

City of Willows
Fiscal Year 2024-25
Mid-Year Financial Status
General Fund Forecast Update



Presentation to City Council
May 13, 2025



FY 2024-25 Mid-Year / Forecast Update - Discussion Outline -

1. Mid-Year Budget Review Process
2. General Fund Revenues and Expenditures
3. General Fund Financial Forecast Overview
4. Questions?

FY 2024-25 Mid-Year / Forecast Update - Mid-Year Budget Review Process -

Mid-Year Budget Review Process:

- Review and update of FY 2024-25 financial activity (preliminarily audited) – develop estimates for year-end activity / fund balance carryovers
- Meet with staff as required to obtain updated baseline budget information for FY 2024-25
- Incorporate new developments to budget
- Review revenue trends and forecasts impacting budgeted funds

FY 2024-25 Mid-Year / Forecast Update - General Fund -

	<u>Revenues</u>	<u>Expenditures</u>
FY 2024-25 Adopted Budget	\$ 5,847,440	\$ 6,467,796
Estimated Amounts @ 6/30/25	\$ 7,265,657	\$ 6,890,213
Recommended Adjustment	\$ 883,217	\$ 414,702

Adopted Budget Use of Reserves – (\$620,356)

Mid-Year Budget Use of Reserves – 375,444 - Surplus

FY 2024-25 Mid-Year / Forecast Update

- General Fund Changes -

General Fund Budget – Recommended Revenue Changes

INCREASE IN REVENUE FORECASTED = \$ 883,217

▪ Property Taxes	\$ 72,900
▪ Property Taxes in Lieu - MVLF	\$ 57,603
▪ Encroachment Permits	\$ 15,661
▪ Planning Fees	\$ 28,861
▪ Transient Occupancy Tax	\$ 44,603
▪ SLESF Funding	\$ 180,822
▪ Fire Grants	\$ 465,000
▪ Remainder of Revenue Lines	\$ 17,767

FY 2024-25 Mid-Year / Forecast Update

- General Fund Changes -

General Fund Budget – Recommended Appropriation Changes

INCREASE IN APPROPRIATIONS RECOMMENDED = \$414,702

- City Council \$ 7,500
 - ☞ Goal Setting/PD Consultant
- City Manager \$ 6,684
 - ☞ Transfer City Clerk vacant salary to Contractor
 - ☞ Increase Membership/Dues for League of CA Cities
 - ☞ Increase expenses for Measure I education
 - ☞ Significant savings in employee costs due to vacancy
- Planning (\$ 8,511)
 - ☞ Department savings

FY 2024-25 Mid-Year / Forecast Update

- General Fund Changes -

General Fund Budget – Recommended Appropriation Changes

INCREASE IN APPROPRIATIONS RECOMMENDED = \$414,702

- General Office - Citywide \$ 71,043
 - ☞ Increased General Liability / Worker's Comp costs
- Civic Center \$ 29,971
 - ☞ Higher utilities costs
 - ☞ Added Janitorial contract
- Building (\$ 4,211)
 - ☞ Reduction in building inspections/code enforcement
 - ☞ Savings in employee health insurance

FY 2024-25 Mid-Year / Forecast Update - General Fund Changes -

General Fund Budget – Recommended Appropriation Changes

INCREASE IN APPROPRIATIONS RECOMMENDED = \$414,702

- Library (\$ 46,710)
 - ☞ Salary/Benefit savings due to vacant position

- City Attorney (\$ 6,000)
 - ☞ Special project cost savings

FY 2024-25 Mid-Year / Forecast Update

- General Fund Changes -

General Fund Budget – Recommended Appropriation Changes

INCREASE IN APPROPRIATIONS RECOMMENDED = \$414,702

- Swimming Pool \$ 1,577
 - ☞ Pool rental costs from Willows Unified
 - ☞ Staff savings
- Parks / Public Works \$ 64,349
 - ☞ Trued-up staffing costs
 - ☞ Cost savings in employee health insurance
 - ☞ Street Sweeper repairs
 - ☞ Increased utilities costs (parks)

FY 2024-25 Mid-Year / Forecast Update - General Fund Changes -

General Fund Budget – Recommended Appropriation Changes

INCREASE IN APPROPRIATIONS RECOMMENDED = \$414,702

- Fire \$ 361,736
 - ☞ OES Strike Team/PrePosition salaries
 - ☞ Cost savings employee health insurance
 - ☞ Increased utilities costs
 - ☞ Increased fuel costs

FY 2024-25 Mid-Year / Forecast Update - General Fund Reserves -

General Fund Budget – Recommended Reserves

Recommended Reserve Levels:

▪ Working Capital Reserve	\$ 200,000
▪ Capital Projects Reserve	5,000
▪ Unobligated Fund Balance	1,328,532

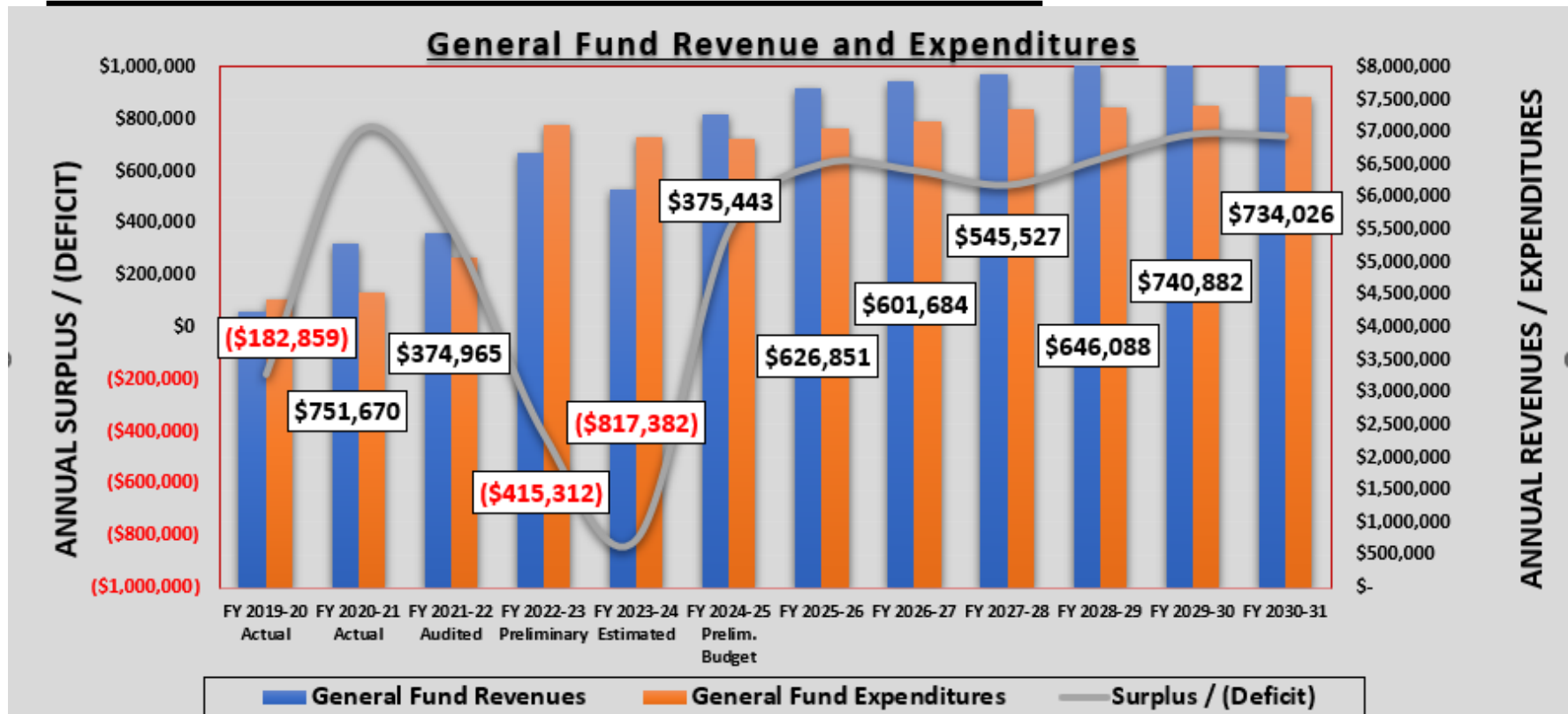
Total General Fund Reserves – June 30, 2025 \$ 1,533,532 **

***** Total Reserves represents 22.3% of FY 2024-25 expenditures***

FY 2024-25 Mid-Year / Forecast Update

- General Fund Financial Forecast-

Financial Status - General Fund Forecast



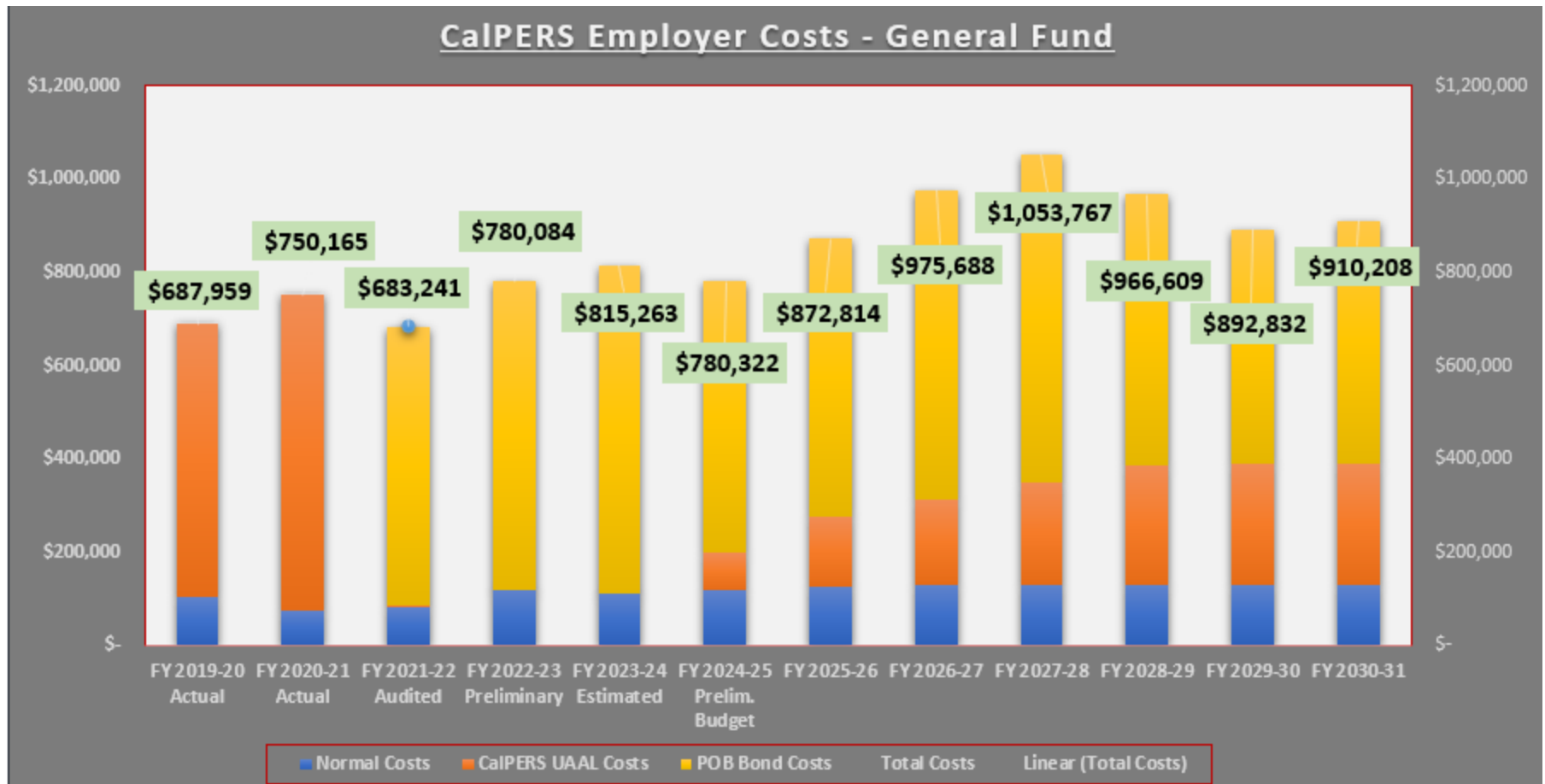
Notes:

- Forecast based on "Base Budget" concept

FY 2024-25 Mid-Year / Forecast Update

- General Fund Financial Forecast -

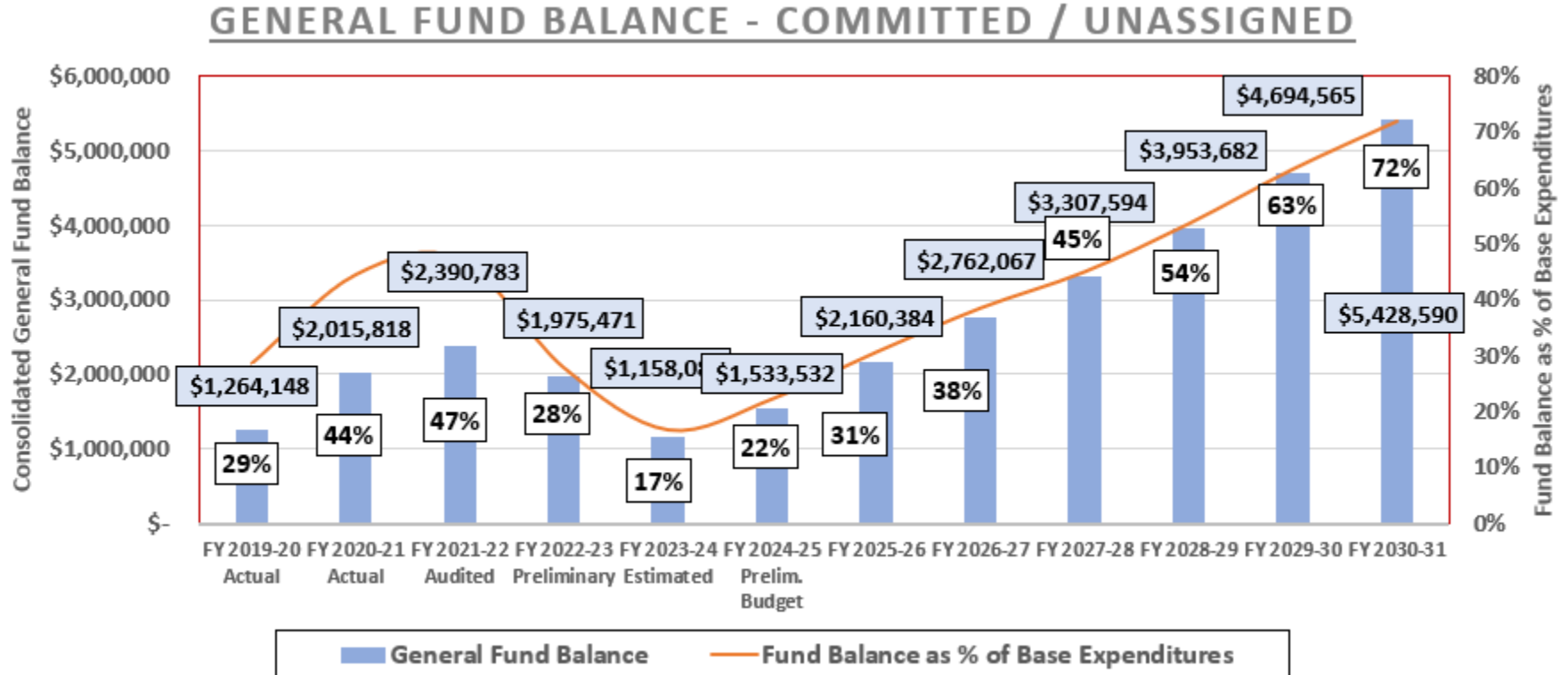
General Fund CalPERS Employer Costs:



FY 2024-25 Mid-Year / Forecast Update

- General Fund Financial Forecast -

General Fund Balance:





FY 2024-25 Mid-Year / Forecast Update Questions & Comments

Questions?