arrest, the offense charged, and the offense of which the applicant or manager was convicted. The applicant, each owner and each manager shall consent to fingerprinting and a criminal background investigation.*

-Criminal Background: No criminal background. Prior live scan for DOJ and FBI available.

**7. Employee Information.** *Number of employees, volunteers, and other persons who will work or provide services at the business.*

-The number of employees is expected to be five, which includes an onsite manager.

**8. State Licenses.** *Copies of the state licenses relating to marijuana, including cultivation licenses, the applicant holds, and/or a description of the state licenses the application for which the applicant intends to apply.*

-State license for MicroBusiness located in Sacramento, CA.

-License number: C12-0000416-LIC (copy attached)

-License Type "N", Cultivation less than 10K SF, Level 1 Manufacturer, Distributor.

**9. Plan of Operations.** *A plan describing how the business will operate consistent with state law and the provisions of this article.*

-This business will operate consistent with California state law as indicated by The Department of Cannabis Control (DCC) and the provisions of the City of Willows ordinance regarding permitted retail dispensaries.

**10. Business Description.** *A description of the proposed location, including the street address and parcel number, the square footage, and the characteristics of the neighborhood or surrounding area.*

-Address: 130 N Butte Street, Suite AB & O, Willows, CA 95988

-Parcel number: 003-044-005-000

-Characteristics: Central commercial zoning with general retail, banks and services.

-Square footage: 1,625sf

**11. Response to the Zoning Code.** *An explanation of how the business complies or expects to comply with the zoning code, including, but not limited to, the location requirements.*

The proposed business address complies with setbacks based on the resolution adopted by the City Council.

**12. Compliance with Applicable Taxes.** *The applicant shall provide a current copy of its business operations tax certificate and state sales tax seller's permit.*

-Seller's Permit copy attached.

-Business operations tax certificate to be provided (Sacramento #OP-00947)

**13. Statement of Property Owner's Consent.** *Consent to operate a cannabis business at the proposed location, specifying the street address and parcel number, from the owner or landlord, of the proposed location.*

-Property owner: SRSH, LLC

-Parcel #: 003-044-055-000

Statement of Property Owner Consent - Copy Attached

**14. Applicant(s) shall provide a proposed level of revenue sharing to be paid to the City. Applicants will share 5% of gross receipts and revenues with the City, no later than 10 days following the completion of each calendar month. Applicants must further acknowledge that sales records are subject to audit by the City or a contracted representative of the City, as set forth in the WMC, and applicants will bear one half of the cost of each such audit. Review of Phase 1 Application.**

Copy Attached

**15. Application Fee:**

-Copy attached.

the 1990s, the number of people in the world who are under 15 years of age has increased by 1.2 billion, from 1.1 billion in 1980 to 2.3 billion in 1999. The number of people aged 15 years and over has increased by 1.1 billion, from 1.1 billion in 1980 to 2.2 billion in 1999.

There are a number of reasons why the world population is growing so rapidly. One of the main reasons is that the number of children born to each woman has increased. In 1980, the average woman in the world had 2.5 children. In 1999, the average woman in the world had 2.7 children.

Another reason why the world population is growing so rapidly is that the number of people who are surviving to old age has increased. In 1980, the average person in the world lived for 55 years. In 1999, the average person in the world lived for 65 years.

There are a number of reasons why the number of people who are surviving to old age has increased. One of the main reasons is that the number of people who are surviving to old age has increased. In 1980, the average person in the world lived for 55 years. In 1999, the average person in the world lived for 65 years.

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City of Willows  
201 N Lassen Street  
Willows, CA 95988  
Ph: 530-934-7041  
Fax: 530-934-7402

# CANNABIS RETAIL DISPENSARY LICENSE APPLICATION PHASE 1

S T A F F  U S E	LICENSE APPLICATION #:	DATE RECEIVED
	NON-REFUNDABLE PHASE 1 LICENSE APPLICATION FEE	
	OTHER FEES COLLECTED:	
	RECEIPT NUMBER(S):	
	PUBLIC HEARING NOTICE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	

G E N E R A L	LOCATION OF PROJECT (ADDRESS): 130 N Butte St., Ste AB / O, Willows, CA 95988	NAME OF PROPOSED PROJECT: Pending DBA name
	APN: 003-044-055-000	PROPERTY SIZE (ACRES) .32
	NOTE TO APPLICANT: ALL SUBMITTAL REQUIREMENTS SPECIFIC TO THE CANNABIS RETAIL DISPENSARY LICENSE APPLICATION <b>PHASE 1</b> , AS DESCRIBED IN THE ATTACHED CHECKLIST, MUST BE SUBMITTED WITH THIS LICENSE APPLICATION.	

C O N T A C T  I N F O	APPLICANT: NATIVEI, LLC (Margaret Sharkey - member LLC)	BUSINESS PHONE:	CELL PHONE: (707) 704-5794
	MAILING ADDRESS: PO Box 4160, Vallejo, CA 94590	FAX:	EMAIL: goglobal2030@yahoo.com
	ARCHITECT/ENGINEER: John N. Westphal	BUSINESS PHONE:	CELL PHONE: (916) 804-0183
	MAILING ADDRESS: 773 Bolsa Ct., El Dorado Hills, CA 95762	FAX:	EMAIL: jon@jnwarchitect.com
	PROPERTY OWNER: SRSH, LLC	BUSINESS PHONE:	CELL PHONE: (310) 498-1925
	MAILING ADDRESS: PO Box 4160, Vallejo, CA 94590	FAX:	EMAIL: goglobal2020@gmail.com

I HEREBY CERTIFY THAT THE INFORMATION GIVEN ABOVE AND ATTACHED HERETO IS TRUE AND CORRECT, THAT THE PROPERTY OWNER IS AWARE OF AND AGREES WITH THIS APPLICATION, AND THAT FALSIFICATION OF FACT WILL RESULT IN INVALIDATION OF THE APPLICATION. FURTHER, I UNDERSTAND THAT ANY APPROVAL GIVEN IS VALID FOR THE SPECIFIC PROJECT APPROVED ONLY AND IS SUBJECT TO ALL APPLICABLE LAWS, REGULATIONS AND CONDITIONS. THE APPLICATION SHALL BE SIGNED UNDER PENALTY OF PERJURY.	
APPLICANT SIGNATURE:	DATE: 03/05/2025
APPLICANT NAME PRINT: Margaret Sharkey	
PROPERTY OWNER SIGNATURE:	DATE: 03/05/2025
PROPERTY OWNER NAME PRINT: SRSH, LLC Homar Crespo, Member of LLC	



COMMERCIAL CANNABIS  
RETAIL DISPENSARY PERMIT APPLICATION  
OWNER'S STATEMENT OF CONSENT

If the applicant is not the owner of record of the subject site, the following Statement of Consent must be completed by the owner or the owner's legally authorized representative, granting the applicant permission to apply for a commercial cannabis cultivation permit. ***This form must be notarized.***

To: City of Willows  
201 N Lassen Street  
Willows, CA 95988

I, the undersigned legal owner of record, hereby grant permission to:

Applicant:

NATIVEI, LLC	Margaret	H.	Sharkey	(Member of the LLC)
First Name	Middle Initial	Last Name		

Mailing Address:

PO Box 4160		Vallejo,	CA	94590
Street	Unit #	City	State	Zip

To operate a commercial cannabis retail dispensary business on the property described below.

The subject property is located at:

130 N Butte St., Ste A,B, & O,	Willows,	CA	95988
Street	City	State	Zip

Assessor's Parcel Number: 003-044-055-000

Print Name of Owner of Record:

SRSH, LLC	c/o: Homer	O.	Crespo	(member of LLC)
First Name	Middle Initial	Last Name		

Address of Owner of Record:

600 Marin St., Ste 4,		Vallejo,	CA	94590
Street	Unit #	City	State	Zip

Phone Number: (310) 498-1925 Home Phone Email Address: goglobal2020@yahoo.com

Signature of Owner of Record: Tom Crespo 03/05/2025  
Signature Date

Please see CALIFORNIA  
attachment for notary seal

03-06-2025



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT****CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of SOLANO )On March 06, 2025, before me, ARUNA L. KUMAR, Notary Public

Date

Here Insert Name and Title of the Officer

personally appeared

HOMAR OBRULIO CRESPO

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**Title or Type of Document: consent statementDocument Date: 03-06 2025Number of Pages: (2)

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

☐ Corporate Officer — Title(s): \_\_\_\_\_☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer — Title(s): \_\_\_\_\_☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

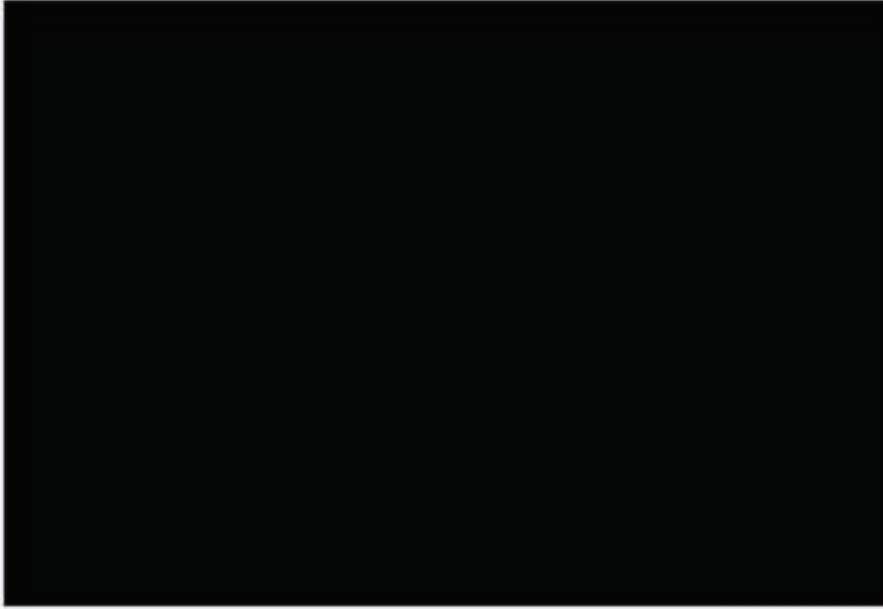


**Margaret Sharkey**



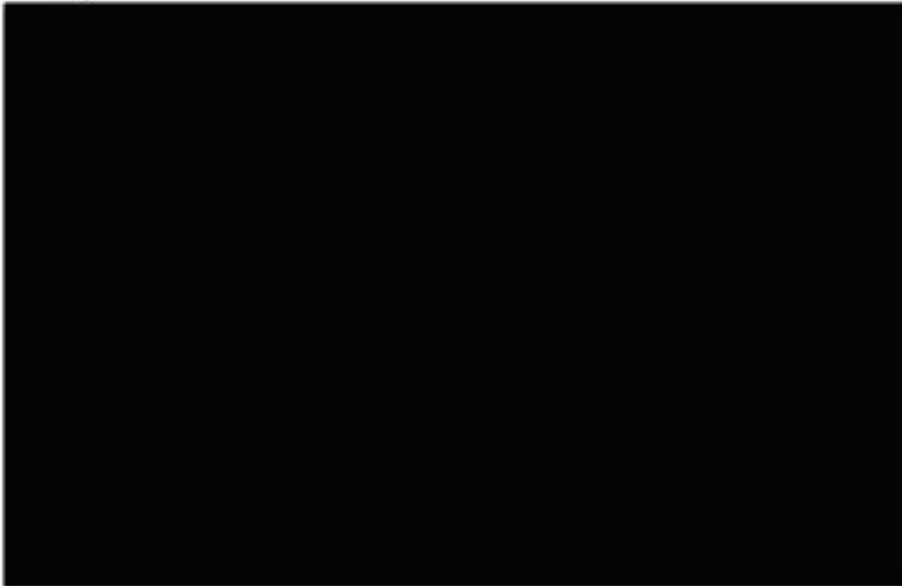
Retired Dentist -Graduated UC San Francisco  
NATIVEI, LLC  
Owner Cannabis Microbusiness Sacramento

## David Spradlin



David Spradlin is a leader, innovator, and proven brand-builder in the cannabis industry. He has over 10 years of experience in cannabis management, marketing, operations, and compliance; with an emphasis on sustainability, social corporate responsibility, education, and community outreach.

**Haylee Marie Parker**



10-year tenure in the dynamic cannabis industry.  
Expertise in licensing, compliance, and retail operations.  
Skills in employee training, problem-solving, and HR development while  
setting new benchmarks for excellence in the industry.



DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

SELLER'S PERMIT

March 30, 2022

ACCOUNT NUMBER

260613312 - 00001

NATIVEI, LLC  
NATIVEI, LLC  
6400 FREEPORT BLVD  
SACRAMENTO CA 95822-5904



Office of Control:  
Fairfield Branch Office

**NOTICE TO PERMITTEE:**  
*You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES OWED BY THE NEW OPERATOR OF THE BUSINESS.

*Not valid at any other address*

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (CRS:711).  
For information on your rights, contact the Taxpayers' Rights Advocate Office at 1-888-324-2798 or 1-916-324-2798.**

CDTFA-442-R REV. 18 (5-18)

**A MESSAGE TO OUR NEW PERMIT HOLDER**

**As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:**

- Visiting our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)
- Visiting an office
- Attending a Basic Sales and Use Tax Law class offered at one of our offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (CRS:711)

**As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,**

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California Department of Tax and Fee Administration (CDTFA)
- You are responsible for following the regulations set forth by the CDTFA

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a CDTFA representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes. The tax rate applicable to your sales or use may not necessarily correspond to the tax rate of your business address displayed on this permit. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a CDTFA office, or giving it to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

**Please post this permit at the address for which it was issued and at a location visible to your customers.**

California Department of Tax and Fee Administration

Business Tax and Fee Division



Department of  
Cannabis Control  
CALIFORNIA

Department of Cannabis Control  
licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Microbusiness License Adult-Use

**Business Name:**  
NATIVEI, LLC

NATIVEI

**License Number:** C12-0000416-LIC

**License Type:** Microbusiness

(Distributor, Level 1 Manufacturer - Type N, Cultivator (less than 10K sq ft), Cultivator Type Indoor)

**Premises Address:**  
8400 FREEPORT BLVD  
SACRAMENTO, CA 95822-5604

**APN:**  
035-0102-014-0000  
SACRAMENTO

**Valid:** 4/26/2022  
**Expires:** 4/26/2025

The licensee authorizes NATIVEI, LLC to engage in commercial cannabis Microbusiness (Distributor, Level 1 Manufacturer - Type N, Cultivator (less than 10K sq ft), Cultivator Type Indoor) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professional Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

Scan to verify this  
license.



Non-Transferable

Post in Public View

# Scan to verify this license.



**Valid:**  
4/26/2022

**Expires:**  
4/26/2025

**License No:**  
C12-0000416-LIC

**Legal Business Name:**  
NATIVEI, LLC  
NATIVEI

**Premises Address:**  
6400 FREEPORT BLVD  
SACRAMENTO, CA 95822-5904

**APN:**  
035-0102-014-0000  
SACRAMENTO

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at [CApotcheck.com](https://www.capotcheck.com) using license number C12-0000416-LIC.



Department of  
Cannabis Control  
CALIFORNIA





**California Secretary of State**  
**Electronic Filing**

**FILED**

Secretary of State  
State of California

**LLC Registration – Articles of Organization**

Entity Name: NATIVEI LLC

Entity (File) Number: 202115510135

File Date: 06/02/2021

Entity Type: Domestic LLC

Jurisdiction: California

**Detailed Filing Information**

1. Entity Name: NATIVEI LLC
2. Business Addresses:
  - a. Initial Street Address of Designated Office in California: 600 Marin Street  
Vallejo, California 94590  
United States
  - b. Initial Mailing Address: PO Box 4160  
Vallejo, California 94590  
United States
3. Agent for Service of Process: Margaret H Sharkey  
600 Marin Street  
Vallejo California 94590
4. Management Structure: All LLC Member(s)
5. Purpose Statement: The purpose of the limited liability company is to engage in any lawful act or activity for which a limited liability company may be organized under the California Revised Uniform Limited Liability Company Act.

**Electronic Signature:**

The organizer affirms the information contained herein is true and correct.

Organizer: Margaret Sharkey

**Certificate Verification Number: BJFJPF**  
Use [bizfile.sos.ca.gov](http://bizfile.sos.ca.gov) to verify the certified copy.



**California Secretary of State**  
**Electronic Certified Copy**

I, SHIRLEY N. WEBER, Ph.D., Secretary of State of the State of California, hereby certify that the attached transcript of 1 page is a full, true and correct copy of the original record in the custody of the California Secretary of State's office.



**IN WITNESS WHEREOF**, I execute  
this certificate and affix the Great  
Seal of the State of California on  
this day of June 04, 2021

A handwritten signature in black ink, appearing to read "Shirley N. Weber".

**SHIRLEY N. WEBER, Ph.D.**  
**Secretary of State**

Verification Number: BJJFJP  
Entity (File) Number: 202115510135

To verify the issuance of this Certificate, use the Verification Number above  
with the Secretary of State Electronic Verification Search available at  
[bizfile.sos.ca.gov](http://bizfile.sos.ca.gov)



BA20230906994

B1826-6499 06/05/2023 3:21 PM Received by California Secretary of State



**STATE OF CALIFORNIA**  
*Office of the Secretary of State*  
**STATEMENT OF INFORMATION**  
**LIMITED LIABILITY COMPANY**

California Secretary of State  
1500 11th Street  
Sacramento, California 95814  
(916) 653-3516

For Office Use Only

**-FILED-**

File No.: BA20230906994

Date Filed: 6/5/2023

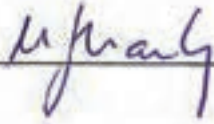
Entity Details	
Limited Liability Company Name	NATIVEI LLC
Entity No.	202115510135
Formed In	CALIFORNIA
Street Address of Principal Office of LLC	
Principal Address	600 MARIN STREET VALLEJO, CA 94590
Mailing Address of LLC	
Mailing Address	PO BOX 4160 VALLEJO, CA 94590
Attention	
Street Address of California Office of LLC	
Street Address of California Office	600 MARIN STREET VALLEJO, CA 94590
Manager(s) or Member(s)	
Manager or Member Name	Manager or Member Address
Margaret Hicks Sharkey	PO Box 4160 Vallejo, CA 94590
Agent for Service of Process	
Agent Name	MARGARET HICKS SHARKEY
Agent Address	600 MARIN STREET VALLEJO, CA 94590
Type of Business	
Type of Business	REAL ESTATE
Email Notifications	
Opt-in Email Notifications	Yes, I opt-in to receive entity notifications via email.
Chief Executive Officer (CEO)	
CEO Name	CEO Address
None Entered	
Labor Judgment	
No Manager or Member, as further defined by California Corporations Code section 17702.09(a)(8), has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal is pending, for the violation of any wage order or provision of the Labor Code.	

Electronic Signature

☒ By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

Margaret Sharkey

Signature



06/05/2023

Date

**Willows, CA**

**Central Commercial Zone  
Letters of Support**



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988



RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use in the central commercial zone.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

*Kimberly McBeen*  
*Beautiful You Salon*  
*140 W. Sycamore, Willows*

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988



Sarah Ruiz  
OWNER

☎ (930) 616-8305

📍 Sarah's Posh Puppies Grooming & Spa

📱 Sarah's Posh Puppies Grooming & Spa

RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

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I support the permitted use in the central commercial zone.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Sarah Ruiz  
214 W Walnut St

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

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I support the permitted use in the central commercial zone.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Marta Lopez  
YumYum Ice Cream



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use and location of a retail dispensary in the central commercial zone at 130 N. Butte Street, Ste. AB, Willows CA.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability. I have full confidence this will be a responsible business and I support this use.

Sincerely,

  
\_\_\_\_\_  
Tim Barber Shop  
130 N. Butte St, Ste FG

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

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I support the permitted use and location of a retail dispensary in the central commercial zone at 130 N. Butte Street, Ste. AB, Willows CA.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability. I have full confidence this will be a responsible business and I support this use.

Sincerely,



130 N. Butte St, Suite 15

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use and location of a retail dispensary in the central commercial zone at 130 N. Butte Street, Ste. AB, Willows CA.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability. I have full confidence this will be a responsible business and I support this use.

Sincerely,

  
130 N. Butte Street

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Leticia Aguilar Moreno

Mi Pinconcita Market

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Shane Gammon  
530-804-2355

✶

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


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Sincerely,

  
530 361 5843

\*

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Colleen Spooner

707-295-4917  
4827 CR 99W ORland CA  
95963

RichField Metal & Recycling



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

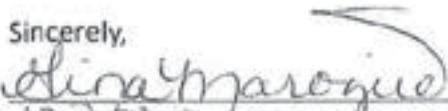
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Sincerely,

  
138 W. Sykamore St  
Willows, CA 95988  
ginamarojun@gmail.com  
(530) 517-2591



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

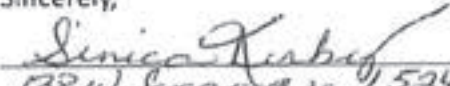
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Sincerely,

  
138 W Sycamore / 524 5<sup>th</sup> St  
Willows, CA 95988  
5012078868

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

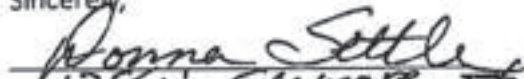
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138 W. Sylamore St.  
Willows, 95988

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

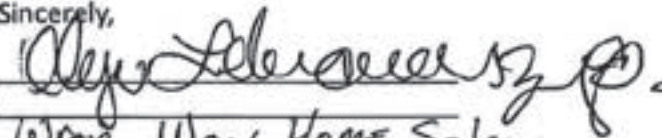
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Sincerely,

  
Alex Liberman  
Wrong Way Home Saloon

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Calvinia Cee

(530) 517-3314

Chiquis Shop

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


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Sincerely,

  
\_\_\_\_\_  
- Susan [unclear]  
\_\_\_\_\_  
Sincerely,  
\_\_\_\_\_  
Susan [unclear]

## Phase 2 Application

## Cannabis Business License Application PHASE TWO

1	<b>License Application</b>	.....	Pages	1	5
	<b>Security Plan</b>	.....	Pages	6	20
	Camera Layout				
	Camera Information				
2	<b>Floor Plan</b>	.....	Pages	21	30
	Floor Plan with Furniture				
	Various Isometric drawings showing space allocation				
3	<b>Site Plan</b>	.....	Page	31	33
4	<b>Accessibility Plan</b>	.....	Page	34	
5	<b>Neighborhood Context Map</b>	.....	Page	35	36
6	<b>Lighting Plan</b>	.....	Page	37	38
7	<b>Zoning Code Compliance</b>	.....	Pages	39	40
8	<b>Insurance</b>	.....	Page	41	
9	<b>Fiscal</b>	.....			
	Business's Annual Budget for Operations		Pages	42	101
	Recent, or proposed, prices for all products		Pages	52	108
	NATIVEI Tax Return 2022 2023 & 2024 tax extension		Pages	109	136
	FRPT Tax Return 2023 - Microlicense - Lessor paid for all Capital improvements & equipmentX		Pages	137	170
10	<b>Experience</b>	.....	Pages	171	228
	Margaret Sharkey - Homar Crespo				
	Ana Garcia - General Manager				
	David Spradlin & Haylee Parker Managers				
11	<b>Financial Viability</b>	.....	Pages	229	234
	Funds Verificaton BOA Statement April 18 2025				
	Three Year Proforma				
12	<b>City Authorization</b>	.....	Pages	235	239
13	<b>Reporting and Auditing</b>	.....	Pages	240	244
14	<b>Applicants Certification</b>	.....	Pages	245	249
15	<b>Attachments</b>	.....	Pages	250	275
	Cannabis Industry challenges				
	Additional drawings				
	Additional data				
	<b>3D Jump drive Schematic Video of Dispensary Interior space</b>	.....			Front binder pocket





# City of Willows

201 N Lassen Street  
Willows, CA 95988  
Ph: 530-934-7041  
Fax: 530-934-7402

ATTACHMENT 1

## CANNABIS RETAIL DISPENSARY LICENSE APPLICATION

**PHASE 2**

<b>S T A F F  U S E</b>	LICENSE APPLICATION #:	DATE RECEIVED
	NON-REFUNDABLE PHASE 2 LICENSE APPLICATION FEE	
	OTHER FEES COLLECTED:	
	RECEIPT NUMBER(S):	
	PUBLIC HEARING NOTICE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	

<b>G E N E R A L</b>	LOCATION OF PROJECT (ADDRESS): 130 N Butte St., Ste AB, Willows, CA 95988	NAME OF PROPOSED PROJECT: Pending DBA name
	APN: 003-044-055-000	PROPERTY SIZE (ACRES) .32
	NOTE TO APPLICANT: ALL SUBMITTAL REQUIREMENTS SPECIFIC TO THE CANNABIS RETAIL DISPENSARY LICENSE APPLICATION <b>PHASE 2</b> , AS DESCRIBED IN THE ATTACHED CHECKLIST, MUST BE SUBMITTED WITH THIS LICENSE APPLICATION.	

<b>C O N T A C T  I N F O</b>	APPLICANT: NATIVE!, LLC (c/o: Margaret Sharkey - member of LLC)	BUSINESS PHONE:	CELL PHONE: (707) 704-5794
	MAILING ADDRESS: PO Box 4160, Vallejo, CA 94590	FAX:	EMAIL: goglobal2030@yahoo.com
	ARCHITECT/ENGINEER: Sunny Grewal - Studiog+s Architechts	BUSINESS PHONE: 510-548-7448	CELL PHONE: 510-393-5691
	MAILING ADDRESS: 2223 5th Street Berkeley, CA 94710	FAX:	EMAIL: sunny@sgsarch.com
	PROPERTY OWNER: SRSH, LLC	BUSINESS PHONE:	CELL PHONE: (310) 498-1925
	MAILING ADDRESS: 600 Marin St, Ste 4, Vallejo, CA 94590	FAX:	EMAIL: goglobal2020@yahoo.com

I HEREBY CERTIFY THAT THE INFORMATION GIVEN ABOVE AND ATTACHED HERETO IS TRUE AND CORRECT, THAT THE PROPERTY OWNER IS AWARE OF AND AGREES WITH THIS APPLICATION, AND THAT FALSIFICATION OF FACT WILL RESULT IN INVALIDATION OF THE APPLICATION. FURTHER, I UNDERSTAND THAT ANY APPROVAL GIVEN IS VALID FOR THE SPECIFIC PROJECT APPROVED ONLY AND IS SUBJECT TO ALL APPLICABLE LAWS, REGULATIONS AND CONDITIONS. THE APPLICATION SHALL BE SIGNED UNDER PENALTY OF PERJURY.

APPLICANT SIGNATURE: Margaret Sharkey DATE: 04/25/2025

APPLICANT NAME PRINT: Margaret Sharkey

PROPERTY OWNER SIGNATURE: Homar Crespo DATE: 04/25/2025

PROPERTY OWNER NAME PRINT: SRSH, LLC c/o: Homar Crespo, member of LLC



**WILLOWS DISPENSARY at 130 NORTH BUTTE SUITE AB WILLOW WALK MALL**

ENTRANCE



SALES AREA



SALES AREA



CONFERENCE/EDUCATIONAL OFFICES AREA



## CONFERENCE/EDUCATIONS OFFICE AREA









## Tab 1

## SECURITY PLAN

NativeI, LLC

130 N. Butte Street, Ste AB Willows CA 95988

This security plan outlines the measures NATIVE I will implement to maintain a secure environment for all operations related to the retail cannabis premises at Suite AB in the Willow Walk Mall. The security plan ensures compliance with all state and local regulations and prioritizes safety, inventory control and prevention of unauthorized activity, 24 hours per day, 7 days per week.

Site Summary: The 130 N Butte Street project site is a 1625sf premises located in the Willow Walk Mall located in the central commercial zone. The area is surrounded by central commercial downtown development with common area and street parking.

### **24/7 Premises Security -Surveillance & Monitoring**

- NativeI,LLC will utilize a professionally installed and maintained digital surveillance system, Cameras will monitor all interior and exterior areas of the facility including entrances, sales floor, storage, and perimeter zones.
- Surveillance recordings will be maintained for a minimum of 90 days and will be accessible to law enforcement.
- The facility is protected by a 24/7 UL certified alarm system with real time monitoring and immediate alerts for unauthorized entry or motion detection.
- Exterior lighting shall be white light using LED lamps with full cutoff fixtures to limit glare and light trespass. Color temperature shall be between 2700K and 4100K with a color rendering index of 75 or better and a light loss factor of .95 or better.
- Broken or damaged exterior lighting shall be repaired or replaced within 48 hours of being noted. Exterior lighting shall be shielded or otherwise designed to avoid spill-over illumination to adjacent streets and properties.
- All solid core exterior doors will be equipped with a 180-degree viewing device to screen persons before allowing entry.
- Knox Box will be installed for police access to the exterior areas of the property after hours.

### **Physical Security – The following systems to monitor and alarm premises:**

- Burglar Alarm – U.L. certified, cellular communication, with door contacts, motion detectors, safe contacts, and wireless panic buttons. System monitored by a central monitoring station
- CCTV – 2.1mp 1080p HD cameras with remote viewing from smartphone, tablet, or desktop
- L.V.M. – Live Video Monitoring. The premises shall be equipped with Live Video Monitoring Analytics for each side of the structure on which there is an entrance/exit leading to the business. The system shall allow for the monitoring company to audibly engage suspects on the property. Monitoring shall be performed by a licensed third-party Alarm Company Operator (ACO). Live Video Monitoring shall be operational during ALL non-business hours. LIVE VIDEO MONITORING (LVM) LVM is designed to deter theft, vandalism, and trespassing by using live remote-video-monitoring in conjunction with commercial grade loud-speakers installed on site to alert intruders they are being monitored and recorded. Clients can view cameras 24/7/365



from any phone or computer. When the LVM system is armed, the monitoring company is monitoring property the moment a human or vehicle trespasses into the protected area. If an intruder does not immediately leave after hearing a pre-recorded warning message, a monitoring agent can talk down to the intruder, identify them by clothing or vehicle and inform them they are being recorded and police have been dispatched to arrest them.

- Burglar Alarm coverage: Alarm system shall consist of a DMP XR150 Central Processing Unit and a DMP 263C Cellular Communicator. The (CPU) will have 1 alarm control keypad attached to it that will control and manage all of the alarm protection installed in the suite.
- Motion detector: Motion detectors will have a 40x40 range and will have a 90-degree protection pattern.
- Mounted "Panic" buttons – Silent mounted "panic" buttons to be installed throughout the facility. In the event the "panic" button is engaged, a call is made to dispatch the local Police Department. This holdup switch is used to trigger silent holdup alarms. The buttons are protected from accidental activation, and must be reset by key.
- Burglar Alarm Response. In the event a burglar alarm system is triggered by way of motion detection, or a breached door contact, the system will send a signal identifying exactly what device was tripped as well as sounding off a loud siren installed in the common hallway. First person listed on an emergency notification will be contacted immediately. If we receive no answer Alarm company will immediately dispatch the police and attempt to contact the #2 and #3 people on the emergency contact list. The Security Director or its designee shall be able to respond to assist in evaluating the activation within one hour. Where evidence of criminal activity is discovered by the responding Security Manager (or designee), those responding shall alert local law enforcement immediately and shall assist law enforcement with all necessary access to and within the facility as is needed to investigate.
- Burglar Alarm shall be equipped with a back-up battery for 24 hours of continued operation time, in case of power failure.
- System Failure - Facility shall be staffed with management staff or licensed guard at all times that the security system is not fully functional.
- Event Log - Arming and disarming of burglar alarm systems to be logged via alarm company central monitoring station.
- Mechanical Security Doors accessing all areas designated as secure storage for cannabis products and/or cash shall be equipped with metal door/frame plates, allowing the plate(s) to be locked with a circular "hidden shackle padlock(s)." These areas shall be locked during all non-business hours. These areas shall remain unlocked during business hours. ALL exterior doors shall be equipped with a metal latch guard (plate), to protect the locking mechanism and prevent/deter intrusion via crowbar.
- Suite Entry Door – "Man-trap" door to be equipped with intrusion alarm door contacts and motion detection. Entry has a 30 second delay to accommodate daily opening and closing of operation.
- Exterior Surveillance – All sides of premise equipped with CCTV fixed angle cameras for complete coverage of perimeter.



- Building Entrance - Entrance to be equipped with CCTV fixed angle camera to record all persons entering and exiting the building. All persons must enter through a single point of entry under video surveillance and recording.
- All exterior access points of premises will be under constant video surveillance with a closed-circuit camera system featuring a minimum of Ninety (90) day NVR storage. Remote access of CCTV system to be granted to Police Department or Security Service as deemed necessary by all parties involved.
- Perimeter to be equipped with cameras providing coverage of the entire premises perimeter area.
- Interior Surveillance – CCTV coverage of the main entry interior of all persons entering the facility. As well as vault room, product storage room, hallways, offices, receiving area, and manager's office. All equipped with fixed angle cameras for complete coverage.
- Entry Vestibule – All persons entering the facility will immediately be recorded by a fixed camera in the Entry Vestibule. The camera will stream live video images to a monitor in the staff area. These images will be stored on NVR for 90 days.
- Hallway Between Rooms – All hallways feature fixed angle cameras recording all movement. These images will be stored on NVR for 90 days.
- Vault and Cash Handling – Vault room shall be under 24-hour video surveillance with fixed angle cameras. Management are the only ones with access to this room.
- Delivery area monitored by CCTV with continuous surveillance of all persons in shipping and receiving.
- Security entrance station to be equipped with viewing station for CCTV visual inspection and perimeter for safe exit of facility by employees.

#### **Premises Access Control** - Preventing Unauthorized Presence.

- Only authorized employees with valid IDs will be allowed beyond the lobby or sales area.
- All visitors, including customers, vendors, and contractors will be required to check in the security reception area.
- Signage clearly prohibiting loitering. On site security will ensure individual loitering will be asked to leave the premises.

#### **Limited Access Areas**

- Entry into LAAs will be secured with badge-access systems or biometric authentication. All employee movement will be logged and reviewed periodically to detect and prevent unauthorized access.
- Visitors to sign-in log kept at front entry and wear a visible identification badge given to them while in the facility and on premises.
- If visitors are from a State or City agency such as Police officers in uniform or Inspectors with clear identification, tenants should have prior notice of visit and will inform employees of visitors' schedule. If there are any questions or concerns with regard to any scheduled visitor Manager to immediately contact the agency that the visitor represents to verify employment and purpose of visit.

- Vendors will be met in the lobby and escorted at all times. Product order will be counted and verified, then receive a receipt. Products will then be logged, and added to the inventory system/ software. Verifying the bar codes, and quality. (Making sure products are within compliance) After everything has been accounted for and after business transactions have been completed and product is securely stored, Vendor to be escorted to the main exit.
- Shipping/Receiving – All shipping/receiving vehicles must be scheduled in advance and shall only gain access to shipping/receiving areas from staff that are expecting their arrival. All pedestrian traffic will have to pass through a single point of entry (main entrance) into the lobby for sign-in and video recording. All shipping/receiving vehicles will call a facility when they are waiting at the shipping/receiving area. Manager or designated employee will verify the vehicle is on site using CCTV coverage.

#### **Product Storage**

- Product will be stored in proper rooms and containers. Each of them having different codes to unlock, only authorized employees will have codes. Products will be individually contained in separate boxes, labelled with a barcode/UPC of the product inside.

#### **Money/Cash Handling**

- Any cash or money stored overnight will be placed in a safe that is professionally mounted to the floor and protected with intrusion and vibration sensors connected to the burglar alarm per UL cert.

#### **Robbery Protocol**

- If a robbery or other type of altercation were to occur during business hours, personnel would comply with all demands and engage panic buttons as soon as possible when safe to do so.

#### **Cannabis Storage and Inventory Protection**

- Secure Storage Protocol
- All finished cannabis and cannabis products will be securely stored in locked safes or vaults located in a restricted area of the facility.
- Only authorized inventory personnel and management may access the storage area.
- Cannabis used for display or immediate sale will be kept in tamper-proof cases under constant video surveillance.

#### **Inventory Management**

- Inventory will be tracked in real-time using METRC-compliant seed-to-sale software to monitor movement and prevent diversion or loss.
- Weekly audits will be conducted to verify physical inventory against system records.

#### **Tamper-Proof Packaging**

- All cannabis products offered for sale at NATIVE! will be enclosed in tamperproof, tamper-evident, and child-resistant packaging.
- Packaging will meet all labeling requirements, including harvest date, cannabinoid content, and batch numbers, ensuring integrity and traceability.

#### **Waste Disposal and Diversion Prevention**

- Waste Handling Protocol: All cannabis waste, including expired products and trimmings, will be rendered unusable and unrecognizable by grinding and mixing with non-consumable materials (e.g., cardboard, food waste).
- Waste will be stored in a secured, locked container until picked up by a licensed cannabis waste disposal company.
- A disposal log will be maintained, including dates, product types, amounts, and signatures from staff and waste hauler representatives.
- All cannabis waste will be weighed and video recorded before disposal to prevent misuse of waste
- Disposal activities will be conducted in Limited Access Areas under surveillance.

#### **Community Impact and Neighbor Relations**

- Preventing Off-Site Impacts: NATIVE I will install an odor control filtration system to eliminate any detectable cannabis odor from leaving the premises.
- Customer flow will be managed through a queue system as necessary to prevent crowding.
- Exterior lighting will be designed to enhance safety without disturbing neighboring properties.
- Noise: Deliveries and pickups will be scheduled during standard business hours to minimize noise.

#### **Cash Handling and Limitations**

- Minimizing On-Site Cash: Cash will be deposited in secure time-lock safes throughout the day to limit open exposure.
- An armored vehicle service will be used for bank deposits to minimize retained cash levels on-site.
- Internal Controls: Dual authorization will be required for accessing cash safes.
- Cameras will monitor all cash-handling activities including drawer counts and safe deposits.

#### **Payment Alternatives**

- NATIVE I will offer digital payment methods to encourage non-cash transactions and reduce the volume of cash on premises.

**Employee Safety Meetings**

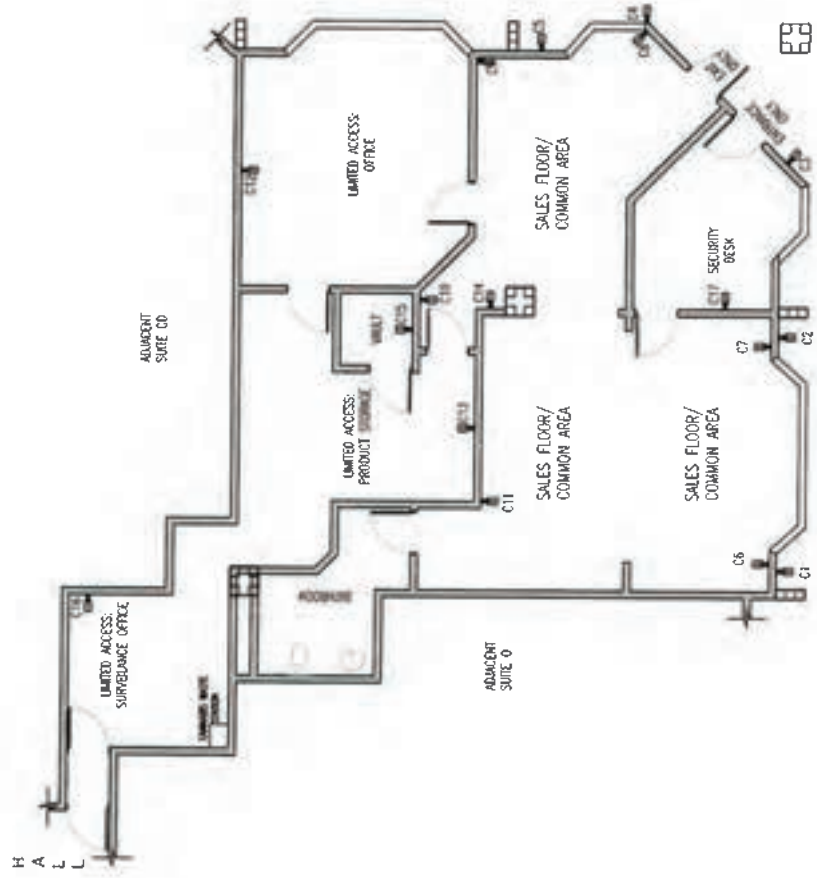
- Employee safety meetings will be held quarterly (at a minimum) to address security concerns and review security policies and procedures (e.g., opening and closing procedures, etc.). The meeting date and time, topics addressed, and names of attendees shall be kept in a log maintained on site.

**Opening & Closing Procedures**

- Opening Procedures – Hours of operation will be 9:00am to 9:00pm, 7 days per week.
- Opening - Manager or authorized employee will unlock and disarm burglar alarm for suite. If at any time the suite must be left unoccupied, burglar alarm to be armed.
- Entry Door – Door to automatically lock upon closing.
- Closing Procedures – All products will be stored in appropriate containers. All cash and money will be placed in secure money bags for transport or storage in the safe.
- Employees check the viewing station in the lobby for any “negative activity” outside. If activity is observed, tenants stay inside, alert the authorities, and update police dispatch as necessary. If no signs of activity are observed, employees arm burglar alarms then exit. Door to automatically lock upon exit. Personnel must vacate premises immediately. No loitering is permitted.

NATIVE I is committed to operating a secure, compliant, and community-conscious cannabis dispensary. This Security Plan reflects our commitment to safeguarding our business, employees, customers, and the surrounding community through proactive security systems.

Willow Walk Mall - Suite A-B Camera Placement



130 N BUTTE STREET  
SUITE AB  
WILLOWS, CA 95822  
APN 003-044-005-000  
FLOOR AREA = 1803.3446FT<sup>2</sup>  
DATE: APRIL 4, 2025  
PROJECT: WILLOW, CA  
SCALE: AS NOTED  
CAMERA PLACEMENT/ FLOOR PLAN

LEGEND:  
SURVEILLANCE CAMERA AND ORIENTATION  
C1- OUTSIDE SW CORNER SIDE  
C2-OUTSIDE WINDOW AREA  
C3-EXIT DOOR  
C4-MAIN ENTRANCE DOOR  
C5-SIDE OF BUILDING/SIDEWALK AREA  
C6-SALES FLOOR COMMON AREA  
C7-SALES FLOOR COMMON AREA  
C8-SALES FLOOR COMMON AREA  
C9-SALES FLOOR COMMON AREA  
C10-SALES FLOOR COMMON AREA/REGISTER POS AREA  
C11-SALES FLOOR COMMON AREA/REGISTER POS AREA  
C12-LIMITED ACCESS OFFICE  
C13-LIMITED ACCESS STORAGE  
C14-LIMITED ACCESS RECEIVING DELIVERY AREA  
C15-VAULT ROOM  
C16-LIMITED ACCESS SURVEILLANCE ROOM  
C17-SECURITY DESK

SITE PLAN



CLIENT  
Homer Crespo &  
Margaret Shinkley  
Vallejo, California

PROJECT  
130 N. BUTTE ST.  
SUITE A/B  
WILLOWS, CA 95822

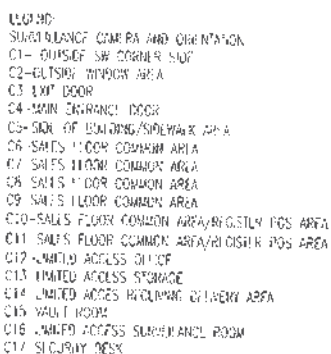
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F-01



130 N BUTTE STREET  
SUITE A13  
WILLOWS, CA 95827  
APN 003 044-095-000  
FLOOR AREA 1803.344612  
DATE: APRIL 4, 2025  
PROJECT: WILLOWS, CA  
SCALE AS NOTED  
CAMERA PLACEMENT/ FLOOR PLAN



F-01



## CMIP3342W-28MDA / CMIP3342W-MDA Platinum 4 MP Smart Fixed Turret Network Camera



Empowered by deep learning algorithms, our technology brings human and vehicle target classification alarms to front- and back-end devices. The system focuses on human and vehicle targets, vastly improving alarm efficiency and effectiveness.

- High quality imaging with 4 MP resolution
- Clear imaging against strong backlight thanks to 120 dB WDR technology
- High-efficiency H.265+ compression technology
- Built-in microphone for real-time audio security
- Water and dust resistance (IP67)
- Focus on human and vehicle target classification based on deep learning





## Specifications

### Camera

Image Sensor	1/3" Progressive Scan CMOS
Min. Illumination	Color: 0.005 Lux @ (F1.6, AGC on), 0 Lux with IR on
Shutter Speed	1/3 to 1/100,000 sec.
Slow Shutter	Yes
P/N	P/N
Wide Dynamic Range	120 dB
Day & Night	ICR Cut
Angle Adjustment	Pan: 0° to 360°, tilt: 0° to 75°, rotate: 0° to 360°

### Lens

Lens Type & FOV	2.8 mm: Horizontal 103°, vertical 55°, diagonal 122° 4 mm: Horizontal 84°, vertical 45°, diagonal 100°
Aperture	F1.6
Lens Mount	M12

### Detection, Observation, Recognition, Identification

DORI	2.8 mm: D: 67 m, O: 26 m, R: 13 m, I: 6 m 4 mm: D: 80 m, O: 31 m, R: 16 m, I: 8 m
------	--

### Illuminator

IR Range	Up to 98 ft (30 m)
Wavelength	850 nm

### Video

Max. Resolution	2688 × 1520
Main Stream	50 Hz: 25 fps (2688 × 1520, 1920 × 1080, 1280 × 720) 60 Hz: 30 fps (2688 × 1520, 1920 × 1080, 1280 × 720)
Sub Stream	50 Hz: 25 fps (640 × 480, 640 × 360) 60 Hz: 30 fps (640 × 480, 640 × 360)
Third Stream	50 Hz: 25 fps (1280 × 720, 640 × 480, 640 × 360) 60 Hz: 30 fps (1280 × 720, 640 × 480, 640 × 360)
Video Compression	Main stream: H.264 / H.264+ / H.265 / H.265 + Sub-stream: H.264 / H.265 / MJPEG Third stream: H.264 / H.265
Video Bit Rates	32 Kbps to 8 Mbps
H.264 Type	Baseline Profile / Main Profile / High Profile
H.265 Type	Main Profile
H.264+	Main Stream supported
H.265+	Main Stream supported
Bit Rate Control	CBR / VBR
Scalable Video Coding (SVC)	Yes
Region of Interest (ROI)	1 fixed region for main stream and sub-stream

### Audio

Environment Noise Filtering	Yes
Audio Sampling Rate	8 / 16 / 32 / 44.1 / 48 kHz
Audio Compression	G.711 ulaw / G.711 alaw / G.722.1 / G.726 / MP2L2 / PCM / MP3 / AAC

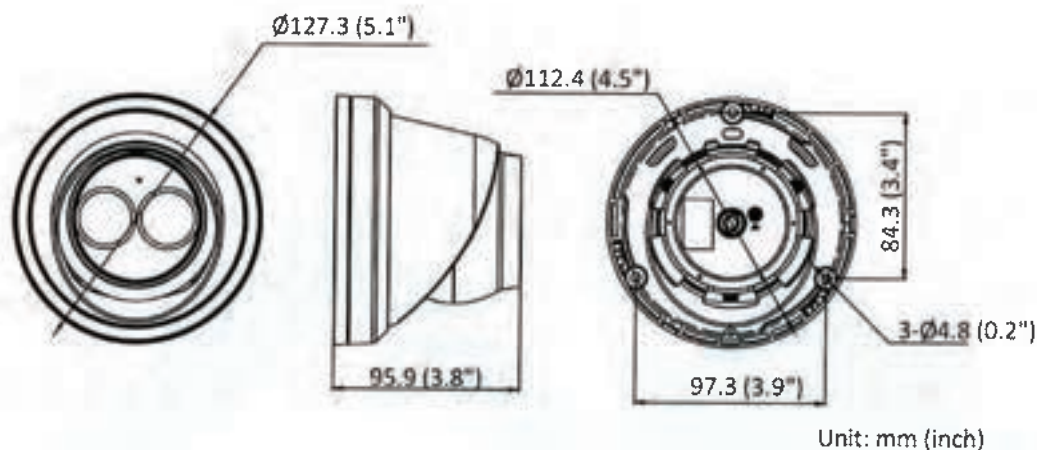


Audio Bit Rate	64 Kbps (G.711 ulaw / G.711 alaw) / 16 Kbps (G.722.1) / 16 Kbps (G.726) / 16 Kbps - 64 Kbps (AAC) / 32 - 192 Kbps (MP2L2) / 8 - 320 Kbps (MP3)
<b>Network</b>	
Simultaneous Live View	Up to 6 channels
API	Open Network Video Interface (Profile S, Profile G), ISAPI, SDK
Protocols	TCP/IP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RTSP, NTP, UPnP, SMTP, IGMP, 802.1X, QoS, IPv6, UDP, Bonjour, SSL/TLS, PPPoE
User / Host	Up to 32 users. 3 user levels: administrator, operator and user
Security	Password protection, complicated password, HTTPS encryption, IP address filter, Security Audit Log, basic and digest authentication for HTTP/HTTPS, TLS 1.1/1.2, WSSE and digest authentication for Open Network Video Interface
Network Storage	MicroSD / SDHC / SDXC cards (256 GB) for local storage, and NAS (NFS, SMB / CIFS), auto network replenishment (ANR)
Web Browser	Plug-in required live view: IE 10, IE 11 Plug-in free live view: Chrome 57.0+, Firefox 52.0+ Local service: Chrome 57.0+, Firefox 52.0+
<b>Imaging</b>	
Day / Night Switch	Day, Night, Auto, Schedule
Image Enhancement	BLC, HLC, 3D DNR
Image Parameter Switching	Yes
Image Settings	Rotate, mirror, privacy mask, saturation, brightness, contrast, sharpness, gain, white balance adjustable by client software or web browser
<b>Interface</b>	
Built-in Microphone	yes
On-board Storage	Built-in MicroSD, up to 256 GB
Hardware Reset	Yes
Communication Interface	1 RJ45 10/100 Mbps self-adaptive Ethernet port
<b>Event Types</b>	
Basic Events	Motion detection (human and vehicle targets classification), video tampering alarm, exceptions / anomalies
Face Detection	Yes
<b>Deep Learning Functions</b>	
Perimeter Protections	Line crossing detection, intrusion detection Supports human and vehicle target classification
<b>General</b>	
Linkage Method	Upload to FTP / memory card / NAS, notify surveillance center, trigger record, trigger capture, Email
Web Client Languages (33)	English, Russian, Estonian, Bulgarian, Hungarian, Greek, German, Italian, Czech, Slovak, French, Polish, Dutch, Portuguese, Spanish, Romanian, Danish, Swedish, Norwegian, Finnish, Croatian, Slovenian, Serbian, Turkish, Korean, Traditional Chinese, Thai, Vietnamese, Japanese, Latvian, Lithuanian, Portuguese (Brazil), Ukrainian
General Functions	Anti-flicker, heartbeat, password reset via e-mail, pixel counter
Software Reset	Yes
Storage Conditions	-22° to 140° F (-30° to 60° C); Humidity 95% or less (non-condensing)



Startup and Operating Conditions	-22° to 140° F (-30° to 60° C); Humidity 95% or less (non-condensing)
Power Supply	12 VDC $\pm$ 25%, reverse polarity protection PoE: 802.3af, Class 3
Power Consumption and Current	12 VDC, 0.5 A, max. 6 W PoE (802.3 af, 36 V to 57 V), 0.19 A to 0.12 A, max. 7 W
Power Interface	$\varnothing$ 5.5 mm coaxial power plug
Materials	Aluminum alloy body
Camera Dimensions	$\varnothing$ 5.01 $\times$ 3.78 in. ( $\varnothing$ 127.3 $\times$ 95.9 mm)
Package Dimensions	5.9 $\times$ 5.9 $\times$ 5.6 in. (150 $\times$ 150 $\times$ 141 mm)
Camera Weight	Approx. 1.3 lbs (600 g)
Package Weight	Approx. 1.8 lbs (816 g)
<b>Certifications</b>	
EMC	FCC (47 CFR Part 15, Subpart B); CE-EMC (EN 55032: 2015, EN 61000-3-2: 2014, EN 61000-3-3: 2013, EN 50130-4: 2011 +A1: 2014); RCM (AS/NZS CISPR 32: 2015); IC (ICES-003: Issue 6, 2016); KC (KN 32: 2015, KN 35: 2015)
Safety	UL (UL 60950-1); CB (IEC 60950-1:2005 + Am 1:2009 + Am 2:2013); CE-LVD (EN 60950-1:2005 + Am 1:2009 + Am 2:2013); BIS (IS 13252(Part 1):2010+A1:2013+A2:2015)
Environmental Protections	CE-RoHS (2011/65/EU); WEEE (2012/19/EU); Reach (Regulation (EC) No 1907/2006) IP67 (IEC 60529-2013)

## Dimensions





### Accessories (Optional)

**LTB373**  
**Pendant Mount**



**LTB03-W**  
**Junction Box**



**LTB379**  
**Corner mount**



**LTB378**  
**Vertical Pole**  
**Mount**



**LTB301**  
**Wall Mount**





Video Solutions for Security Professionals™

## Platinum Enterprise Level 32 Channel NVR 1.5U LTN8932-P16

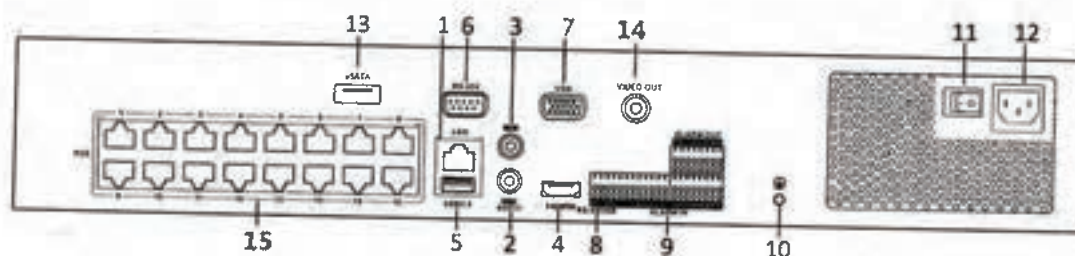


### Key Features:

- Up to 32 network cameras can be connected
- Support live view, storage, and playback of the connected camera with up to the resolution of 12 megapixels
- Up to 16 independent PoE network interfaces for different models
- HDMI Video output at up to 4K (3840 × 2160) resolution
- Up to 4 SATA hard disks can be connected with up to 6TB capacity for each
- Supports HDD quota and group modes

### Rear Panel:

- |                            |  |
|----------------------------|--|
| 1. LAN Network Interfaces  | 9. Alarm in/out                          |
| 2. Audio out               | 10. GND                                  |
| 3. Audio in                | 11. 100~240VAC Power Input               |
| 4. HDMI Interface          | 12. Power Switch                         |
| 5. USB 3.0 interface       | 13. eSATA Interface                      |
| 6. RS-232 Serial Interface | 14. Video out                            |
| 7. VGA Interface           | 15. Network Interfaces with PoE function |
| 8. RS-485 Serial Interface |  |





# Platinum Enterprise Level 32 Channel NVR 1.5U

## LTN8932-P16

Video/Audio Input	
IP video Input	32-CH, Up to 12 MP resolution
Two-way audio input	1-ch, RCA (2.0 Vp-p, 1kΩ)
Network	
Incoming bandwidth	256Mbps
Outgoing bandwidth	256Mbps
Remote connection	128
Video/Audio Output	
Recording resolution	12 MP/8 MP/6 MP/5 MP/4 MP/3 MP/1080p/UXGA/720p/VGA/4CIF/DCIF/2CIF/CIF/QCIF
HDMI output	4K (3840 × 2160)/60Hz, 4K (3840 × 2160)/30Hz, 1920 × 1080p/60Hz, 1600 × 1200/60Hz, 1280 × 1024/60Hz, 1280 × 720/60Hz, 1024 × 768/60Hz
VGA output	1-ch, resolution: 1920 × 1080p/60Hz, 1280 × 1024/60Hz, 1280 × 720/60Hz, 1024 × 768/60Hz
CVBS output	1-ch
Audio output	1-ch, RCA (Linear, 1kΩ)
Decoding	
Live view / Playback resolution	12 MP/8 MP/6 MP/5 MP/4 MP/3 MP/1080p/UXGA/720p/VGA/4CIF/DCIF/2CIF/CIF/QCIF
Synchronous playback	16-CH
Capability	4-ch @ 4K, or 16-ch @ 1080p
Hard Disk	
SATA	4 SATA interfaces for 4 HDDs
Capacity	Up to 6TB for each disk
External Interface	
Network Interface	1 RJ-45 10/100/1000 Mbps self-adaptive Ethernet interface
Serial interface	1 RS-485 (half-duplex), 1 RS-232
USB Interface	Front panel: 2 × USB 2.0; Rear panel: 1 × USB 3.0
Alarm in/out	16/4
PoE	
Interface	16 RJ-45 10/100 Mbps self-adaptive Ethernet interfaces
Max. Power	≤200W
Supported standard	IEEE 802.3 af/at
GENERAL	
Power Supply	100~240V AC
Consumption	≤20 W (without enabling PoE)
Working Temperature	+14 °F ~ +131 °F (-10 °C ~ +55 °C)
Working Humidity	10% - 90%
Casing	19-inch rack-mounted 1.5U casing
Dimensions (WxDxH)	17.5" × 15.3" × 2.8" (445 × 390 × 70 mm)
Weight	≤ 11 lb (5 Kg)

## Tab 2





2223 Fifth St.  
Berkeley, CA 94710  
Ph: 812.948.7448  
info@studio3a.com  
www.studio3a.com

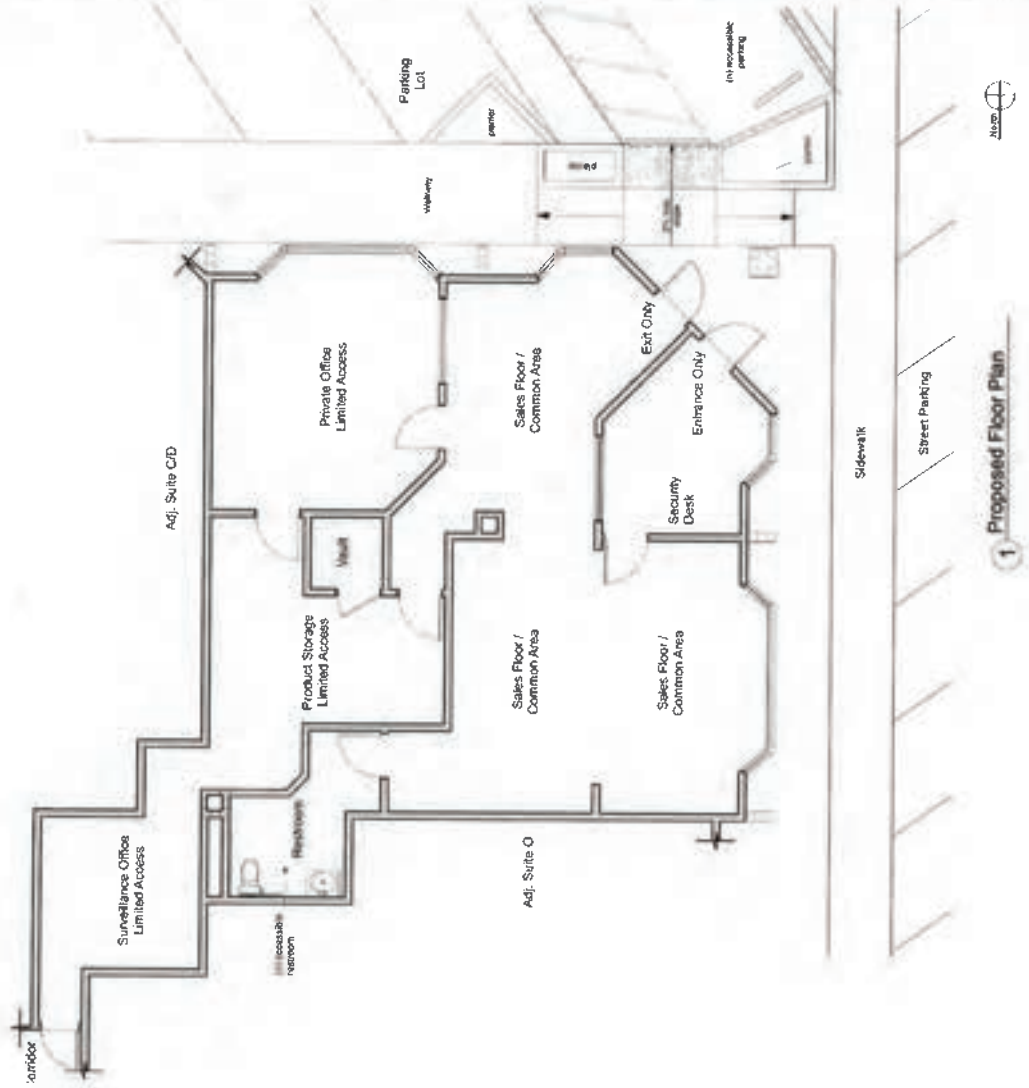


2223 Fifth St.  
Berkeley, CA 94710  
Ph: 812.948.7448  
info@studio3a.com  
www.studio3a.com

WILLOW WALK MALL  
130 N. Buite St. Suite A/B  
Willows, CA 95988  
003-044-005-0

Proposed Floor Plans	
Project No.	25-06-526
Project Name	SSG
Project Address	SSG
Scale	1/4" = 1'-0"
Revision	
Planning Set	4-21-2025

A2.1





## WILLOW WALK MALL

130 N. Hulte St. Suite A/B  
Willows, CA 95988  
093-044-005-0

1. What is the purpose of the study?  
 2. What are the research questions?

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[illegible]

23-00-929	
Library	552

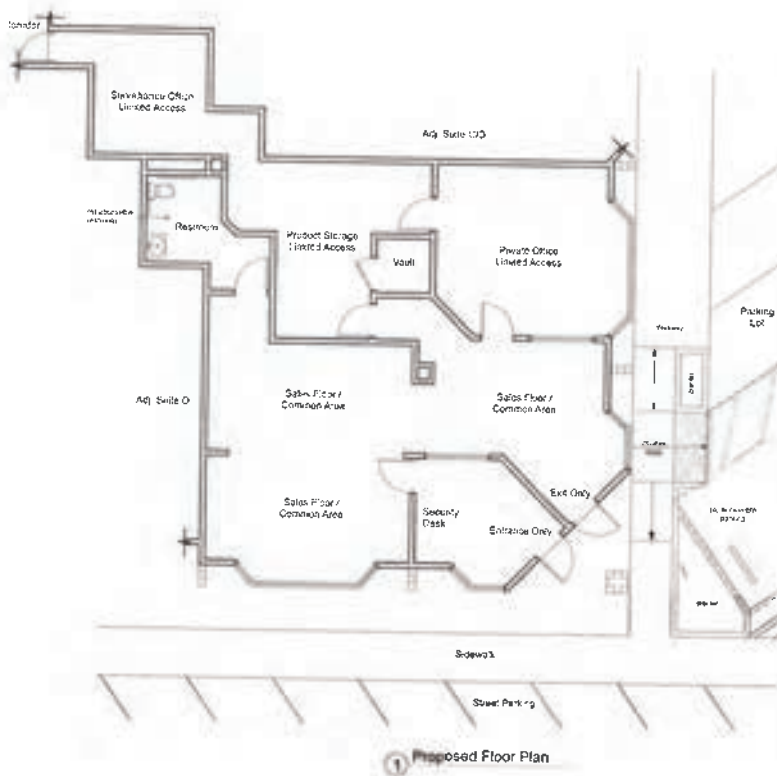
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Chlorine	550

1/4" x 1" O"

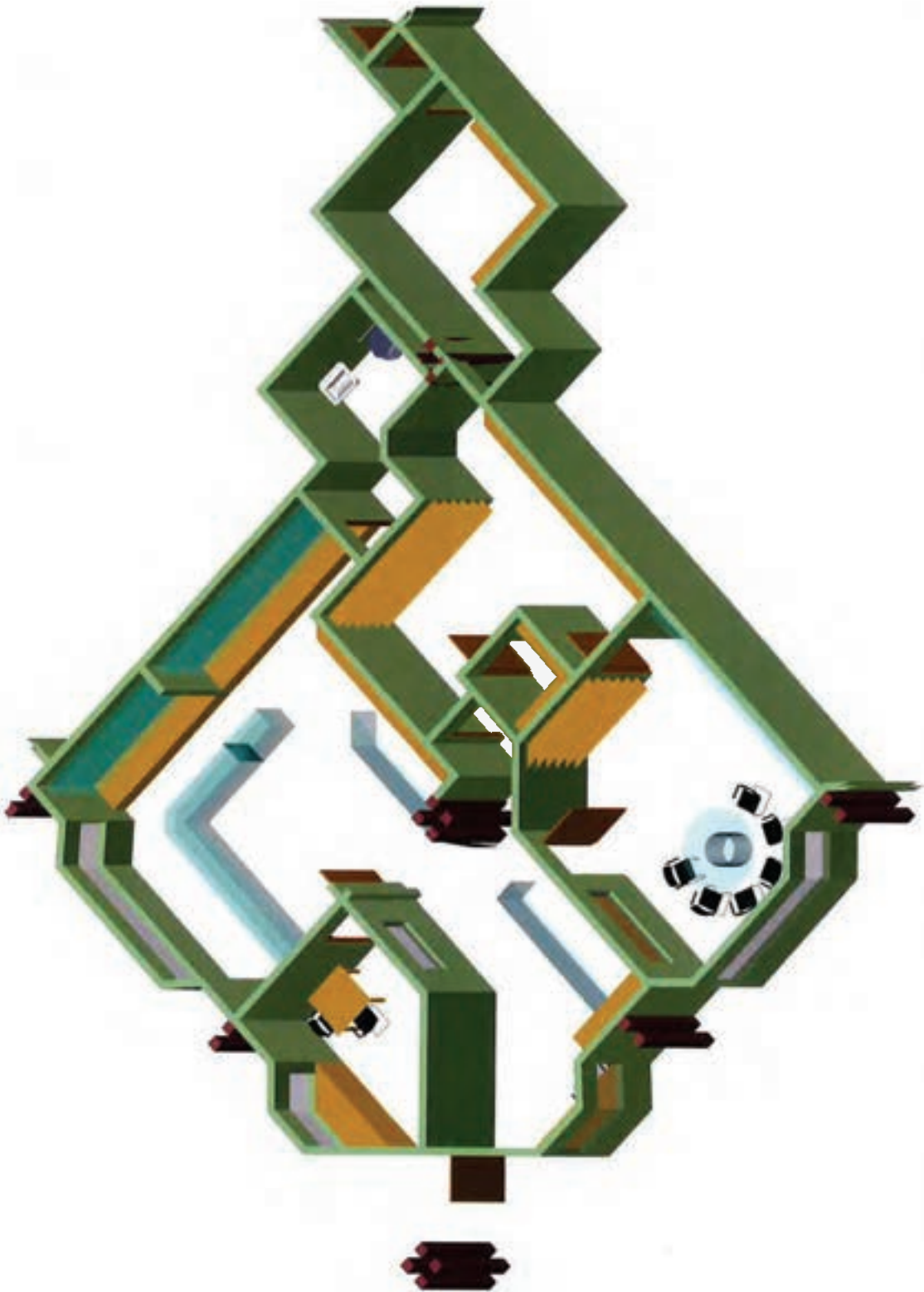
Revised by	
Planning Set	4-28-2025

A2.1

22



Willow Walk Mall - Suite A-B Floor Plan - 3D - North-West View



CLIENT  
MOMAR Crespo &  
Margaret Shalkey  
Vallejo, California

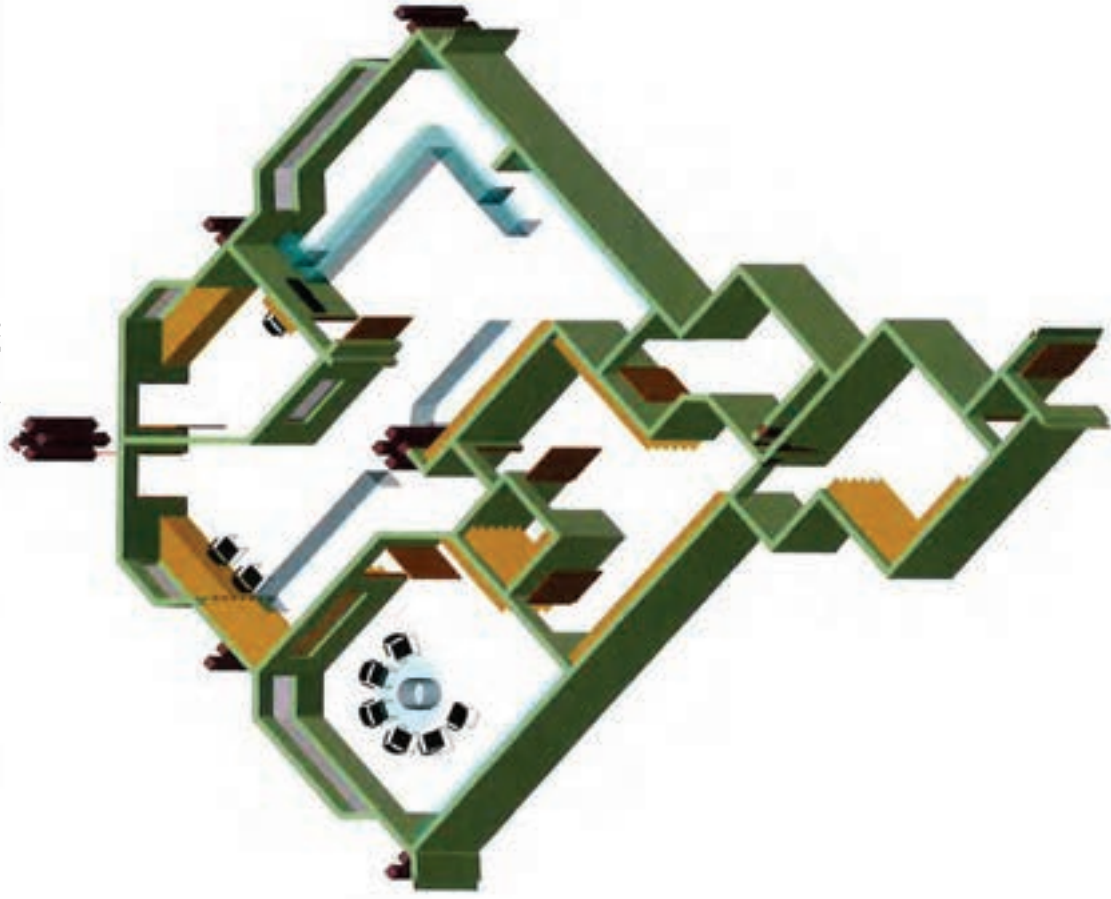
PROJECT  
SUITE A/B  
130 N. BLUETTE ST.  
WILLOWS, CA 95988

SCALE  
1/8" = 1'-0"

A

FP-3D

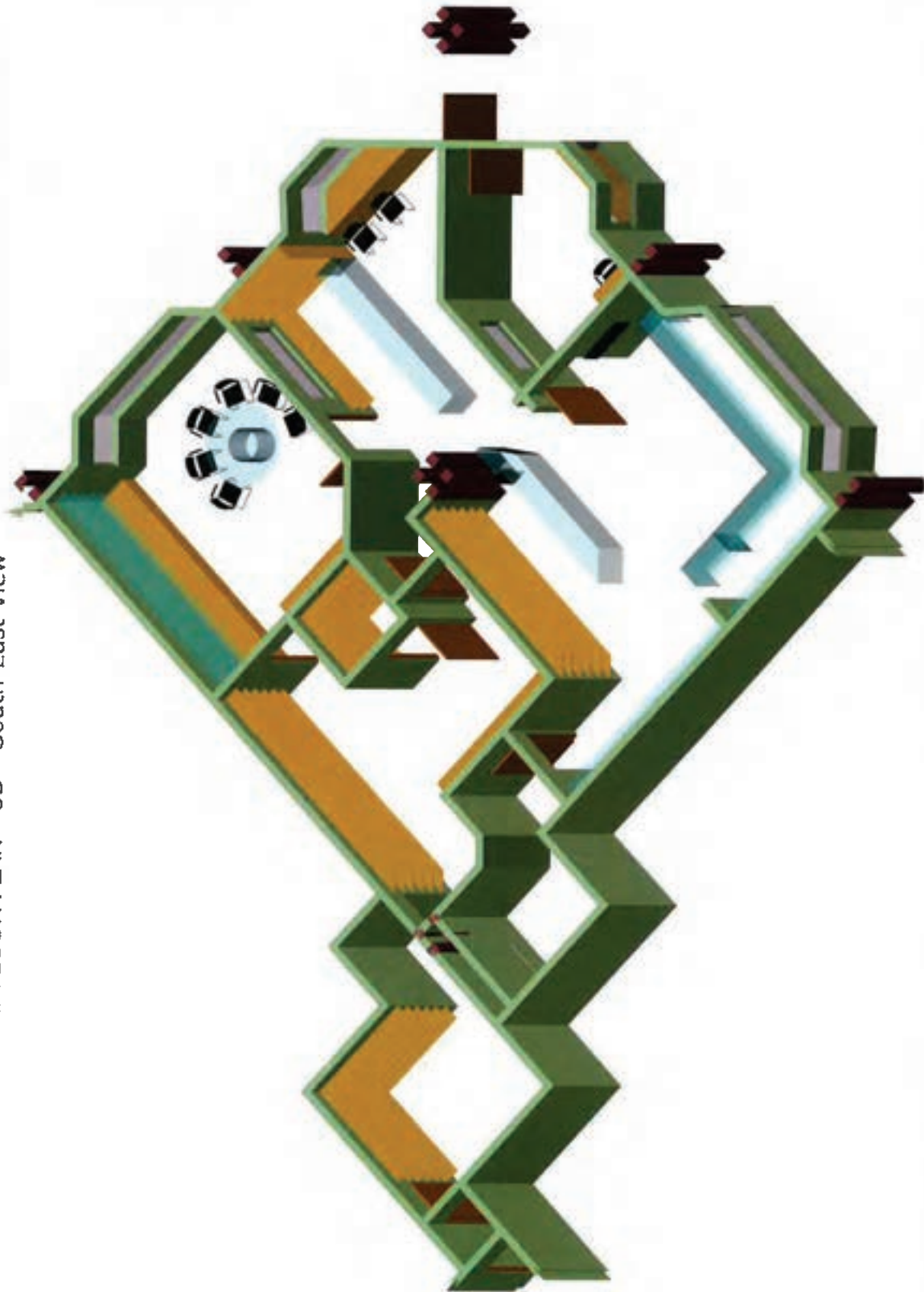
Willow Walk Mall - Suite A-B Floor Plan - 3D - North-East View



PROJECT 130 N. BUTTE ST. SUITE A/B WILLOWS, CA 95968	CLIENT Homer Crespo & Margaret Sharkey Vallejo, California	SCALE N/S	A	FP-3D
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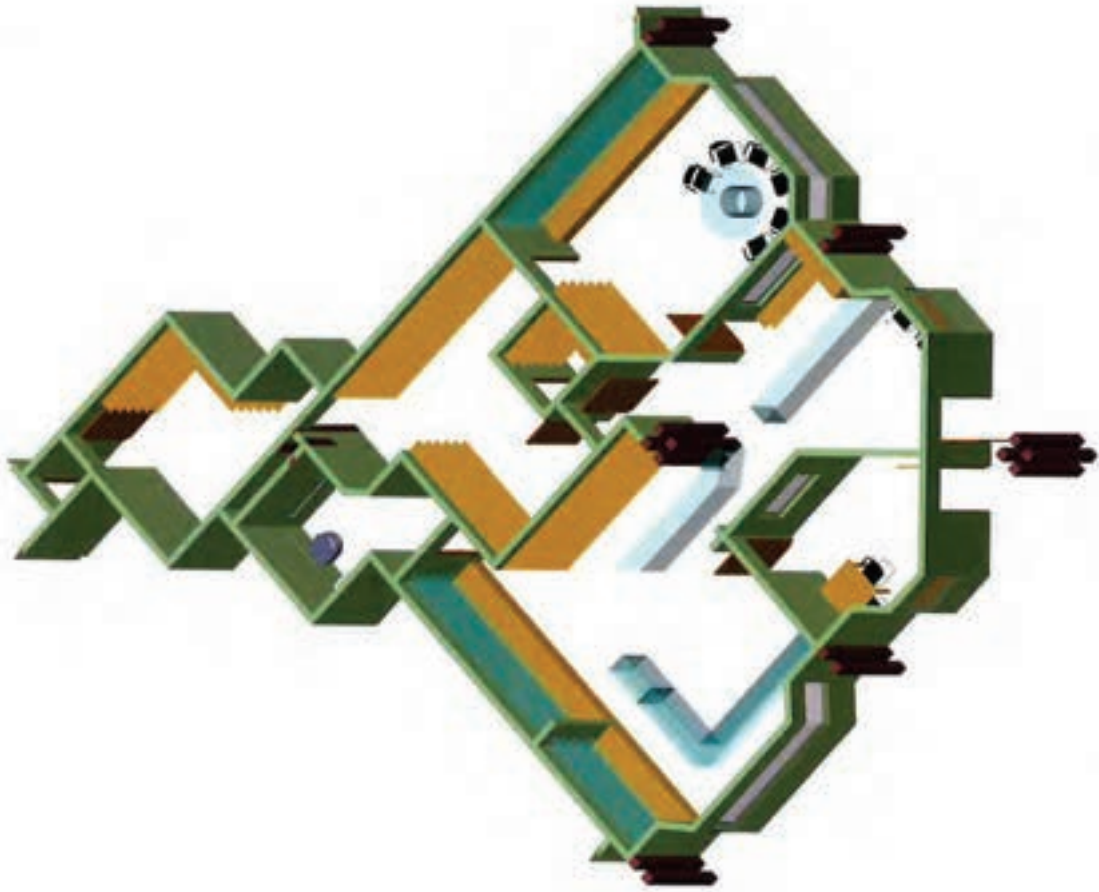


Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - South-East View



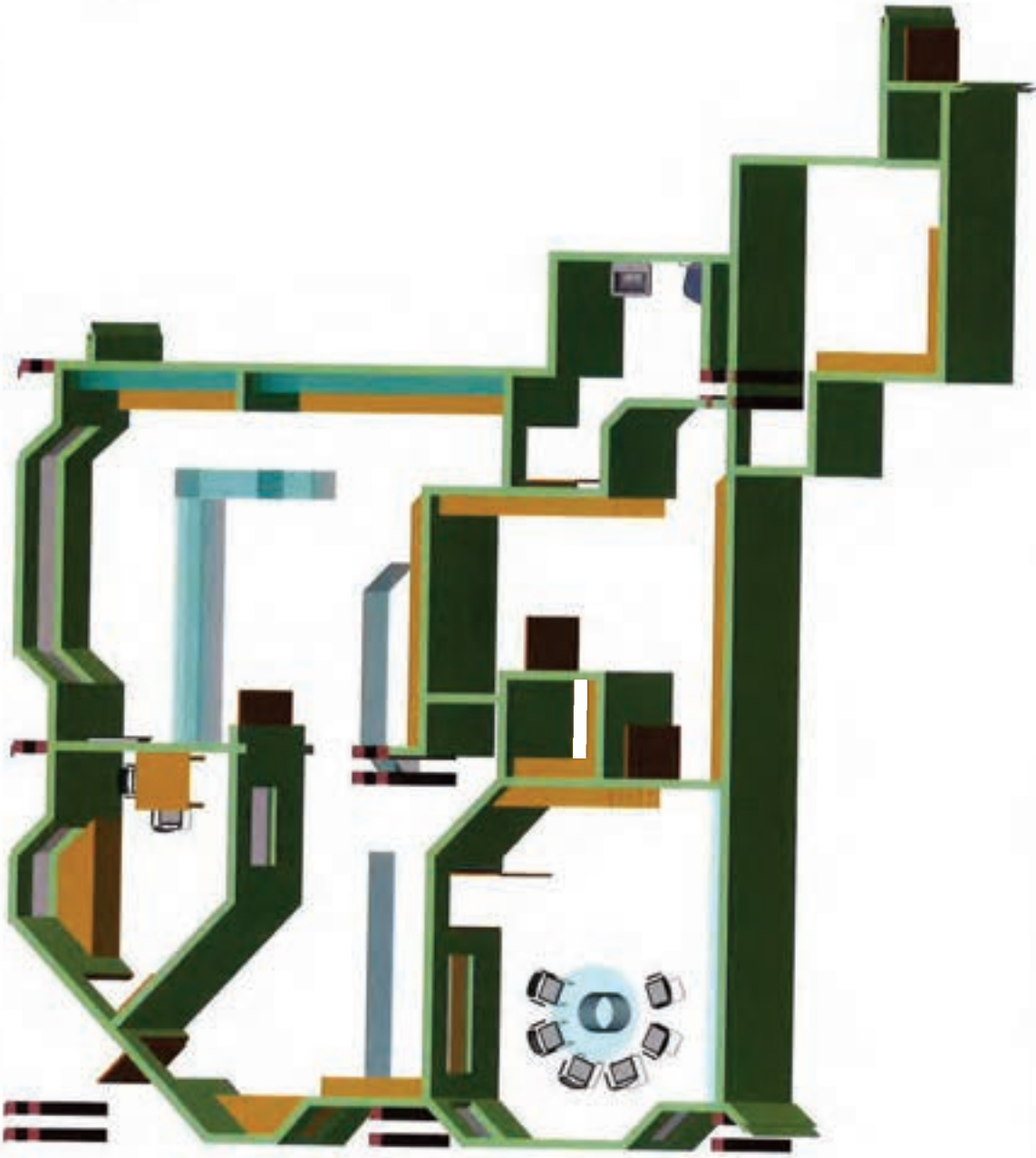
		CLIENT Homer Crespo & Margaret Shrikey Vallejo, California		PROJECT 130 N. BUTTE ST. SUITE A/B WILLOWS, CA 95968	SCALE N/S	A	FP-3D
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Willow Walk Mall - Suite A-B Floor Plan - 3D - South-West View



		CLIENT Homart Crespo & Margaret Sharkey Vallejo, California		PROJECT 130 B. ROUTE ST. SUITE A/B WILLOWS, CA 95988	SCALE N/S	A	FP-3D
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Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - East View



PROJECT 130 N. BUTTE ST. SUITE A/B WILLOWS, CA 95968	CLIENT Homer Crespo & Margaret Sharkey Villajo, California	SCALE N/S	A	FP-3D
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Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - North View



FP-3D

A

SCALE  
N/S



PROJECT  
130 N. BUTTE ST.  
SUITE A/B  
WILLOWS, CA 95986

CLIENT  
Homer Crespo &  
Margaret Sharkey  
Vallejo, California

Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - South View



FP-3D

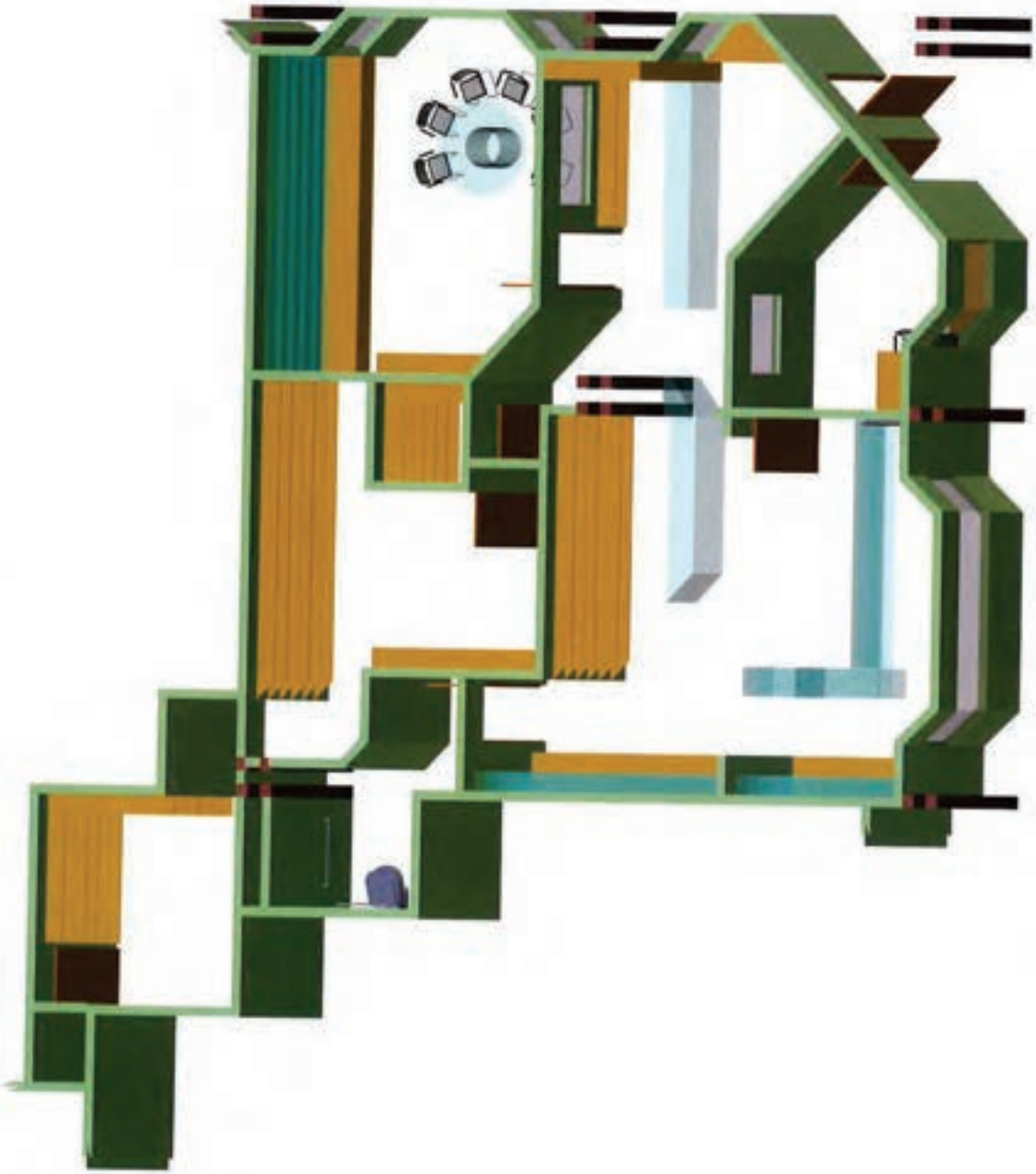
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SCALE  
N/S

PROJECT  
130 N. BUIE ST.  
SUITE A/B  
WILLOWS, CA 95698

CLIENT  
Homer Crespo &  
Margaret Shaw  
Vallejo, California

Willow Walk Mall - Suite A-B Floor Plan - 3D - West View



FP-3D

A

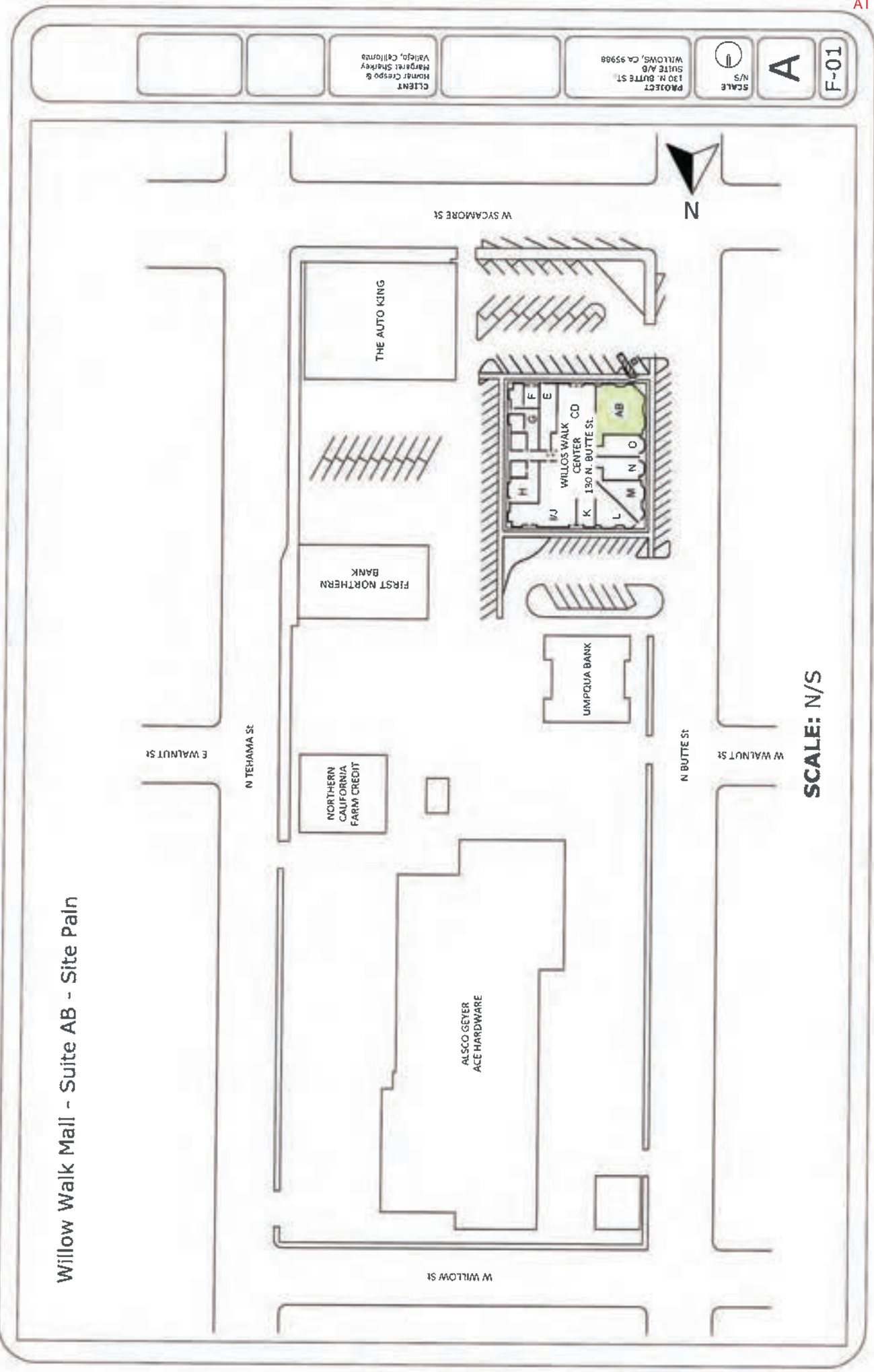
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PROJECT  
SUITE A/B  
130 N. GATE ST.  
WILLOWS, CA 95688

CLIENT  
Homer Crespo &  
Margaret Sharkey  
Vallejo, California

## Tab 3

Willow Walk Mall - Suite AB - Site Plan



SCALE: N/S

PROJECT 130 N. BUTTE ST SUITE A/B WILLOWS, CA 95968	CLIENT Howard Crespo & Margaret Sharkey Vallejo, California	SCALE N/S	A	F-01
--	--	--------------	---	------









## Tab 4









1 Neighborhood Context Map  
N.T.S.

- Legend:
- Project Location
  - Contiguous
  - Adjacent
  - Differentiated List Area

studio  
ggs  
ARCHITECTS

2123 Pitt St.  
Oakland, CA 94612  
Ph: 510.468.7448  
info@studio-ggs.com  
www.studio-ggs.com



WILLOW WALK MALL

130 N. Bufile St. Suite A/B  
Willows, CA 95686  
005-044-005-0

Revised/Revised Map

21.07.2018

25-06-2018

SSG

WLS

4-11-2018

Sheet

A0.3

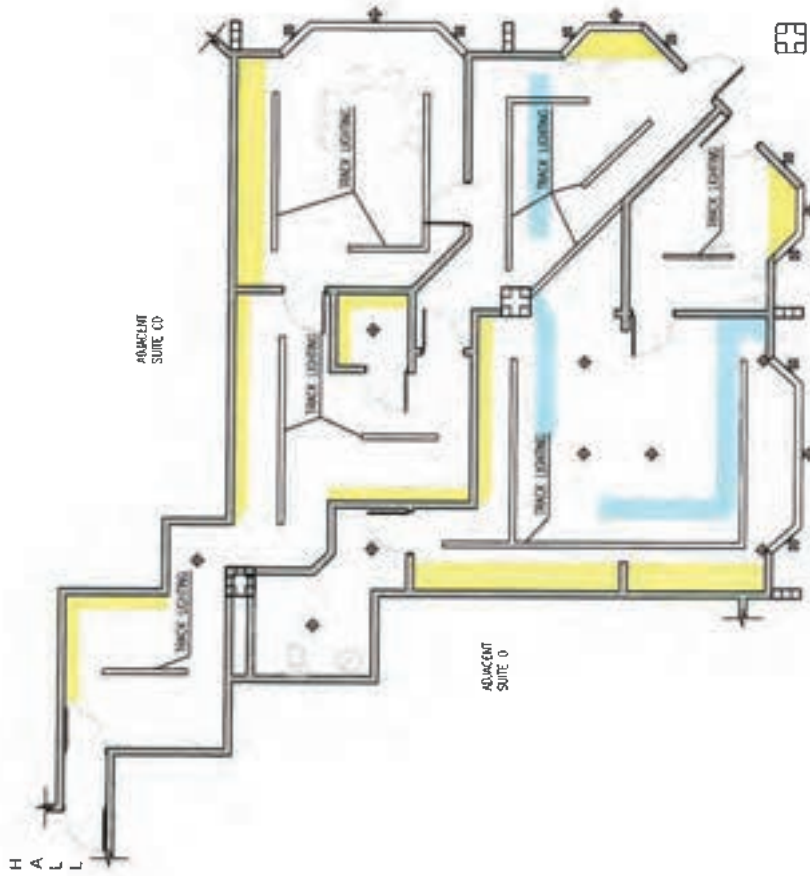
Tab 6



Willow Walk Mall - Suite A-B Floor Plan - Luminaires

130 N BUTTE STREET  
SUITE AB  
WILLOWS, CA 95822  
APN 003-044-005-000  
FLOOR AREA = 1803.3446FT<sup>2</sup>  
DATE: APRIL 4, 2025  
PROJECT: FLOOR PLAN  
SCALE - AS NOTED

- LEGEND:
- ⊙ CEILING SPOTLIGHTS
  - ⊕ WALL LIGHT
  - TRACK LIGHTING



SITE PLAN



A

F-01

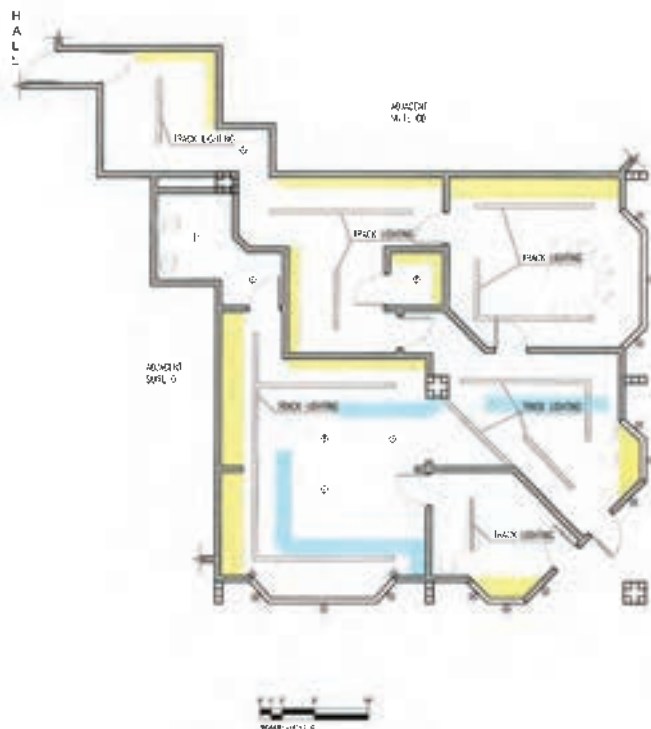
SCALE  
1/4" = 1'-0"

PROJECT  
SUITE A/B  
130 N. BUTTE ST.  
WILLOWS, CA 95988

CLIENT  
Homer Crespo &  
Margaret Sharkey  
Vallejo, California



## Willow Walk Mall - Suite A-B FLOOR PLAN - Luminaires



130 W BOUTL STREET  
SUITE A-B  
WILLOWS, CA 95827  
APR 03 044 005 030  
FLOOR AREA = 1903.544657  
DATE: APRIL 4, 2005  
PROJECT: FLOOR PLAN  
SCALE: AS NOTED

LEGEND:  
 CEILING SPOTLIGHTS  
 WALL LIGHT  
 TRACK LIGHTING

SITE PLAN



CLIENT  
 Willow Walk Mall  
 Willow Walk Mall  
 Willow Walk Mall

PROJECT  
 130 W BOUTL ST.  
 WILLOWS, CA 95827

SCALE  
 1/4" = 1'-0"

A

F-01

Tab 7

## Zoning Code Compliance

Conditional Use Permit is contingent on Phase II approval.  
Phase I approval attached.

NATIVEI, LLC shall provide a copy of a valid conditional use permit approved by the city's planning commission for the proposed business location upon selection and CUP approval by the planning department. The proposed property complies with set back regulations and approved zoning areas.

The amendment to the City's Cannabis Ordinance will now allow cannabis retail/dispensary businesses in the Central Commercial, General Commercial and Light Industrial Zones with a Conditional Use Permit.

The new amendments to the ordinance also reduce the setback from schools to 600 feet. In May 2024, the Willows City Council approved removing all setback requirements from churches, licensed daycares, playgrounds, and parks. The new Ordinance went into effect on February 14, 2025.

# City of Willows

201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX (530) 934-7402



City of Willows  
Joe Bettencourt  
Community Development and Services Director  
201 N. Lassen St.  
Willows, CA 95988

March 21, 2025

**NATIVEI**

Attn: Margaret Sharkey and Homar Crespo  
PO BOX 4160  
Vallejo, CA 94590

**Subject: Approval of Phase 1 Cannabis Business License Application – Eligibility for Phase 2**

Dear Ms. Sharkey and Mr. Crespo,

We are pleased to inform you that your Phase 1 Cannabis Business License Application for 130 N. Butte St. has been conditionally approved pending the receipt of the background investigation for David Spradlin. As a result, you are now conditionally eligible to submit a Phase 2 application for further review and consideration.

As part of the Phase 2 application process, please ensure that you provide all required items. We have provided a sample table of contents as Attachment 1 to this letter. Please number all pages and reference them in the table of contents. Timely submission of these materials is essential to ensure the continued processing of your application. Please ensure all documents are clear, complete, and submitted within the specified timeframe.

Should you require any clarification, please do not hesitate to reach out to [Planning@cityofwillows.org](mailto:Planning@cityofwillows.org). We appreciate your cooperation and look forward to receiving your Phase 2 application.

  
Joe Bettencourt  
Community Development and Services Director  
City of Willows



NATILLC-01

PGARCIA

# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 4/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Kohan Insurance Brokerage, LLC 11110 Ohio Ave Suite 106 Los Angeles, CA 90025	<b>CONTACT</b> NAME: PHONE (A/C, No, Ext): (310) 420-8000 FAX (A/C, No): E-MAIL: ADDRESS: Info@kohaninsurance.com														
<b>INSURED</b>  NATIVEI, LLC 130 N. Butte Street, Suite AB Willows, CA 95988	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Knight Specialty Insurance Company</td> <td>15366</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Knight Specialty Insurance Company	15366	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Knight Specialty Insurance Company	15366														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBR. INSD. WVD.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="display: flex; justify-content: space-between;"> <span>CLAIMS-MADE</span> <span><input checked="" type="checkbox"/> OCCUR</span> </div>		KSQSGLO03531-00	3/5/2025	3/5/2028	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
	<b>AUTOMOBILE LIABILITY</b> <div style="display: flex; justify-content: space-between;"> <div>           ANY AUTO OWNED AUTOS ONLY            HIRED AUTOS ONLY         </div> <div>           SCHEDULED AUTOS            NON-OWNED AUTOS ONLY         </div> </div>					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER. STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

LOC 1: 6400 Freeport Blvd Sacramento, CA 95822

LOC 2: 130 N. BUTTE STREET STE AB WILLOWS, CA 95988

**CERTIFICATE HOLDER****CANCELLATION**

SRSH, LLC  
 PO BOX 4160  
 VALLEJO, CA 94590

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tab 10



10

## Professional Portfolio: Margaret Sharkey & Homar Crespo

### 1. Executive Summary

NATVIEI, if approved, will be a full-service dispensary, where adult customers can safely and conveniently purchase a variety of tested and compliant cannabis products from a skilled staff.

Our team brings extensive experience with retail cannabis business startups, implementation and adherence to regulations, and proactive compliance with city and state requirements. Our team understands that this complex business requires detailed coordination, cooperation and specific direction from the owners to work in an expeditious manner for the business start-up to be accomplished within a reasonable time-frame and successful thereafter.

Our team's historical background will assist in accelerating building plan submission for permit approval, premises renovation, retail software compliance, security and IT installation and state and city licensing submission. As owners of a licensed cannabis microbusiness facility in Sacramento, retail operators and previous owners of multiple dental health clinics, we have developed a strong base of experience in staging and directing the implementation of new businesses with standard operating procedures, policies and compliance.

Based on our team's proficiency in this business sector, financial solidity, compliant property and proactive approach to confirming the support of central commercial businesses, we look forward to the opportunity to work with the City of Willows to effect a successful business operation. We have certainty that our cannabis retail operation in the downtown will be mutually beneficial to adjacent businesses' longevity and stability by generating more retail traffic flow to the downtown central commercial area.

Margaret Sharkey and Homar Crespo, have extensive experience in business startups, real estate management, project development, construction and real estate property ownership. They are the owners and managing members of NATVIEI, LLC, which maintains a licensed cannabis microbusiness facility in Sacramento, California. As fully-vested owners of the state license, facility improvements and real property, one principal advantage of the company, especially in the current turbulent economic times facing the industry, is company predictability and stability. The Sacramento cannabis microbusiness comprises three areas vital to a successful cannabis business: cultivation, manufacturing/packaging and distribution. This indoor microbusiness facility was designed and funded by the owners and included engineering and architectural design, contractor coordination, including an electrical upgrade, and compliance with city planning, building, permitting and state license requirements.

The Willows retail facility will vertically integrate with the Sacramento microbusiness facility. As a vertically integrated cannabis company, we are able to act swiftly to changing market conditions and accomplish tasks in a more efficient, cost effective and timely manner. Another benefit is greater control over the supply chain and increased profit margins and cost savings by controlling all stages of production. As a small craft cannabis business, vertical integration helps strengthen and streamline the operations between production and retail.

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## 2. Professional Background

### ***Margaret Sharkey***

Margaret Sharkey, graduated from UCSF as a dentist in 1990. During the period from 1990 to 2006 she established three dental clinics. The first two offices were renovated and expanded by her husband, an architect, and the third office was designed by him from scratch. During this period, she employed general dentists and specialists which enabled the expansion of the offices to serve more members of the community and provide professional job opportunities to the local high school students interested in the field.

Principal duties, aside from direct patient care, included administrative tasks, team management, human resources, staff hiring and office protocol. Staff and doctor training and implementation of new and existing industry policies and regulations was an ongoing part of the business. As she was one of the first Spanish speaking female doctors, community involvement and marketing were important to the growth and success of her practices. An initial focus included providing emergency care services, offering free consultations with intra oral cameras, and attending local health fairs with her staff. One rewarding part of her practice was providing the opportunity for entry level staff and assisting foreign doctors gain legal entry into the profession. Margaret was directly involved in their training and the progression of their future careers in the industry.

Office procedures and protocols along with staff training were integral to growing a startup business. Margaret was principally involved in systems creation and implementation. As the owner, she was also responsible for staff conflict resolution, business accounting, payroll, tax payments, staff bonus systems, auditing insurance billing and payment of all expenses. This business required overall compliance and system control similar to how a dispensary responds to oversight, customer care and regulation compliance.

In 2006, Margaret transferred her practices and she and her family lived in Puerto Rico for the education of their two sons until 2018 frequently traveling between California and Puerto Rico. During that time, they maintained their primary home in CA and continue to manage general real estate. In addition to being licensed in California, Margaret also received her dental license in Puerto Rico where she continued to maintain involvement in continuing education and professional relationships in the industry.

## **Professional Background**

### ***Homar Crespo***

Homar Crespo Tizol graduated with a Bachelor and Master degree in Architecture in 1980 from the University of Puerto Rico. From 1980-1994 he was employed as a licensed Architect in Puerto Rico and in California in the Department of Defense. During this time, he worked on various projects with the Department of Defense in the Western Division, including Hawaii and the Bay Area. Homar was instrumental in the design, construction, and rehabilitation of various projects at Bay Area military bases. Homar has many years of experience in the real estate business, which began with the acquisition of commercial properties where Dr. Margaret Sharkey built her dental offices.

Homar was involved in the design and renovation of Margaret's three dental offices. In addition, he assisted with marketing, budgeting, tax planning and implementation of new technologies for the office.

He was principally involved in the design and construction of the Sacramento microbusiness facility and continues to work in design and renovation in his commercial real estate projects. While in Puerto Rico, Homar used his skills to continue working in property development, design and renovation. However, his primary focus has always been his children and the time spent in Puerto Rico was instrumental in his two son's life experiences and education. Today both sons, Stefan and Sebastian Crespo-Sharkey are business owners who work with the different family businesses.

Homar's strength lies with the ability to analyze the present and plan for the future; as an entrepreneur, with architect training, his vision is in planning ahead, succinct in directing staff, and focused on bringing projects to fruition.

**Key qualifications**

1. We are fully funded for the project. Reserves in the amount of \$400K are available to begin the project.
2. Our team of managers brings extensive retail experience including multiple retail cannabis startup businesses and compliance experience, which will accelerate the start-up of a retail dispensary in Willows.
3. We have experience with multiple startup businesses in healthcare (three dental offices located in buildings we owned), retail (see [www.CapsnCork.com](http://www.CapsnCork.com)) in a shopping plaza owned by our corporation and in business growth and general property management.
4. We have extensive experience in design, build out and managing our commercial, residential, and cannabis real estate in Puerto Rico and California.
5. We are current owners and license holders for a microbusiness facility in Sacramento to vertically integrate with a retail dispensary.
6. We have experience with implementation of general business systems including project vision, design and construction.
7. We have experience with implementation of compliance systems.
8. We foster positive staff communication and business cohesiveness with strategic vision for growth.
9. We have a history of HR including staff work reviews, staff benefits, bonus systems, and staff expectation.
10. We have experience with creative marketing strategies with retail and healthcare businesses.
11. Our vertical integration provides flexibility to adapt business models to current and changing circumstances.
12. We have experience with business forecasting and budgeting for growth.
13. We have a history in our prior dental and retail projects by increasing production by 100x.
14. Having owned commercial and residential property in Willows we are sensitive to the communities' concerns with a retail dispensary.
15. We believe integrity is the vital quality for business success.

***Detailed description of work in the cannabis industry.***

Homar and Margaret began their work in the cannabis industry after working with various retail dispensaries who leased space in their commercial properties in Vallejo, CA. Their involvement in the multiple stages of their tenant improvements motivated their understanding of the emerging industry. In 2018, Sacramento opened up the pathway for legal ownership in the cannabis industry. They purchased a commercial building in Sacramento that complied with the city zoning for a cannabis microbusiness facility that incorporates indoor cultivation, packaging/manufacturing and distribution. After much community outreach with adjacent businesses and area residents and with the support of the city and police, we were approved through the CUP process. It was decided at that time to lease the property a cannabis cultivation company, however, due to the complex design process, improvement costs, build out time, and city and state business and licensing requirements, it became clear that the project needed to be to be under the control of the owners who could comply with the complexity and costs associated with the project. As a state-of-the-art indoor microbusiness facility, all improvements including equipment, building and electrical upgrades, and security requirements to meet state, city, police and fire regulations were completed by the owners. Significant coordination between the architect, engineers and City Planning and Building Departments was required to complete the facility improvements. Homar, as an architect, was involved as the principal designer and lead coordinator between all parties.

As business owners, both Homar and Margaret, understand the importance to balance the need to generate more opportunities in Willows, attract new business and support existing business. As they have attended city council and planning meetings in regard to the ordinances, they are aware of the concerns and apprehension of the general community in regard to a retail dispensary. Support of downtown retail is part of their plan to ensure downtown businesses will benefit from this retail business. In addition to generating taxes payable to the City of Willows, principally it is the expectation that this business will foster a more retail driven downtown central commercial zone. The direct result of the retail dispensary will be to improve local business incremental revenue by increasing traffic to the central commercial downtown corridor. It is anticipated this business will help the sustainability of existing downtown businesses generate additional tax revenue through increased sales, promotion of new business openings and a reduction in businesses closing due to lack of traffic and revenue.

They have learned through their prior business in health care, that education is principal and today's consumers are seeking products and brands that can safely and effectively deliver a consistent product that meets their expectations. As our population ages, health-conscious people are looking for ways to improve their physical and mental wellbeing. Many of these consumers are interested to learn about the positive benefits of cannabis when used correctly. The dispensary will incorporate an educational center, in addition to providing quality, tested, consistent cannabis products that can assist in improving personal health and wellness.

Their business plan includes a Community Outreach program committed to working with businesses and residents. The principal goal is to raise awareness about the benefits of cannabis through community education and to promote the understanding of the product's therapeutic advantages. The education center

will provide the opportunity to learn about current research in the medical field, different products and their use including topicals, edibles, oils and flower strains and how each can be tailored to an individual's need. In addition, there is a plan to include a Patient Access Program which will allow seniors and veterans with financial challenges to have access to products at a reduced cost. As a licensed microbusiness and future retailer, we can designate cannabis products in the inventory for medicinal patients as part of our Patient Access Program.

### ***Specific roles held within dispensaries***

Margaret and Homar have long term experience in owning and managing both retail and health care businesses. Their involvement overseeing prior tenant's dispensary business start-ups, and the City of Vallejo and City of Sacramento licensing process have prepared them for the start-up and operation of a retail dispensary. Their managerial team has extensive hands-on experience in dispensary business start-ups, legal compliance, and management, marketing, and growth.

### ***Years of experience and scope of responsibilities***

Margaret and Homar have over 35 years of experience in managing successful businesses. Their main scope of responsibility with this dispensary would be working in conjunction with their experienced managerial staff to open and operate the dispensary. As owners, they will be responsible for financial and business decisions and will be involved, along with their managers, at every level from the design and renovation to compliance and the day-to-day business operations.

### **3. Regulatory Compliance Experience**

#### ***Familiarity with California's Department of Cannabis Control (DCC) Regulations***

We stay up to date with DCC state regulations. Margaret and Homar review existing and new developments related to the DCC rulemaking for the cannabis industry. The DCC has an excellent informative website and licensing web portal. We are familiar with the Department of Cannabis Control's regulations and have had a DCC first inspection in the Sacramento microbusiness while under construction. The DCC is responsible for the regulation of growing cannabis plants, manufacture of cannabis products, transportation and tracking of cannabis goods throughout the state, the sale of cannabis goods, regulating events where cannabis is sold or used and labeling of goods sold at retail.

The Department of Cannabis Control (DCC) was established on July 12, 2021, and consolidated California's three cannabis licensing programs (established in 2016) into a single department to centralize and streamline California's commercial cannabis regulatory oversight. The three different state programs combined into one state department were: 1) the Bureau of Cannabis Control, in the Department of Consumer Affairs, 2) Manufactured Cannabis Safety Branch, in the Department of Public Health and 3) CalCannabis Cultivation Licensing, in the Department of Food and Agriculture. Today the DCC licenses, inspects, and regulates all cannabis activity in California. The principal goals of the DCC included 1) creating a single point of contact for



licensees, local governments and other stakeholders, 2) simplifying and centralize licensing and regulatory oversight, and 3) providing support for business to be successful and compliant with state law and 4) improving enforcement coordination to better protect public health, safety and lands and make it more costly to operate in the illicit cannabis market. The DDC website provides recently approved regulatory actions and pending actions. We stay up to date by frequently visiting the DDC website, and by receiving email updates directly.

### ***Experience with compliance protocols***

Compliance is a top priority for a retail cannabis business successful and sustainable pathway. The safety of our staff, customers, and the general public is directly related to the compliance of a dispensary business. The Sacramento microbusiness facility has been our primary experience in cannabis business compliance protocols. Many of the compliance requirements are similar in nature to a retail facility. Audits and tracking to monitor compliance are part of our business model and our managerial staff is fully aware and knowledgeable of compliance protocols. California Cannabis Track and Trace (CCTT) requires careful documentation and reporting of cannabis cultivation, manufacturing, retail, and testing.

Metric (Marijuana Enforcement Tracking Reporting and Compliance), is the mandatory cannabis track-and-trace system used in California. It provides comprehensive seed-to-sale tracking for all cannabis supply chain activities, ensuring transparency and compliance. All licensed cannabis businesses in California are required to use Metric for inventory management, reporting, and tracking to maintain compliance with regulations set by the Department of Cannabis Control (DCC), prevent diversion, and safeguard public health and safety.

Metric, which holds exclusive cannabis tracking contracts in over 20 states renewed its agreement with California last year for up to \$28.3 million annually. Seed-to-sale tracking is a cornerstone of the regulated cannabis industry, and provides comprehensive oversight of cannabis products throughout their lifecycle. These systems assign unique identifiers to each plant and product and track them from cultivation through processing, testing, distribution, and ultimately to the point of sale. This tracking ensures regulatory compliance, prevents diversion to the illicit market, and enables swift product recalls when necessary.

### ***Knowledge of local ordinances and licensing process***

Margaret has attended most City Council and Planning meetings since Willows began drafting its original cannabis ordinances in 2018 and has voiced her opinion of the positive impact that a retail dispensary could have to revitalize the downtown central commercial corridor. Since the original ordinance, she has followed developments in the evolution of the City of Willows' ordinances and zoning changes. In addition to community outreach and polling neighboring businesses, letters of support for a retail dispensary were included in the phase I application. This outreach has helped to show local support in the central commercial downtown business community.



We have become very familiar with the application process through the state Department of Cannabis Control and city requirements during our application for our microbusiness license. We continue to monitor changes and incorporate updates under the Department of Cannabis Control and local city ordinances.

#### ***Customer Purchases & Age Restrictions.***

1. NATIVEI will not employ or retain persons under 21 years of age.
2. Cannabis will not be sold to the public without electronic age verification.
3. Electronic age verification will be utilized to verify the age and identity of any individuals purchasing cannabis goods.
4. Cannabis goods will only be received by the customer.

#### ***Facility Restrictions***

1. On-site consumption of cannabis is prohibited at all times by all individuals on the property.
2. No cannabis or cannabis products or graphics depicting cannabis or cannabis products will be visible from the exterior of the business premises, or on any of the vehicles owned or used as part of the business.
3. The front entrance of the Dispensary will have a secure lobby and no products will be visible within this area.
4. The entrance will maintain clear and legible notice, visibly posted stating that smoking, ingesting, or otherwise consuming cannabis on the premises or in the areas adjacent to the commercial cannabis business is prohibited. No loitering signage will be posted.
5. NATIVEI will not provide free cannabis or cannabis products to any person and will abide by legal sales limits set by the Department of Cannabis Control.
6. Signage for the facility will be submitted to the City of Willows for review and permit issuance.
7. A current copy of the commercial cannabis business permit issued by the City and State license will be posted inside the business premises in a location readily visible.

#### **4. Operational Expertise**

##### ***Day-to-day dispensary management experience***

Managing a cannabis dispensary involves a mix of retail operations, compliance, inventory management, and customer service. Our managers have extensive experience in the day-to-day management of a retail dispensary. Management includes monitoring of cash handling & POS systems in addition to reconciling opening cash floats.; Inventory procedures include verification of overnight stock levels, ensuring all products are properly labeled and displayed.

We will utilize Flowhub as our POS system as it is one of the leading cannabis technology companies partnering with dispensaries nationwide to provide compliance, point of sale, payments, inventory tracking,

and retail management solutions. Compliance procedures include confirming that all licenses, security cameras, and state-mandated tracking systems are operational.

Closing Procedures include end-of-day reconciliation, inventory update counts to reflect sales and returns. Security Protocols including arming alarms, securing safes, and ensuring all cannabis is locked in compliance with state laws.

### ***Inventory management and supply chain coordination***

#### **Inventory Management:**

A dispensary point of sale or "POS" system provides cannabis retailers with a platform to sell their products compliantly to patients and customers. Similar to mainstream retail POSs, a cannabis POS specifically handles the nuanced regulations and reporting requirements for the cannabis industry. Industry-specific software (Flowhub and METRC) will be utilized for the retail facility. The software and backup data are designed to record and report data to prevent diversion of the products and theft; provide employees accountability, and provide all regulatory information.

Facility Data Management System is designed to track data in each phase that is carried forward throughout the entire process chain of the seed-to-sale system so that the cannabis can be traced forward through the entire process and backward from the point of sale back to the plant batch of origin.

Our effective inventory management strategies consist of:

**Demand Forecasting:** Track sales trends and seasonal fluctuations, analyze patient/customer purchase patterns, use historical data to predict future demand;

**Inventory Tracking Systems:** Seed-to-sale tracking software, Barcode/Rfid scanning for accurate product tracking, Real-time inventory.

**Stock Level Optimization:** Establish minimum/maximum stock levels for each product category, analysis to prioritize high-value items, Just-in-time inventory for perishable products;

**Product and Price Categorization:** Flower, concentrates, edibles, topicals, accessories, - THC/CBD potency levels.

### ***Inventory and Supply Chain Coordination***

As part of our inventory and supply chain management, we will:

1. Carry out regular physical inventory audits.
2. Train staff on inventory procedures.
3. Establish loss prevention strategies.
4. Have a system for expiration date management (especially for perishable items).
5. Have a contingency plan for supply chain disruptions.
6. Our micro business will also provide tested crafts products for the retail dispensary.

7. We have included an extensive list of Vendors with whom we will work to ensure a wide selection of products.
10. Our managers have long term, extensive experience with cannabis startups, and compliance and reporting requirements.

### ***POS system and retail technology expertise***

In 2019, Margaret assisted her eldest son in taking over and successfully re-establishing a failing small beer and wine retail store. This re-launch project provided an understanding of today's retail industry's dependance on POS systems and technology.

Aside from the premises design and renovation, licensing process, logo and name creation, the point-of-sale (POS) software system became one of the most important tools for retail analytics and growth. The reports help us understand purchasing patterns, product margins, identify products that sold best, avoid product expiration and reduce carrying costs. As the initial focus of the retail store was craft beer and wine, the challenge was to understand such a diverse product market and current trends and consumer interests.

As the store grew, their ability to forecast consumer interests became one of the most important drivers in purchasing decisions, especially with the vast craft beer selection. The POS analytics tools provided insight into customer preferences, peak purchasing times and seasonal trends. This helped in our marketing plan, forecasting demand, managing inventory and changing consumer market trends. By understanding those trends and working with our distributors, we could better anticipate which products to order, adjust inventory, and minimize excess inventory. In addition, the POS software analytics help identify slow-moving products that need to be discounted or removed from the inventory.

By using POS software analytics, we learned how to prevent overstock situations which can end up impacting the cash flow. Within one year of opening, we had applied for a license upgrade to include all spirits. This along with excellent customer service and established relationships with reliable distributors, enabled the store to grow and by 2020, gross sales income increased to over one million dollars. Website:

<https://www.capsncork.com>

### **Sales & Marketing Experience**

#### ***Strategies for customer acquisition and retention***

New customer acquisition and customer retention is one of the highest priorities for any business. As a prior dentist with multiple offices, client retention was just as important as attracting new clients. For a retail dispensary, as in any business, first impressions are foremost in establishing a comfortable customer visit. Our principal goal is to connect with clients by making them feel comfortable and taking time to understand their product interests. Talking with customers and understanding their goals provides the opportunity to personalize their experience and provide recommendations for appropriate or new products. We know that

a satisfied customer is the best referral source and our dispensary will include educational content to assist clients in selecting appropriate products to meet their needs. This is especially important for elderly clients investigating products for pain relief and anxiety.

Our education informational focus will be to provide available information on new research in the medical field, best strains for particular effects, dosages, and how to use different products and various delivery modalities. This is a rapidly emerging research area and as a recent example: John M. Streicher, Ph.D., a professor in the Department of Pharmacology at the University of Arizona College of Medicine–Tucson, and a member of the University of Arizona Comprehensive Center for Pain & Addiction recently published research that suggests that terpenes may provide an alternative pain control medication for chronic pain relief without the use of opioid drugs. An estimated 21% of American adults suffer from chronic pain and typical opioid medications are prescribed to find relief, but they have a high potential for addiction. Terpenes found in cannabis plants, including geraniol, linalool, and humulene, can act on targets in the brain and spinal cord to relieve pain. We are interested in making available new information that is related to cannabis medical research that may have a beneficial effect for our customers.

### ***Experience with cannabis marketing regulations***

Cannabis marketing regulations are complex and vary significantly by jurisdiction. We understand California has strict laws designed to limit the exposure of cannabis marketing campaigns to protect vulnerable individuals, like minors, and to protect the public.

All NATIVE1 managers have significant experience regarding cannabis marketing regulations and will strategize in conjunction with the owner oversight on all marketing campaigns to ensure compliance with regulations.

We will invest in legal expertise and subtle, education-driven strategies to adhere to strict advertising restrictions, including no youth appeal, and avoid unapproved medical claims (e.g., "cures anxiety" or "treats pain") unless backed by regulatory approval (like FDA).

Since Meta (Facebook/Instagram) and Google Ads often reject cannabis ads, even in legal markets. We will rely on organic content, influencer partnerships, and cannabis-specific ad networks.

We are fully aware that California bans billboards near highways or schools and prohibits lifestyle advertising (no associating cannabis with glamour, recreation, or driving).

Our marketing campaigns will mostly be education-focused content, pivoting to "awareness" content (e.g., industry news); influencer and affiliate marketing; partnering with compliant influencers (age-gated, no exaggerated claims); Event Sponsorships, and wholesale platforms (e.g., Leafly, Weedmaps), which are for cannabis promotion.

## Key Advertising Requirements & Restrictions

1. Age Verification: All marketing must target audiences where at least 71.6% are 21 years or older
2. Warning Labels: All advertisements must include specific government warnings about health risks
3. Location Restrictions: No advertising within 1,000 feet of schools, daycare centers, youth centers, or playgrounds
4. Visibility Rules: Cannabis products cannot be visible from outside the business premises
5. Operating Hours: All sales transactions must be completed between 6:00 AM and 10:00 PM

## *Requirements per City Ordinance.*

1. Preventing individuals from remaining on the premises if they are not engaged in activity expressly related to the operation of the cannabis facility.
2. Establishing limited access areas accessible only to authorized personnel including security measures to both deter and prevent unauthorized entrance into areas containing cannabis or cannabis products and theft of cannabis or cannabis products.
3. Storing all finished cannabis and cannabis products in a secured and locked room, safe or vault, in a manner to prevent diversion, theft, and loss, except for limited amount of cannabis used for display purposes, samples, immediate sale.
4. Providing tamper-proof and tamper-evident packaging for finished cannabis products
5. Preventing off-site impact to adjoining or near properties
6. Limiting the amount of cash on the premises.

## Prohibited Practices

1. Targeting individuals under 21 years of age
1. Making unsubstantiated health claims
2. Using cartoon characters or imagery appealing to children
3. Advertising on Interstate Highways or State Highways crossing borders
4. Giveaways of any cannabis products or accessories
5. Publishing misleading or false advertising
6. Promoting excessive consumption
7. According to Proposition 64, cannabis products can only be advertised where at least 71.6% of the audience is expected to be over the age of 21.
8. Advertisements cannot be posted within 1,000 feet of day care centers, schools between kindergarten through 12th grade, playgrounds, or youth centers and the use of imagery that would attract minors, such as movie or cartoon characters is prohibited.
9. Smoke cannabis where it is illegal to smoke tobacco
10. Smoke cannabis within 1,000 feet of a school, daycare center or youth center while kids are present.



11. In addition, cannabis advertisers cannot give away free products or promote contests tied to cannabis and all cannabis advertisements must accurately identify the licensee and its license number.

12. In January 2019, Assembly Bill 3067 went into effect, closing a loophole that allowed cannabis products to be advertised online to minors.

13. On and after March 1, 2025, a retailer, or microbusiness with listed retail activities, shall display this brochure. All licensed retailers, including storefront and delivery, are required to provide the brochure to new consumers. The brochure must also be prominently displayed.

### High Potency

*Consuming higher-potency THC products does not mean a better cannabis experience.*

Higher potency THC products are harder to control and come with a higher risk of adverse effects. Using them often may cause dependency in some people.

If you are new to cannabis, be careful with higher-potency products like concentrates and vape cartridges.

If you are buying cannabis, compare labels and consider lower-potency products:

- Flower with less than 20% THC
- Edibles with close to 5mg THC per serving (or consume half of a 10mg THC serving)

If you are inhaling cannabis, wait between puffs until you feel the full effect.

### Pregnancy and Breastfeeding

*There are risks to your baby from using cannabis. Your baby consumes what you do.*

Do not use any cannabis if you are:

- pregnant or may be pregnant
- breastfeeding

This includes:

- inhaling cannabis (smoking, vaping, dabbing)
- eating or drinking cannabis products
- applying cannabis infused creams or lotions

No matter how you consume cannabis, THC and other chemicals will be passed to your baby through your placenta and breastmilk.

If you use medicinal cannabis, ask your doctor about alternative treatments during pregnancy or while breastfeeding.

### Effects of Cannabis Use

*Wondering what to expect when using cannabis?*

Cannabis has two major chemicals that affect the brain differently:

- **THC (Tetrahydrocannabinol)** makes you feel "high". How you feel depends on how much THC you take, and the effects can vary from person to person.
- **CBD (Cannabidiol)** doesn't make you feel "high", but can have other effects.

The effects of using cannabis may include:

- Trouble with thinking, remembering, and problem-solving
- Seeing or hearing things that aren't real (with high doses and/or high potency)
- Feeling like time is moving slower or faster
- Feeling relaxed or paranoid
- Having mood swings
- Having increased or decreased anxiety
- Feeling dizzy
- Having dry mouth or bloodshot eyes
- Relieving pain and reducing nausea/vomiting
- Impaired movement and coordination
- Feeling hungry
- Faster heartbeat or lower blood pressure

**Edibles: Start Low, Go Slow.**

Use extra caution, as the delayed onset of edibles can have unintended effects. If you consume a cannabis edible (like brownies, gummies, or an infused beverage), it can take up to 2 hours to begin feeling the effects, and up to 4 hours to feel the full effects. This is much slower than smoking or vaping, and the "high" can feel stronger. Start with a small amount of THC (5mg or less) and wait at least 2 hours to see how you feel.

**When consuming edibles, you can always take more later, but you can't take it back.**

**Drive high, get a DUI.** Driving under the influence of cannabis is illegal and increases your risk of getting into an accident. Penalties for driving high are the same as driving drunk.

### Mental Health

*There are potential risks to your mental health from cannabis use.*

Research suggests that mental health disorders may develop or worsen from:

- Daily cannabis use
- Near-daily cannabis use
- Higher-potency cannabis use

These types of use have been linked to Cannabis Use Disorder, and may lead to:

- Hallucinations
- Thoughts of self-harm
- Schizophrenia
- Suicide attempts
- Depression
- Suicide
- Anxiety
- Temporary psychosis

### Minors and Young Adults

Our brains actively develop until around the age of 25. Using cannabis regularly while younger can cause long-term problems with thinking and mental health.

**Parents, be aware.** Edibles and other cannabis products can be mistaken for food or candy. Like medications, you should keep cannabis products in child-resistant packaging. Store and dispose of cannabis products where they cannot be easily seen or accessed by children and pets.

California Poison Control: (800) 222-1222  
Animal Poison Control: (888) 426-4435  
Dept of Cannabis Control: cannabis.ca.gov  
Dept of Public Health: cdph.ca.gov



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### ***Data-driven sales performance metrics***

Key Performance Indicators (KPIs) are used extensively in Cannabis Retail. They are crucial for businesses, and provide a structured pathway to success by creating benchmarks. This enables businesses to track progress toward strategic goals, increase clarity, and facilitate alignment across all tiers of the business. KPIs help businesses stay focused on their main goals, make informed decisions, and adapt swiftly to changing market conditions by pivoting when progress isn't going as expected. KPIs provide a focus for strategic and operational improvement, create an analytical basis for decision making, and help focus attention on what matters most.

The following are KPIs that will be used to help data driven sales performance metrics:

#### **Sales Metrics**

1. Total Sales Revenue: Daily/weekly/monthly sales totals
2. Average Transaction Value (ATV):  $\text{Total sales} \div \text{number of transactions}$
3. Units per Transaction: Average number of items sold per customer
4. Product Category Mix: Breakdown of sales by flower, edibles, concentrates, etc.
5. Top-Selling SKUs: Best performing individual products
6. Sell-Through Rate:  $\text{Units sold} \div \text{beginning inventory}$
7. Inventory Turnover:  $\text{Cost of goods sold} \div \text{average inventory}$

#### **Customer Metrics**

1. Customer Count: Unique customers per period
2. Repeat Customer Rate: % of customers who return within X days
3. Customer Acquisition Cost (CAC):  $\text{Marketing spend} \div \text{new customers}$
4. Customer Lifetime Value (CLV): Average revenue per customer over time
5. Demographic Breakdown: Age, gender, zip code analysis

#### **Operational Metrics**

1. Conversion Rate: % of foot traffic that makes a purchase
2. Average Wait Time: Time from entry to purchase completion
3. Basket Abandonment Rate: % of started transactions not completed
4. Employee Sales Performance: Sales per budtender
5. Price Elasticity: Sensitivity of demand to price changes

## Data Analysis Approaches

### 1. Trend Analysis:

- Seasonal patterns (weekend vs. weekday, holidays)
- Time-of-day performance
- Impact of weather on sales

### 2. Cohort Analysis:

- New vs. returning customer behavior
- Product preference by customer segment

### 3. Market Basket Analysis:

- Product affinities and cross-selling opportunities
- Common purchase combinations

### 4. Price Optimization:

- Margin analysis by product category
- Discount effectiveness measurement

## 5. Financial Management

Budgeting, forecasting, and financial reporting are critical to our success. Due to the industry's unique regulatory challenges, cash-heavy nature, and tax complexities, we are constantly preparing to meet challenging factors like taxes, changing product markets and new regulations. We implement disciplined budgeting, forecasting, and reporting to facilitate navigating through those financial challenges and to position ourselves for short and long-term growth. We plan for contingencies, maintain reserve accounts and adjust for industry and consumer shifts.

We work with pro-forma outlines of expected revenues, costs, and cash flow. Our key considerations for a more accurate revenue budget (after opening the business) will include sales projections, pricing strategy evaluation and projected seasonal trends.

We account for expense budgeting for costs like taxes, fees, salaries, utilities, insurance, compliance and state and local licenses. As well as for variable costs like inventory purchases, packaging and marketing. Not to mention for tracking system fees (e.g., Metrc), security, capital expenditures, POS systems, security upgrades (cameras, vaults), store renovations and/or expansion. Our cash flow budgeting includes cash management of items like armored transport, safes, banking fees, etc.

We will prepare financial forecasting budgets based on market changes. We focus on: 1) short-term forecasts (*Monthly/Quarterly*): Adjust for sales trends (e.g., new product demand, regulatory changes) and monitoring inventory turnover to avoid stockouts or overstocking. 2) Long-term forecasts (*Annual/3-Year*): Include expansion plans (e.g., delivery services), changes in tax laws and federal legalization and the impact of competitive landscape shifts.

The key forecasting methods we use are: 1) Historical Trends: Use past sales data to predict future performance. 2) A Rolling Forecast is used to try to predict future performance. 3) Scenario Planning: Model best-case/worst-case scenarios (e.g., price drops, supply shortages, inflation).

We will use accurate financial reporting to ensure compliance and informed decision-making.

Those reports include: 1) Essential Reports - Income Statement (P&L) where COGS are separate from non-deductible expenses. 2) Balance Sheet - Track cash, inventory, liabilities, and equity. 3) Cash Flow Statement - Monitor operating, investing, and financing cash flows. 4) Plan for tax payments and large cash transactions. 5) Inventory Reports - Track product movement, waste, and shrinkage. Reconciled with state-mandated track-and-trace systems. 6) Sales by Product/Category - Identify high/low-margin items to optimize purchasing. 7) Compliance Reports for state-specific sales/purchase tracking (e.g., METRC).

We pay special attention to tax reporting challenges. IRS 280E compliance is complex. We recognize that only the cost of goods is deductible; other expenses (i.e., marketing, salaries) are not. We will be budgeting for California's 15% excise tax, plus local taxes, and revenue sharing amounts. All cash transactions will be meticulously monitored for audits.

Our historical experience with our other businesses has prepared us for financial management.

#### ***Cash handling and banking compliance***

1. Our dispensary standard operating procedures include daily reconciliation, cash count and secure cash drops completed during the day.
2. Sales reporting includes tracking daily revenue, tax collection, and product performance.
3. Expense tracking for petty cash operational costs.
4. Day-to-day procedures for handling cash will be clearly defined with Standard Operating Procedures for cash handling, including standard practice to ensure employees are never leaving cash out in the open.
5. The facility design will ensure to make it very obvious that the facility is being heavily monitored.
6. The amount of cash in a drawer at any one time will be limited.
7. Trusted employees will be assigned to handle the movement of cash from POS stations to the secured location in the back of the house vault.
8. Lockable money bags will be utilized when moving cash within the dispensary.
9. Our POS and inventory management system will provide control over employee permissions.
10. All cash temporarily stored on-site will be in a time-triggered safe. Safes that take 15-20 minutes to open can dissuade offenders from attempting to rob the store.

### ***We will offer alternative payment methods to reduce cash.***

1. We will offer non-cash payment options to reduce cash transactions.
2. We will offer point banking. This widely-used technology eliminates the need for shoppers to carry cash, reducing the risk of theft or loss. Point-of-banking terminals can provide instant transaction receipts through email or SMS notifications.
3. A facility ATM will be on the premises. As cash is a primary way of paying, customers have an expectation that one will be available for use.

### ***Banking Compliance.***

1. Banking compliance for cannabis dispensaries is complex due to the conflict between state and federal laws. Under federal law, cannabis remains illegal, making it risky for banks to serve cannabis-related businesses.
2. Banks must file suspicious activity reports (SARs) when providing financial services to cannabis-related businesses, as the proceeds of cannabis transactions are considered illegal under federal law.
3. To comply with these regulations, banks must verify the cannabis licenses and state business licenses of dispensaries.
4. Banks also need to monitor and report certain information about cannabis businesses, including their cash flow and accounting records.
5. Banks must ensure that cannabis companies are licensed entities in good standing and comply with both state and federal laws.

### ***Banking Relationships:***

Today a number of Credit Unions are providing cannabis: Key Point Credit Union, one of our prior commercial real estate lenders, launched a cannabis banking pilot program in February 2020. They offer cannabis banking services to help businesses in the legal cannabis industry and provide compliance support for compliance with banking regulations. Key Point Credit Union partners with Shield Compliance to manage risks and provide electronic payment solutions, enhancing their services for the cannabis industry.

Dama Financial, recently purchased by Leafly, offers access to a secure banking solution and provides armored courier service, vendor payments and electronic payments to tax authorities. Their cash management solutions lower risk and provide payment flexibility with ACH, wire, or check.

### ***Cost Control Strategies***

Cost management is of utmost importance in the cannabis industry. Vertical integration reduces costs by eliminating most outsourcing and inefficiencies, resulting from third-party involvement. Most importantly, it improves inventory management by ordering and receiving inventory as needed, rather than keeping large quantities of stock on hand. This minimizes carrying costs and reduces the risk of product expiration, which

is important given the limited shelf-life of cannabis products. Another key advantage is the ability to produce higher quality products, produce proprietary brand development, and control the majority of finished products, product storage, packaging and distribution.

Our vertically integrated business between the Willows retail dispensary and the Sacramento microbusiness provides cost control advantages, as does ownership of the properties in which they are located. Vertical integration will provide a significant margin advantage over our competitors as we can oversee different areas of the supply chain including cultivation, packaging, distribution, and retail. This reduces the need for 3rd party expenses for outside services and reduces overall operational costs.

## **6. Human Resources & Training**

### ***Staff recruitment, onboarding, and training practices***

As with my original dental offices, staff recruitment, onboarding, and training practices are similar and must comply with California labor law requirements. Labor protections apply to all workers in the cannabis industry and all employers must comply with minimum wage, overtime laws, maintain a valid workers' compensation insurance and provide safe working conditions for employees.

#### ***Staff recruitment***

There are many online platforms for staff recruitment. These include: Indeed, ZipRecruiter, Staff MMJ, Cannbizteam., SimplyHired, etc. However, we understand limited commute times are important to reduce stress and increase performance in any job. As such, primarily we will solicit staff from the local area and/or assist with relocation costs as necessary.

Onboarding. California rules for staff hire at a dispensary include:

1. Age: The applicant must be at least 21 years old.
2. Identification. The applicant must have a valid form of identification to prove age.
3. Background Check. Applicants must pass a background check
4. Driver License or Real ID. Applicants must have a CDL or Real ID.
5. Education. Applicants should typically have a high school diploma or GED.
6. Training. Ideally candidates should have some retail and cash handling experience, and customer service experience.

#### ***Staff Training and Management***

Staff training is a vital part of any business and essential for any working in a retail dispensary. Training empowers staff and encourages them to research broad cannabis topics.

There are key components to an effective cannabis training program and these include:

1. Compliance Training. Staff members must understand state cannabis laws.



2. Product knowledge. With a myriad of cannabis products, strains and methods of use, staff must be trained and have an understanding of the product in our retail facility.
3. Customer Service training for customer engagement is essential for any business, especially in a retail setting. Staff will undergo customer service training and sensitive training to ensure all customers are welcome and treated with the golden rule.
4. Safety Protocols in staff training are paramount to protecting staff and customers.
5. SOP training. Standard Operating Procedures are part of our staff training onboarding.
6. Risk Management and Legal Responsibilities make up another part of standard staff training and are critical to the success and safety of all customers and other staff members.
7. Effective Communication. Training in communication with customers and staff ensures directions, duties, and responsibilities can be accomplished. We will maintain an open-door policy for staff to discuss concerns. We will also have staff suggestion meetings to find ways to improve our services, reduce conflicts and improve resolution.
8. CPR/ADE and first aid will be offered to staff annually.
8. Regular General Training sessions will be scheduled monthly with specific topics to improve our overall service and discuss new ideas and trends to improve the retail business.
9. Continuous learning is part of the human condition, attending local trade shows and events will be part of our overall staff training strategy.

### ***Staff Management***

Dispensary software plays an important part in staff management and tools are built into the software to simplify and track staff management.

1. Tracking hours. POS have time clocks which calculate hours over a specific period helps simplify payroll
2. Track employee's sales,
3. Setting software permissions. Setting staff restrictions and permissions on a control point-of-sale and limit accessibility and help to prevent mistakes. Establishing permissions rather than allowing full access can avoid costly incidents.
4. POS systems have the capability to monitor transactions and will give managers clear indicators on the efficiency of employees.

### ***Team leadership and conflict resolution skills***

Effective team leadership and conflict resolution skills are crucial in any business. A cannabis dispensary requires teamwork, compliance, and customer service. Our experience comes from multiple business start-ups where strong leadership fosters a positive work environment, ensures compliance, and helps drive sales.

We have developed key leadership qualities through the years of decisions that shape the goal and growth of a business. Most importantly demonstrating professionalism, compliance, and excellent customer service were most important in growing our businesses. We incorporated daily morning huddles to identify daily goals, assign tasks and focus on important projects and monthly staff meetings to identify ways to improve



and make our work day more efficient. . We also understood the importance of rewarding staff through bonuses based on productivity which motivated and created team harmony. Staff was motivated to learn all job positions which created more flexibility.

Encouraging staff and customer feedback and suggestions helped to grow our businesses and many improvements were a direct result of team members' suggestions. Continuing education including first aid, CPR, and conventions for staff development was an integral part of our business and helped to foster staff cohesiveness. Our business also maintained an open-door policy which was helpful in identifying potential issues which could be resolved early.

Today's businesses are more media driven than ever and customer's online reviews can provide feedback on ways to correct and improve policies ultimately helping to grow the business.

### ***Conflict Resolution in Dispensary***

Conflicts may arise between staff, with management, or even with customers. Handling them professionally ensures smooth operations. One of the most common issues is employee disputes which can range from clashing personalities, uneven workload distribution and scheduling conflicts. Most employee conflicts were resolved with a private discussion and clear strategy to resolve issues.

Customer Complaints are the second area of conflict resolution. These may be related to wait times, product concerns and general misunderstandings. As customers are vital to our business, de-escalating customer concerns in a timely manner is of utmost importance. Customer complaints are fairly limited and as such, can be resolved by sales policies which are part of the business policy manual. Resolution and reinforcement of business policies through staff meetings and written documentation helps to prevent future customer conflicts.

We are confident that our managerial team, which has significant experience in conjunction with ownership, will ensure our business operates efficiently, stays compliant, and delivers excellent customer service.

## **7. Security & Risk Management**

### ***Experience with dispensary security protocols***

Our experience with security protocol is specific to our microbusiness. Bay Alarm was the company that provided compliance with city and state regulations. The goal of state regulations is the prevention of theft or robbery. Principally our goal is to maintain a safe environment for both staff and customers and ensure our business is protected. As part of our security protocol mandatory ID scanning upon entrance with a valid government-issued ID required for age verification. Our managers have extensive experience with all aspects of dispensary security protocols. These security protocols are described in our security plan and are part of our standard operating practice.

## 8. Customer Experience & Community Engagement

### ***Approaches to creating an inclusive and educational retail environment***

Our business will be an inclusive and educational dispensary environment that involves thoughtful design and strategies to foster customer engagement. Working with diverse populations is a common business practice especially in California. Our goal is to promote responsible cannabis use to all customers.

Our approach in prior retail businesses included ensuring accessibility with design elements that meet ADA requirements. The physical space design will be wheelchair-accessible with wide aisles, ADA counters, and clear signage. Our staff will be trained on cultural competency, inclusivity, and disability awareness. Customer approach is centered in active listening, and avoiding assumptions about customer experience levels. Wellness is a component in our retail plan and will include resources for medical patients, seniors, and those new to cannabis. To meet clients' expectations, we plan to maintain a large and diverse product menu with education on the varied consumption methods.

We understand the importance of community engagement and outreach and plan on hosting workshops with a focus on wellness, chronic pain applications, insomnia, mood improvement and safe consumption.

Today, digital access is standard for information and business search. We will have an accessible website with screen reader compatibility and simple navigation. Websites today include virtual tours which can help first-time visitors familiarize themselves with the space and product menu prior to their physical visit.

As in all of our prior businesses, there is zero-tolerance for discrimination and these policies as part of our business model to ensure there is no bias based on race, gender, age, or ability. A feedback system for customers to allow them to share experiences and suggest improvements will be part of our retail business.

Our business will also have price transparency to explain sales taxes upfront and avoid "hidden fees" which can affect our credibility. In addition, we will offer discount programs to veterans, seniors, and medical patients.

We will implement these strategies to create a space where all customers—whether recreational or medical patients, seniors, or first-time visitors feel respected, informed during their visit.

### ***Community outreach and involvement in local cannabis events or advocacy***

Our primary goal, as a downtown business, will be to build relationships with other businesses, provide direct marketing referrals, and promote and improve downtown business success and adjunctive revenue.

Community outreach helps to improve public education, trust and acceptance. We plan to be involved in community outreach to build confidence that we are a Bonafide business, educate the public, and promote

responsible cannabis use. This process will include providing free seminars on cannabis laws, safe consumption, and advances and research in medical use. Community outreach also centers around support for community events and collaboration with social and physical wellness businesses and creativity and crafting businesses in the community.

## 9. Key Achievements

### *Examples of dispensaries you've help grow or optimize*

See Ana Garcia (General Manager) extensive experience in the growth and optimization of businesses in the cannabis industry. See David Spradin/Haylee Parker (Managers) for their extensive experience growing and optimizing cannabis retail facilities.

## 10. Legal & Compliance Documentation

### *Copies of relevant licenses or certificates*

Current micro business license with annual expiration of 4/26/2026. (Copy included)

### *Proof of compliance training or security clearance*

Live scan applications for Willows will be required.

Prior live scan applications and Federal Background Check were completed for approval of the Sacramento project. (Copies included)

## 11. Proposal for Future Work

### *How your experience will benefit the new project or partnership*

### *Strategies or ideas tailored to the specific dispensary or business*

Our strategies take into account factors like location, target audience, regulations, competition, and product differentiation. As a local community-focused dispensary in a tight-knit community our strategies include:

1. Partnering with nearby businesses for cross-promotions.
2. Hosting educational workshops
3. Include loyalty programs and promote ambassador programs for referral bases
4. Optimize Google My Business and utilize internet marketing such as Weedmaps and Leafly.

As a medical and recreational dispensary our strategies include:

Offer free consultations for patient education

1. Provide discounts for Medical Patients, Veterans, Seniors, and chronic illness patients.
2. Provide product selection including high-CBD, low-THC products.
3. Providing Limited-Time Strains
4. Promoting seasonal or exclusive products

**Future Plans**

If approved for a retail cannabis business license by the City of Willows, and as the business grows, it is our intention to incorporate a delivery business with an online delivery platform.

We understand that delivery of cannabis products will be permitted in conjunction with a physical cannabis retail location. An operational plan with security protocols and services compliance with city and state law will be prepared in conjunction with the future delivery business.

We understand the conditional use permit application for a cannabis retail business shall include a statement as to whether the use will include delivery of cannabis products to customers located outside the cannabis retail facility and will describe the operational plan, security protocols and compliance with City of Willows ordinances.

NATIVE1's online ordering platform will allow customers to place orders from our website or mobile app. We will partner with a premier e-commerce delivery company to create the platform's features that allow an online menu and shopping portal that directly connects to our inventory management system. The online ordering platform will display all the products for sale at the business, their prices, and product descriptions. The platform will update live as products are sold and added.

## Estimated Sequence of Events

*(See attached timeline)*

Subject to approval for a commercial cannabis license in Willows, the following is an estimated sequence of events to begin operations.

1. Planning Commission Conditional Use Permit meeting June 24, 2025;
2. City Council Final Review meeting June 24, 2025.
3. Premise Renovation: Submission of full set of building plans.
4. Premises construction/renovation (including air filtration system).
5. Application for a storefront retailer Type 10 license from the California State Department of Cannabis Control for adult recreational and medical operations.
6. Complete premises remodel construction work.
7. Set-up internet, phone and communication systems.
8. Equipment and technology purchase for installation of security and compliance systems (i.e., age verification, security cameras, etc.).
9. Integrate inventory management software and full Track and Trace.
10. Implement customer service protocol and handbook.
11. Prepare online, print, and media tools.
12. Use online and network recruitment tools and resources to hire staff and assign responsibilities.
13. Launch sales and marketing campaign.
14. Estimated launch date: February 2026.

Prior to commencing business operations, and pursuant to a cannabis retail/dispensary business license issued by the City of Willows, NATIVEI will hold a Certificate of Authorization issued by the City of Willows in addition to a conditional use permit issued by the City of Willows Planning commission, and a State insured type 10 Retail/Dispensary Cannabis Sales License.



**2025 Cannabis industry challenges:**

1. Six years after legal sales started, overall sales have been falling for the past two years. The number of legal cannabis growers and brands has decreased by more than 70% since legalization first went into effect. Currently California surrendered licenses now outnumber active licenses according to the Department of Cannabis Control.
2. California is set to increase its cannabis excise tax from 15% to 19% starting on July 1, 2025, as part of a budget compromise made in 2022. This increase is expected to further burden the struggling cannabis industry. Nearly 15% of cannabis businesses are already defaulting on their sales and use tax obligations, totaling \$189.3 million in default. Assemblymember Matt Haney, D-San Francisco, has introduced Assembly Bill 564 to repeal the requirement for the California Department of Tax and Fee Administration (CDTFA) to adjust the cannabis excise tax rate. The bill aims to prevent the increase from happening, which could help stabilize the industry facing financial difficulties.
3. There is potential for rescheduling in 2025-2026, but there is still an uncertain timeline. Rescheduling cannabis under the U.S. Controlled Substances Act would dramatically reshape the industry's finances. Currently Cannabis businesses pay about double the federal tax rate of traditional companies because of IRS Code Section 280E, which prevents them from deducting normal business expenses.
4. Lack of accountability between vendor payment practices causes significant problems for retail business. A vertically integrated company has the benefit to insure they will not be in a position for payment default for their products as they are produced by the same company. More commonly, products are purchased on a net term and unpaid invoices are not uncommon. A new cannabis credit score company brings a platform for companies to exchange feedback on vendor relationships. They help bring transparency and accountability to payment practices which is crucial in the cannabis industry. Cannabis Credit Scores addresses this issue by providing a platform to view and share first-hand experiences with clients with the goal of shedding light on retail to vendor payment practices and overall business conduct.

# CORE DISPENSARY TIMELINE

from selection to grand opening\*



\* Exact timeframes may vary depending on third-party turn-arounds

## Professional Portfolio: Ana Garcia

### 1. Executive Summary

Ana Garcia is a seasoned leader in the cannabis industry, bringing over 15 years of operational, regulatory, and financial expertise to dispensary businesses across California.

As a founder and executive for several successful retail cannabis ventures, Ana has consistently demonstrated the ability to navigate complex regulatory environments, optimize operations, and drive profitability.

Her leadership combines compliance excellence, team development, customer-centric strategies, and financial acumen making her an invaluable asset to any cannabis organization or partnership.

### Core Strengths & Key Qualifications

15+ years in cannabis operations, compliance, and leadership

Expertise in METRC, audits, licensing, and state/local regulations

Proven success launching and scaling dispensaries from concept to profitability

Strong financial background as CFO and CEO in high-risk banking environments

Track record of hiring, training, and leading high-performing teams

Deep community involvement and brand-building within local markets

### 2. Professional Background

Ana has held executive and operational roles in top-tier California dispensaries, including:

#### **Vice President & CFO, Better Health Group (2009–Present)**

Oversaw financial operations and compliance for a high-volume dispensary in Vallejo, managing budgets, audits, banking compliance, and business strategy.

#### **Managing Member, Rockaway Enterprises (2021–Present)**

Founded and led all operational and compliance efforts, helping the dispensary reach \$2.5M in annual revenue in a competitive market.

#### **Chief Executive Officer, Lake Street Organic (2023–Present)**

Directed daily operations, regulatory management, and strategic planning for one of Lake County's top dispensaries.

**Chief Executive Officer, Fuego Crescent City (2023–Present)**

Launched and licensed the dispensary, driving consistent growth and community alignment in Crescent City.

**Chief Executive Officer, Fuego Lucerne Cannabis Dispensary (2025–Present)**

Organized the opening of a brand-new store opening date May 15 2025

**3. Regulatory Compliance Experience**

Ana is well-versed in California cannabis law and compliance:

***Expert in BCC/DCC regulations***

Proven success in maintaining full licensure and regulatory standing across multiple jurisdictions.

***METRC Proficiency***

Oversaw compliance for hundreds of SKUs using the METRC track-and-trace system.

***Audit & Inspection Readiness***

Successfully completed local/state audits with zero violations through proactive protocols and compliance training.

***Licensing Experience***

Personally secured retail cannabis licenses in cities across California, navigating zoning, community meetings, and planning commission approvals.

**4. Operational Expertise**

Ana has built and scaled operational frameworks that support compliant, efficient, and customer-focused dispensaries:

Daily management of staff, schedules, inventory, compliance logs

Expert in Flowhub, Meadow, and similar POS and inventory systems

Streamlined SOPs for intake, sales, cash management, and reporting

Vendor management and product selection aligned with market trends

## **5. Sales & Marketing Experience**

Ana's sales and marketing background supports dispensary growth and retention:

### **Customer Acquisition & Loyalty**

Implemented loyalty programs, referral campaigns, and patient education to improve retention

### **Compliant Marketing**

Created marketing plans within California cannabis advertising rules—balancing visibility with regulatory requirements

### **Performance Tracking**

Analyzed KPIs, basket size, and conversion data to enhance product mix and staff performance

## **6. Financial Management**

Ana has directly managed the financial health of multiple dispensaries:

Annual budgeting, forecasting, and revenue modeling

Cash management and armored transport coordination

Financial reporting for investors and regulatory bodies

Deep understanding of cannabis banking restrictions and workarounds

## **7. Human Resources & Training**

Ana has built and led high-functioning dispensary teams:

Recruited, hired, and trained dozens of cannabis retail employees

Created compliant onboarding programs covering METRC, POS, and security

Led workplace culture initiatives and staff retention efforts

Hands-on experience resolving internal conflicts and HR compliance issues

## **8. Security & Risk Management**

With extensive front-line experience, Ana prioritizes risk mitigation:

Developed site security protocols (24/7 surveillance, ID checks, panic buttons)

Managed relationships with third-party security and armored transport firms

Implemented crisis protocols (e.g., power outage, theft, protest response)

Conducted regular compliance training and emergency preparedness drills

## **9. Customer Experience & Community Engagement**

Ana believes in cannabis retail as a community service:

Built inclusive, informative dispensary spaces that welcome all demographics

Ensured staff were trained in terpene and cannabinoid education

Led participation in local cannabis events, job fairs, and nonprofit outreach

Fostered community trust through transparency, hiring, and education

## **10. Key Achievements**

\$2.5M Revenue: Helped Rockaway Enterprises reach \$2.5M in annual sales in under 2 years

License Wins: Successfully secured and renewed multiple retail licenses across California

Growth Leadership: Led Lake Street Organic and Fuego Crescent City to record-breaking quarterly growth and customer satisfaction ratings

Clean Audit Record: Maintained 100% clean audits across all dispensary locations



## **11. Legal & Compliance Documentation**

### **Licenses Held**

C10-0000256-LIC (Better Health Group)

C10-0000814-LIC (Rockaway Enterprises)

C10-0001401-LIC (Lake Street Organic)

C10-0001395-LIC (Fuego Crescent City)

C10-0001558-LIC (Fuego Lucerne Cannabis Dispensary)

### **Certifications & Education**

Certified EKG Technician, CSU East Bay (2018)

B.S., Business Administration, Colorado Technical University (2022)

## **12. Proposal for Future Work**

Ana's proven experience can bring measurable value to any new venture in the cannabis space.

Her strategic vision, combined with hands-on operational knowledge, positions her as a powerful partner in:

License acquisition and community outreach

Staff development and operational infrastructure

Revenue optimization through data-driven retail strategy

Brand elevation via customer education and community connection

She is ready to help future partners build scalable, compliant, and community-first cannabis businesses that thrive in California's evolving market.



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## Better Health Group, Inc.

### License Information



**Active**

Lic. No. **C10-0000256-LIC** (Annual)

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2019-06-20**

Expires on **2025-06-19**

### Business Information



Legally named **Better Health Group, Inc.**

Registered as Corporation

Ana Garcia, Justine Barajas, Morgan Hannigan, Nathan Cowherd

Managementbhg@gmail.Com

707-643-3767



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licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Retailer License Adult-Use and Medicinal

**Business Name:**  
BETTER HEALTH GROUP, INC.

**License Number:** C10-0000256-LIC  
**License Type:** Retailer  
(Storefront)

The license authorizes BETTER HEALTH GROUP, INC. to engage in commercial cannabis Retail (Storefront) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professional Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

**Premises Address:**  
3611 SONOMA BLVD  
VALLEJO, CA 94590-2947

**APN:**  
0051-010-330  
VALLEJO

**Valid:** 6/20/2019  
**Expires:** 6/19/2025

Scan to verify this  
license.



Non-Transferable

Post in Public View

# Scan to verify this license.



**Valid:**  
6/20/2019

**Expires:**  
6/19/2025

**License No:**  
C10-0000256-LIC

**Legal Business Name:**  
BETTER HEALTH GROUP, INC.

**Premises Address:**  
3611 SONOMA BLVD  
VALLEJO, CA 94590-2947

**APN:**  
0051-010-330  
VALLEJO

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at **Capotcheck.com** using license number C10-0000256-LIC.



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## Rockaway Enterprises, LLC

### License Information



**Active**

Lic. No. **C10-0000814-LIC (Annual)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2021-05-24**

Expires on **2025-05-24**

### Business Information



**Rockaway Enterprises, LLC**

Legally named **Rockaway Enterprises, LLC**

Registered as Limited Liability Company

Juan Garcia Flores, Thomas Rodriguez

Licensing.Vhhc420@gmail.Com

415-272-8970



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licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Retailer License Adult-Use and Medicinal

**Business Name:**  
ROCKAWAY ENTERPRISES, LLC

Rockaway Enterprises, LLC

**License Number:** C10-0000814-LIC  
**License Type:** Retailer  
(Storefront)

**Premises Address:**  
450 Old County RD  
Pacifica, CA 94044

**Valid:** 5/24/2021  
**Expires:** 5/24/2025

The license authorizes ROCKAWAY ENTERPRISES, LLC to engage in commercial cannabis Retail (Storefront) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professional Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

Scan to verify this  
license.



Non-Transferable

Post in Public View



# Scan to verify this license.



**Valid:**  
5/24/2021

**Expires:**  
5/24/2025

**License No:**  
C10-0000814-LIC

**Legal Business Name:**  
ROCKAWAY ENTERPRISES, LLC  
Rockaway Enterprises, LLC

**Premises Address:**  
450 Old County RD  
Pacifica, CA 94044

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at **CAPotcheck.com** using license number C10-0000814-LIC.



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## Lake Street Organics

### License Information



**Active**

**Lic. No. C10-0001401-LIC (Annual)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2023-10-16**

Expires on **2025-10-15**

### Business Information



**Lake Street Organics**

Legally named **Link Rock Falls Corporation**

Registered as Corporation

Ana Garcia, Jaypee Sereghy, Terri Larsen

03espinoza@gmail.Com

707-694-3706



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Department of Cannabis Control  
licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Retailer License Adult-Use and Medicinal

**Business Name:**  
LINK ROCK FALLS CORPORATION

Lake Street Organics

**License Number:** C10-0001401-LIC  
**License Type:** Retailer  
(Storefront)

**Premises Address:**  
8466 LAKE ST  
LOWER LAKE, CA 95457

**Valid:** 10/16/2023  
**Expires:** 10/15/2025

The licensee authorizes LINK ROCK FALLS CORPORATION to engage in commercial cannabis Retail (Storefront) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professional Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

Scan to verify this  
license.



Non-Transferable

Post In Public View

# Scan to verify this license.

**Valid:**

10/16/2023

**Expires:**

10/15/2025

**License No:**

C10-0001401-LIC

**Legal Business Name:**

LINK ROCK FALLS CORPORATION  
Lake Street Organics

**Premises Address:**

8466 LAKE ST  
LOWER LAKE, CA 95457

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at **CAPotcheck.com** using license number C10-0001401-LIC.



Department of  
Cannabis Control  
CALIFORNIA



**Department of  
Cannabis Control**  
CALIFORNIA

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## Fuego

### License Information



**Active**

Lic. No. **C10-0001395-LIC (Annual)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2023-10-11**

Expires on **2025-10-10**

### Business Information



**Fuego**

Legally named **El Alto Inc**

Registered as Corporation

Ana Garcia, Anthony Blanco, Edward Blakeley, Juan Garcia-Flores, Richard Sereghy

Wearefuego1@gmail.Com

707-342-5378



Department of  
Cannabis Control  
CALIFORNIA

Department of Cannabis Control  
licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Retailer License Adult-Use and Medicinal

**Business Name:**  
EL ALTO INC

Fuego

**License Number:** C10-0001395-LIC  
**License Type:** Retailer  
(Storefront)

**Premises Address:**  
245 H ST  
CRESCENT CITY, CA  
95531-4322

**Valid:** 10/11/2023  
**Expires:** 10/10/2025

The license authorizes EL ALTO INC to engage in commercial cannabis Retail (Storefront) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professions Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

Scan to verify this  
license.



Non-Transferable

Post in Public View



# Scan to verify this license.

**Valid:**

10/11/2023

**Expires:**

10/10/2025

**License No:**

C10-0001395-LIC

**Legal Business Name:**EL ALTO INC  
Fuego**Premises Address:**245 H ST  
CRESCENT CITY, CA 95531-4322

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at **CAPotcheck.com** using license number C10-0001395-LIC.

Department of  
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**Department of  
Cannabis Control**

CALIFORNIA

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## Fuego Lucerne Cannabis Dispensary

### License Information



**Active**

Lic. No. **C10-0001558-LIC (Annual)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2025-03-18**

Expires on **2026-03-19**

### Business Information



## Fuego Lucerne Cannabis Dispensary

Legally named **Lexington Meadows Creek Corp.**

Registered as Corporation

Ana Garcia, Anthony Anthony Blanco

Bicgroup1@gmail.Com

707-501-8259



Department of  
Cannabis Control  
CALIFORNIA

Department of Cannabis Control  
licensing@cannabis.ca.gov, www.cannabis.ca.gov

## Cannabis Retailer License Adult-Use and Medicinal

**Business Name:**  
LEXINGTON MEADOWS CREEK CORP.

Fuego Lucerne Cannabis Dispensary

**License Number:** C10-0001558-LIC  
**License Type:** Retailer  
(Storefront)

**Premises Address:**  
6272 E HIGHWAY 20  
LUCERNE, CA 95458

**Valid:** 3/18/2025  
**Expires:** 3/19/2026

The license authorizes LEXINGTON MEADOWS CREEK CORP. to engage in commercial cannabis Retail (Storefront) at the premises address listed above until the expiration date of this license. This license issued is pursuant to Division 10 of the California Business and Professional Code and is not transferable to any other person or premises location. This license shall always be displayed in a prominent place at the licensed premises. This license shall be subject to suspension or revocation if the licensee is determined to be in violation of Division 10 of the Business and Professions Code or regulations adopted thereunder.

Scan to verify this  
license.



Non-Transferable

Post in Public View

# Scan to verify this license.

**Valid:**

3/18/2025

**Expires:**

3/19/2026

**License No:**

C10-0001558-LIC

**Legal Business Name:**LEXINGTON MEADOWS CREEK CORP.  
Fuego Lucerne Cannabis Dispensary**Premises Address:**6272 E HIGHWAY 20  
LUCERNE, CA 95458

1. Use your smartphone camera to scan the QR code for licensing information.
2. If your camera doesn't have scanning functionality, you can look up a location at **CAPotcheck.com** using license number C10-0001558-LIC.

Department of  
Cannabis Control  
CALIFORNIA

**David Spradlin**

David Spradlin oversees operations with a hands-on, systems-based approach shaped by over 15 years of cannabis industry leadership—from budtender to CEO.

Having successfully launched Magnolia Wellness in Oakland and Sacramento and built 13 Perfect Union locations across California, David has developed and scaled operational frameworks that balance regulatory compliance, staff development, and customer experience.

His leadership ensures SOP-driven consistency across cultivation, retail, and processing sites nationwide, with a firm commitment to sustainability and community engagement.

He ensures compliance through a deep understanding of cannabis regulations at both state and local levels, integrating this knowledge into training, audits, and day-to-day workflows.

David is also highly experienced in inventory control, implementing track-and-trace protocols and inventory management systems that support transparency and reduce waste.

His belief in empowering frontline staff is evident in his support for unionization and promotion from within, fostering a culture of accountability and long-term retention.

Currently, he's leading the development of a State Authorized Apprenticeship Program to professionalize cannabis workforce training, further reflecting his comprehensive and future-focused operational leadership.

**Haylee Parker**

With over a decade of experience in the cannabis industry, Haylee Parker manages day-to-day operations focusing on structure, efficiency, and team empowerment.

She ensures smooth retail execution through streamlined workflows, strong inventory oversight, and clear compliance protocols. Her operational style blends strategic planning with hands-on leadership, allowing her to maintain high performance standards while adapting quickly to challenges in a fast-paced environment.

Haylee's foundation in Learning & Development, including leading L&D efforts for Perfect Union, has shaped her people-first approach to operations.

She builds strong teams through thoughtful onboarding, ongoing training, and mentorship programs prioritizing product knowledge, customer care, and professional growth.

By investing in employee development, she ensures service excellence at every level while cultivating a culture of accountability, motivation, and long-term retention.

Tab 11



## Tab 12

## City Authorization: Consent to Entry and Inspection

I, the undersigned owner of NATVIEI, hereby grant full authorization and consent to the City of Willows, and its designated representatives, to enter the business premises as follows:

### Right of Entry.

I authorize representatives of the City of Willows to enter the premises of the licensed business at any time, with or without prior notice, and with or without reasonable cause.

### Purpose of Entry.

Such entry may be made for the purpose of:

Inspecting the premises;

Monitoring business operations;

Confirming compliance with applicable laws, regulations, and licensing conditions.

### Acknowledgment.

I acknowledge and accept that this authorization is a condition of operating a licensed business within the City of Willows and that refusal to permit entry may result in enforcement actions, including suspension or revocation of the business license.

By signing below, I affirm my understanding and agreement to the terms set forth above, and I consent to the City's rights of access as described.

Affirmed and signed by:

Name: Homar Crespo

Title: Member LLC

Signature: 

Date: 4/25/2025

## City Authorization: Consent to Entry and Inspection

I, the undersigned owner of NATVIEI, hereby grant full authorization and consent to the City of Willows, and its designated representatives, to enter the business premises as follows:

### Right of Entry.

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By signing below, I affirm my understanding and agreement to the terms set forth above, and I consent to the City's rights of access as described.

Affirmed and signed by:

Name: Margaret Sharkey

Title: Member LLC

Signature: \_\_\_\_\_

Date: 4/25/2025

## City Authorization: Consent to Entry and Inspection

I, the undersigned manager of NATVIEI, hereby grant full authorization and consent to the City of Willows, and its designated representatives, to enter the business premises as follows:

### Right of Entry.

I authorize representatives of the City of Willows to enter the premises of the licensed business at any time, with or without prior notice, and with or without reasonable cause.

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Monitoring business operations;

Confirming compliance with applicable laws, regulations, and licensing conditions.

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By signing below, I affirm my understanding and agreement to the terms set forth above, and I consent to the City's rights of access as described.

Affirmed and signed by:

Name: Ana Garcia

Title: Manager

Signature: 

Date: 4/25/2025

## City Authorization: Consent to Entry and Inspection

I, the undersigned manager of NATVIEI, hereby grant full authorization and consent to the City of Willows, and its designated representatives, to enter the business premises as follows:

### Right of Entry.

I authorize representatives of the City of Willows to enter the premises of the licensed business at any time, with or without prior notice, and with or without reasonable cause.

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By signing below, I affirm my understanding and agreement to the terms set forth above, and I consent to the City's rights of access as described.

Affirmed and signed by:

Name: David Spradlin

Title: Manager

Signature: \_\_\_\_\_



Date: 4/25/2025

## City Authorization: Consent to Entry and Inspection

I, the undersigned manager of NATVIEI, hereby grant full authorization and consent to the City of Willows, and its designated representatives, to enter the business premises as follows:

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### Acknowledgment.

I acknowledge and accept that this authorization is a condition of operating a licensed business within the City of Willows and that refusal to permit entry may result in enforcement actions, including suspension or revocation of the business license.

By signing below, I affirm my understanding and agreement to the terms set forth above, and I consent to the City's rights of access as described.

Affirmed and signed by:

Name: Haylee Marie Parker

Title: Manager

Signature: *Haylee Parker* 2025-04-23



Tab 13

### Reporting and Audit Affirmation

I, the undersigned owner of NATIVEI, hereby certify under penalty of perjury the following commitments to the City of Willows:

#### **Accurate Reporting.**

I affirm that all sales by the business shall be accurately and faithfully reported to the City of Willows in accordance with applicable laws and regulations.

#### **Timely Financial Disclosures.**

I agree to provide, in a timely manner, any additional financial information reasonably requested by the City of Willows.

#### **Tax and Fee Compliance**

I affirm that all taxes, fees, and other required payments will be properly calculated and fully paid when due.

#### **Consent to Audit**

I hereby consent to the audit of the business's books and financial records by the City of Willows at any time deemed necessary by the City, provided that such audits shall not occur more frequently than once every 180 days, unless otherwise permitted or required by law.

By signing this affirmation, we acknowledge and accept these obligations and understand that failure to comply may result in penalties, including fines, suspension, or revocation of permits, in accordance with applicable laws and regulations.

Affirmed and signed by:

Name: Homar Crespo

Title: Member LLC - Business Owner

Signature: 

Date: 04/25/2025

### Reporting and Audit Affirmation

I, the undersigned owner of NATIVEI, hereby certify under penalty of perjury the following commitments to the City of Willows:

#### Accurate Reporting.

I affirm that all sales by the business shall be accurately and faithfully reported to the City of Willows in accordance with applicable laws and regulations.

#### Timely Financial Disclosures.

I agree to provide, in a timely manner, any additional financial information reasonably requested by the City of Willows.

#### Tax and Fee Compliance

I affirm that all taxes, fees, and other required payments will be properly calculated and fully paid when due.

#### Consent to Audit

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By signing this affirmation, we acknowledge and accept these obligations and understand that failure to comply may result in penalties, including fines, suspension, or revocation of permits, in accordance with applicable laws and regulations.

Affirmed and signed by:

Name: Margaret Sharkey

Title: Member LLC - Business Owner

Signature: 

Date: 04/25/2025

### Reporting and Audit Affirmation

I, the undersigned manager of NATIVEI, LLC, hereby certify under penalty of perjury the following commitments to the City of Willows:

#### Accurate Reporting.

I affirm that all sales by the business shall be **accurately** and faithfully reported to the City of Willows in accordance with applicable laws and **regulations**.

#### Timely Financial Disclosures.

I agree to provide, in a timely manner, any additional financial information reasonably requested by the City of Willows.

#### Tax and Fee Compliance

I affirm that all taxes, fees, and other required payments will be properly calculated and fully paid when due.

#### Consent to Audit

I hereby **consent** to the audit of the business's books and financial records by the City of Willows at any time **deemed necessary by the City**, provided that such audits shall not occur more frequently than **once every 180 days, unless otherwise permitted or required by law**.

By signing this affirmation, we acknowledge and accept these obligations and understand that failure to comply may result in penalties, including fines, suspension, or revocation of permits, in accordance with applicable laws and regulations.

Affirmed and signed by:

Name: Ana Garcia

Title: Manager

Signature: 

Date: 04/25/2025

### Reporting and Audit Affirmation

I, the undersigned manager of NATIVEI, hereby certify under penalty of perjury the following commitments to the City of Willows:

#### **Accurate Reporting.**

I affirm that all sales by the business shall be accurately and faithfully reported to the City of Willows in accordance with applicable laws and regulations.

#### **Timely Financial Disclosures.**

I agree to provide, in a timely manner, any additional financial information reasonably requested by the City of Willows.

#### **Tax and Fee Compliance**

I affirm that all taxes, fees, and other required payments will be properly calculated and fully paid when due.

#### **Consent to Audit**

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By signing this affirmation, we acknowledge and accept these obligations and understand that failure to comply may result in penalties, including fines, suspension, or revocation of permits, in accordance with applicable laws and regulations.

Affirmed and signed by:

Name: David Spradlin

Title: Manager

Signature: \_\_\_\_\_

Date: 04/25/2025

## Reporting and Audit Affirmation

I, the undersigned manager of NATIVEI, LLC, hereby certify under penalty of perjury the following commitments to the City of Willows:

### Accurate Reporting.

I affirm that all sales by the business shall be accurately and faithfully reported to the City of Willows in accordance with applicable laws and regulations.

### Timely Financial Disclosures.

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### Consent to Audit

I hereby consent to the audit of the business's books and financial records by the City of Willows at any time deemed necessary by the City, provided that such audits shall not occur more frequently than once every 180 days, unless otherwise permitted or required by law.

By signing this affirmation, we acknowledge and accept these obligations and understand that failure to comply may result in penalties, including fines, suspension, or revocation of permits, in accordance with applicable laws and regulations. Affirmed and signed by:

Name: Haylee Marie Parker

Title: Manager

Signature:

*Haylee Parker*

2025-04-23



Tab 14

## Applicant's Certification

I, the undersigned owner of NATIVEI, hereby certify under penalty of perjury the following:

### Personal Knowledge

I affirm that I have personal knowledge of the information contained in the Phase One and Phase Two applications submitted to the City of Willows. I am fully aware of the contents and details provided therein.

### Truthfulness and Accuracy

I affirm that all information included in the Phase One and Phase Two applications is true, accurate, and complete to the best of my knowledge. No material facts have been omitted, and all statements made are correct and verifiable.

### Application Oversight

I further affirm that these applications are completed under my direct supervision. I accept full responsibility for their accuracy and completeness, and confirm that all necessary documents and supporting information have been thoroughly reviewed and properly submitted.

By signing below, I acknowledge that any false statements or omissions may result in penalties, including denial or revocation of the application, in accordance with all applicable laws and regulations.

Affirmed and signed by:

Name: Margaret Sharkey

Title: Member LLC – Business Owner

Signature: M Sharkey

Date: 04/25/2025

## Applicant's Certification

I, the undersigned owner of NATIVEI, hereby certify under penalty of perjury the following:

### Personal Knowledge

I affirm that I have personal knowledge of the information contained in the Phase One and Phase Two applications submitted to the City of Willows. I am fully aware of the contents and details provided therein.

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By signing below, I acknowledge that any false statements or omissions may result in penalties, including denial or revocation of the application, in accordance with all applicable laws and regulations.

Affirmed and signed by:

Name: Homar Crespo

Title: Member LLC – Business Owner

Signature: \_\_\_\_\_

Date: 04/25/2025

## Applicant's Certification

I, the undersigned manager of NATIVEI, hereby certify under penalty of perjury the following:

### Personal Knowledge

I affirm that I have personal knowledge of the information contained in the Phase One and Phase Two applications submitted to the City of Willows. I am fully aware of the contents and details provided therein.

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By signing below, I acknowledge that any false statements or omissions may result in penalties, including denial or revocation of the application, in accordance with all applicable laws and regulations.

Affirmed and signed by:

Name: Ana Garcia

Title: Manager

Signature: 

Date: 04/25/2025

## **Applicant's Certification**

I, the undersigned manager of NATIVEI, hereby certify under penalty of perjury the following:

### **Personal Knowledge**

I affirm that I have personal knowledge of the information contained in the Phase One and Phase Two applications submitted to the City of Willows. I am fully aware of the contents and details provided therein.

### **Truthfulness and Accuracy**

I affirm that all information included in the Phase One and Phase Two applications is true, accurate, and complete to the best of my knowledge. No material facts have been omitted, and all statements made are correct and verifiable.

### **Application Oversight**

I further affirm that these applications are completed under my direct supervision. I accept full responsibility for their accuracy and completeness, and confirm that all necessary documents and supporting information have been thoroughly reviewed and properly submitted.

By signing below, I acknowledge that any false statements or omissions may result in penalties, including denial or revocation of the application, in accordance with all applicable laws and regulations.

Affirmed and signed by:

Name: David Spradlin

Title: Manager

Signature: 

Date: 04/25/2025

## Applicant's Certification

I, the undersigned manager of NATIVEI, hereby certify under penalty of perjury the following:

### Personal Knowledge

I affirm that I have personal knowledge of the information contained in the Phase One and Phase Two applications submitted to the City of Willows. I am fully aware of the contents and details provided therein.

### Truthfulness and Accuracy

I affirm that all information included in the Phase One and Phase Two applications is true, accurate, and complete to the best of my knowledge. No material facts have been omitted, and all statements made are correct and verifiable.

### Application Oversight

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By signing below, I acknowledge that any false statements or omissions may result in penalties, including denial or revocation of the application, in accordance with all applicable laws and regulations.

Affirmed and signed by:

Name: Haylee Marie Parker

Title: Manager

Signature: *Haylee Parker* 2025-04-23

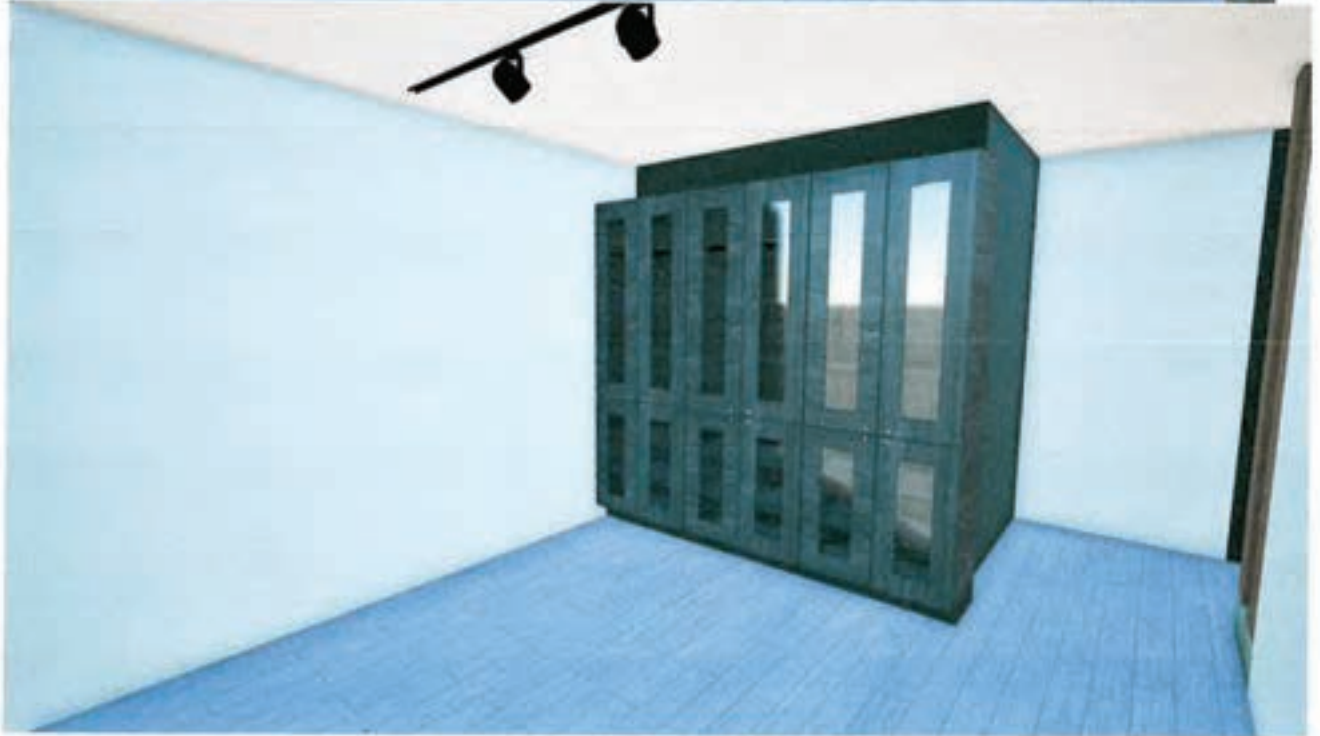


Tab 15

### 2025 Cannabis industry challenges:

1. Six years after legal sales started, overall sales have been falling for the past two years. The number of legal cannabis growers and brands has decreased by more than 70% since legalization first went into effect. Currently California surrendered licenses now outnumber active licenses according to the Department of Cannabis Control.
2. California is set to increase its cannabis excise tax from 15% to 19% starting on July 1, 2025, as part of a budget compromise made in 2022. This increase is expected to further burden the struggling cannabis industry. Nearly 15% of cannabis businesses are already defaulting on their sales and use tax obligations, totaling \$189.3 million in default. Assemblymember Matt Haney, D-San Francisco, has introduced Assembly Bill 564 to repeal the requirement for the California Department of Tax and Fee Administration (CDTFA) to adjust the cannabis excise tax rate. The bill aims to prevent the increase from happening, which could help stabilize the industry facing financial difficulties.
3. There is potential for rescheduling in 2025-2026, but there is still an uncertain timeline. Rescheduling cannabis under the U.S. Controlled Substances Act would dramatically reshape the industry's finances. Currently Cannabis businesses pay about double the federal tax rate of traditional companies because of IRS Code Section 280E, which prevents them from deducting normal business expenses.
4. Lack of accountability between vendor payment practices causes significant problems for retail business. A vertically integrated company has the benefit to insure they will not be in a position for payment default for their products as they are produced by the same company. More commonly, products are purchased on a net term and unpaid invoices are not uncommon. A new cannabis credit score company brings a platform for companies to exchange feedback on vendor relationships. They help bring transparency and accountability to payment practices which is crucial in the cannabis industry. Cannabis Credit Scores addresses this issue by providing a platform to view and share first-hand experiences with clients with the goal of shedding light on retail to vendor payment practices and overall business conduct.





































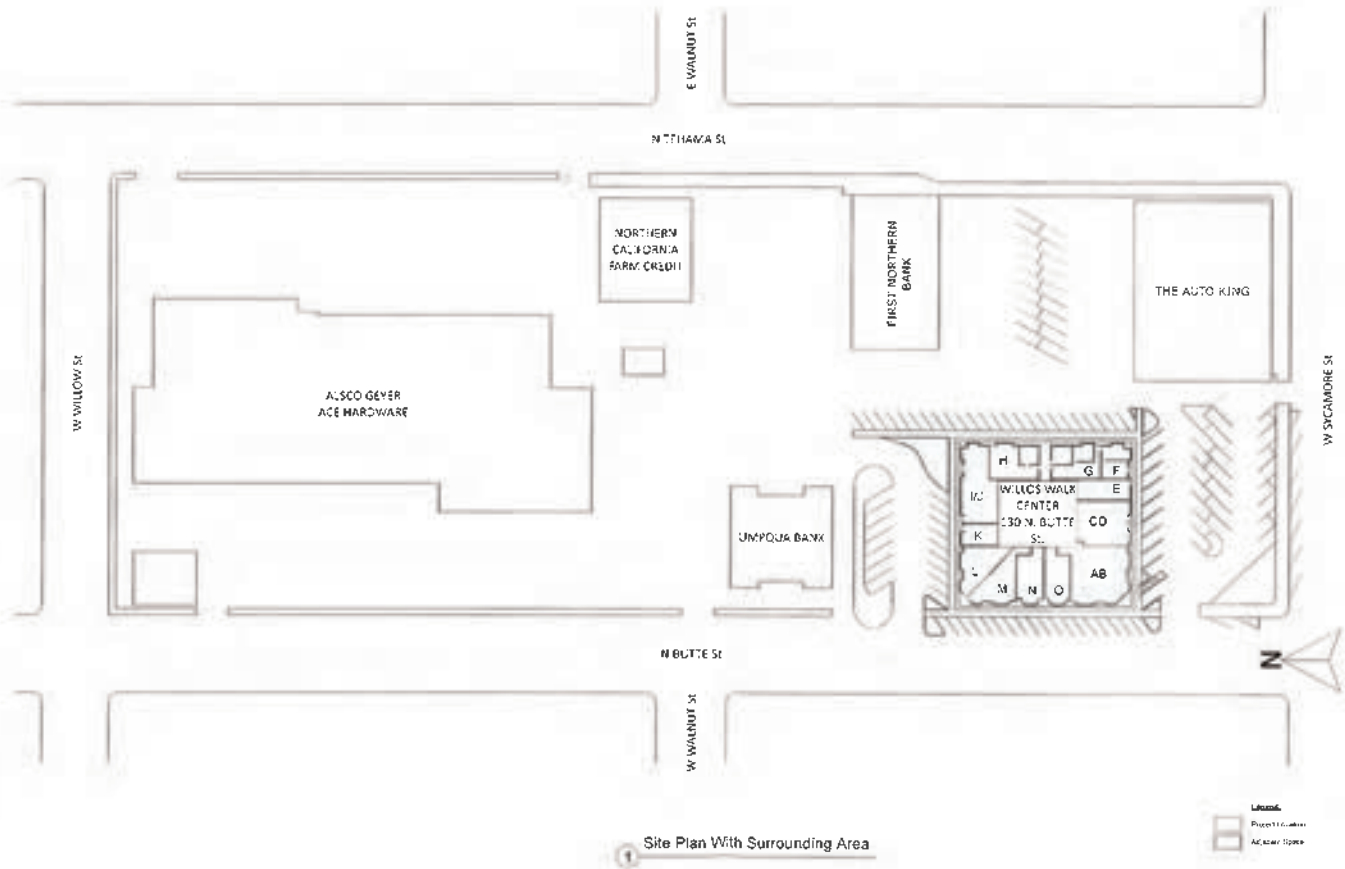












studio  
gg+s  
ARCHITECTS  
2221 19th St.  
Berkeley, CA 94710  
PH: 510.865.7448  
info@ggsearch.com  
www.ggsearch.com



**WILLOW WALK MALL**  
130 N. Butte St. Suite A/B  
Willows, CA 95988  
003-004-005-0

Street Corridor  
3.0 ft (9.14 m) Minimum  
6.0 ft (1.83 m)

Project No.	75-06-526
Worksheet	\$90
Client/By	\$90
Scale	1/8" = 1'-0"
Project	Project No. 75-06-526

Sheet  
A0.1



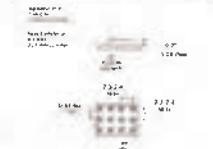
**Project Note:**  
 All ADAAS Compliance (ADAAS) set by 11/11/2012  
 Customer: Building Code Department

**studio**  
**g+s**  
**ARCHITECTS**  
 2023 First St  
 Berkeley, CA 94701  
 Tel: 510-848-7400  
 info@studio-gs.com  
 www.studio-gs.com

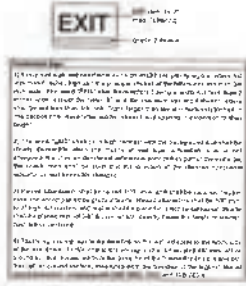


**WILLOW WALK MALL**  
 130 N. Buile St. Suite A/B  
 Willows, CA 95988  
 903-044-005-0

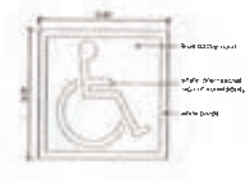
**Notes:**  
 1. Truncated dome tactile paving shall be installed in the path of travel leading to the exit door.  
 2. The tactile paving shall be installed in the path of travel leading to the exit door.  
 3. The tactile paving shall be installed in the path of travel leading to the exit door.



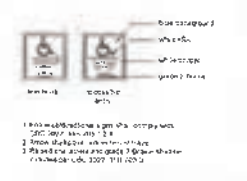
**Truncated Domes**  
 NTS



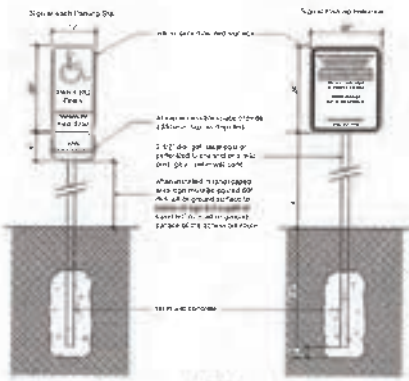
**Tactile Exit Signage**  
 NTS



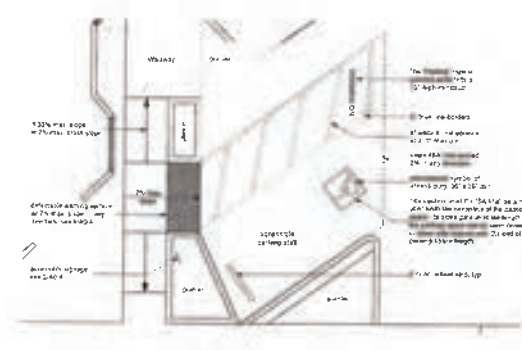
**Parking Accessibility Marking**  
 NTS



**Accessibility Storage**  
 NTS



**Parking Space ID Signage**  
 NTS



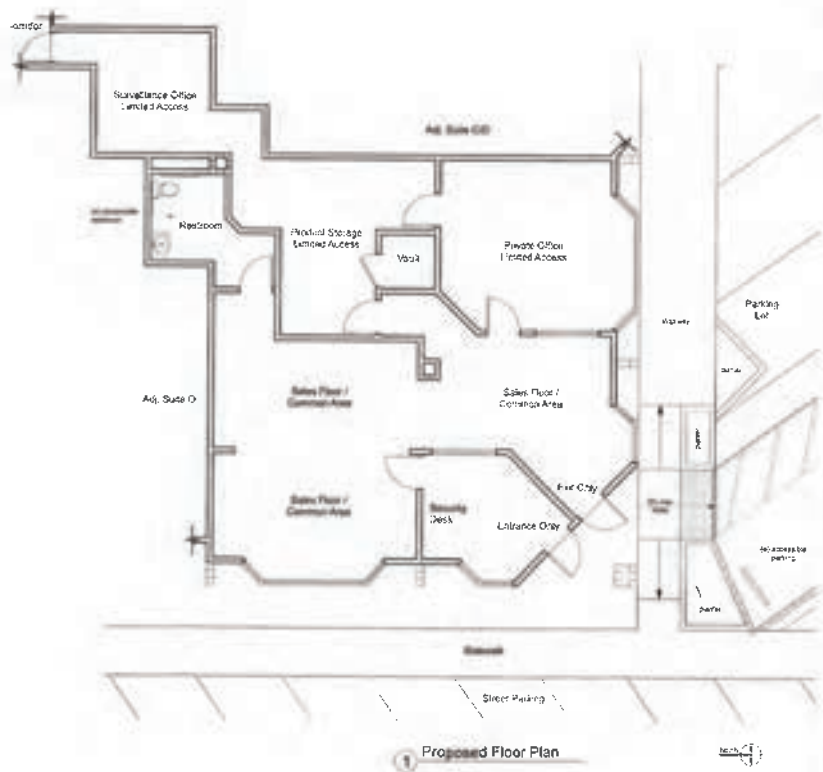
**Accessible Parking Stall**  
 Scale: 1/4\"/>

**Notes:**  
 1. All dimensions are in feet and inches.  
 2. All dimensions are in feet and inches.

**Project Information:**  
 Project Name: Willow Walk Mall  
 Project Number: 25-05-526  
 Project Location: Willows, CA  
 Project Date: 11/11/2012  
 Project Status: In Progress

**Scale:**  
 1/4\"/>

**Sheet:**  
 A0.4



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ARCHITECTS  
2215 Pine St.  
Berkeley, CA 94704  
Ph: 510.841.7848  
info@gstudio.com  
www.gstudio.com



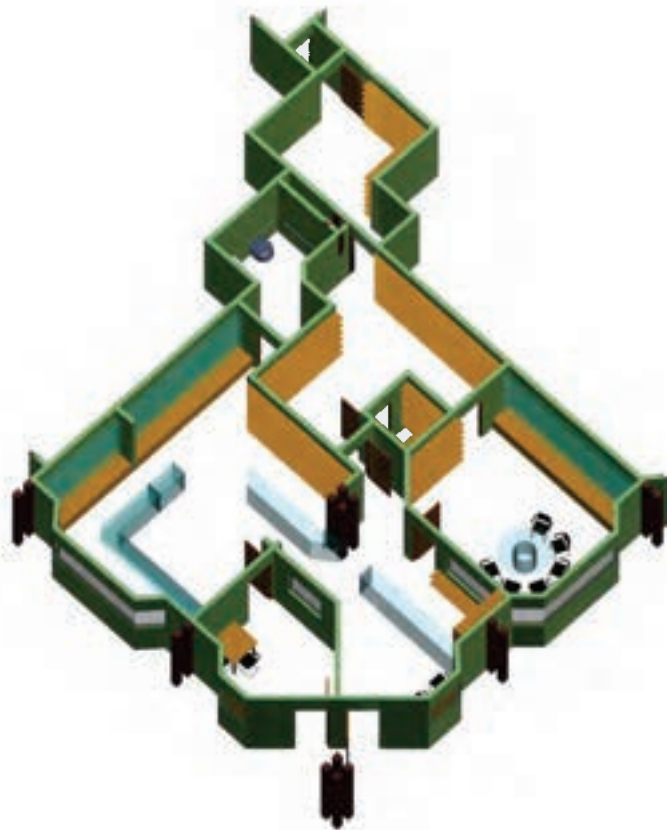
WILLOW WALK MALL  
130 N. Hutto St. Suite A/B  
Willows, CA 95888  
DOB: 044-005-0

Shawn Gentry  
Professional Seal

Project No.	25-05-526
Version	SSG
Drawn By	SSG
Scale	1/8" = 1'-0"
Revision	1-2-2025

A2.1

Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - South-West View



CLIENT  
WILLIAMSON GROUP &  
ASSOCIATES  
1400 S. CALIFORNIA

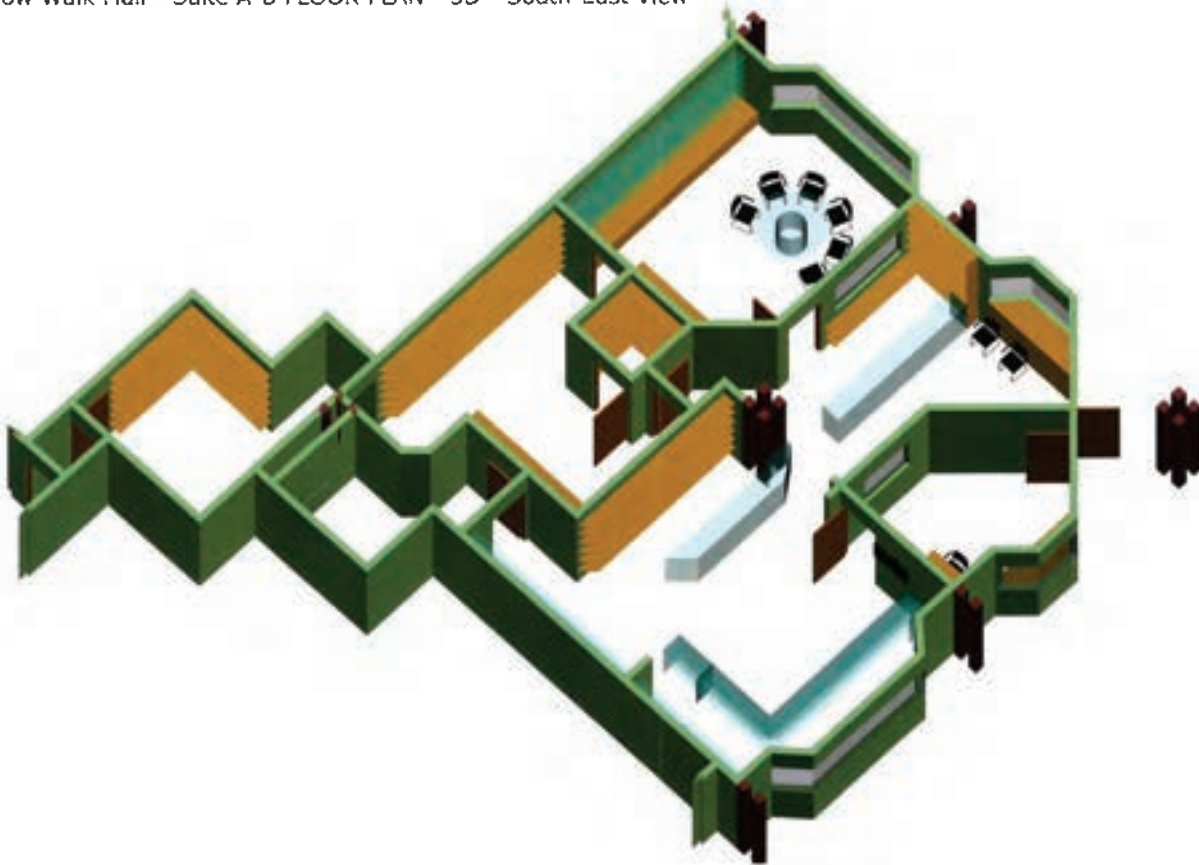
PROJECT  
WILLIAMSON SUITE ST.  
1400 S. CALIFORNIA  
WILLOW, CA 95989

SCALE  
1/8" = 1'-0"

A

FP-3D

Willow Walk Mail - Suite A-B FLOOR PLAN - 3D - South-East View



CLIENT  
WILLIAMSON &  
MCKINNEY  
VIA THE CLARION

PROJECT  
SUITE A-B  
WILLIAMSON &  
MCKINNEY, CA 95818

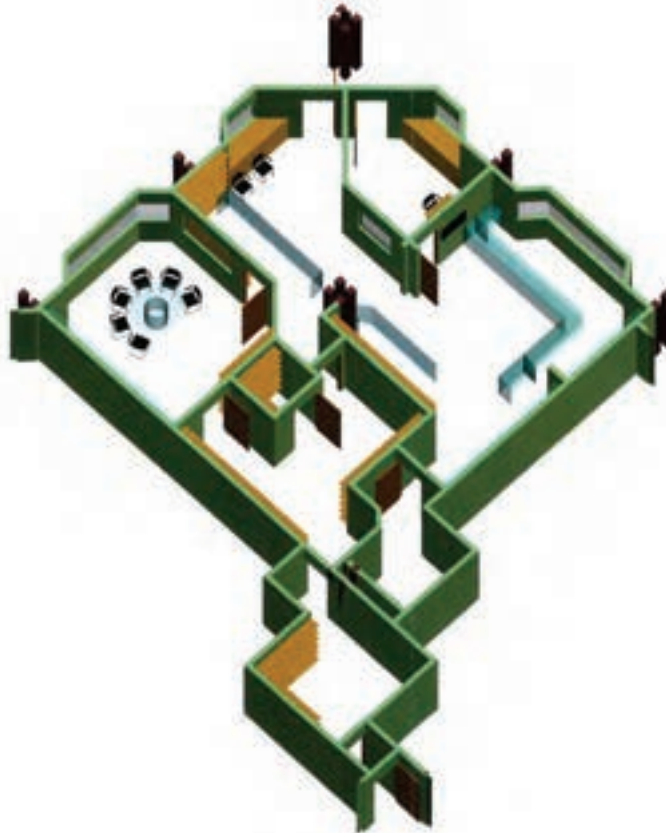
SCALE  
1/8" = 1'-0"

A

FP-3D



Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - North-East View



CLIENT  
BROWN GROUP &  
BROWN GROUP  
10000 GILBERT ST.  
LOS ANGELES, CA 90024

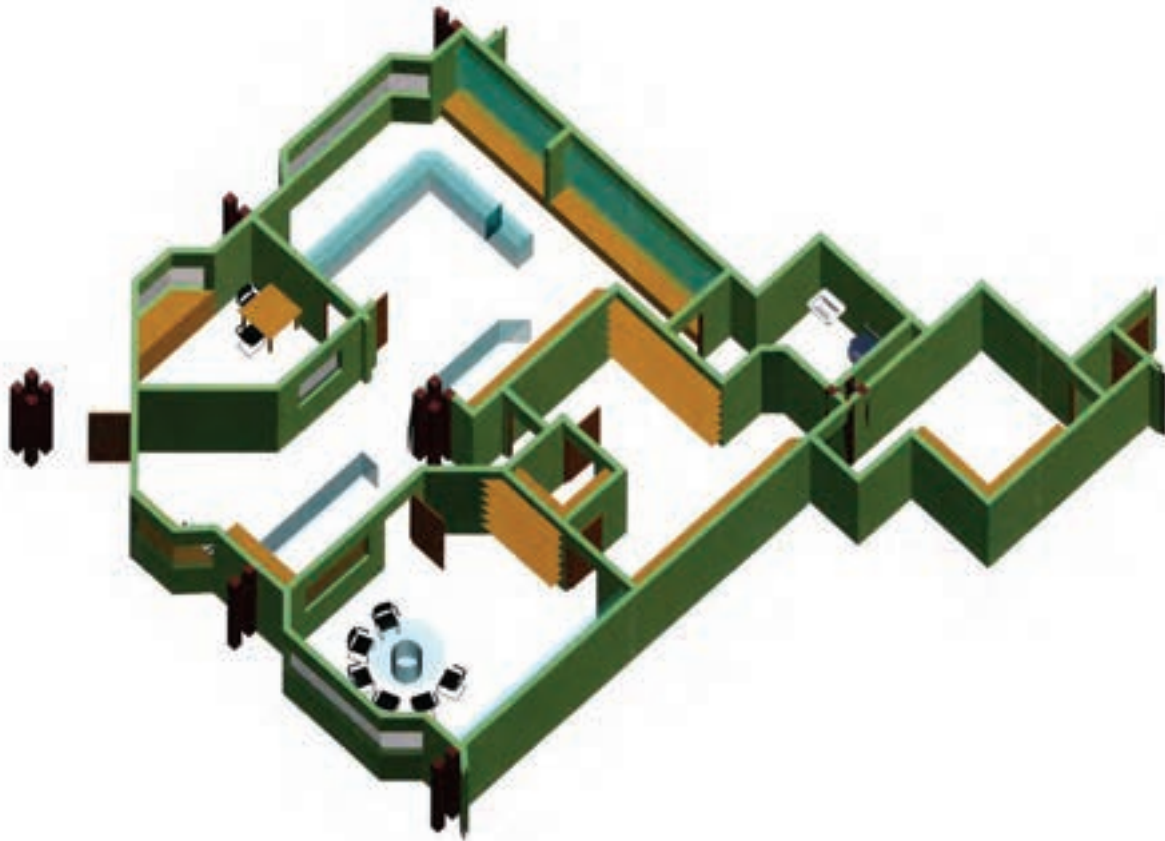
PROJECT  
1200 N. 34TH ST.  
LOS ANGELES, CA 90018  
WILLOW WALK, CA 90018

SCALE  
1/8" = 1'-0"

A

FP-3D

Willow Walk Mall - Suite A-B FLOOR PLAN - 3D - North-West View

Client  
Donner Company &  
Associates  
Willow Walk Mall  
Willow Walk, CA 95588PROJECT  
Suite A-B, Suite 5  
Willow Walk Mall  
Willow Walk, CA 95588SCALE  
1/8" = 1'-0"

A

FP-3D

## Initial Phase 2 Follow-Up Questions

**NATIVEI, LLC**

Margaret Sharkey

Homar Crespo

**Subject: Additional Information Required for Phase 2 of the Cannabis Business License Application**

1. Item 1: Security Plan) Identify the delivery and waste pickup locations, it is not shown on the submitted site plan or floor plan. **See Attachment One**

2. Item 2: Floor Plan) Please confirm and indicate the location of the 'waiting area' on the floor plan, as it is currently not depicted. The waiting area is located in the secured entrance area next to the security guard's check-in desk. **See Attachment Two**

3. Item 9: Fiscal) The sales tax is listed at 7.25%, which is incorrect, update the budget with the correct sales tax amount of 8.75%. **See Attachment Three**

**Provided**

4. Item 10: Experience) Identify who the onsite managers will be and provide a schedule for onsite managers.

***The City of Willows and CUP approvals will need to be completed prior to DCC State application submission. The time frame for the Department of Cannabis Control State License approval and issuance takes an average of 12 months. We anticipate this project may take between 16-18 months which will also include submission and approval of construction drawings, final build out approval and issuance of a certificate of occupancy. Hopefully the time frame will be less. The five managers (which includes the owners) will be on a rotating schedule to provide daily coverage for the retail dispensary. The Willows residential property will provide a stay over and break location for all managers. As soon as some of the deadlines are achieved an accurate manager's schedule can be constructed.***

5. Item 11: Financial Viability) The sales tax is listed at 7.25%, which is incorrect, update the three-year pro forma with the correct sales tax amount of 8.75%. 5. **See Attachment Four.**

**Provided**

Item 11: Financial Viability (Cont'd)- b) Provide additional information on whether benefits will be provided to employees and whether they will be part-time or full-time employees.

***We anticipate a combination of part-time and full-time employees.***

***Employee Benefits include:***

***Flexible hours***

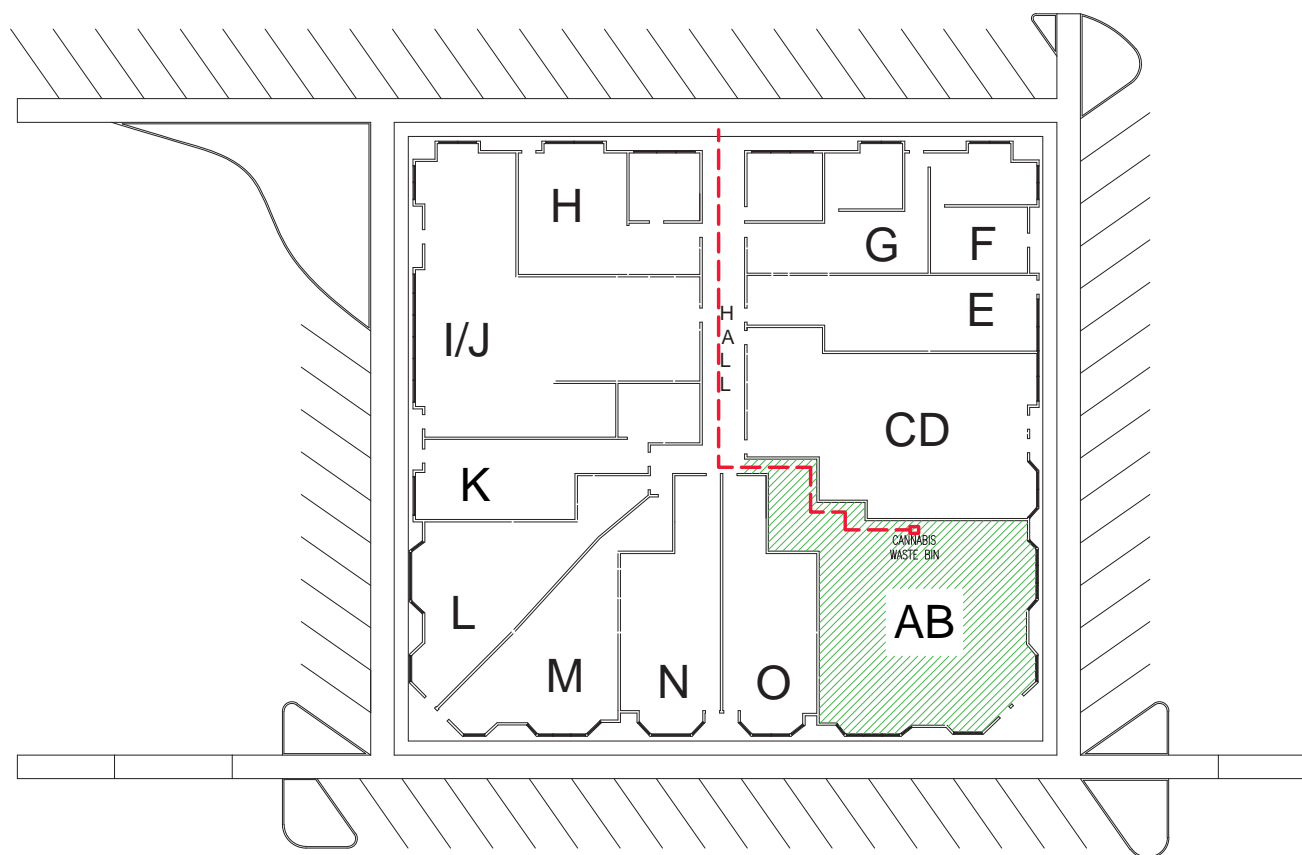
***Part-time positions***

***Employee discount***

***Continuing Education***

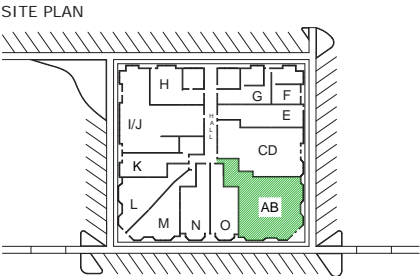
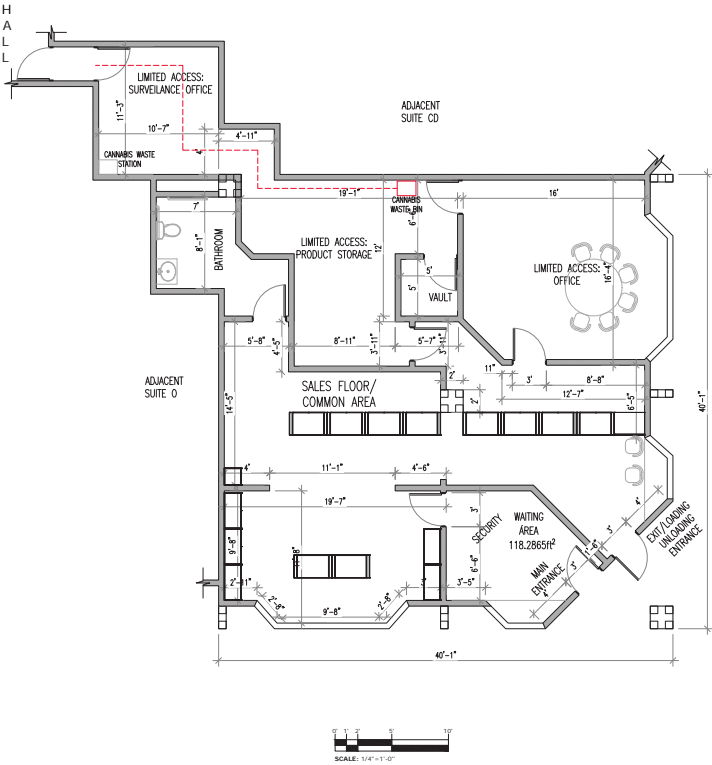
***Paid sick leave 5 days/year (per State of California)***

Item 1- Waste Pickup Location ATTACHMENT 1



Willow Walk Mall - Suite A-B FLOOR PLAN

130 N BUTTE STREET  
SUITE AB  
WILLOWS, CA 95822  
APN 003-044-005-000  
FLOOR AREA = 1803.3446FT<sup>2</sup>  
DATE: APRIL 4, 2025  
PROJECT: FLOOR PLAN  
SCALE- AS NOTED



CLIENT  
Hornig Crespo &  
Margaret Sharkey  
Vallejo, California

PROJECT  
130 N BUTTE ST.  
SUITE A/B  
WILLOWS, CA 95988

SCALE  
1/4\"/>

A  
F-01



## Additional Phase 2 Follow-Up Email

On Thursday 15 May 2025 at 16:53:55 GMT-7, Joe Bettencourt  
<[jbettencourt@cityofwillows.org](mailto:jbettencourt@cityofwillows.org)> wrote:

Good afternoon,

We reviewed your Phase 2 Cannabis Business License Application and had a few additional follow up questions:

1. One of the other applicants is across the street from your proposed location, does this affect your budget or 3-year proforma? Is so, please adjust and resubmit.
2. Do you plan on allowing online orders and/or deliveries?

Thanks,

Joe Bettencourt  
Community Development & Services Director  
City of Willows  
Phone: 530-934-7041  
[www.cityofwillows.org](http://www.cityofwillows.org)



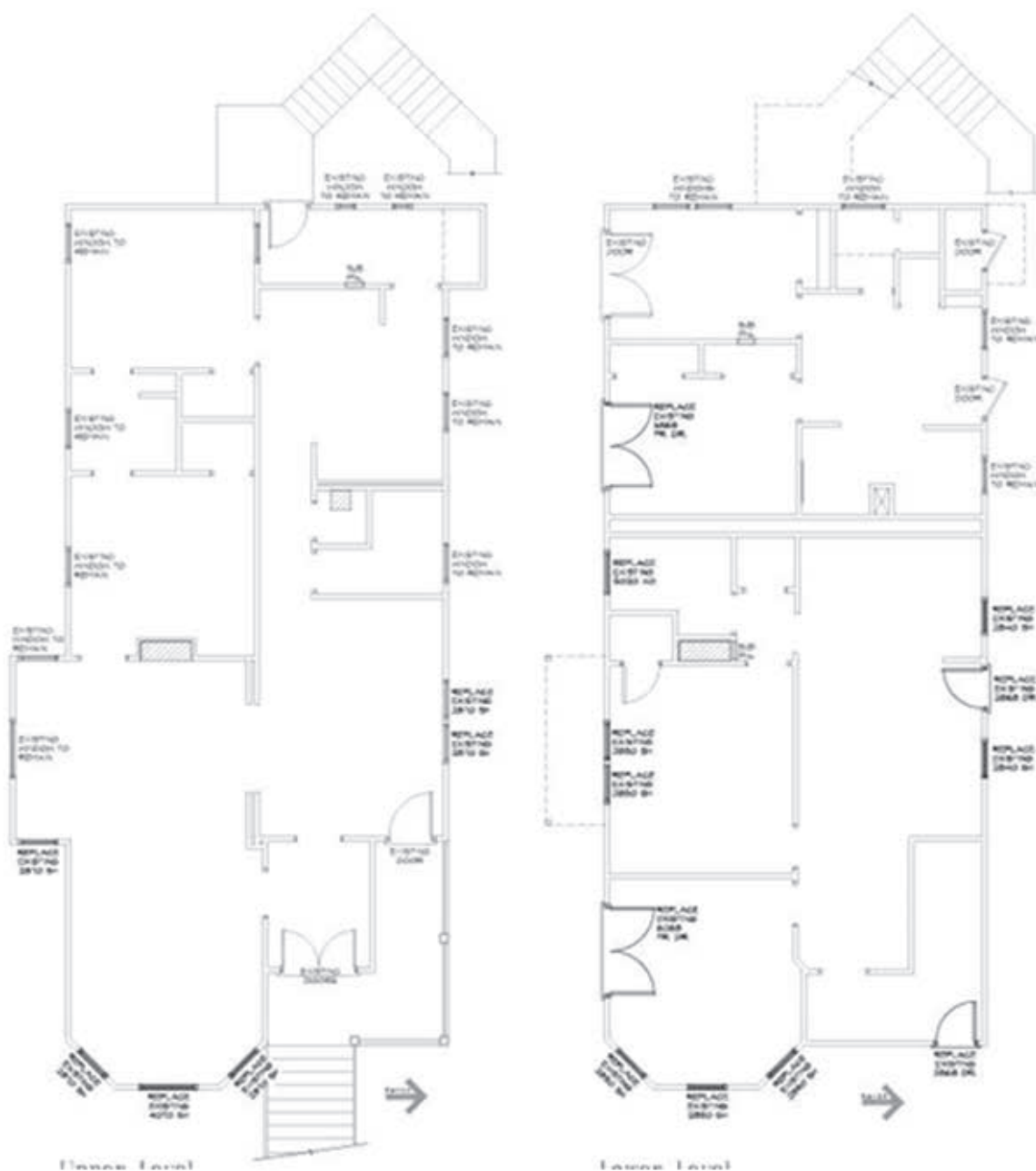
In regard to managers schedules:

Regarding the out of town managers schedule we have 235 North Plumas property which allows three living quarters to operate at a walking distance from the dispensary. This will allow private living quarters for the five managers. (see floor plan below)

The dispensary will be open seven days per week for a total of 30 days. Each manager will work 5.5 days per week for an average 40 hours /week schedule.

130 N. Butte Street, Suite O in the Willow Walk Mall is available to expand business if additional space is required, which will consequently increase the revenue.

Thank you  
Margaret Sharkey  
Managers living quarters.  
Residential layout.



---

On Friday 16 May 2025 at 08:55:54 GMT-7, [goglobal2030@yahoo.com](mailto:goglobal2030@yahoo.com) <[goglobal2030@yahoo.com](mailto:goglobal2030@yahoo.com)> wrote:

Hi Mr. Bettencourt.

1. One of the other applicants is across the street from your proposed location, does this affect your budget or 3-year proforma?

**No, this will not affect our budget or 3 year proforma.**

2. Do you plan on allowing online orders and/or deliveries? **Yes, this will be part of the business plan.**

Thank you  
Margaret Sharkey  
707-704-5794

## Delivery Information

WWCRS, Inc.  
130 N. Butte Street, Suite AB  
Willows, CA 94590

**Delivery Service as part of the retail store front.**

WWCRS, Inc. is submitting information related to future delivery service in conjunction with a permitted retail facility. As a secondary arm of the retail service, WWCRS, Inc. goal will be to evaluate feasibility of a delivery service in the City of Willows base on an evaluation of demand within two years of opening the retail storefront.

**1. Operational Plan and Scope of Delivery Services.** Retail Storefront Location: WWCRS, Inc. delivery service will be directly associated with and operated from the licensed cannabis retail storefront located within the City of Willows. This location is open to the public during regular business hours and shall be fully compliant with all local and state regulations.

**2. Extent of Delivery Services.** Service Area: Delivery will be provided to customers within the City of Willows and if permitted to locations outside the city as is allowed under local and state laws.

**3. Operating Hours.** Deliveries will be made between 9:00 AM and 7:00 PM, as allowed by state law.

**4. Order Channels.** Orders may be placed through the secure online ordering platform, over the phone, or in person at the retail storefront.

**5. Delivery Vehicles.**

- A. WWCRS, Inc. will operate unmarked GPS-tracked vehicles exclusively for cannabis delivery.
- B. Each vehicle will meet the requirements outlined in BPC § 26090, CCR Title 4, and WMC 9.020.

**6. Security Protocols** Vehicle and Staff Requirements. To ensure the safe and compliant operation of the delivery services, the following shall be implemented to comply with security measures:

- A. **Delivery Staff.** All delivery drivers are employees shall be 21 years old, hold a valid CDL and have completed comprehensive training in cannabis delivery, security procedures, and emergency response.
- B. **Live GPS Tracking.** All vehicles shall be equipped with real-time GPS tracking, monitored by the central dispatch system.
- C. **Two-Way Communication.** Each delivery driver maintains active communication with the retail location throughout the delivery route.
- D. **No Cash Storage Overnight.** No cannabis products or cash are left in any delivery vehicle overnight.
- E. **Unmarked Vehicles.** Delivery vehicles will be unmarked and will not advertise cannabis or the business name, as per state regulation.

**7. Inventory and Manifest Controls.** Inventory Limits: No delivery vehicle will carry more than the maximum value of cannabis goods allowed under state regulations (currently \$10,000 per vehicle, with only \$5,000 worth of product pre-ordered).

- A. **Delivery Inventory Ledger.** Each vehicle carries a detailed delivery inventory ledger and delivery request receipts matching products in transit.



- B. **Seed-to-Sale Tracking.** All deliveries are entered into the California METRC system in real-time, ensuring full traceability from dispatch to customer receipt.

**8. Compliance with Willows Municipal Code Section 9.020.** WWCRS, Inc affirms the delivery service shall meet all the conditions listed under WMC 9.020(a):

- A. The delivery operation is only conducted in conjunction with the licensed retail storefront located within the City of Willows.
- B. The delivery service shall not operate exclusively and shall be part of the retail store.
- C. This operational plan shall be included in the Conditional Use Permit application, per city requirements.
- D. The detailed plan herein describes how WWCRS, Inc. shall maintain security, comply with local code, and adhere to California State regulations, including BPC § 26090, CCR Title 4, Division 19, and WMC 9.020.

**9. Recordkeeping, Reporting, and Monitoring.**

- A. All delivery transactions, including delivery routes, order receipts, inventory manifests, and customer verification records, will be maintained for a minimum of seven years.
- B. WWCRS, Inc. will provide access to these records upon request by the City of Willows, law enforcement, or state licensing authorities.
- C. WWCRS, Inc. will comply with all state auditing and inspection protocols, and permit City staff to inspect vehicles and premises as needed to confirm compliance.

**10. Conclusion.**

The delivery service is designed to ensure safe, secure, and fully compliant cannabis deliveries within the City of Willows. This plan satisfies the operational, regulatory, and public safety requirements as described in Willows Municipal Code Section 9.020 and applicable state law.

WWCRS, Inc.  
Margaret Sharkey  
PO Box 4160  
Vallejo, CA 94590

August 12, 2025

Willows City Council Members  
Mayor Evan Hutson; Vice Mayor Richard Thomas;  
Councilmembers Gary Hansen; Lorie Pride; Matt Busby  
City of Willows  
201 Noth Lassen Street  
Willows, CA 95988

RE: Request for Appeal for Conditional Use Permit (File# CUP -25-02)

I, Margaret Sharkey, representing WWCRS, Inc., would like to appeal the August 5, 2025, Planning Commission's decision to deny File# CUP 25-02, in accordance with the City of Willows Municipal Code 18.135.060.

The appeal is for reconsideration of the Conditional Use Permit for WWCRS, Inc. (File# CUP 25-02) located at 130 N. Butte Street, as presented at the August 5, 2025, Planning Commission meeting.

This request for appeal is based on the following:

1. The Staff Report provides findings establishing the application meets all criteria for the issuance of a conditional use permit.
2. The project meets all requirements under the applicable city codes, CEQA, and is consistent with the both General Plan and the City Council's priorities and goals.
3. The Planning Commission provided no factual findings regarding the denial.
4. The location associated with this Application for a Conditional Use Permit (#CUP-25-02) is in the same commercial zoning and meets all of the same requirements as the first Agenda item (Application for a Conditional Use Permit for Cali Love LLC (File# CUP-25-01) located at 157 N. Butte Street), which was approved by the Planning Commission at the same August 5<sup>th</sup> Planning Commission meeting. No explanation or reasoning was given as to why one application was approved and the other was denied.
5. In addition to the Staff Recommendation to approve this Conditional Use Permit, WWCRS, Inc. (CUP-25-02) included multiple letters included in the Planning Commission Agenda Package which demonstrated central commercial community support.

Based on the above information, I am requesting that this appeal for reconsideration of the Conditional Use Permit (#CUP-25-02) be granted and the Conditional Use Permit be issued.

Sincerely,

  
Margaret Sharkey  
WWCRS, Inc.



201 North Lassen • Willows, California 95988 • (530) 934-7041 • FAX (530) 934-7402



**City of Willows**  
Joe Bettencourt  
Community Development and Services Director  
201 N. Lassen St.  
Willows, CA 95988

March 21, 2025

**NATIVEI**

Attn: Margaret Sharkey and Homar Crespo  
PO BOX 4160  
Vallejo, CA 94590

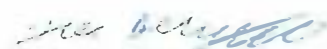
**Subject: Approval of Phase 1 Cannabis Business License Application – Eligibility for Phase 2**

Dear Ms. Sharkey and Mr. Crespo,

We are pleased to inform you that your Phase 1 Cannabis Business License Application for 130 N. Butte St. has been conditionally approved pending the receipt of the background investigation for David Spradlin. As a result, you are now conditionally eligible to submit a Phase 2 application for further review and consideration.

As part of the Phase 2 application process, please ensure that you provide all required items. We have provided a sample table of contents as Attachment 1 to this letter. Please number all pages and reference them in the table of contents. Timely submission of these materials is essential to ensure the continued processing of your application. Please ensure all documents are clear, complete, and submitted within the specified timeframe.

Should you require any clarification, please do not hesitate to reach out to [planning@cityofwillows.org](mailto:planning@cityofwillows.org). We appreciate your cooperation and look forward to receiving your Phase 2 application.

  
Joe Bettencourt  
Community Development and Services Director  
City of Willows

WWCRS, Inc.  
130 N. Butte Street, Suite AB  
Willows, CA 94590

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- C. WWCRS, Inc. will comply with all state auditing and inspection protocols, and permit City staff to inspect vehicles and premises as needed to confirm compliance.

**10. Conclusion.**

The delivery service is designed to ensure safe, secure, and fully compliant cannabis deliveries within the City of Willows. This plan satisfies the operational, regulatory, and public safety requirements as described in Willows Municipal Code Section 9.020 and applicable state law.

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988



RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use in the central commercial zone.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

*Kimberly McBeen*  
*Beautiful You Salon*  
*140 W. Sycamore, Willows*



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988



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Sincerely,

Sarah Ruiz  
214 W Walnut St

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Marta Lopez  
YumYum Ice Cream

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

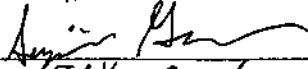
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I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use and location of a retail dispensary in the central commercial zone at 130 N. Butte Street, Ste. AB, Willows CA.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability. I have full confidence this will be a responsible business and I support this use.

Sincerely,

  
\_\_\_\_\_  
Elite Barber Shop  
130 N. Butte St., Ste FG

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

A handwritten signature in black ink, appearing to read "Arthur Elmer", written over a horizontal line.

130 N. Butte St, Suite 15

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


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Sincerely,

  
130 N. Butte Ste 0

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Leticia Aguilar Moreno  
Mi Pinconcita Market



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Shane Gammitt  
530-804-2355



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

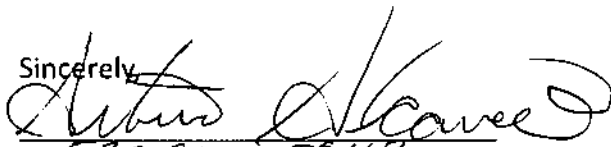
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Sincerely,

  
530 361 5843

\*

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Colleen Spooner

707-295-4917

4827 CR 99W Orland CA  
95963

RichField Metal & Recycling

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


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Sincerely,

  
138 W. Sycamore St  
Willows, CA 95988  
ginamarone@gmail.com  
(530) 517-2591

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


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Sincerely,

  
138 W Lyman Ave / 524 5<sup>th</sup> St  
Willows, CA 95988  
50KIRBY88@gmail.com

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

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Sincerely,

Donna Settle  
138 W. Sylamore St.  
Willows, 95988



October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

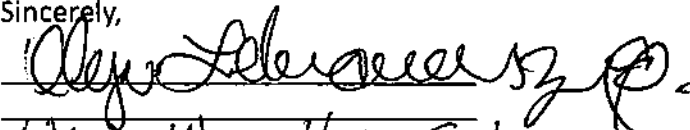
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Sincerely,

  
Alex Leveaux  
Wrong Way Home Saloon

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988

RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use in the central commercial zone.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability.

Sincerely,

Calina Cee

(930) 517-3314

Chiquis Shop

October 7, 2024

City of Willows CA  
201 North Lassen Street  
Willows, CA 95988


RE: Support for Conditional Use Permit for Central Commercial Permitted Retail Cannabis Dispensary

I understand the City of Willows has modified setbacks and has approved zoning in the central commercial area for a permitted cannabis dispensary.

I support the permitted use and location of a retail dispensary in the central commercial zone at 130 N. Butte Street, Ste. AB, Willows CA.

This business is appropriate for the central commercial zoning and will assist with commercial growth and business sustainability. I have full confidence this will be a responsible business and I support this use.

Sincerely,

  
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- 916 839 4034  
Sarah H



# PUBLIC COMMENT

August 20, 2025

City of Willows  
201 N Lassen Street  
Willows, CA 95988

Dear Mayor Hutson and Members of the City Council:

RE: Appeal (CUP 25-02) Public Hearing & Issuance of Cannabis Dispensary License

When a small town depends on dispensaries because of a money shortfall, it is selling out its values for short term gain.

1. **Don't make an extremely short sighted decision.** The potential of allowing this use in our downtown ignores the questions of health, safety and community character; as noted in the city's municipal code.

WMC Chapter 9.20 Cannabis  
9.20.010 Findings  
Section 8

The city council of the city of Willows has recognized, and continues to recognize, the potential adverse impacts on the health, safety and welfare of its residents and business from secondary effects associated with commercial cannabis activity, which include: offensive odors, trespassing, theft, violent encounters between growers and persons attempting to steal plants, fire hazards, increased crime in and about points of sale, robberies of customers, negative impacts on nearby businesses, nuisance problems, and increased DUI incidents.

2. **While cannabis dispensaries present themselves as legitimate businesses, their integrity is often questionable.** The reliance on cash, the potential for rule bending, the health risks of their products and the focus on profit over public safety all create significant risks for our community.
3. **Realize that regulation does not guarantee adherence to the law.** While dispensaries are regulated, enforcement can be inconsistent and many skirt the laws. Dispensaries do sell to underage buyers and the financial incentive is to encourage repeat use, even if it means normalizing dependency in small towns.

4. **A decision to allow marijuana to be sold in the CC District will cause community division.** Ignoring the community's values, moral objections and cultural concerns will only reinforce the already unstable trust in our cities leadership.
5. **Cannabis dispensaries will cause an irreparable reputation shift for Willows.** When a town's identity becomes centered on selling alcohol, cannabis and cheap tobacco, it speaks loudly about the priorities of the community.

**When a small town builds its reputation on alcohol, cannabis and cheap tobacco, families stop seeing it as a place to raise children. We should be building a safe, healthy community of opportunity. Not one that sells out our future.**

6. **The community listened and reluctantly voted in favor of a sizable sales tax increase.** We did this in hopes of shaping a thriving family oriented community and a city that is safe. Allowing this would be a direct insult to those that believed a sales tax increase would take us to a better level.
7. **An action of approval to this use in our downtown would be a "Deep Dive off a Cliff".** To allow this would be risky, reckless and destructive to our community. It would defy your interest in being a community minded council that listens to your constituents. Keep in mind that through your "Customer Satisfaction Survey" in early 2022, you were made aware of the community's strong concerns regarding the direction our city was heading. This would only compound those issues.

As a nearby business/property owner, I am not in favor of either of these dispensaries in our CC District. The city has not demonstrated the ability to enforce the conditions for these applications. Currently the city's municipal code has little to no leverage, unless a member of the public submits a complaint form.

Respectfully submitted,

Holly Myers