



201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Willows City Council Regular Meeting

February 10, 2026
Willows City Hall
6:00 PM

City Council

Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Gary Hansen, Council Member
Lorri Pride, Council Member
Matt Busby, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

Agenda

Watch the Council meeting online via Zoom: <https://us06web.zoom.us/j/87387850308>

Remote viewing of the City Council meeting for members of the public is provided for convenience only. In the event that the remote viewing connection malfunctions for any reason, the City Council reserves the right to conduct the meeting without remote viewing.

If you have documents you would like to submit to the Council, please deliver or mail them to the City Clerk at 201 N. Lassen St., Willows, CA 95988, or email cyclerk@cityofwillows.org.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CHANGES TO THE AGENDA

5. PRESENTATION

a. Phambili Biomass Facility Project

Recommended Action: Receive presentation on the Phambili Biomass Facility Project and provide feedback.

Contact: Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

b. Community Development Block Grant (CDBG) Program Income

Recommended Action: Receive presentation on the Community Development Block Grant (CDBG) Program Income and provide direction.

Contact: Joe Bettencourt, Community Development & Services Director, jbettencourt@cityofwillows.org

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

All items on the Consent Calendar are considered routine and may be approved with a single vote unless removed for separate discussion by the Council or City Manager. Individuals wishing to speak on Consent items or matters *not* on the agenda are asked to complete a Speaker Card and submit it to the City Clerk. All remarks shall be directed to the Mayor and Councilmembers and are limited to three minutes. By law, the Council cannot discuss or take action on items not listed on the posted agenda.

a. Register Approval

Recommended Action: Approve general checking, payroll, and direct deposit check registers.
Contact: Marti Brown, City Manager: mbrown@cityofwillows.org

b. Minutes Approval

Recommended Action: Approve the minutes of the January 27, 2026, City Council Meeting and the January 30, 2026, Special City Council Meeting.
Contact: Karleen Price, City Clerk: kprice@cityofwillows.org

c. Facilities Use Agreement – 2026 Summer Swim Program

Recommended Action: Authorize the City Manager to execute a Facilities Use Agreement with the Willows Unified School District to use the School District's swimming pool during the 2026 summer swim season for an amount not to exceed \$20,000.
Contact: Joe Bettencourt, Community Development & Services Director, jbettencourt@cityofwillows.org

d. Ordinance Amendment to Article III of Chapter 8.10 of the Willows Municipal Code

Recommended Action: Introduce by title only and waive the first reading of the text of an ordinance entitled "AN ORDINANCE OF THE CITY OF WILLOWS AMENDING ARTICLE III OF CHAPTER 8.10 OF THE WILLOWS MUNICIPAL CODE RELATING TO ABANDONED, WRECKED, DISMANTLED OR INOPERATIVE VEHICLES," and schedule a public hearing for the second reading and adoption of the Ordinance at the February 24, 2026, City Council meeting.

Contact: Nate Monck, Fire Chief, nmonck@cityofwillows.org

7. COMMENTS & REPORTS

a. Council Correspondence

b. City Council Comments & Reports

c. City Manager's Report

8. CLOSED SESSION

Pursuant to Government Code Sections §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

a. Conference With Legal Counsel - Initiation of Litigation (54956.9(d)(4)) (one case)

b. Public Employee Performance Evaluation (§ 54957)

Title: City Manager

c. Liability Claims (§ 54956.95)

Claimant: Nicole Marie Siebert

Claimed Against: City of Glenn

d. **Public Employee Performance Evaluation (§ 54957)**

Title: City Attorney

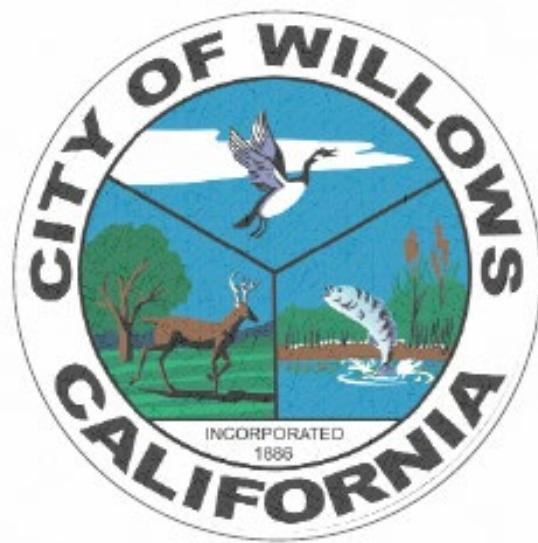
9. ADJOURNMENT

This agenda was posted on February 6, 2026.

Karleen Price, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org. In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at (530) 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider.



PRESENTATION

CDBG Program Income

City of Willows • Options for Eligible Infrastructure Investments

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Low/Mod Limited Clientele (LMC): Presumed LMI Groups

HUD presumes the following groups are principally Low/Mod income:

Examples of "presumed LMI" clientele (LMC):

- Abused children
- Elderly persons
- Survivors of domestic violence
- Persons experiencing homelessness
- Severely disabled adults (Census definition)
- Adults with functional illiteracy
- Persons living with AIDS
- Migrant farm workers

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

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ADA Doors: Eligibility & Documentation

How to serve the project

Eligible activity category

- Architectural Barrier Removal: removal of barriers restricting accessibility or mobility of elderly or handicapped persons is explicitly eligible.
- Public Facilities Improvements: rehabilitation may include removal of architectural barriers for accessibility.

National Objective options

- LMA (citywide): If the activity's benefit is available to all residents of the citywide service area and the chloride LMI percentage qualifies (51%).
- LMC: If the project is designed to remove barriers for elderly, disabled persons or other qualifying clientele and access/benefit is documented accordingly.

Special note (City Hall)

- CDBG generally cannot fund buildings used for the general conduct of government.
- But accessibility improvements for disabled populations (e.g., City Hall accessibility) are an explicit exception.

Recommended documentation

- Scope & location (City Hall + Library)
- Eligibility category narrative
- Chosen National Objective + support data
- Procurement + environmental review as applicable

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Eligible Projects: Small & Quick Wins

Eligible project examples

\$10k - \$75k

- ADA curb ramps and sidewalk spot repairs
- Pedestrian safety: striping, signage, crosswalk enhancements
- Accessibility upgrades at public facilities (door hardware, push-button openers, signage)
- Park/playground accessibility features
- Small drainage fixes in residential areas

\$75k - \$150k

- Sidewalk gap closures near schools or community facilities
- Library accessibility improvements (entries, restrooms, paths of travel)
- Neighborhood traffic calming in qualifying service areas
- Street lighting upgrades in residential service areas
- Small equipment and site improvements at parks (non-operational costs)

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

Eligible Projects

\$150k - \$300k

- ADA doors
- Sidewalk repair
- Drainage improvements
- Playground accessibility
- Public facility center areas

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

slide-7.png

Eligible Projects: Public Services (Examples)

Eligible project examples

Public services may include (non-exhaustive):

- Childcare
- Health care
- Job training
- Recreation programs
- Education programs
- Public safety services
- After-school programs for children in eligible areas
- Meals/services for people experiencing homelessness

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

Compliance Checklist (High Level)

Eligible project examples

For LMA (Area Benefit)

- Map showing service area boundaries
- Actor(s) defining boundaries + basis for service area
- Low/Mod % in service area + supporting data (HUD data or approved surveys)

For LMC (Limited Clientele)

- Identify eligible clientele group(s) served
- Describe how the activity is designed to serve the clientele
- If not "presumed LMI," document that >51% of beneficiaries are Low/Mod

For all projects

- Eligibility category narrative (public facilities, barrier removal, public services, etc.)
- Procurement + contracting file (and required clauses)
- Environmental review documentation as applicable
- Budget, invoices, and program income accounting

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

Recommended Next Steps

From planning to action

- 1) Confirm the ADA door scope and cost basis
 - Finalize locations, specifications, and the accessibility outcomes (City Hall + Library).
- 2) Choose the National Objective strategy (LMA vs LMC)
 - Document service area (citywide) and Low/Mod % (51-75%) for LMA, or document how the project serves LMC (elderly/disabled) where applicable.
- 3) Prepare Council action package
 - Staff report: program income summary, project description, eligibility + National Objective narrative, and funding recommendation
 - Include remaining balance and a short list of candidate projects for future programming.
- 4) Identify next-round project priorities for remaining funds
 - Develop a short list and evaluation criteria for the remaining \$1,759,383 in program income (Impact, Readiness, National Objective fit).

For this project, the City of Willows documented that the activity is designed to serve LMI clientele and the activity is non-exempt.

Today's Goal

Explain Council options for investing Program Income (PI) in eligible projects

Agenda

- *Program Income snapshot (what's available after the known ADA door upgrade)
- *Eligible infrastructure project types under LMA (Area Benefit)
- *Eligible facility/infrastructure project types under LMC (Limited Clientele)
- *Recommended next steps for selecting a project

How CDBG Projects Qualify

Three National Objectives (we'll focus on Low/Mod: LMA & LMC)

1) Benefit Low/Mod (Primary)

LMA: Area Benefit ($\geq 51\%$ Low/Mod in service area)
LMC: Limited Clientele (serves a Low/Mod clientele group)
Also: Jobs or Housing subcategories

2) Prevent/Eliminate Blight

Area-based or spot blight
Targets conditions of deterioration
Used less often for PI infrastructure selection

3) Urgent Need

Serious & immediate threat
Recent origin and no other resources
Requires certification and HCD approval

This presentation focuses on projects that typically qualify under Low/Mod: LMA (area benefit) and LMC (limited clientele).

Program Income Snapshot

Funds available for Council-directed eligible projects

Program Income on Hand

\$1,961,482

Rumiano Cheese loan repayment

Known Commitment

- \$188,000

ADA door upgrades at City Hall

Estimated Remaining Balance

\$1,773,482

Available for additional eligible projects

PI must be used for CDBG-eligible activities that meet a National Objective. This deck highlights practical options that commonly qualify under LMA (Area Benefit) and LMC (Limited Clientele).

Source: CA HCD CDBG Grants Management Manual (GMM), Chapter 2: National Objectives and Eligible Activities (Published Feb 2025).

Willows: Low/Mod Area Benefit (LMA)

51.3% Low/Mod supports citywide infrastructure in the eligible service area

51.3%

Low/Mod Area Benefit

What LMA means

If the defined service area is primarily residential and $\geq 51\%$ Low/Mod, area-wide public improvements can qualify.

Because Willows is 51.3% Low/Mod, many citywide infrastructure projects can be structured to qualify under LMA.

Eligible Project Types Under LMA (Area Benefit)

Infrastructure that benefits all residents in the eligible service area

Common LMA infrastructure investments

Streets, sidewalks, ADA curb ramps, crosswalk upgrades, and related drainage improvements

Water, sewer, and storm drainage system improvements (lines, mains, lift stations, treatment components).

Public facility improvements open to the public (e.g., parks, community centers, libraries)

Safety and accessibility upgrades to public spaces (lighting, pathways, accessibility features)

Land acquisition for public use (e.g., park site acquisition) where allowed and properly documented.

LMC Infrastructure Project Examples

Illustrative examples tied to presumed clientele groups

Facilities & site improvements that can qualify as LMC

Elderly persons

- Senior center construction/rehabilitation; accessibility upgrades; safe drop-off/loading zones

Persons experiencing homelessness

- Shelter facility rehab; showers/restrooms; ADA access; security/lighting around the site

Survivors of domestic violence

- Facility rehab for a DV shelter or confidential service site; accessibility and safety upgrades

Severely disabled adults

- Rehab of a training/independent-living support facility; mobility access improvements

Abused children / youth-focused sites

- Improvements to a youth services facility or supervised program site (access, safety, space upgrades)

Items Commonly Requested That Don't Fit (or Need Extra Review)

Generally ineligible under Public Facilities & Improvements

Buildings used for the general conduct of government (general government office space)
Operating or maintaining costs (routine maintenance, staffing, utilities)
Purchase or lease of construction equipment
Purchase of furnishings and personal items (e.g., uniforms)
New construction of public housing

Examples that often require HCD eligibility confirmation

Vehicle purchases or major equipment replacement (e.g., fire apparatus)

Council Discussion & Direction

Decisions to guide next steps

Previously Discussed CDBG Projects-
purchase of a fire truck • sidewalk rehabilitation

Other Staff Considerations-
sidewalks • streets • drainage • parks • sewer infrastructure • facility upgrades

Additional Council Considerations and Direction



PUBLIC COMMENT & CONSENT CALENDAR FORUM



City of Willows

Bank: Gen Chk - General Checking

Payment Register

APPKT00549 - CHECK RUN 1-22-26

Vendor Number	Vendor Name		Total Vendor Amount	
	Void		0.00	
Payment Type	Payment Number		Payment Date	Payment Amount
**Void Check	56379		01/22/2026	0.00
**Void Check	56380		01/22/2026	0.00
**Void Check	56381		01/22/2026	0.00
**Void Check	56382		01/22/2026	0.00
Vendor Number	Vendor Name		Total Vendor Amount	
2484	UMPQUA BANK COMMERCIAL CARD OPS		9,977.56	
Payment Type	Payment Number		Payment Date	Payment Amount
Check	56378		01/22/2026	9,977.56
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
BETTENCOURT123125-01	US CARGO CONTROL - 2 MOVING DOLLIES RETURNED - LI	01/22/2026	01/22/2026	0.00 -215.30
BETTENCOURT123125-02	CDW - ADOBE LICENSE RENEWAL - CW	01/22/2026	01/22/2026	0.00 970.00
FUENTES113025-01	WALMART - STATION SUPPLIES - FIRE	01/22/2026	01/22/2026	0.00 65.36
FUENTES123125-01	SIERRA SAC VALLEY EMS - EMT RECERT - FIRE	01/22/2026	01/22/2026	0.00 86.00
FUENTES123125-02	MARVAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 146.34
FUENTES123125-03	WALMART - FOOD - FIRE	01/22/2026	01/22/2026	0.00 61.08
FUENTES123125-04	SHASTA COLLEGE - TRAINING - FIRE	01/22/2026	01/22/2026	0.00 256.50
FUENTES123125-05	WALMART - SUPPLIES - FIRE	01/22/2026	01/22/2026	0.00 37.24
FUENTES123125-06	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 151.05
FUENTES123125-07	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 11.98
FUENTES123125-08	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 59.89
FUENTES123125-09	RED 88 - DINNER - FIRE	01/22/2026	01/22/2026	0.00 278.91
FUENTES123125-10	WALMART - FOOD - FIRE	01/22/2026	01/22/2026	0.00 23.76
FUENTES123125-11	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 152.81
FUENTES123125-12	WALMART - SUPPLIES - FIRE	01/22/2026	01/22/2026	0.00 63.15
FUENTES123125-13	CHEVRON - FUEL - FIRE	01/22/2026	01/22/2026	0.00 122.42
FUENTES123125-14	WALMART - FOOD - FIRE	01/22/2026	01/22/2026	0.00 88.90
FUENTES123125-15	WALMART - FOOD - FIRE	01/22/2026	01/22/2026	0.00 15.71
FUENTES123125-16	WALMART - SUPPLIES - FIRE	01/22/2026	01/22/2026	0.00 474.49
FUENTES123125-17	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 273.45
FUENTES123125-18	MAR VAL - FOOD - FIRE	01/22/2026	01/22/2026	0.00 22.47
FUENTES123125-19	CHEVRON - FUEL - FIRE	01/22/2026	01/22/2026	0.00 101.11
HARRIS123125-01	CA AIR RESOURCE BOARD - 2025 COMPLIANCE FEE - PW	01/22/2026	01/22/2026	0.00 187.08
HARRIS123125-02	CA AIR RESOURCE BOARD - 2025 COMPLIANCE FEE - PW	01/22/2026	01/22/2026	0.00 5.59
HARRIS123125-03	LES SCHWAB - ALIGNMENT F-350 #6 - PW	01/22/2026	01/22/2026	0.00 119.99
HARRIS123125-04	CA FIRE MECHANIC ASSOC - CLASS 12-11-25 - FIRE	01/22/2026	01/22/2026	0.00 50.00
HARRIS123125-05	CA FIRE MECHANIC ASSOC - CLASS 5/4-8/2026 - FIRE	01/22/2026	01/22/2026	0.00 835.00
LOMBARD123125-01	OC MOUNTS - BALL MOUNT - FIRE	01/22/2026	01/22/2026	0.00 60.58
LOMBARD123125-02	AMAZON - DRY BOX & COMBO LOCK - FIRE	01/22/2026	01/22/2026	0.00 65.53
LOMBARD123125-03	AMAZON - DRY BOX - FIRE	01/22/2026	01/22/2026	0.00 54.65
LOMBARD123125-04	911 NETWORK - EMSIDE MATE FANNY PACK - FIRE	01/22/2026	01/22/2026	0.00 98.90
LOMBARD123125-05	PAPA MURPHY'S - FOOD - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 73.28
LOMBARD123125-06	WALMART - FOOD - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 111.83
LOMBARD123125-07	COSTCO - FOOD - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 325.45
LOMBARD123125-08	COSTCO - FOOD - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 175.95
LOMBARD123125-09	CHEVRON - FUEL - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 36.33
LOMBARD123125-10	CHEVRON - FUEL - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 41.59
LOMBARD123125-11	AMPM - FUEL - PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 95.31
LOMBARD123125-12	GLENN CO AIRPORT - FUEL-PREPO CA-XGL-250125 - FIRE	01/22/2026	01/22/2026	0.00 47.36
LOMBARD123125-13	WILLOWS MARKET - FIRE	01/22/2026	01/22/2026	0.00 3.75

Payment Register

APPKT00549 - CHECK RUN 1-22-26

LOMBARD123125-14	PW SERVICE CENTER - SUPPLIES - FIRE	01/22/2026	01/22/2026	0.00	356.75
LOMBARD123125-15	WALMART - CHARGERS FOR IPADS IN ENGINES - FIRE	01/22/2026	01/22/2026	0.00	66.56
LOMBARD123125-16	AMERICAN RED CROSS - TRAINING - FIRE	01/22/2026	01/22/2026	0.00	405.00
LOMBARD123125-17	S-SWV EMS - TRAINING - FIRE	01/22/2026	01/22/2026	0.00	39.00
MONCK123125-01	CHEVRON - FUEL - PREPO CA-XGL-250152 - FIRE	01/22/2026	01/22/2026	0.00	85.65
MONCK123125-02	DONUT WHEEL - FOOD - PREPO CA-XGL-250152 - FIRE	01/22/2026	01/22/2026	0.00	54.07
MONCK123125-03	MAR VAL - FOOD - PREPO CA-XGL-250152 - FIRE	01/22/2026	01/22/2026	0.00	409.04
MONCK123125-04	DIAMOND GAS - FUEL - PREPO CA-XGL-250152 - FIRE	01/22/2026	01/22/2026	0.00	99.64
PFYL123125-01	LOWES - TRASH CANS - PW	01/22/2026	01/22/2026	0.00	259.03
PFYL123125-02	WALMART - INKCART - PW	01/22/2026	01/22/2026	0.00	48.81
PFYL123125-03	DEPT PEST REG LICENSE - DPR LICENSE - PW	01/22/2026	01/22/2026	0.00	140.00
PRICE123125-01	AMAZON - FORD F250 PARTS - FOR MECHANIC - PW	01/22/2026	01/22/2026	0.00	171.81
PRICE123125-02	DOLLAR TREE - RIBBON CUTTING SUPPLIES	01/22/2026	01/22/2026	0.00	21.85
PRICE123125-03	DONUT WHEEL - RIBBON CUTTING SUPPLIES	01/22/2026	01/22/2026	0.00	26.62
PRICE123125-04	STARBUCKS - RIBBON CUTTING	01/22/2026	01/22/2026	0.00	22.00
PRICE123125-05	AMAZON - FLAG FOR LIBRARY	01/22/2026	01/22/2026	0.00	35.44
PRICE123125-06	AMAZON - OFFICE SUPPLIES - CHAIRS	01/22/2026	01/22/2026	0.00	292.53
PRICE123125-07	GODADDY - NEW WEBSITE & WEB HOSTING - REFUND - C	01/22/2026	01/22/2026	0.00	-179.88
PRICE123125-08	GODADDY - NEW WEBSITE & WEB HOSTING - CW	01/22/2026	01/22/2026	0.00	179.88
PRICE123125-09	GODADDY - NEW WEBSITE & WEB HOSTING - CW	01/22/2026	01/22/2026	0.00	179.88
PRICE123125-10	OHARA FAMILY FARM - 140TH BIRTHDAY - CARRIAGE RID	01/22/2026	01/22/2026	0.00	300.00
PRICE123125-11	FAIRCHILD STRINGS - 140TH BIRTHDAY - ENTERTAINMEN	01/22/2026	01/22/2026	0.00	1,045.00
WATSON123125-01	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	18.88
WATSON123125-02	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	9.23
WATSON123125-03	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	19.14
WATSON123125-04	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	31.56
WATSON123125-05	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	17.38
WATSON123125-06	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	60.67
WATSON123125-07	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	10.86
WATSON123125-08	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	16.79
WATSON123125-09	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	15.42
WATSON123125-10	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	13.00
WATSON123125-11	AMAZON - ZIP BOOKS - GRANT - LIBRARY	01/22/2026	01/22/2026	0.00	42.36
WATSON123125-12	AMAZON - MATERIALS - LIBRARY	01/22/2026	01/22/2026	0.00	28.10

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Gen Chk	Voided **Void Check	0	4	0.00	0.00
Gen Chk	Check	74	1	0.00	9,977.56
	Packet Totals:	74	5	0.00	9,977.56

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-9,977.56
	Packet Totals:	<hr/> -9,977.56



City of Willows

Payment Register

APPKT00553 - BIWEEKLY VENDORS PAY DATE 1-30-26

01 - Vendor Set 01

Bank: Gen Chk - General Checking

Vendor Number	Vendor Name	Total Vendor Amount			
<u>1194</u>	CALIFORNIA STATE DISBURSE	162.92			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<u>56383</u>	01/30/2026	162.92		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INV0001620</u>	CHILD SUPPORT	01/30/2026	01/30/2026	0.00	162.92

Vendor Number	Vendor Name	Total Vendor Amount			
<u>2223</u>	UNITED PUBLIC EMPLOYEES A	218.07			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	<u>56384</u>	01/30/2026	218.07		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INV0001621</u>	UPEC DUES	01/30/2026	01/31/2026	0.00	218.07

Payment Summary

Bank Code	Type	Payable	Payment	Discount	Payment
		Count	Count		
Gen Chk	Check	2	2	0.00	380.99
	Packet Totals:	2	2	0.00	380.99

Cash Fund Summary

Fund	Name	Amount
999	CASH CLEARING	-380.99
	Packet Totals:	<hr/> -380.99



City of Willows

Payroll Check Register

Checks

Pay Period: 1/12/2026-1/25/2026

Packet: PYPKT00568 - PAY PERIOD 1-12-26 TO 1-25-26 PAY DATE 1-30-26

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
VASQUEZ, KARISSA	VAS02	Regular	01/30/2026	0.00	41054
MEDRANO, ANJELICA	MED001	Regular	01/30/2026	0.00	41055
ARNOLD, RAINA A	ARN02	Regular	01/30/2026	0.00	41056
BARAJAS, JOSE	BAR01	Regular	01/30/2026	0.00	41057
BEATTY, RYAN	BEA00	Regular	01/30/2026	0.00	41058
BERGMEN, PATRICIA	BER03	Regular	01/30/2026	0.00	41059
BOBADILLA, PEDRO D	BOB00	Regular	01/30/2026	0.00	41060
BURT, MEAGAN	BUR01	Regular	01/30/2026	0.00	41061
CANO, GABRIELA M	CAN01	Regular	01/30/2026	0.00	41062
CANO, ILIANNA	CAN00	Regular	01/30/2026	0.00	41063
CHAVEZ, AIDEN	CHA04	Regular	01/30/2026	0.00	41064
CHAVEZ, VALERIA CLARISSA	CHA01	Regular	01/30/2026	0.00	41065
COLOMBO, KAREN	COL01	Regular	01/30/2026	0.00	41066
ESPARZA, JOSE	ESP01	Regular	01/30/2026	0.00	41067
GALLARDO-CANO, JOYANNY	GAL03	Regular	01/30/2026	0.00	41068
GARCIA, FERNANDO	GAR15	Regular	01/30/2026	0.00	41069
GARCIA JR., FERNANDO	GAR13	Regular	01/30/2026	0.00	41070
GARCIA, AARON	GAR04	Regular	01/30/2026	0.00	41071
GARCIA, DAVID	GAR03	Regular	01/30/2026	0.00	41072
GARCIA, OMAR	GAR14	Regular	01/30/2026	0.00	41073
GUTIERREZ, JACQUELINE	GUT01	Regular	01/30/2026	0.00	41074
GUTIERREZ, RICARDO	GUT00	Regular	01/30/2026	0.00	41075
HARLAN, HELEN	HAR03	Regular	01/30/2026	0.00	41076
HARLAN-MAGHA, CLAIRE	HAR02	Regular	01/30/2026	0.00	41077
HERNANDEZ, CARLA	HER01	Regular	01/30/2026	0.00	41078
HERNANDEZ-SE, RICARDO	HER00	Regular	01/30/2026	0.00	41079
JIMENEZ, ALEJANDRO	JIM00	Regular	01/30/2026	0.00	41080
LANZI, KARLI	LAN00	Regular	01/30/2026	0.00	41081
LARA, ANDRES J	LAR00	Regular	01/30/2026	0.00	41082
LARA, ANGEL	LAR01	Regular	01/30/2026	0.00	41083
LARA, JOEL	LAR03	Regular	01/30/2026	0.00	41084
LARA-QUEZADA, EDGAR	LAR02	Regular	01/30/2026	0.00	41085
LEDERER, MANUEL A	LED02	Regular	01/30/2026	0.00	41086
LEVESQUE, TYLER	LEV00	Regular	01/30/2026	0.00	41087
MCDERMOTT, ELLA G	MCDE01	Regular	01/30/2026	0.00	41088
MEDINA, HUMBERTO	MED02	Regular	01/30/2026	0.00	41089
MOUA, MICHAEL	MOU01	Regular	01/30/2026	0.00	41090
NEWTON-PALACIOS, MICHEI	NEW00	Regular	01/30/2026	0.00	41091
PALAFIX-SAN, NYLA	PAL03	Regular	01/30/2026	0.00	41092
PEABODY, GARRETT	PEA05	Regular	01/30/2026	0.00	41093
RANDOLPH, KATELYNN	RAND03	Regular	01/30/2026	0.00	41094
RAYGOZA, RODRIGO	RAY00	Regular	01/30/2026	0.00	41095
ROPER, JILLIAN S	ROP00	Regular	01/30/2026	0.00	41096
RUIZ, DAFNEE	RUI01	Regular	01/30/2026	0.00	41097
RUIZ, DAMARIS	RUI02	Regular	01/30/2026	0.00	41098
THROM, BILLIE	THR00	Regular	01/30/2026	0.00	41099
THURMAN, ASHLEY	THU01	Regular	01/30/2026	0.00	41100
VASQUEZ, MALLORIE	VAS00	Regular	01/30/2026	0.00	41101
WHITE, MARCELLA	WHI00	Regular	01/30/2026	0.00	41102
BERGLUND, ADESSA	BER02	Regular	01/30/2026	0.00	41103
BERGLUND, SOPHIA	BER01	Regular	01/30/2026	0.00	41104

Employee	Employee #	Check Type	Date	Amount	Number
CHRISTY, ALISHA	<u>CHR00</u>	Regular	01/30/2026	0.00	41105
COBB, EMMA	<u>COB02</u>	Regular	01/30/2026	0.00	41106
COBB, TRINITY	<u>COB00</u>	Regular	01/30/2026	0.00	41107
FLOWERDEW, NICK	<u>FLO00</u>	Regular	01/30/2026	0.00	41108
GARDNER, CAYLIE	<u>GAR00</u>	Regular	01/30/2026	0.00	41109
JACKSON, TAYLOR	<u>JAC00</u>	Regular	01/30/2026	0.00	41110
MORRISON, KAYLEE N	<u>MOR00</u>	Regular	01/30/2026	0.00	41111
PUENTE, ANTHONY	<u>PUE00</u>	Regular	01/30/2026	0.00	41112
TAYLOR, LAUREN	<u>TAY05</u>	Regular	01/30/2026	0.00	41113
ANGUS, RODERICK	<u>ROD01</u>	Regular	01/30/2026	0.00	41114
ARENKT, ANTHONY	<u>ARE01</u>	Regular	01/30/2026	0.00	41115
BOWDEN, BRANDON	<u>BOW00</u>	Regular	01/30/2026	0.00	41116
BURT, ROBERT	<u>BUR02</u>	Regular	01/30/2026	0.00	41117
CHAPMAN, JUSTIN	<u>CHA03</u>	Regular	01/30/2026	0.00	41118
CHAPMAN, LOREN	<u>CHA02</u>	Regular	01/30/2026	0.00	41119
DANLEY, TIMOTHY	<u>DAN00</u>	Regular	01/30/2026	0.00	41120
DYCK, EVAN	<u>DYC01</u>	Regular	01/30/2026	0.00	41121
GALBRAITH, RANDALL	<u>GAL02</u>	Regular	01/30/2026	0.00	41122
GIESBRECHT, MARSHALL	<u>GIE01</u>	Regular	01/30/2026	0.00	41123
GONZALEZ, JOSEPH	<u>GON05</u>	Regular	01/30/2026	0.00	41124
HICKS, RYAN	<u>HIC01</u>	Regular	01/30/2026	0.00	41125
LOPEZ, JORGE	<u>LOP01</u>	Regular	01/30/2026	0.00	41126
LOPEZ, JOSE	<u>LOP02</u>	Regular	01/30/2026	0.00	41127
MILLEN, CHRISTOPHER	<u>MIL00</u>	Regular	01/30/2026	0.00	41128
PERRY, HUNTER	<u>PER01</u>	Regular	01/30/2026	0.00	41129
PETERICH, JOHN	<u>PET01</u>	Regular	01/30/2026	0.00	41130
RAKESTRAW, SHANE	<u>RAK00</u>	Regular	01/30/2026	0.00	41131
SANDOVAL, CONNER	<u>SAN01</u>	Regular	01/30/2026	0.00	41132
TAPIA, DOMINIC	<u>TAP00</u>	Regular	01/30/2026	0.00	41133
WAMMACK, DEVIN	<u>WAM01</u>	Regular	01/30/2026	0.00	41134
WILSON, KENZIE	<u>WIL04</u>	Regular	01/30/2026	0.00	41135
WOOD, STEPHEN	<u>WOO01</u>	Regular	01/30/2026	0.00	41136



City of Willows

Payroll Check Register

Direct Deposits

Pay Period: 1/12/2026-1/25/2026

Packet: PYPKT00568 - PAY PERIOD 1-12-26 TO 1-25-26 PAY DATE 1-30-26

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BROWN, MARTHA	BRO01	01/30/2026	3,892.43	1941
PRICE, KARLEEN	PRI01	01/30/2026	1,775.88	1942
HARRISON, JOEI	HAR01	01/30/2026	2,393.47	1943
HAZLETT, ROBIN	HAZ01	01/30/2026	1,665.91	1944
RICHARDSON, TARYN	RIC00	01/30/2026	1,372.43	1945
RUSTENHOVEN, TARA L	RUS01	01/30/2026	1,634.67	1946
GAMBOA, YADIRA	GAM00	01/30/2026	440.46	1947
LUNA-SARINAS, CRISTINA	LUN00	01/30/2026	459.90	1948
MYERS, KEVIN M	MYE00	01/30/2026	440.25	1949
WATKINS, COLLEEN	WAT00	01/30/2026	459.90	1950
WATSON, CHRISTINE	WAT01	01/30/2026	2,667.32	1951
CONNELLY, WILLIAM	CON00	01/30/2026	1,008.71	1952
ENOS, KYLE	ENO00	01/30/2026	773.14	1953
FUENTES, JAIME	FUE01	01/30/2026	1,842.05	1954
HUTSON, EVAN C	HUT01	01/30/2026	1,761.22	1955
LOMBARD, TYLER JOSEPH	LOM00	01/30/2026	2,330.23	1956
LOPEZ, MATTHEW	LOP03	01/30/2026	359.55	1957
MINGS, MICHAEL E	MIN00	01/30/2026	1,595.51	1958
RANDOLPH, MATTHEW	RAN01	01/30/2026	1,401.95	1959
REED, JOSHUA	REE00	01/30/2026	1,332.53	1960
VASQUEZ, PEDRO CEASAR	VAS01	01/30/2026	1,789.91	1961
ZOLLER-HARRIS, TRAVIS	ZOL00	01/30/2026	2,084.13	1962
BETTENCOURT, JOSEPH	BET01	01/30/2026	3,635.20	1963
MONCK, NATHANIAL T	MON00	01/30/2026	3,058.40	1964
PFYL, NATISA N	PFY00	01/30/2026	1,859.46	1965



City of Willows

Payroll Check Register

Employee Pay Summary

Pay Period: 1/12/2026-1/25/2026

Packet: PYPKT00568 - PAY PERIOD 1-12-26 TO 1-25-26 PAY DATE 1-30-26

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
ANGUS, RODERICK	ROD01	01/30/2026	41114	0.00	0.00	0.00	0.00
ARENKT, ANTHONY	ARE01	01/30/2026	41115	0.00	0.00	0.00	0.00
ARNOLD, RAINA A	ARN02	01/30/2026	41056	0.00	0.00	0.00	0.00
BARAJAS, JOSE	BAR01	01/30/2026	41057	0.00	0.00	0.00	0.00
BEATTY, RYAN	BEA00	01/30/2026	41058	0.00	0.00	0.00	0.00
BERGLUND, SOPHIA	BER01	01/30/2026	41104	0.00	0.00	0.00	0.00
BERGLUND, ADESSA	BER02	01/30/2026	41103	0.00	0.00	0.00	0.00
BERGMEN, PATRICIA	BER03	01/30/2026	41059	0.00	0.00	0.00	0.00
BETTENCOURT, JOSEPH	BET01	01/30/2026	1963	4,952.08	396.17	920.71	3,635.20
BOBADILLA, PEDRO D	BOB00	01/30/2026	41060	0.00	0.00	0.00	0.00
BOWDEN, BRANDON	BOW00	01/30/2026	41116	0.00	0.00	0.00	0.00
BROWN, MARTHA	BRO01	01/30/2026	1941	6,413.46	912.03	1,609.00	3,892.43
BURT, MEAGAN	BUR01	01/30/2026	41061	0.00	0.00	0.00	0.00
BURT, ROBERT	BUR02	01/30/2026	41117	0.00	0.00	0.00	0.00
CANO, GABRIELA M	CAN01	01/30/2026	41062	0.00	0.00	0.00	0.00
CANO, ILIANNIA	CAN00	01/30/2026	41063	0.00	0.00	0.00	0.00
CHAPMAN, JUSTIN	CHA03	01/30/2026	41118	0.00	0.00	0.00	0.00
CHAPMAN, LOREN	CHA02	01/30/2026	41119	0.00	0.00	0.00	0.00
CHAVEZ, AIDEN	CHA04	01/30/2026	41064	0.00	0.00	0.00	0.00
CHAVEZ, VALERIA CLARISSA	CHA01	01/30/2026	41065	0.00	0.00	0.00	0.00
CHRISTY, ALISHA	CHR00	01/30/2026	41105	0.00	0.00	0.00	0.00
COBB, EMMA	COB02	01/30/2026	41106	0.00	0.00	0.00	0.00
COBB, TRINITY	COB00	01/30/2026	41107	0.00	0.00	0.00	0.00
COLOMBO , KAREN	COL01	01/30/2026	41066	0.00	0.00	0.00	0.00
CONNELLY, WILLIAM	CON00	01/30/2026	1952	1,188.00	0.00	179.29	1,008.71
DANLEY, TIMOTHY	DAN00	01/30/2026	41120	0.00	0.00	0.00	0.00
DYCK, EVAN	DYC01	01/30/2026	41121	0.00	0.00	0.00	0.00
ENOS, KYLE	ENO00	01/30/2026	1953	1,159.20	283.62	102.44	773.14
ESPARZA, JOSE	ESP01	01/30/2026	41067	0.00	0.00	0.00	0.00
FLOWERDEW, NICK	FLO00	01/30/2026	41108	0.00	0.00	0.00	0.00
FUENTES, JAIME	FUE01	01/30/2026	1954	2,409.12	355.48	211.59	1,842.05
GALBRAITH, RANDALL	GAL02	01/30/2026	41122	0.00	0.00	0.00	0.00
GALLARDO-CANO, JOYANNY	GAL03	01/30/2026	41068	0.00	0.00	0.00	0.00
GAMBOA, YADIRA	GAM00	01/30/2026	1947	504.00	0.00	63.54	440.46
GARCIA, AARON	GAR04	01/30/2026	41071	0.00	0.00	0.00	0.00
GARCIA, DAVID	GAR03	01/30/2026	41072	0.00	0.00	0.00	0.00
GARCIA, OMAR	GAR14	01/30/2026	41073	0.00	0.00	0.00	0.00
GARCIA , FERNANDO	GAR15	01/30/2026	41069	0.00	0.00	0.00	0.00
GARCIA JR., FERNANDO	GAR13	01/30/2026	41070	0.00	0.00	0.00	0.00
GARDNER, CAYLIE	GAR00	01/30/2026	41109	0.00	0.00	0.00	0.00
GIESBRECHT, MARSHALL	GIE01	01/30/2026	41123	0.00	0.00	0.00	0.00
GONZALEZ, JOSEPH	GON05	01/30/2026	41124	0.00	0.00	0.00	0.00
GUTIERREZ, RICARDO	GUT00	01/30/2026	41075	0.00	0.00	0.00	0.00
GUTIERREZ, JACQUELINE	GUT01	01/30/2026	41074	0.00	0.00	0.00	0.00
HARLAN, HELEN	HAR03	01/30/2026	41076	0.00	0.00	0.00	0.00
HARLAN-MAGHA, CLAIRE	HAR02	01/30/2026	41077	0.00	0.00	0.00	0.00
HARRISON, JOEI	HAR01	01/30/2026	1943	4,643.00	1,855.67	393.86	2,393.47
HAZLETT, ROBIN	HAZ01	01/30/2026	1944	1,997.60	154.81	176.88	1,665.91
HERNANDEZ , CARLA	HER01	01/30/2026	41078	0.00	0.00	0.00	0.00
HERNANDEZ-SE, RICARDO	HER00	01/30/2026	41079	0.00	0.00	0.00	0.00
HICKS, RYAN	HIC01	01/30/2026	41125	0.00	0.00	0.00	0.00

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
HUTSON, EVAN C	<u>HUT01</u>	01/30/2026	1955	2,158.56	0.00	397.34	1,761.22
JACKSON, TAYLOR	<u>JAC00</u>	01/30/2026	41110	0.00	0.00	0.00	0.00
JIMENEZ, ALEJANDRO	<u>JIM00</u>	01/30/2026	41080	0.00	0.00	0.00	0.00
LANZI , KARLI	<u>LAN00</u>	01/30/2026	41081	0.00	0.00	0.00	0.00
LARA, ANGEL	<u>LAR01</u>	01/30/2026	41083	0.00	0.00	0.00	0.00
LARA, ANDRES J	<u>LAR00</u>	01/30/2026	41082	0.00	0.00	0.00	0.00
LARA, JOEL	<u>LAR03</u>	01/30/2026	41084	0.00	0.00	0.00	0.00
LARA-QUEZADA, EDGAR	<u>LAR02</u>	01/30/2026	41085	0.00	0.00	0.00	0.00
LEDERER, MANUEL A	<u>LED02</u>	01/30/2026	41086	0.00	0.00	0.00	0.00
LEVESQUE, TYLER	<u>LEV00</u>	01/30/2026	41087	0.00	0.00	0.00	0.00
LOMBARD, TYLER JOSEPH	<u>LOM00</u>	01/30/2026	1956	3,263.90	648.04	285.63	2,330.23
LOPEZ, MATTHEW	<u>LOP03</u>	01/30/2026	1957	394.02	0.00	34.47	359.55
LOPEZ, JORGE	<u>LOP01</u>	01/30/2026	41126	0.00	0.00	0.00	0.00
LOPEZ, JOSE	<u>LOP02</u>	01/30/2026	41127	0.00	0.00	0.00	0.00
LUNA-SARINAS, CRISTINA	<u>LUN00</u>	01/30/2026	1948	504.00	0.00	44.10	459.90
MCDERMOTT, ELLA G	<u>MCDE01</u>	01/30/2026	41088	0.00	0.00	0.00	0.00
MEDINA, HUMBERTO	<u>MED02</u>	01/30/2026	41089	0.00	0.00	0.00	0.00
MEDRANO, ANJELICA	<u>MED001</u>	01/30/2026	41055	0.00	0.00	0.00	0.00
MILLEN, CHRISTOPHER	<u>MIL00</u>	01/30/2026	41128	0.00	0.00	0.00	0.00
MINGS, MICHAEL E	<u>MIN00</u>	01/30/2026	1958	2,399.36	371.70	432.15	1,595.51
MONCK, NATHANIAL T	<u>MON00</u>	01/30/2026	1964	4,856.16	667.72	1,130.04	3,058.40
MORRISON, KAYLEE N	<u>MOR00</u>	01/30/2026	41111	0.00	0.00	0.00	0.00
MOUA, MICHAEL	<u>MOU01</u>	01/30/2026	41090	0.00	0.00	0.00	0.00
MYERS, KEVIN M	<u>MYE00</u>	01/30/2026	1949	486.00	0.00	45.75	440.25
NEWTON-PALACIOS, MICHE	<u>NEW00</u>	01/30/2026	41091	0.00	0.00	0.00	0.00
PALAFIX-SAN, NYLA	<u>PAL03</u>	01/30/2026	41092	0.00	0.00	0.00	0.00
PEABODY , GARRETT	<u>PEA05</u>	01/30/2026	41093	0.00	0.00	0.00	0.00
PERRY, HUNTER	<u>PER01</u>	01/30/2026	41129	0.00	0.00	0.00	0.00
PETERICH, JOHN	<u>PET01</u>	01/30/2026	41130	0.00	0.00	0.00	0.00
PFYL, NATISA N	<u>PFY00</u>	01/30/2026	1965	3,153.85	709.93	584.46	1,859.46
PRICE, KARLEEN	<u>PRI01</u>	01/30/2026	1942	2,447.53	232.84	438.81	1,775.88
PUENTE, ANTHONY	<u>PUE00</u>	01/30/2026	41112	0.00	0.00	0.00	0.00
RAKESTRAW, SHANE	<u>RAK00</u>	01/30/2026	41131	0.00	0.00	0.00	0.00
RANDOLPH, KATELYNN	<u>RAND03</u>	01/30/2026	41094	0.00	0.00	0.00	0.00
RANDOLPH, MATTHEW	<u>RAN01</u>	01/30/2026	1959	1,937.60	199.77	335.88	1,401.95
RAYGOZA, RODRIGO	<u>RAY00</u>	01/30/2026	41095	0.00	0.00	0.00	0.00
REED, JOSHUA	<u>REE00</u>	01/30/2026	1960	1,937.60	419.40	185.67	1,332.53
RICHARDSON, TARYN	<u>RIC00</u>	01/30/2026	1945	1,831.20	141.92	316.85	1,372.43
ROPER, JILLIAN S	<u>ROP00</u>	01/30/2026	41096	0.00	0.00	0.00	0.00
RUIZ, DAMARIS	<u>RUI02</u>	01/30/2026	41098	0.00	0.00	0.00	0.00
RUIZ, DAFNEE	<u>RUI01</u>	01/30/2026	41097	0.00	0.00	0.00	0.00
RUSTENHOVEN, TARA L	<u>RUS01</u>	01/30/2026	1946	2,184.92	202.28	347.97	1,634.67
SANDOVAL, CONNER	<u>SAN01</u>	01/30/2026	41132	0.00	0.00	0.00	0.00
TAPIA, DOMINIC	<u>TAP00</u>	01/30/2026	41133	0.00	0.00	0.00	0.00
TAYLOR , LAUREN	<u>TAY05</u>	01/30/2026	41113	0.00	0.00	0.00	0.00
THROM, BILLIE	<u>THR00</u>	01/30/2026	41099	0.00	0.00	0.00	0.00
THURMAN , ASHLEY	<u>THU01</u>	01/30/2026	41100	0.00	0.00	0.00	0.00
VASQUEZ, MALLORIE	<u>VAS00</u>	01/30/2026	41101	0.00	0.00	0.00	0.00
VASQUEZ, KARISSA	<u>VAS02</u>	01/30/2026	41054	0.00	0.00	0.00	0.00
VASQUEZ, PEDRO CEASAR	<u>VAS01</u>	01/30/2026	1961	2,555.84	407.93	358.00	1,789.91
WAMMACK, DEVIN	<u>WAM01</u>	01/30/2026	41134	0.00	0.00	0.00	0.00
WATKINS, COLLEEN	<u>WAT00</u>	01/30/2026	1950	504.00	0.00	44.10	459.90
WATSON, CHRISTINE	<u>WAT01</u>	01/30/2026	1951	4,007.20	310.56	1,029.32	2,667.32
WHITE , MARCELLA	<u>WHI00</u>	01/30/2026	41102	0.00	0.00	0.00	0.00
WILSON, KENZIE	<u>WIL04</u>	01/30/2026	41135	0.00	0.00	0.00	0.00
WOOD, STEPHEN	<u>WOO01</u>	01/30/2026	41136	0.00	0.00	0.00	0.00
ZOLLER-HARRIS, TRAVIS	<u>ZOL00</u>	01/30/2026	1962	2,745.60	237.01	424.46	2,084.13
Totals:				60,633.80	8,506.88	10,092.31	42,034.61



City of Willows

Payroll Check Register

Report Summary

Pay Period: 1/12/2026-1/25/2026

Packet: PYPKT00568 - PAY PERIOD 1-12-26 TO 1-25-26 PAY DATE 1-30-26

Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	83	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	25	42,034.61
Total	108	42,034.61



Willows City Council

Regular Meeting

Action Minutes

City Council
 Evan Hutson, Mayor
 Rick Thomas, Vice Mayor
 Matt Busby, Council Member
 Gary Hansen, Council Member
 Lorri Pride, Council Member

City Manager
 Marti Brown

City Clerk
 Karleen Price

201 North Lassen Street
 Willows, CA 95988
 (530) 934-7041

January 27, 2026
 Willows City Hall
 6:00 PM

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Councilmembers Hansen, Councilmember Pride

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

- a. Continued Item #6e to be heard at a future regularly scheduled City Council Meeting.

5. PRESENTATION

- a. Business Support and Outreach

Public Comment

Public comment related to this item was deferred to Item #6, Public Comment, per the Mayor's direction.

Action: The Board received a presentation on Business Support and Outreach and provided direction to staff to update new City website with relevant economic development information, including fees, forms, FAQs, and permit guidance and to explore AI driven solutions.

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comments

Public Comment #1: Dana Andrews, Resident

Public Comment #2: Jackie Juniker, Resident

Public Comment #3: Holly Myers, Resident

Public Comment #4: Jim Yoder, Glenn County Supervisor

a. **Register Approval**

Action: Approved general checking, payroll, and direct deposit check registers.

b. **Minutes Approval**

Action: Approved the January 13, 2026, meeting minutes.

c. **Public Employees' Medical and Hospital Care Act (PEMHCA) Health Insurance Contributions for Two City of Willows Retirees and Their Spouse**

Action: Adopted Resolution 03-2026 reaffirming and memorializing the continued retiree Health Insurance contributions pursuant to the Public Employees' Medical and Hospital Care Act (PEMHCA) for City of Willows retirees Michael Mistrot (retired City Manager/City Attorney), Linda Mistrot (spouse), Leroy Robinette (retired Police Sargeant), and Barbara Robinette (spouse).

d. **2024-25 Sewer Rehabilitation Project**

Action: Adopted Resolution 04-2026 accepting the improvements associated with the 2024-25 Sewer Rehabilitation Project and authorized the filing of the Project's Notice of Completion.

Motion to approve items #6a, 6b, 6c, and 6d.

Moved/Seconded: Councilmember Hansen / Vice Mayor Thomas

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Hansen, and Pride

No: None

Absent: None

7. PUBLIC HEARING

a. **2025 Community Development Block Grant (CDBG) – Sidewalk Rehabilitation Project**

Action: Adopted Resolution 05-2026 approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2025 funding year of the State CDBG Program.

Mayor Hutson directed staff to bring forward a Sidewalk Ordinance at a future City Council Meeting.

Public Hearing Open 7:04PM, Closed 7:05PM

Moved/Seconded: Councilmember Pride/Vice Mayor Thomas

Yes: Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

No: None

Absent: None

8. DISCUSSION AND ACTION CALENDAR

a. Finance & Measure I Committee (FMIOC) Update

Action: Received an update on the outcome of the January 20, 2026, FMIOC meeting from Committee Members Vice Mayor Thomas and Councilmember Busby.

b. Finance & Measure I Oversight Committee Meetings & Membership Guidelines

Action: Reviewed and discussed future meeting topics and membership options for the Finance & Measure I Oversight Committee (FMIOC).

Mayor Hutson directed staff to return to the full Council with recommendations at a future City Council meeting.

9. COMMENTS & REPORTS

a. Council Correspondence

b. City Council Comments & Reports

Councilmembers reported on various community events and meetings attended.

c. City Manager's Report

10. CLOSED SESSION – 8:01 PM

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov Code §54957)

Title: City Attorney

Report Out: This item was continued to a future meeting.

b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov Code §54957)

Title: Manager

Report Out: Discussion was held; no reportable action was taken.

11. ADJOURNMENT – 9:28 PM

Karleen Price, City Clerk



201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Willows City Council Special Meeting Action Minutes

January 30, 2026
Willows City Hall
2:30 PM

City Council
Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Matt Busby, Council Member
Gary Hansen, Council Member
Lorri Pride, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

1. CALL TO ORDER – 2:30 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, Councilmember Busby, Councilmembers Hansen, Councilmember Pride

Councilmembers Absent: None

4. CLOSED SESSION – 2:31 PM

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov Code §54957)

Title: Manager

Report Out: Information was received and direction was given to staff.

5. ADJOURNMENT – 3:40 PM

Karleen Price, City Clerk



Date: February 10, 2026

To: Honorable Mayor and Councilmembers

From: Joe Bettencourt, Community Development & Services Director
Marti Brown, City Manager

Subject: Facilities Use Agreement – 2026 Summer Swim Program

Recommendation:

Authorize the City Manager to execute a Facilities Use Agreement with the Willows Unified School District to use the School District's swimming pool during the 2026 summer swim season for an amount not to exceed \$20,000.

Rationale for Recommendation:

While the City of Willows is currently designing and preparing to repair the City's swimming pool, it will not be ready for public use until the fall of 2026. As a result, staff recommends executing another agreement between the City of Willows and the Willows Unified School District to use the district's swimming pool and offer a 2026 swim season program to the public.

Background:

City staff conducted a review and evaluation of the City of Willows swimming pool facility in the spring of 2022. The results demonstrated that the pool and its infrastructure are in serious disrepair and in need of critical improvements to ensure public health and safety standards and general operations. Since then, the City of Willows has contracted with Willows Unified School District for use of their pool for summer swim seasons 2021, 2022, 2023, 2024 and 2025.

In 2023, city staff successfully applied for and the city was awarded a \$4 plus million grant to improve the city's swimming pool as well as other upgrades to Sycamore Park. However, the park improvements will not be complete in time for the 2026 swimming season; and the residents of Willows would benefit from swimming program this summer.

In the summer of 2025, 514 participants (not necessarily unique individuals) used and benefitted from the summer swim program at the Willows Unified School District's pool.

Discussion & Analysis:

The City would use the School District pool from early June through early August, Monday through Saturday from 1:00 p.m. to 5:00 p.m. The afternoon swim program would only include unprogrammed swimming and no classes would be offered during the season.

Consistency with Council Priorities and Goals:

This item is consistent with Council Priorities and Goals #4: Community Engagement and #6: Quality of Life, as it supports continued recreational opportunities and community access to summer swim programming.

Fiscal Impact:

The cost to contract with the Willows Unified School District for the use of its swimming pool for the summer of 2026 shall not exceed \$20,000. However, the cost to lease the pool for the 2025 summer swim program totaled \$12,250. General Fund monies would be used to pay for the cost of renting the facility from the School District.



Date: February 10, 2026

To: Honorable Mayor and Councilmembers

From: Nathan Monck, Fire Chief
Sean Cameron, Deputy City Attorney

Subject: Ordinance Amendment to Article III of Chapter 8.10 of the Willows Municipal Code

Recommendation:

Introduce by title only and waive the first reading of the text of an ordinance entitled "AN ORDINANCE OF THE CITY OF WILLOWS AMENDING ARTICLE III OF CHAPTER 8.10 OF THE WILLOWS MUNICIPAL CODE RELATING TO ABANDONED, WRECKED, DISMANTLED OR INOPERATIVE VEHICLES," and schedule a public hearing for the second reading and adoption of the Ordinance at the February 24, 2026, City Council meeting.

Rationale for Recommendation:

The proposed ordinance amendments (Attachment 1) update the City's existing vehicle abatement code to address nuisance vehicles in a manner consistent with California Vehicle Code requirements and to align with the framework of the City of Orland and Glenn County.

Background:

Article III of Chapter 8.10 of the Willows Municipal Code regulates the abatement of abandoned, wrecked, dismantled, or inoperative vehicles that constitute public nuisances. Staff has identified areas where the ordinance would benefit from clarification and updating, including enforcement authority and procedural steps for abatement, and alignment with the City of Orland and Glenn County. The City of Willows is a member of the Glenn County Abandoned Vehicle Abatement Authority (AVA). As part of the AVA program, a standing committee consisting of the Fire Chief of Willows, City of Orland Police Chief, and the Glenn County Sheriff has been established at the pleasure of the Glenn County Board of Supervisors. This committee meets to ensure that abatements that occur under the AVA program meet California Highway Patrol (CHP) and Department of Motor Vehicles (DMV) guidelines and are eligible for agency reimbursement. By updating the WMC, the city code will now comply with DMV and CHP guidelines giving the City of Willows a legal and administratively consistent process to recover the cost of abandoned vehicle abatement.

Discussion & Analysis:

The proposed ordinance amendments make targeted revisions to Article III of Chapter 8.10, including:

- Clarifying the designation and authority of enforcement officers responsible for identifying and abating vehicle nuisances.
- Refining procedures for notice, hearing, and abatement.
- Providing clearer standards for immediate abatement in limited circumstances where public health or safety is at risk.
- Updating cross-references and terminology to improve internal consistency and enforceability.

Collectively, these changes are intended to improve the City's ability to respond efficiently to nuisance vehicles while preserving property owner rights.

Consistency with Council Priorities and Goals:

The proposed ordinance amendments support City Council priorities related to public safety, neighborhood quality, code enforcement, and blight reduction. By strengthening enforcement tools and clarifying procedures, the ordinance advances the City's goals of maintaining safe, clean, and orderly neighborhoods.

Fiscal Impact:

Adoption of the ordinance is not expected to result in a direct fiscal impact. The amendments primarily clarify and streamline existing enforcement authority and procedures. Any abatement costs incurred by the City would continue to be recoverable in accordance with existing law and City policy.

Attachments:

- Attachment 1: Ordinance XX-2026 – An Ordinance of the City of Willows Amending Article III of Chapter 8.10 of the Willows Municipal Code



**City Of Willows
Ordinance XX-2026**

**AN ORDINANCE OF THE CITY OF WILLOWS AMENDING ARTICLE III OF CHAPTER 8.10 OF THE
WILLOWS MUNICIPAL CODE RELATING TO ABANDONED, WRECKED, DISMANTLED OR
INOPERATIVE VEHICLES**

WHEREAS, the City Council of the City of Willows finds that the accumulation and storage of abandoned, wrecked, dismantled, and inoperative vehicles on private and public property creates conditions that reduce property values, promote blight and deterioration, invite plundering, create fire hazards, harbor rodents and insects, and are injurious to the health, safety, and general welfare of the community; and

WHEREAS, the State of California, under Section 22660 of the California Vehicle Code, has authorized local agencies to remove abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof as public nuisances; and

WHEREAS, the City of Willows, together with the City of Orland and the County of Glenn, is a member of the Abandoned Vehicle Abatement Service Authority, a joint powers authority formed pursuant to Government Code section 6500 et seq. and Vehicle Code sections 22710–22711, for the purpose of coordinating and administering a regional abandoned vehicle abatement program; and

WHEREAS, the City desires to update its ordinance to comply with current state law, establish clear procedures for the abatement of vehicle nuisances, and align its vehicle abatement ordinance to align with the City of Orland and the County of Glenn to facilitate the collection of available moneys from the DMV and efficiency of resources.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILLOWS DOES ORDAIN AS FOLLOWS:

SECTION 1.

Chapter 8.10 (Nuisances), Article III (Abandoned, Wrecked, Dismantled or Inoperative Vehicles), of the Willows Municipal Code is hereby amended to read as follows:

ARTICLE III. ABANDONED, WRECKED, DISMANTLED, AND INOPERATIVE VEHICLES

8.10.200 - Definitions.

As used in this chapter:

- A. "**Highway**" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.
- B. "**Inoperative vehicle**" means and includes all vehicles which, through absence of or deteriorated condition of mechanical parts including but not limited to engine, transmission, driving axle, tires, and wheels, are unable to be driven upon a highway.
- C. "**Owner of the land**" means the owner of the land on which the vehicle, or parts thereof, is located, as shown on the last equalized assessment roll.
- D. "**Owner of the vehicle**" means the last registered owner and legal owner of record.
- E. "**Vehicle**" means a device by which any person or property may be propelled, moved, or drawn upon a highway, except a device moved by human power or exclusively upon stationary rails or tracks.

8.10.210 - Public nuisance declared.

In addition to and in accordance with the determination made and the authority granted by the State of California under Section 22660 of the California Vehicle Code to remove abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof as public nuisances, the City Council makes the following findings and declarations:

The accumulation and storage of abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof on private or public property creates a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or inoperative vehicle or part thereof on private or public property, except as expressly permitted in this title, is declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this title.

8.10.220 - Exceptions.

This article shall not apply to:

- A. A vehicle, or part thereof, which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property; or
- B. A vehicle or part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler, licensed vehicle dealer, a junk dealer, or when such storage or parking is necessary to the operation of a lawfully conducted business or commercial enterprise; or

C. A vehicle which has remained inoperative for less than seventy-two (72) consecutive hours; provided, however, that this exception shall not apply to vehicles stored or parked in front yard areas; or

D. A vehicle classified as a genuine antique and licensed as such under applicable state law.

Nothing in this section shall authorize the maintenance of a public or private nuisance as defined under the provisions of law other than Chapter 10 (commencing with Section 22650) of Division 11 of the California Vehicle Code and this chapter.

8.10.230- Administration of enforcement.

This article shall be administered and enforced by the Chief of Police, the City Code Enforcement Officer, Building Official, or the Fire Chief, or their respective designees, or by such other City official(s) as may be designated by the City Manager (collectively, "Enforcement Officer").

8.10.240 - Non-exclusivity of regulation.

This chapter is not the exclusive regulation of abandoned, wrecked, dismantled, or inoperative vehicles within the City. It shall supplement and be in addition to the other regulatory codes, statutes, and ordinances heretofore or hereafter enacted by the City, the County, the State, or any other legal entity or agency having jurisdiction.

8.10.250 - Administrative costs.

The Council shall, from time to time, determine and fix an amount to be assessed as administrative costs (excluding the actual cost of removal of any vehicle or part thereof) under this article. The City Council may make the determination fixing the amount to be assessed for administrative costs by resolution.

8.10.260 - Authority of vehicle abatement officer.

Upon discovering the existence of an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof, on private property or public property within the City, the Enforcement Officer shall have the authority to cause the abatement and removal thereof in accordance with the procedures described in this article.

8.10.270 - Abatement notice of intention.

A. A ten (10) day notice of intention to abate and remove the vehicle, or parts thereof, as a public nuisance shall be mailed by registered or certified mail to the owner of the land as shown on the last equalized assessment roll and to the last registered and legal owner of record, unless the vehicle is in such condition that identification numbers are not available to determine ownership. The notices of intention shall be in substantially the following forms:

1. Notice to Property Owner:

**"NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED, WRECKED, DISMANTLED,
OR INOPERATIVE VEHICLE OR PARTS THEREOF AS A PUBLIC NUISANCE"**

(Name and address of the owner of the land)

As owner shown on the last equalized assessment roll of the land located at [address], you are hereby notified that the undersigned pursuant to Article III of Chapter 8.10 of the Willows Municipal Code has determined that there exists upon said land an (or parts of an) abandoned, wrecked, dismantled, or inoperative vehicle registered to [_____], license or VIN number [_____], which constitutes a public nuisance pursuant to the provisions of Willows Municipal Code Chapter 8.10.

You are hereby notified to abate said nuisance by the removal of said vehicle (or said parts of a vehicle) within ten (10) days from the date of mailing of this notice, and upon your failure to do so, the same will be abated and removed by the City and the costs thereof, together with administrative costs, assessed to you as owner of the land on which said vehicle (or said parts of a vehicle) is located.

As owner of the land on which said vehicle (or said parts of a vehicle) is located, you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing. If such a request is not received by the City Manager of the City of Willows within such ten (10) day period, the City shall have the authority to abate and remove said vehicle (or said parts of a vehicle) as a public nuisance and assess the costs as aforesaid without a public hearing.

You may submit a sworn written statement within such ten (10) day period denying responsibility for the presence of said vehicle (or said parts of a vehicle) on said land, with your reasons for denial, and such statement shall be construed as a request for a hearing at which your presence is not required. You may appear in person at any hearing requested by you or the owner of the vehicle or, in lieu thereof, may present a sworn written statement as aforesaid in time for consideration at such hearing.

NOTICE MAILED: _____

City Manager
City of Willows"

2. Notice to Vehicle Owner:

**"NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED, WRECKED, DISMANTLED,
OR INOPERATIVE VEHICLE OR PARTS THEREOF AS A PUBLIC NUISANCE"**

(Name and address of last registered owner and/or legal owner of record of vehicle; notice should be given to both if different)

As the last registered (and/or legal) owner of record of (description of vehicle - make, model, license, etc.), you are hereby notified that the undersigned pursuant to Chapter 8.10 of the Willows Municipal Code has determined that said vehicle (or parts of a vehicle) exists as an abandoned, wrecked, dismantled, or inoperative vehicle at [describe location on public or private property] and constitutes a public nuisance pursuant to the provisions of Willows Municipal Code Chapter 8.10, Article III.

You are hereby notified to abate said nuisance by removing said vehicle (or said parts of a vehicle) within ten (10) days from the date of the mailing of this notice.

As the registered (and/or legal) owner of record of said vehicle (or said parts of a vehicle), you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing or may submit a sworn written statement denying responsibility for the presence of the vehicle on the land, with your reasons for such denial, in lieu of appearing. If such request is not received by the City Manager of the City of Willows within such ten (10) day period, the City shall have the authority to abate and remove said vehicle (or said parts of a vehicle) without a hearing.

NOTICE MAILED: _____

City Manager
City of Willows"

B. A notice of intention to abate shall not be required if:

1. The property owner and the owner of the vehicle have signed releases authorizing removal and waive further interest in the vehicle or part thereof; or
2. All the following conditions are satisfied:
 - a. The vehicle or part thereof is inoperable due to the absence of a motor, transmission, or wheels and is incapable of being towed;
 - b. The vehicle or part thereof is valued at less than two hundred dollars (\$200.00) by the Enforcement Officer or their designee;
 - c. The Building Department has determined that the vehicle or part thereof is a public nuisance presenting an immediate threat to public health or safety;
 - d. The property owner has signed a release authorizing removal and waiving further interest in the vehicle or part thereof; and

- e. The vehicle is located upon a parcel that is either zoned for agricultural use or is not improved with a residential structure containing one or more dwelling units.
- C. If the vehicle is removed pursuant to subsection B(2), prior to final disposition, the registered or legal owner shall be notified of the intent to dispose of the vehicle or parts thereof. If the vehicle or part thereof is not claimed and removed from the scrap yard, the automobile dismantler's yard, or public disposal area within twelve (12) days after the notice to dispose of the vehicle is mailed, final disposition may proceed.

8.10.280 - Public hearing requested.

Upon request by the owner of the vehicle or owner of the land received by the City Manager within ten (10) days after the mailing of the notices of intention to abate and remove, a public hearing shall be held before the City Manager or their designee on the question of abatement and removal of the vehicle, or parts thereof, as an abandoned, wrecked, dismantled, or inoperative vehicle, and the assessment of the administrative costs and cost of removal of the vehicle, or parts thereof, against the property on which it is located.

If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on their land within such ten (10) day period, said statement shall be construed as a request for a hearing, which does not require their presence. Notice of the hearing shall be mailed, by registered or certified mail, at least ten (10) days before the hearing to the owner of the land and to the owner of the vehicle, unless the vehicle is in such condition that identification numbers are not available to determine ownership. If such a request for hearing is not received within said ten (10) days after mailing of the notice of intention to abate and remove, the City shall have the authority to abate and remove the vehicle, or parts thereof, as a public nuisance without holding a public hearing.

8.10.290 - Public hearing - Procedure and action.

All hearings under this chapter shall be held before the City Manager or their designee, who shall be the Hearing Officer. The Hearing Officer shall hear all facts and testimony deemed pertinent. Said facts and testimony may include testimony on the condition of the vehicle, or part thereof, and the circumstances concerning the vehicle's location on the private property or public property. The Hearing Officer shall not be limited by the technical rules of evidence. The owner of the land on which the vehicle is located may appear in person at the hearing or present a written statement in time for consideration at the hearing, and deny responsibility for the presence of the vehicle on the land, with reasons for such denial.

The Hearing Officer may impose such conditions and take such other action as deemed appropriate under the circumstances to carry out the purpose of this article. This may delay the time for removal of the vehicle, or part thereof, if, in the opinion of the Hearing Officer, the circumstances justify the delay. At the conclusion of the public hearing, the Hearing Officer may find that a vehicle, or part thereof, has been abandoned, wrecked, dismantled, or is inoperative on private or public property, and may order the same removed from the property as a public nuisance and disposed of as provided in this chapter and determine the administrative costs and

the cost of removal to be charged against the owner of the parcel of land on which the vehicle, or part thereof, is located. The order requiring removal shall include a description of the vehicle, or part thereof, and the correct identification number and license number of the vehicle, if available at the site.

If it is determined at the hearing that the vehicle was placed on the land without the consent of the land owner and that they have not subsequently acquiesced in its presence, the Hearing Officer shall not assess costs of administration or removal of the vehicle against the property upon which the vehicle is located or otherwise attempt to collect such costs from such land owner.

If an interested party makes a written presentation to the Hearing Officer but does not appear, or if the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on his land but does not appear, they shall be notified in writing of the decision.

The Hearing Officer's decision shall become final five (5) days after mailing of the Hearing Officer's written decision unless a timely appeal is filed pursuant to Section 8.10.300.

8.10.300 – Appeal to City Council.

Any interested party may appeal the decision of the Hearing Officer by filing a written notice of appeal with the City Manager within five (5) days after issuance of the Hearing Officer's written decision.

Such appeal shall be heard by the City Council de novo. The City Council may consider the administrative record and any additional evidence it deems relevant. In conducting the hearing, the city council shall not be limited by the technical rules of evidence.

The City Council may affirm, amend, or reverse the Hearing Officer's decision or take other action as deemed appropriate.

The City Clerk shall give written notice of the time and place of the hearing to the appellant and those provided notice in section 8.10.270 above.

8.10.310 – Disposal or removal – when to occur.

- A. **No appeal filed.** If no timely appeal is filed pursuant to Section 8.10.300, the vehicle or parts thereof may be removed and disposed of no sooner than five (5) days after the Hearing Officer's decision becomes final pursuant to Section 8.10.290.
- B. **Appeal filed.** If a timely appeal is filed pursuant to Section 8.10.300, the vehicle or parts thereof may be removed and disposed of no sooner than five (5) days after final action by the City Council. The filing of a timely appeal stays removal and disposition of the vehicle or parts thereof pending final action by the City Council.

C. **Method of disposition; no reconstruction.** Upon removal, the vehicle or parts thereof may be disposed of by removal to a scrap yard or automobile dismantler's yard. After a vehicle has been removed, it shall not thereafter be reconstructed or made operable.

8.10.320 - Notice to Department of Motor Vehicles.

Within five (5) days after the date of removal of the vehicle or parts thereof, notice shall be given to the Department of Motor Vehicles by the persons authorized to remove the vehicle identifying the vehicle or parts thereof removed. At the same time there shall be transmitted to the Department of Motor Vehicles any evidence of registration available, including registration certificates, certificates of title, and license plates.

8.10.330 - Cost recovery.

If the administrative costs and the costs of removal which are charged against the owner of a parcel of land pursuant to this article are not paid within thirty (30) days of the date of the order, or, if an appeal is filed, within thirty (30) days after final action by the City Council, such costs shall be assessed against the parcel of land pursuant to Government Code Section 38773.5 and shall be transmitted to the tax collector for collection. Said assessment shall have the same priority as other taxes and assessments collected on the tax roll.

8.10.340 - Act of abandonment - Infraction.

It is unlawful and an infraction for any person to abandon, store, leave, or permit the abandonment, storing, or leaving of any licensed or unlicensed vehicle or parts thereof which is abandoned, wrecked, dismantled, or inoperative upon any private property or public property, including highways, within the City for a period in excess of seventy-two (72) consecutive hours unless such vehicle meets the exemptions outlined in this chapter.

8.10.350 - Refusal to abate - Infraction.

It is unlawful and an infraction for any person to fail or refuse to remove an abandoned, wrecked, dismantled, or inoperative vehicle or part thereof, or refuse to abate such nuisance when ordered to do so in accordance with the abatement provisions of this article or state law, where such state law is applicable.

SECTION 2. Environmental Determination.

The City Council finds that this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that there is no possibility that the adoption of this ordinance will have a significant effect on the environment.

SECTION 3. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. Effective Date.

This ordinance shall take effect thirty (30) days after its adoption by the City Council and shall be published in accordance with the provisions of law.

INTRODUCED and passed first reading on the 10th day of February 2026.

PASSED AND ADOPTED by the City Council of the City of Willows, State of California, this 24th day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Evan Hutson, Mayor

Karleen Price, City Clerk



COMMENTS AND REPORTS



CLOSED SESSION